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**Family Court of the  
Superior Court of Justice**

*Ce guide est également  
disponible en français.*

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# A Guide to Procedures in Family Court

Revised July 2004

*This guide does not provide legal advice.  
It is recommended that all parties in the  
Family Court seek legal advice where possible.*

# Part 6: Uncontested Divorce

## Joint Application

The steps to obtain a divorce where the case is uncontested (not defended or disputed) are described below. **If it is likely that your case will be defended or disputed, you should refer to the *Applications Guide*. At any time in this process if the case is defended or disputed, refer to the *Applications Guide* for the next steps in the case.**

### Some Things You Need To Know Before You Begin

An application for uncontested divorce may be brought in three ways:

1. **A Simple Application:** A simple application deals **only** with a request for divorce. The steps for a simple application are found in the “*Simple Application*” guide.
2. **A General Application:** A general application deals with a request for divorce **and** other claims. The steps for this type of claim are found in the “*General Application*” guide.
3. **A Joint Application:** A joint application is brought by both spouses jointly, and must be on consent of both parties. A joint application may deal with claims in addition to divorce, as long as both parties consent to all claims. The steps for a joint application are found in this guide.

### Where to Start Your Case

Before you begin your divorce application, you should check to make sure that you are bringing the application in the right court.

Generally, you should start your case in the court:

- In the municipality where you live; or
- In the municipality where the child(ren) live(s), if you are asking for custody or access to the child(ren) in a Joint Application.

**Court staff must refuse your application if you are in the wrong court.**

### Central Registry of Divorce Proceedings

Whenever a party applies for a divorce anywhere in Canada, the Central Registry of Divorce Proceedings at the federal Department of Justice must be notified. This is done when you complete a Registration of Divorce Proceeding form. This is not a court form but is available at the court office.

The Central Registry of Divorce Proceedings will check its database to see if the same parties have registered any other divorce applications. If the check comes up clear, the Central Registry of Divorce Proceedings will issue a Clearance Certificate to the court.

**The court cannot grant a divorce until the Clearance Certificate has been filed.**

## **Marriage Certificate**

In order to obtain a divorce, your original marriage certificate must be filed with the court. This can either be done at the beginning when you file the Application or during the second stage when you pick up the remaining forms for completion.

If you do not have your marriage certificate, you can order one from the government of the province where you were married.

In Ontario, you order it from the Office of the Registrar in Thunder Bay. An application for the certificate is available at the court and may be available from the Family Law Information Centre, city hall, municipal office or a legal aid clinic. There is a fee charged for the certificate and it can take several weeks to obtain. For information, call toll-free 1-800-461-2156 or, within Toronto, (416) 325-8305. You must file your certificate with the court before your Divorce Order is granted.

If you are unable to obtain your marriage certificate, there is a box on page 1 of the Affidavit for Divorce – Form 36, which you can select and provide details.

If you were previously married outside of Canada, you will also have to provide proof of any previous divorce or the death of your previous spouse.

## **The Divorce Order**

Once the judge has an opportunity to review your claim, he or she, if satisfied with the material, will grant you a Divorce Order.

You will need to provide the court with two stamped envelopes in order to receive a copy of your order. One envelope should be addressed to you and the other should be addressed to the respondent. After the judge has signed the Divorce Order, the court will mail a copy to you and the respondent.

## **The Certificate of Divorce**

Your Divorce Order will state that the divorce takes effect on the 31<sup>st</sup> day after the date on which the order was made. A Certificate of Divorce will be issued as proof that a divorce is effective as of a particular date.

Either party can request the Certificate of Divorce from the court after the required time has elapsed. There is a fee for the certificate, which can be paid by cash, certified cheque or money order, payable to the “Minister of Finance”.

Once the request for the certificate is made, court staff will check the file to make sure the required time has passed and that there has been no appeal of the Order. If everything is in order, the certificate will be issued.

Speak to court staff about the easiest way to obtain your Certificate of Divorce.

## Joint Application for Divorce

Spouses can ask a court together for a divorce. This is called a Joint Application. They can also jointly ask the court to include an order relating to custody, access, support and/or property but only if they both agree on the terms of the order.

