



**Department of National
Defence Schools Overseas**

Purchase Order

MOVING TO EUROPE AND MOVING TO CANADA

PURCHASE ORDER FOR SHIPMENT OF PMV

(APPLICATION AND ORDER FOR PRIVATELY OWNED VEHICLE SHIPMENT - CFAO 20-16 Annex B)

The following number must appear on all related correspondence:

P.O. Number:

(ie School/day/month/year/time) (SHAPE/13/01/2002/1200)

TO BE ADMINISTERED BY DCBA 5-2 OR DESC-E → TO DCBA 5/DEM FOR APPROVAL

(To be reproduced locally and completed in accordance with paragraphs 21 and 27 of CFAO)

PART I - PERSONAL PARTICULARS (Vehicle must be registered to teacher)

| | | | | | |
|-----------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------------------------|------------|-------------------------------------------|----------------------|
| 1. PRI # INITIALS SURNAME | | 2. PRESENT UNIT | | 3. NEW UNIT | |
| Move Order / | | COST CENTER 2286AF GL 2109 FUND CENTRE C134 INTERNAL ORDER GRC000B3235 | | | |
| 4. DATE OF ARRIVAL IN EUROPE / CANADA | | POSTING AUTHORITY | | 5. COMPLETE FINANCIAL CODING AND CONTRACT | |
| PART II – VEHICLE DESCRIPTION AND SHIPPING INFORMATION (COMPLETE DESCRIPTION REQUIRED) | | | | | |
| 6(A) YEAR | | 6(B) MAKE | 6(C) MODEL | 6(D) COLOUR | 7. CHASSIS SERIAL NO |
| \$ | | 10. DIMENSIONS AND GROSS WEIGHT (METRIC) | | | |
| 8. VEHICLE VALUE | | 9. LICENCE OR COUNTRY NO. AND PROVINCE | HEIGHT | WIDTH | LENGTH |
| 11. SHIPMENT TO BE MADE AT | | 12. DATE VEHICLE AVAILABLE FOR SHIPMENT | | 14. MOVE TO | |
| PUBLIC EXPENSE <input checked="" type="checkbox"/> | | 13. MOVE FROM | | | |

PART III – CERTIFICATE OF MEMBER

1. I hereby make application for the movement of the above described vehicle which is personally owned by
(insert name of owner and relationship to member), and I acknowledge that:

- the contract or contracts for the movement of the vehicle is to be between the carriers and me; and
- DND the Canadian Forces act only as guarantor for payment of the charges when the shipment is made at public expense, and assume no liability or responsibility for loss, damage or accident to the vehicle or its contents.

2. I have been advised of my moving entitlements and have received a copy of the Terms and Conditions for Movement of Privately Owned Vehicles.

3. I have/have not previously moved a PMV on my current posting at public expense (delete one).

4. I am familiar with all the Canada Customs regulations pertaining to vehicle ownership and with the vehicle requirements of the Canada Motor Vehicle Safety Act.

5. Ministerial approval (if applicable) reference message/ letter CDS approval (if applicable) reference message/letter

| | |
|----------------------------------------------|------|
| Teacher's Signature | Date |
| Mr. Don Ferguson / DCBA 5/DEM (613) 995-8516 | |
| Adm. Officer's Signature | Date |

Authority: FSD 15.17 – Shipment of Private Motor Vehicle (PMV) of Foreign Service Directive 15 (Relocation).

Recorded by DCBA 5-2 Initials _____ Date: _____