



Ontario

Ministry of
Consumer and
Commercial
Relations

Registration
Division

Real
Property
Registration
Branch

BULLETIN NO. 93005

DATE: August 25, 1993

TO: All Land Registrars

Personal Property Security Act -
Forms

The Land Titles Act and
The Registry Act

Section 54 of the Personal Property Security Act, R.S.O. 1990, c. P.10 provides for the registration of notices of security interest and extensions and discharges of such interests in land registry offices. Section 27 of Regulation 912, R.R.O. 1990 provides for the following forms:

- Form 5: Notice of Security Interest in collateral that is fixtures, goods that may become fixtures, crops, oil, gas or minerals to be extracted.
- Form 6: Notice of Security Interest in a right to payment under a mortgage, charge or lease of real property.
- Form 7: Extension of Notice.
- Form 8: Certificate of Discharge.

A copy of these forms is attached. Please note that the following registration requirements apply:

1. The text of the forms is already incorporated in a Form 4 (Land Registration Reform Act) format. Accordingly, a separate Form 4 under the Land Registration Reform Act is not required to be attached to any of these forms.
2. An extension of Notice is not registrable unless it sets out an expiration date no later than five years from the date of registration.
3. The Forms may be signed by the secured party or the secured party's solicitor or a personal representative. If the solicitor or personal representative signs, the title or capacity of the person signing must be set out in the Form. No further proof is required that the person is the solicitor or personal representative.

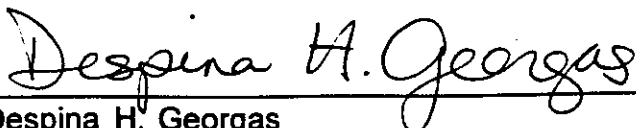
...../2



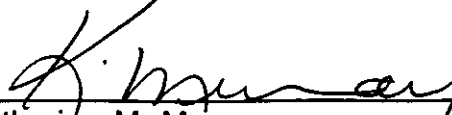
4. Where an attorney signs for the secured party, the power of attorney must be registered in the same land registry office. The form must include a recital incorporating the registration date, registration number and a statement that the power of attorney is still in effect and has not been revoked.
5. Where the form is signed by a corporation, it must include:
 - a) the corporation's seal with the signature of an official of the corporation, or
 - b) the signature of an official of the corporation with a statement that the person has authority to bind the corporation.
6. Where a Notice in Form 6 has been registered, a Cessation of Charge under the Land Titles Act should not be registered unless
 - a) a Certificate of Discharge in Form 8 under the Personal Property Security Act has been registered; or
 - b) the secured party has signed the Cessation of Charge, indicating his/her concurrence.

A Discharge of Mortgage under the Registry Act may be accepted for registration, but the entry of the mortgage should not be deleted unless the requirements set out in (a) and (b) above have been satisfied.

Bulletins 82003 and 88004 are hereby revoked.



Despina H. Georgas
Director of Land Registration



Katherine M. Murray
Director of Titles

Form 5

Personal Property Security Act

NOTICE OF SECURITY INTEREST

FOR OFFICE USE ONLY	(1) Registry <input type="checkbox"/> Land Titles <input type="checkbox"/>	(2) Page 1 of _____ pages
	(3) Property Identifier(s): _____	Stock <input type="checkbox"/> Property <input type="checkbox"/> Additional See Schedule <input type="checkbox"/>
	(4) Nature of Document: NOTICE OF SECURITY INTEREST Personal Property Security Act	
	(5) Consideration: _____ Dollars \$	
(6) Description: _____		
New Property Identifiers _____ Executions _____	Additional See Schedule <input type="checkbox"/>	(7) This Document Contains: (a) Redescription New Easement Plan/Stratch <input type="checkbox"/> (b) Schedule for Description <input type="checkbox"/> Additional Parties <input type="checkbox"/> Other <input type="checkbox"/>
(8) This Document provides as follows: A. NOTICE IS HEREBY GIVEN that by a security agreement made between (name of debtor) of (address) as debtor, and the party signing in Box 10 as secured party, a security interest has been created in (brief description of collateral) The collateral is located or is affixed or is to be affixed to the property described in Box 6 of this document. Continued on Schedule <input type="checkbox"/>		
(9) This Document relates to instrument number(s) _____		
(10) Party(ies) (Set out Status or Interest): Name(s) _____ Signature(s) _____ Date of Signature Y M D _____		
(11) Address for Service _____		
(12) Party(ies) (Set out Status or Interest): Name(s) _____ Signature(s) _____ Date of Signature Y M D _____ N/A		
(13) Address for Service _____ N/A		
(14) Municipal Address of Property _____	(15) Document Prepared by: _____	FOR OFFICE USE ONLY
		Fees and Tax
		Registration Fee _____