There are a few key points about Joint Applications for divorce:

- **Both of you are applicants and both of you sign the Application.**
- **A Joint Application does not have to be served on anyone.** However, you will have to wait for the Clearance Certificate from the Central Registry of Divorce Proceedings to be sent to the court. This can often take a few weeks.
- There may be other claims, such as property or support, which are also being included and are **on consent** of both parties. If that is the case, you will need to complete and make copies of these forms.
- The Affidavit for Divorce – Form 36 has to be changed slightly so you can both sign and swear it. References to “I” will have to be changed to “We” and “My” will have to be changed to “Our.” Also, **each** of you will have to sign the document before a commissioner for taking affidavits.

## Steps to Complete a Joint Application

### Step 1: Pick up the forms you need.

All of the forms that you will need can be picked up at the court office.

To make an application you need:

- An Application (Divorce) – Form 8A
- A Registration of Divorce Proceeding Form (This is not a court form, but is available at the court office)
- An Affidavit for Divorce – Form 36
- A Divorce Order – Form 25A

**Note:** It is not necessary to start a Continuing Record in a Joint Application for divorce.

**If a claim for support but not for property or exclusive possession of the matrimonial home is made, you both need:**

- A Financial Statement (Support Claims) – Form 13

**If a claim is made for property or exclusive possession of the matrimonial home and its contents, whether or not there is also a claim for support, you both need:**

- A Financial Statement (Property and Support Claims) – Form 13.1

**In either case, you both also need:**

- A Direction to Canada Customs and Revenue Agency – Form 13A (if you cannot easily obtain your income tax returns and notice of assessments for the past 3 years)

You must also file:

- A Support Deduction Order Information Form (SDOIF) (This is not a court form but is available at the court office)
- A Support Deduction Order (SDO) (This is not a court form but is available at the court office)

**If there is a claim in relation to property** you need:

- A Net Family Property Statement – Form 13B

If you are making claims in addition to divorce (e.g. support), you should speak with Family Law Information Centre staff about the requirements of the other forms.

**If you have had previous family court files** you need:

- A Summary of Court Cases – Form 8E

*Refer to the Financial Statements Guide for more information.*

## **Step 2: Fill in the forms.**

Fill in all forms carefully, follow all of the instructions on the forms and include all the information asked for.

*Need help completing the forms? Go to the end of this guide for samples.*

## **Step 3: Get a court file number, file the documents, and pay any applicable fees.**

1. Take your forms and copies to the court office.
2. At the court office, staff will:
  - Give your case a court file number.
  - Put a court seal on the Application.
  - Collect any applicable fees. You may pay fees by cash, certified cheque or money order payable to the “Minister of Finance.” You can find out more information about fees from the court office.
3. Put the court file number in the upper right-hand corner of every page of all of the forms.
4. Make copies of the forms as follows:
  - 2 copies of your completed Application – Form 8A, including any attachments
  - 2 copies of your completed Affidavit for Divorce – Form 36, including attachments
  - 5 copies of your completed draft Divorce Order – Form 25A
5. Each of you keeps a copy of the documents. File the original documents and remaining copies as a package with the court.

## Step 4: Obtain the Divorce Order.

Your file will be sent to a judge to be reviewed. If the judge is satisfied with the material, he or she will grant you a Divorce Order. Neither of you is required to attend court to get the Divorce Order unless the court orders otherwise.

**If the judge decides to grant the Divorce Order**, the court office will sign the Order and send you each a copy.

**If the judge needs more information in order to grant the Divorce Order**, the court office will contact you.

Remember that the Certificate of Divorce is the proof that the divorce has been granted. The Certificate of Divorce is not sent automatically and must be requested. Further information about this topic is found at the beginning of the guide.

## Sample Forms

This section contains sample forms that parties will need to fill out when obtaining an Uncontested Divorce – Joint Application.

You may wish to visit the Family Law Information Centre to obtain information about completing court forms.


