



**Department of National  
Defence Schools Overseas**

# Purchase Order

## PEDAGOGICAL SERVICE REQUEST

The following number must appear on all related correspondence:

**P.O. Number:**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(i.e. School/day/month/year/time) (SHAPE/13/01/2002/1200)

TO BE COMPLETED WHEN REQUESTING PEDAGOGICAL SERVICE AND FORWARD  
→ TO DCBA 5/DEM FOR APPROVAL

<b>Type of service requested:</b>		<b>Superintendent</b> <input type="checkbox"/>	<b>Consultant</b> <input type="checkbox"/>
<b>Justification for Pedagogical service:</b>			
<b>Dates:</b>	<b>From:</b>	<b>To:</b>	
<b>Estimated cost of Pedagogical service:</b>			
<b>Estimated cost of travel:</b>			
<b>Estimated cost of School Educational Material:</b>			
<b>Estimate of Cost: (in Canadian Funds)</b>			

**Financial Code:** 2286AF Fund C134 GL4609 Internal Order GRC0000B3339

**Recommended**

**by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**APPROVAL DCBA 5/DEM**

**Approved**

**Not approved**

\_\_\_\_\_  
**DCBA 5/DEM**

\_\_\_\_\_  
**Date**

**Recorded by DCBA 5-2 Initials** \_\_\_\_\_ **Date:** \_\_\_\_\_