



Ministry of Consumer
and Commercial
Relations

Registration Division

Real Property
Registration Branch

BULLETIN NO. 99005

DATE: July 7, 1999

TO: All Land Registrars

Land Titles Act
Registry Act

Ontario Works Act, 1997
Ontario Disability Support Program
Act, 1997

Ontario Works Act, 1997
Ontario Disability Support Program Act, 1997

New legislation was introduced by the Ministry of Community and Social Services in 1998 to permit the registration of liens in certain situations against real property owned by participants of Ontario Works and the Ontario Disability Support Program (ODSP). The lien is a mechanism for the Province to recover costs when a property is sold.

Liens under these two Acts may be registered by either the Ministry of Community and Social Services (MCCS) or by a Delivery Agent. Attached are examples of a completed lien by both the Ministry and a Delivery Agency as well as sample discharges of the liens.

If a lien under either the *Ontario Disability Support Program Act, 1997* or the *Ontario Works Act, 1997* is presented for registration in the form consistent with the examples and is properly executed, it should be accepted for registration.

Depending upon the system in which the property is registered, the lien should be abstracted as set out in section 7 of the Registry System Abstracting Standards, section 9 of the Land Titles Abstracting Standards and section 5 of the POLARIS Automated Abstracting Guide.

Ian Veitch

Director of Land Registration

Katherine M. Murray

Director of Titles

FOR OFFICE USE ONLY / USAGE INTERNE	(1) Registry Enregistrement des actes <input type="checkbox"/> Land Titles Enregistrement des droits immobiliers <input type="checkbox"/>		(2) Page 1 of de Pages			
	(3) Property Identifier(s) Cotes foncières		Block Pièce	Property Unité foncière	Additional: See Schedule Supplément en annexe <input type="checkbox"/>	
	(4) Nature of Document Nature du document Notice of Lien					
	(5) Consideration Contrepartie Basic Financial Assistance Dollars \$					
	(6) Description					
	New Property Identifiers Nouvelles cotes foncières Additional: See Schedule Supplément en annexe <input type="checkbox"/>					
Executions Actes d'exécution Additional: See Schedule Supplément en annexe <input type="checkbox"/>						
(7) This Document Contains Contenu du document:		(a) Redescription New Easement Plan/Sketch Nouvelle description Nouvelle servitude Plan/croquis <input type="checkbox"/>	(b) Schedule for: Annexe Description Description <input type="checkbox"/>		Additional Parties Autres parties <input type="checkbox"/> Other Divers <input type="checkbox"/>	
(8) This Document provides as follows: Ce document prévoit ce qui suit :						
<p>_____ has consented to</p> <p style="font-size: x-small;">(Name of Delivery Agent)</p> <p>having a lien against the lands described in Box number 6 for the costs of basic financial assistance as determined under O. Reg. 134/98 made under the <i>Ontario Works Act, 1997</i>, S.O. 1997, c.25, Schedule A.</p> <p style="text-align: right; font-size: x-small;">Continued on Schedule Suite en annexe <input type="checkbox"/></p>						
(9) This Document relates to instrument number(s) Numéros des actes visés par ce document						
(10) Party(ies) (Set out Status or Interest)/Partie(s) (Indiquer la qualité ou l'intérêt)				Y/A	M/M	D/J
Name(s)/Nom(s)		Signature(s)				
_____		_____				
(Name of Delivery Agent)		I have authority to bind the				
(Lien Claimant)		_____				
(Name of Delivery Agent)						
(11) Address for Service Domicile élu						
(12) Party(ies) (Set out Status or Interest)/Partie(s) (Indiquer la qualité ou l'intérêt)				Y/A	M/M	D/J
Name(s)/Nom(s)		Signature(s)				
_____		_____				
(Registered Owner)						
(13) Address for Service Domicile élu						
(14) Municipal Address of Property Adresse civique de l'unité foncière		(15) Document Prepared by: Document préparé par :		Fees and Tax/Droits et taxes		
				Registration Fee Droits d'enregistrement		
				Total		