Some tips on completing all forms:

1. **Be neat.** These are court documents and the court will not take them if they are not neat or the court cannot read them. **All court forms must be typed or printed.**
2. Fill in the name and address of the court where you are filing the application at the top of all court documents.
3. Once court staff have provided a **court file number**, make sure it is on the upper right-hand corner of every page of **all** of your documents.
4. Make enough **copies** of your completed forms. In most cases you will need to make two copies: one to serve on the other party and one for your files. The original forms will be filed with the court in the court file.
5. When completing the forms, you are asked to fill in the address where documents can be served on you. If being served at your home address would put your physical safety at risk, speak to court or Family Law Information Centre staff about using an alternative address.

# Form 8A: Application (Divorce) – Joint Application

This form should be completed by both spouses.

ONTARIO



SEAL

\_\_\_\_\_  
(Name of court)

at \_\_\_\_\_  
Court office address

Court File Number \_\_\_\_\_

Family Law Rules, O. Reg. 114/99  
**Form 8A: Application (divorce)**

Simple  
 Joint

**Applicant(s)**

<small>Full legal name &amp; address for service – street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	<small>Lawyer's name &amp; address – street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>

~~Respondent(s)~~ **Applicant(s)**

<small>Full legal name &amp; address for service – street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	<small>Lawyer's name &amp; address – street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>

**IN THIS CASE, THE APPLICANT IS CLAIMING DIVORCE ONLY.**

**TO THE RESPONDENT(S): A COURT CASE FOR DIVORCE HAS BEEN STARTED AGAINST YOU IN THIS COURT. THE DETAILS ARE SET OUT ON THE ATTACHED PAGES.**

**THIS CASE IS ON THE STANDARD TRACK OF THE CASE MANAGEMENT SYSTEM. No court date has been set for this case but, if you have been served with a notice of motion, it has a court date and you or your lawyer should come to court for the motion. A case management judge will not be assigned until one of the parties asks the clerk of the court to schedule a case conference or until a notice of motion under subrule 14(5) is served before a case conference has been held. If, after 200 days, the case has not been scheduled for trial, the clerk of the court will send out a warning that the case will be dismissed in 30 days unless the parties file proof that the case has been settled or one of the parties asks for a case conference or settlement conference.**

**IF YOU WANT TO OPPOSE ANY CLAIM IN THIS CASE,** you or your lawyer must prepare an Answer (Form 10 – a blank copy should be attached), serve a copy on the applicant and file a copy in the court office with an Affidavit of Service (Form 6B). **YOU HAVE ONLY 30 DAYS AFTER THIS APPLICATION IS SERVED ON YOU (60 DAYS IF THIS APPLICATION IS SERVED ON YOU OUTSIDE CANADA OR THE UNITED STATES) TO SERVE AND FILE AN ANSWER. IF YOU DO NOT, THE CASE WILL GO AHEAD WITHOUT YOU AND THE COURT MAY MAKE AN ORDER AND ENFORCE IT AGAINST YOU.**

**IF YOU WANT TO MAKE A CLAIM OF YOUR OWN,** you or your lawyer must fill out the claim portion in the Answer, serve a copy on the applicant(s) and file a copy in the court office with an Affidavit of Service.

- If you want to make a claim for support but do not want to make a claim for property or exclusive possession of the matrimonial home and its contents, you **MUST** fill out a Financial Statement (Form 13), serve a copy on the applicant(s) and file a copy in the court office.
- However, if your only claim for support is for child support in the table amount specified under the Child Support Guidelines, you do not need to fill out, serve or file a Financial Statement.
- If you want to make a claim for property or exclusive possession of the matrimonial home and its contents, whether or not it includes a claim for support, you **MUST** fill out a Financial Statement (Form 13.1, not Form 13), serve a copy on the applicant(s), and file a copy in the court office.

**YOU SHOULD GET LEGAL ADVICE ABOUT THIS CASE RIGHT AWAY.** If you cannot afford a lawyer, you may be able to get help from your local Legal Aid Ontario office. (See your telephone directory under LEGAL AID.)

FLR 8A (Rev. 04/03)

Continued on next sheet →  
(Français au verso)

**Court File Number:** This number is assigned to the case once the court file has been opened. All documents must have the proper court file number on them.

