



Department of National
Defence Schools Overseas

Purchase Order

OSAP Purchase Order – Goods and Services Not included in the Budget

The following number must appear on all related correspondence:

P.O. Number: ____/____/____/____/____
(ie School/day/month/year/time) (AFNORTH/13/01/2002/1200)

TO BE COMPLETED BY REQUESTING STAFF MEMBER
→TO DCBA 5/DEM FOR APPROVAL

ITEM DESCRIPTION AND JUSTIFICATION:

Financial Code:

- AFNORTH:** 2286AF Fund C134 GL ____ Internal Order GRC0000B0964
- SHAPE :** 2286AF Fund C134 GL ____ Internal Order GRC0000B0963
- DEMO:** 2286AF Fund C134 GL ____ Internal Order GRC0000B3269

Submitted by: _____ Date: _____

Recommended by School Principal: _____ Date: _____

DCBA 5/DEM APPROVAL:

Approved Not approved

DCBA 5/DEM	Date
<input type="checkbox"/> Recorded by DCBA 5-2: Initials _____	
DCBA 5/DEM CONTROL #: _____	
Control # must be indicated on DCBA 5/DEM Purchase Order	

Purchase Order Approval Stamp
