



# Appendix G

## NFPA 1035

### *Professional Qualifications for Public Fire and Life Safety Educator*

This document is an appendix to the Evaluation and Certification Guide published by the Saskatchewan Office of the Fire Commissioner. Use this appendix in conjunction with the Guide.



# Saskatchewan Fire Service Evaluation and Certification Guide

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## **Introduction**

NFPA 1035 Standard Professional Qualifications for Public Fire and Life Safety Educator, identifies the Job Performance Requirements (JPRs) that must be completed to gain qualification as a Fire and Life Safety Educator.

This appendix contains information on completing the certification process. It also contains a record keeping system participants must use to record their progress within this program towards certification under the International Fire Service Accreditation Congress (IFSAC).

## **Qualifications and Certification Steps:**

To gain certification in Level 1 the individual must:

1. Produce a letter of recommendation from their Fire Chief indicating they are a member of a fire department, have received training and are adequately prepared for evaluation.
2. Be certified under NFPA 1001 Standard, Fire Fighter Professional Qualification, Level 2 or have documented knowledge in:
  - Fire Behaviour
  - Fire Department Organization
  - Human behaviour during a fire
  - Injury Cause and Prevention
  - Escape Planning
  - Hazard Identification and Correction
  - Basic Fire Protection Systems and Devices
  - Emergency Reporting, and Fire Fighter Personal Protective Equipment
3. Have knowledge and skills in instructional techniques or be certified under NFPA 1041, Fire Service Instructor Professional Qualifications, Level 1.
4. Complete NFPA 1035 JPRs through self-study, training on the job and/or through courses and seminars.
5. Successfully pass a 50 question written evaluation in 1 hour and attain at least a 70% mark.
6. Successfully pass practical evaluations based upon the job performance requirements outlined in this Appendix and NFPA 1035 Standard Professional Qualifications for Public Fire and Life Safety Educator.

To gain certification in Level 2 the individual must:

1. Produce a letter of recommendation from their Fire Chief indicating they are a member of a fire department, have received training and are adequately prepared for evaluation.
2. Be certified as a Level 1 NFPA 1035 Public Fire and Life Safety Educator.
3. Complete NFPA 1035 JPRs through self-study, training on the job and/or through courses and seminars.
4. Successfully pass a 50 question written evaluation in 1 hour and attain at least a 70% mark.
5. Successfully pass a practical evaluation based upon the job performance requirements outlined in this Appendix and NFPA 1035 Standard Professional Qualifications for Public Fire and Life Safety Educator.

JPRs for 1035 Level 1

Name: \_\_\_\_\_

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Document public fire and life safety educational activities, given specific forms or formats, so that all activities are recorded and each component of the form or format is completed.	2-2.1		
Prepare written activity reports, given specific forms or formats and information on activities, so that all components of the form or format are completed with the correct information.	2-2.2		
Maintain a work schedule, given a list of events, activity requests, pre-activity requirements, and time allotments, so that all activities are scheduled and completed without conflict.	2-2.3		
Select instructional materials, given a subject, learning objectives, the intended audience, and related resources, so that the materials are specific to the audience and activity objectives.	2-4.1		
Maintain safety during fire and life safety education activities, given a lesson plan and a list of equipment, so that public fire and life safety activities are conducted without injury to educator or candidates.	2-4.2		
Present a lesson, given a lesson plan with multiple presentation methods, evaluation instruments, time allotment, setting, and identified audience, so that the lesson plan is followed and the objectives are met.	2-4.3		
Notify the public, given a scheduled event, so that the location, date, time, topic, and sponsoring agency are included.	2-4.4		
Distribute educational information, given material, a specified audience, and time frame, so that the information reaches the audience within the specified time.	2-4.5		
Administer an evaluation instrument, given the appropriate evaluation instrument and testing policies and procedures, so those lesson outcomes are known.	2-4.6		
Score an evaluation instrument, given the scoring procedures and grading scale, so the lesson outcomes are known.	2-4.7		

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Date JPRs Completed

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Fire Chief, Fire Service Instructor, Supervisor signature

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General Requisite. Ability to transfer content knowledge verbally and in writing.	3-1.2		
Prepare a written budget proposal for a specific program or activity, given budgetary guidelines, program needs, and delivery expense projections, so that all guidelines are followed, and the budget identifies all program needs.	3-2.1		
Project program budget expenditures, given program needs, past expenditures, current materials, personnel cost, and guidelines, so that projections are within accepted Guidelines and program needs are addressed in the projected expenditures.	3-2.2		
Establish public fire and life safety education priorities within a program, given relevant local loss and injury data, so that local public fire and life safety education activities address identified risk priorities.	3-3.1		
Develop an evaluation strategy, given educational program goals and objectives and evaluation instruments, so that program outcomes are measured.	3-3.2		
Design an evaluation instrument, given educational program goals and objectives and an evaluation strategy, so that the evaluation instruments measure the program outcome.	3-3.3		
Implement an evaluation strategy, given educational program goals and objectives and evaluation instrument(s), so that education program outcomes are measured.	3-3.4		
Participate in fire and life safety collaborative partnership, given information on the Organizations in the partnership, the goal of the partnership, and organizational guidelines, so that fire and life safety education objectives for the partnership are achieved.	3-3.5		
Prepare a request for support resources, given an organizational policy on requesting Resources and a description of the resources needed, so that the request conforms to the provider's requirements.	3-3.6		
Develop information material, given an identified fire or life safety objective, so that information provided is accurate, relevant to the objective, and specific to the audience.	3-4.1		
Develop a lesson plan, given learning objectives and a specified audiences(s), so that the objectives are met.	3-4.2		
Develop educational materials, given a lesson plan and a specified audience, so that the materials support the lesson plan and are specific to the audience.	3-4.3		

JPRs for 1035 Level 2

Name: \_\_\_\_\_

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Adapt a lesson, given a specific audience, so that a modified lesson plan is responsive to the specific characteristics of the intended audience.	3-4.4		
Design a public fire and life safety education program, given a comprehensive educational strategy, so that the goals of the given strategy are addressed.	3-4.5		
Adapt an educational program, campaign, or initiative, given results of an evaluation of the program, campaign, or initiative, given results of an evaluation of the program, campaign, or initiative and a description of the program including target audience(s) and learning objectives, so that the learning objectives are achieved.	3-4.6		

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Date JPRs Completed

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Fire Chief, Fire Service Instructor, Supervisor signature