**Check the box for a joint application.**

**Applicant:** Fill both of your full legal names, complete addresses, telephone numbers, fax numbers and e-mail addresses.

**Respondent:** There is no respondent in a Joint Application. If you need to use this space for the additional applicant information be sure to strike out the word respondent on the form.

**On page 2, indicate this is a Joint Application.**

**In the Important Facts Supporting the Claim for Divorce section, check off the right boxes and give the information being asked for.**

**You must both sign the form at the end and date it.**

## Form 13 and Form 13.1: Financial Statements

There are two Financial Statement forms – **Form 13: Financial Statement (Support Claims)** and **Form 13.1: Financial Statement (Property and Support Claims)**.

ONTARIO

Court File Number

(Name of Court)

at Court office address

Family Law Rules, O. Reg. 114/99  
**Form 13: Financial Statement (Support Claims) sworn/affirmed**

**Applicant(s)**  
Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).  
Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

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ONTARIO

Court File Number

(Name of court)

at Court office address

Family Law Rules, O. Reg. 114/99  
**Form 13.1: Financial Statement (Property and Support Claims) sworn/affirmed**

**Applicant(s)**  
Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).  
Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

**Respondent(s)**  
Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).  
Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

**INSTRUCTIONS**

1. USE THIS FORM IF:

- you are making or responding to a claim for property or exclusive possession of the matrimonial home and its contents; or
- you are making or responding to a claim for property or exclusive possession of the matrimonial home and its contents together with other claims for relief.

2. DO NOT USE THIS FORM AND INSTEAD USE FORM 13 IF:

- you are making or responding to a claim for support but NOT making or responding to a claim for property or exclusive possession of the matrimonial home and its contents.

1. My name is (full legal name) \_\_\_\_\_  
I live in (municipality & province) \_\_\_\_\_  
and I swear/affirm that the following is true:  
My financial statement set out on the following (specify number) \_\_\_\_\_ pages is accurate to the best of my knowledge and belief and sets out the financial situation as of (give date for which information is accurate) \_\_\_\_\_ for

Check one or more boxes, as circumstances require.

me

the following person(s): (Give name(s) and relationship to you.) \_\_\_\_\_

FLR 13.1 (Rev. 04/03)

Continued on next sheet →  
(Français au verso)

Use **Form 13** if you are making or responding to a claim for support, but are not making or responding to a claim for property or exclusive possession of the matrimonial home and its contents.

Use **Form 13.1** if you are making or responding to a claim for property or exclusive possession of the matrimonial home and its contents, whether a claim for support is also included or not.

**Instructions** about which form to use are provided on the first page of each form.

Sign at the end of the Financial Statement. The person signing is swearing or affirming that the Financial Statement is true. **It must be signed in front of a commissioner for taking affidavits.** This can be done at a lawyer's office, at a legal aid clinic, or at the court office. There may be a small fee for this service.

You must attach to the Financial Statement copies of your income tax returns and notices of assessment for the past **three** years and documents to prove how much income you get. If you don't have this information, you need to complete **Form 13A**.



# Form 13A: Direction to Canada Customs and Revenue Agency – For Joint Application

If you are completing a Financial Statement, you must provide copies of your income tax returns and notices of assessment for the past **three** years.

The Direction to Canada Customs and Revenue Agency (CCRA) – Form 13A should be filled out if you cannot easily obtain copies of your income tax returns and notices of assessment. This form will allow CCRA to send copies of your income and deduction printouts to the other party. Once the other applicant receives the information from CCRA, he or she should serve you with a copy.