FOR OFFICE USE ONLY/USAGE INTERNE		(1) Registry / Enregistrement des actes <input type="checkbox"/>	Land Titles / Enregistrement des droits immobiliers <input type="checkbox"/>	(2) Page 1 of/de Pages				
		(3) Property Identifier(s) / Cotes foncières	Block / Pièce	Property / Unité foncière	Additional: See Schedule / Supplément en annexe <input type="checkbox"/>			
		(4) Nature of Document / Nature du document Discharge of Notice of Lien						
		(5) Consideration / Contrepartie Dollars \$						
		(6) Description						
		New Property Identifiers / Nouvelles cotes foncières Additional: See Schedule / Supplément en annexe <input type="checkbox"/> Executions / Actes d'exécution Additional: See Schedule / Supplément en annexe <input type="checkbox"/>						
	(7) This Document Contains / Contenu du document :	(a) Redescription / New Easement / Plan/Sketch	Nouvelle description / Nouvelle servitude / Plan/croquis <input type="checkbox"/>	(b) Schedule for: / Annexe	Description / Description <input type="checkbox"/>	Additional Parties / Autres parties <input type="checkbox"/>	Other / Divers <input type="checkbox"/>	
(8) This Document provides as follows: / Ce document prévoit ce qui suit :								
(Delivery Agent)								
certifies that the Lien, notice of which was registered as Instrument No. _____ on								
the _____ day of _____, _____, is hereby discharged and released.								
Continued on Schedule / Suite en annexe <input type="checkbox"/>								
(9) This Document relates to instrument number(s) / Numéros des actes visés par ce document								
(10) Party(ies) (Set out Status or Interest) / Partie(s) (Indiquer la qualité ou l'intérêt)						Y/A	M/M	D/J
Name(s) / Nom(s)		Signature(s)						
_____		_____						
(Name of Delivery Agent)		I have authority to bind the						
_____		_____						
(Name of Delivery Agent)								
(11) Address for Service / Domicile élu								
(12) Party(ies) (Set out Status or Interest) / Partie(s) (Indiquer la qualité ou l'intérêt)								
Name(s) / Nom(s)						Y/A	M/M	D/J
Signature(s)								

(13) Address for Service / Domicile élu								
(14) Municipal Address of Property / Adresse civique de l'unité foncière				(15) Document Prepared by: / Document préparé par :				
_____				_____				
				Fees and Tax/Droits et taxes				
				Registration Fee / Droits d'enregistrement				

