

Title and Survey Services Office
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Bureau de l'arpentage et des droits immobiliers
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December 23, 2004

Memorandum: EM 2004-03

To: All Land Registrars

From: Kate Murray
Director of Titles

Re: Discharge of Liens under the *Ontario Works Act, 1997* and *Ontario Disability Support Program Act, 1997*

The Ministry of Community and Social Services will be discharging all outstanding liens registered under the *Ontario Works Act* and the *Ontario Disability Support Program Act*.

Discharges under the *Ontario Works Act* will be executed by Ontario Works delivery agents and the discharges under the *Ontario Disability Support Program Act* will be executed by the Ministry of Community and Social Services. An example of a Discharge is attached to Bulletin 99005.

In order to facilitate these registrations, all documents are to be accepted for registration in paper format in all offices including mandatory electronic registration offices. Multiple liens in one registration division may be discharged by one discharge of lien document. A multiple lien discharge will contain a schedule with the additional lien numbers, legal descriptions, PIN if available and the names of the recipients. However, the names of the recipients need not be verified. Also, some liens may have been registered prior to automation and Land Registrars are asked to assist the registrant in obtaining PIN(s) for these properties if necessary.

If you have any questions, please contact Naz Karamat at (416) 314-5098



Naz Karamat per
Kate Murray – Director of Titles

Cc John Dalglish, Director – Real Property Registration Branch.
Regional Managers
TSSO Staff
C.McMullin, Director-Ontario Works
D. Moretta, Director-Ontario Disability Support Program
M. Campbell, Director-Social Assistance and Municipal Operations Branch