ONTARIO		<div style="border: 1px solid black; width: 100px; height: 20px; margin-bottom: 5px;"></div> Court File Number
_____ <i>(Name of court)</i>		<small>Family Law Rules, O. Reg. 114/99</small> <b>Form 13A: Direction to Canada Customs and Revenue Agency</b>
at _____ <i>Court office address</i>		
<b>Applicant(s)</b>		
<small>Full legal name &amp; address for service — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	<small>Lawyer's name &amp; address — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	
<b>Respondent(s)</b>		
<small>Full legal name &amp; address for service — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	<small>Lawyer's name &amp; address — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	
<b>TO THE CANADA CUSTOMS AND REVENUE AGENCY:</b>		
My name is <i>(full legal name)</i> .....		
My latest address shown on tax records is:		
.....		
.....		
My social insurance number is: .....		
I authorize the Canada Customs and Revenue Agency to release to <i>(name and address of other party or other party's lawyer)</i>		
.....		
.....		
.....		
copies of income and deduction printouts showing my income as assessed by the Canada Customs and Revenue Agency for the following years:		
.....		
.....		
<div style="border: 1px solid black; padding: 5px;"> <small>Ontario's Family Law Rules require the release of this information which will be used in this case only for:</small> <ul style="list-style-type: none"> <li>• a claim for support, property or exclusive possession of the matrimonial home and its contents; or</li> <li>• any other purpose ordered by the court.</li> </ul> <small>I understand that this information will become part of the court file, which is a public record.</small> </div>		
_____ <i>Date of signature</i>	_____ <i>Signature of taxpayer</i>	
<small>FLR 13A (07/01) <span style="float: right;">(Français au verso)</span></small>		

The address of the other applicant goes here.

## Registration of Divorce Proceeding Form – Joint Application

The Registration of Divorce Proceeding form only needs to be completed by one of the parties.

This form has 2 parts and is 3 pages in length. The party starting the case is to complete **part 1** and file it with their divorce application.

This is not a court form but is available from the court office.

Once the form is completed and sent in, the Central Registry of Divorce Proceedings will check their database to see if the same parties have registered any other divorce applications. If the check comes up clear, the Central Registry of Divorce Proceedings will issue a Clearance Certificate to the court.

