

# Application for a Drinking-Water Testing Licence Amendment / Notification to Ministry of Laboratory Changes

*Safe Drinking Water Act 2002*

*Drinking Water Testing Services Regulation (O.Reg. 248/03)*

## Instructions for Completing Application

- For use in the **Province of Ontario** only.
- This form is to be used to notify the Ministry of any changes to an existing Drinking Water Testing Licence and/or to apply for licence amendment .
- Sections **must** be completed in full with attachments submitted, if applicable.
- Questions regarding the completion of this application should be directed to the Licensing Coordinator at 416-235-6370.
- Incomplete applications will be returned to the Applicant.
- This document is a permanent legal document and must be completed using blue or black ink only.
- Payment is only required if you are adding a new parameter(s) in a Test Class for which the laboratory is not currently licenced.
- Laboratories should note that this application for licensing is not restricted to the parameters listed in O.Reg. 169/03.

Completed applications **must** be sent to:

Ministry of the Environment  
Director, Laboratory Services Branch  
125 Resources Road  
Etobicoke ON M9P 3V6  
Attention: Laboratory Licensing  
Phone Number: 416-235-6370

## Section A: Laboratory Information

Name of Laboratory		Current Licence Number	Application Date YYYY   MM   DD
Laboratory Address (Street Number and Name)		City/Town	Postal Code
Laboratory Contact Person (Last Name, First Name)		Telephone Number (include area code)	
Fax Number (include area code)	E-mail Address	Licence Renewal Date YYYY   MM   DD	Licence Expiry Date YYYY   MM   DD

## Section B: Amended Laboratory Information (to be completed if laboratory information has changed)

New Name of Laboratory		Current Licence Number
New Laboratory Address (Street Number and Name)		New City/Town
New Laboratory Contact Person (Last Name, First Name)		New Position Title
New Telephone Number (include area code)	New Fax Number (include area code)	New E-mail Address
New Legal Name of Laboratory		

## Section C: Additional Amendments (not outlined in Section B)

1.

2.

3.

4.

**Section D: Drinking-Water Testing Parameters**

List the parameters to be amended on the current licence.

**Laboratory Licence Class: Microbiological**

Parameter Name	Lab Method Title	Lab Method Code	Reference Method Code	Reference Method Source	*MDL (units)	CAEAL Appendix No.

**Laboratory Licence Class: Physical/Other**

Parameter Name	Lab Method Title	Lab Method Code	Reference Method Code	Reference Method Source	*MDL (units)	CAEAL Appendix No.

\*If more space is needed to list additional parameters please attach a separate sheet (*print Micro or Physical - DW Test Parameters on cover of submission*)





**Laboratory Licence Class: Organic (cont'd)**

Parameter Name	Lab Method Title	Lab Method Code	Reference Method Code	Reference Method Source	*MDL (units)	CAEAL Appendix No.

\*If more space is needed to list additional parameters please attach a separate sheet (*print **Org - DW Test Parameters** on front cover of submission*)

**Laboratory Licence Class: Radioanalytical**

Parameter Name	Lab Method Title	Lab Method Code	Reference Method Code	Reference Method Source	*MDL (units)	CAEAL Appendix No.

\*If more space is needed to list additional parameters please attach a separate sheet (*print **Radioanalytical- DW Test Parameters** on front cover of submission*)