		Total _____

Form 7

Personal Property Security Act

EXTENSION NOTICE

FOR OFFICE USE ONLY	(1) Registry <input type="checkbox"/> Land Titles <input type="checkbox"/>	(2) Page 1 of _____ pages
	(3) Property Identifier(s) Block _____ Property _____ Additional See Schedule <input type="checkbox"/>	
	(4) Nature of Document: EXTENSION NOTICE - Personal Property Security Act	
	(5) Consideration: N/A Dollars \$ _____	
	(6) Description: _____	
New Property Identifiers Additional See Schedule <input type="checkbox"/>	(7) This Document Contains: (i) Redescription New Easement Plan/Sketch <input type="checkbox"/> (ii) Schedule for Description <input type="checkbox"/> Additional Parties <input type="checkbox"/> Other <input type="checkbox"/>	
Executions Additional See Schedule <input type="checkbox"/>	(8) This Document provides as follows: NOTICE IS HEREBY GIVEN that the expiration date of the notice of security interest referred to in Box 9 is extended to the day of 19 <p style="text-align: center;">NOTE: The expiration date must not be later than the fifth anniversary of the date of registration of this document.</p> <p style="text-align: right;">Continued on Schedule <input type="checkbox"/></p>	
(9) This Document relates to instrument number(s) _____		
(10) Party(ies) (Set out Status or Interest): Name(s) _____ Signature(s) _____ Date of Signature Y M D		
(11) Address for Service _____		
(12) Party(ies) (Set out Status or Interest): Name(s) _____ Signature(s) _____ Date of Signature Y M D		
(13) Address for Service: N/A		
(14) Municipal Address of Property	(15) Document Prepared by:	FOR OFFICE USE ONLY
		Fees and Tax
		Registration Fee

		Total

Form 8

Personal Property Security Act

CERTIFICATE OF DISCHARGE

FOR OFFICE USE ONLY	(1) Registry <input type="checkbox"/>	Land Titles <input type="checkbox"/>	(2) Page 1 of _____ pages	
	(3) Property Identifier(s)	Block	Property	Additional See Schedule <input type="checkbox"/>
	(4) Nature of Document CERTIFICATE OF DISCHARGE Personal Property Security Act			
	(5) Consideration N/A			
	(6) Description Dollars \$			
New Property Identifiers		Additional See Schedule <input type="checkbox"/>		
Executions		Additional See Schedule <input type="checkbox"/>		
(7) This Document Contains:				
		(a) Redescription New Easement Plan/Sketch <input type="checkbox"/>	(b) Schedule for Description <input type="checkbox"/>	
		Additional Parties <input type="checkbox"/> Other <input type="checkbox"/>		
(8) This Document provides as follows:				
The notice of security interest referred to in Box 9, dated the day of 19 and registered the day of 19 is discharged.				
..... (here mention any assignments)				
Continued on Schedule <input type="checkbox"/>				
(9) This Document relates to instrument number(s)				
(10) Party(ies) (Set out Status or Interest):		Date of Signature		
Name(s)	Signature(s)	Y	M D	
.....				
.....				
(11) Address for Service				
(12) Party(ies) (Set out Status or Interest):		Date of Signature		
Name(s)	Signature(s)	Y	M D	
.....				
.....				
(13) Address for Service				
N/A				
(14) Municipal Address of Property		(15) Document Prepared by:		
.....			
		FOR OFFICE USE ONLY		
		Fees and Tax		
		Registration Fee		
			
			
		Total		
			