**The court cannot grant a divorce until the Clearance Certificate has been filed.**

Government of Canada / Gouvernement du Canada		REGISTRATION OF DIVORCE PROCEEDING (The Divorce Act)	ENREGISTREMENT D'UNE DEMANDE D'ACTION EN DIVORCE (Loi sur le divorce)	Canada PROTECTED WHEN COMPLETED PROTÉGÉ LORSQUE COMPLÉTÉ
<b>PART 1 - PARTIE 1</b>				
<small>THIS COPY IS TO BE COMPLETED AND SENT ON THE DAY THE APPLICATION IS FILED, TO THE CENTRAL REGISTRY OF DIVORCE PROCEEDINGS, OTTAWA, ONTARIO, K1A 0H8 À REMPLIR ET À TRANSMETTRE LE JOUR MÊME DU DÉPÔT DE LA DEMANDE DE DIVORCE AU BUREAU D'ENREGISTREMENT DES ACTIONS EN DIVORCE, OTTAWA, ONTARIO, K1A 0H8</small>				
<b>For Court Use Only / À l'usage de la cour seulement</b>		Court No. Numéro du tribunal	Divorce Registry No. Numéro d'enregistrement	
Location where Divorce Proceeding filed Lieu du dépôt de la demande				
Registration of Divorce Proceeding transferred from: Demande d'action en divorce transférée de :				
THE FEES TO BE PAID ARE / LES FRAIS À PAYER SONT:				
<input type="checkbox"/> Attached Annexés		<input type="checkbox"/> Invoiced Quarterly Facturés par trimestre		<input type="checkbox"/> Exempt (Legal Aid) Non payable (Aide juridique)
1. PROV./TERR. AND DATE APPLICATION FILED / PROV./TERR. ET DATE DU DÉPÔT DE LA DEMANDE				
D-J    M    Y-A				
2. DATE OF MARRIAGE / DATE DU MARIAGE:		3. APPLICANT(S) / DEMANDE DÉPOSÉE PAR:		
D-J    M    Y-A		1 <input type="checkbox"/> Husband Époux    2 <input type="checkbox"/> Wife Épouse    3 <input type="checkbox"/> Joint Conjointement		
<b>HUSBAND - ÉPOUX</b>		<b>WIFE - ÉPOUSE</b>		
4. Surname Nom		Surname (at birth) Nom (à la naissance)		
5. Full given name(s): Prénom(s) au complet :		Full given name(s): Prénom(s) au complet :		
D-J    M    Y-A		D-J    M    Y-A		
6. Date of birth Date de naissance		Date of birth Date de naissance		
D-J    M    Y-A		D-J    M    Y-A		
7. Marital status at time of marriage: État matrimonial lors du mariage:		Marital status at time of marriage: État matrimonial lors du mariage:		
1. <input type="checkbox"/> Never married Jamais marié    2. <input type="checkbox"/> Widowed Veuf    3. <input type="checkbox"/> Divorced Divorcé		1. <input type="checkbox"/> Never married Jamais mariée    2. <input type="checkbox"/> Widowed Veuve    3. <input type="checkbox"/> Divorced Divorcée		
8. REASON FOR MARRIAGE BREAKDOWN / FAIT ÉTABLISSANT L'ÉCHEC DU MARIAGE:				
1 <input type="checkbox"/> Separation for not less than 1 year Séparation d'au moins 1 an    2 <input type="checkbox"/> Adultery Adultère    3 <input type="checkbox"/> Physical cruelty Cruauté physique    4 <input type="checkbox"/> Mental cruelty Cruauté mentale				
SIGNATURE OF COURT OFFICIAL: SIGNATURE DU FONCTIONNAIRE DE LA COUR:		DATE SIGNED: DATE DE LA SIGNATURE:		
		D-J    M    Y-A		
<b>PART 2 - PARTIE 2</b>				
<small>PART II OF THIS FORM IS TO BE COMPLETED AND SENT WITHIN 7 DAYS OF THE DISPOSITION OF THE DIVORCE PROCEEDING TO: CENTRAL REGISTRY OF DIVORCE PROCEEDINGS, OTTAWA, ONTARIO, K1A 0H8 À REMPLIR ET À TRANSMETTRE DANS LES 7 JOURS QUI SUIVENT LE JUGEMENT DE DIVORCE AU: BUREAU D'ENREGISTREMENT DES ACTIONS EN DIVORCE, OTTAWA, ONTARIO, K1A 0H8</small>				
9. DIVORCE OBTAINED / DIVORCE OBTENU:				
1 <input type="checkbox"/> Without hearing Sans audience    2 <input type="checkbox"/> With hearing Avec audition				
10. DATE OF JUDGEMENT: / DATE DU JUGEMENT:				
1 <input type="checkbox"/> Notice of discontinuance Avis d'abandon		2 <input type="checkbox"/> Application dismissed Demande rejetée		
D-J    M    Y-A		D-J    M    Y-A		
3 <input type="checkbox"/> Divorce transferred to: Divorce transféré à:		4 <input type="checkbox"/> Divorce granted Divorce accordé		
		D-J    M    Y-A		
11. <input type="checkbox"/> CHILDREN OF THE MARRIAGE ENFANTS À CHARGE		12. <input type="checkbox"/> CUSTODY ORDER ORDONNANCE DE GARDE		
IF 12 APPLIES COMPLETE THE FOLLOWING / À REMPLIR SI L'ARTICLE 12 S'APPLIQUE				
CUSTODY GRANTED TO: GARDE ACCORDÉE:		BIRTHDATES OF THE CHILDREN OF THE MARRIAGE / DATE DE NAISSANCE DE CHACUN DES ENFANTS À CHARGE (Day, Month, Year)		
THE HUSBAND AU MARI				
THE WIFE À LA FEMME				
THE HUSBAND AND WIFE, JOINTLY AU MARI ET À LA FEMME, CONJOINTEMENT				
TO A PERSON OTHER THAN THE HUSBAND OR THE WIFE À UNE PERSONNE AUTRE QUE LE MARI OU LA FEMME				
SIGNATURE OF COURT OFFICIAL: SIGNATURE DU FONCTIONNAIRE DE LA COUR:		DATE SIGNED: DATE DE LA SIGNATURE:		
		D-J    M    Y-A		
JUS 280 (2001/10)				

# Form 36: Affidavit for Divorce – Joint Application

The one form is to be completed by both applicants and filed with the Divorce Order – Form 25A.