				Total				



FOR OFFICE USE ONLY / USAGE INTERNE	(1) Registry / Enregistrement des actes <input type="checkbox"/>		Land Titles / Enregistrement des droits immobiliers <input type="checkbox"/>		(2) Page 1 of / de Pages	
	(3) Property Identifier(s) / Cotes foncières		Block / Pièce	Property / Unité foncière	Additional: See Schedule / Supplément en annexe <input type="checkbox"/>	
	(4) Nature of Document / Nature du document Notice of Lien					
	(5) Consideration / Contrepartie Income Support Dollars \$					
	(6) Description					
	New Property Identifiers / Nouvelles cotes foncières		Additional: See Schedule / Supplément en annexe <input type="checkbox"/>			
Executions / Actes d'exécution		Additional: See Schedule / Supplément en annexe <input type="checkbox"/>				
(7) This Document Contains / Contenu du document :	(a) Redescription / Plan/Sketch	Nouvelle description / Nouvelle servitude / Plan/croquis <input type="checkbox"/>	(b) Schedule for: / Annexe	Description / Description <input type="checkbox"/>	Additional Parties / Autres parties <input type="checkbox"/>	Other / Divers <input type="checkbox"/>
(8) This Document provides as follows: / Ce document prévoit ce qui suit :						
<p>_____ has consented to the Ministry of Community and Social Services having a lien against the lands described in Box number 6 for the costs of income support as determined under O. Reg. 222/98 made under the <i>Ontario Disability Support Program Act, 1997, S.O. 1997, c.25, Schedule B.</i></p>						
Continued on Schedule / Suite en annexe <input type="checkbox"/>						
(9) This Document relates to instrument number(s) / Numéros des actes visés par ce document						
(10) Party(ies) (Set out Status or Interest) / Partie(s) (Indiquer la qualité ou l'intérêt)				Y/A	M/M	D/J
Name(s) / Nom(s)		Signature(s)				
Ministry of Community and Social Services		_____				
(Lien Claimant)		I have authority to bind the Ministry of Community and Social Services.				
(11) Address for Service / Domicile élu						
(12) Party(ies) (Set out Status or Interest) / Partie(s) (Indiquer la qualité ou l'intérêt)				Y/A	M/M	D/J
Name(s) / Nom(s)		Signature(s)				
_____		_____				
(Registered Owner)						
(13) Address for Service / Domicile élu						
(14) Municipal Address of Property / Adresse civique de l'unité foncière		(15) Document Prepared by: / Document préparé par :		Fees and Tax / Droits et taxes		
				Registration Fee / Droits d'enregistrement		
				Total		

FOR OFFICE USE ONLY/USAGE INTERNE	(1) Registry / Enregistrement des actes <input type="checkbox"/>		Land Titles / Enregistrement des droits immobiliers <input type="checkbox"/>		(2) Page 1 of/de	Pages					
	(3) Property Identifier(s) / Cotes foncières		Block / Pièce	Property / Unité foncière	Additional: See Schedule Supplément en annexe <input type="checkbox"/>						
	(4) Nature of Document / Nature du document <p style="text-align: center; font-size: 1.2em;">Discharge of Notice of Lien</p>										
	(5) Consideration / Contrepartie <p style="text-align: right;">Dollars \$</p>										
	(6) Description										
	New Property Identifiers / Nouvelles cotes foncières		Additional: See Schedule Supplément en annexe <input type="checkbox"/>								
Executions / Actes d'exécution		Additional: See Schedule Supplément en annexe <input type="checkbox"/>									
(7) This Document Contains / Contenu du document :		(a) Redescription / Nouvelle description New Easement / Nouvelle servitude <input type="checkbox"/>		(b) Schedule for: / Annexe Description <input type="checkbox"/>		Additional Parties / Autres parties <input type="checkbox"/>		Other / Divers <input type="checkbox"/>			
(8) This Document provides as follows: / Ce document prévoit ce qui suit :											
<p>Ministry of Community and Social Services certifies that the Lien,</p> <p>notice of which was registered as Instrument No. _____ on</p> <p>the _____ day of _____, _____, is hereby discharged and released.</p> <p style="text-align: right;">Continued on Schedule / Suite en annexe <input type="checkbox"/></p>											
(9) This Document relates to instrument number(s) / Numéros des actes visés par ce document											
(10) Party(ies) (Set out Status or Interest) / Partie(s) (Indiquer la qualité ou l'intérêt)								Y/A	M/M	D/J	
Name(s) / Nom(s)		Signature(s)									
Ministry of Community and Social Services		<p>_____</p> <p>I have authority to bind the Ministry of Community and Social Services.</p>									
(11) Address for Service / Domicile élu											
(12) Party(ies) (Set out Status or Interest) / Partie(s) (Indiquer la qualité ou l'intérêt)								Y/A	M/M	D/J	
Name(s) / Nom(s)		Signature(s)									
(13) Address for Service / Domicile élu											
(14) Municipal Address of Property / Adresse civique de l'unité foncière				(15) Document Prepared by: / Document préparé par :				Fees and Tax/Droits et taxes			
								Registration Fee / Droits d'enregistrement			
								Total			