ONTARIO

Court File Number

\_\_\_\_\_  
(Name of court)

Family Law Rules, O.Reg. 114/99

at \_\_\_\_\_  
Court office address

**Form 36: Affidavit for Divorce**

**Applicant(s)**

<small>Full legal name &amp; address for service — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	<small>Lawyer's name &amp; address — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>

**Respondent(s)** *Applicant*

<small>Full legal name &amp; address for service — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	<small>Lawyer's name &amp; address — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>

**My name is** (full legal name) .....

**I live in** (municipality and province) .....

**and I swear/affirm that the following is true:**

*We are the applicants*

1. ~~I am the applicant~~ in this divorce case.
2. There is no chance of a reconciliation between the respondent and me.
3. All the information in the application in this case is correct, except:  
(State any corrections or changes to the information in the application. Write "NONE" if there are no corrections or changes.)  
.....
4.  The certificate or registration of ~~my~~ *our* marriage ~~to the respondent~~ has been signed and sealed by the Registrar General of Ontario and:
  - has been filed with the application.
  - is attached to this affidavit.
- The certificate of my marriage to the respondent was issued outside Ontario. It is called (title of certificate) .....

It was issued at (place of issue) .....

on (date) .....

by (name and title of person who issued certificate) .....

and the information in it about my marriage is correct.

I have not been able to get a certificate or registration of my marriage. I was married to the respondent on (date) .....

at (place or marriage) .....

The marriage was performed by (name and title) .....

who had the authority to perform marriages in that place.

FLR 36 (06/00)

Continued on next sheet  
(Français au verso)

Page 1 of the form is similar to all other forms (i.e., both applicants listed and no respondent).

Fill in the blanks with the information asked for and check off the boxes that apply.

Changes will have to be made throughout the form in a Joint Application to reflect that both of you are signing.

If you are unable to provide your marriage certificate, indicate this here. Further information about this subject is detailed at the beginning of this guide.

Court File Number

**Form 36: Affidavit for Divorce (page 2)**

5. The legal basis for the divorce is:  
 that the respondent and I have been separated for at least one year. We separated on (date) .....  
 (Other, specify.) .....

6. I do not know about and I am not involved in any arrangement to make up or to hide evidence or to deceive the court in this divorce case.

*Strike out the following paragraphs if they do not apply.*

7. I do not want to make a claim for a division of property in this divorce case, even though I know that it may be legally impossible to make such a claim after the divorce.

8. I want the divorce order to include the following paragraph numbers of the attached consent, settlement, separation agreement or previous court order: (List the numbers of the paragraphs that you want included in the divorce order.) .....

9. There are (number) ..... children of the marriage. They are:

Full legal name of child	Birth date (d,m,y)

10. The custody and access arrangements for the child(ren) are as follows: (Give summary.)  
.....  
.....  
.....  
.....  
.....  
.....  
.....

11. These are the arrangements that have been made for the support of the child(ren) of the marriage: .....

(a) The income of the party paying child support is \$ ..... per year.

(b) The number of children for whom support is supposed to be paid is (number) .....

(c) The amount of support that should be paid according to the applicable table in the child support guidelines is \$ ..... per month.

(d) The amount of child support actually being paid is \$ ..... per month.

(NOTE: - Where the dollar amounts in clauses [c] and [d] are different, you must fill out the frame on the next page. If the amounts in clauses [c] and [d] are the same, skip the frame and go directly to paragraph 12.)

Continued on next sheet  
(Français au verso)

FLR 36 (06/00)

Strike out sections 7 and 8 on page 2 if they do not apply to you.

If applicable, complete sections 9, 10 and 11.

If you are completing section 11(c), speak to Family Law Information Centre staff about obtaining the Child Support Guidelines Kit.

Sign at the end of the affidavit on page 4. The person signing is swearing or promising that the affidavit is true. **It must be signed in front of a commissioner for taking affidavits.** This can be done at a lawyer's office, at a legal aid clinic or at the court office. There may be a small fee for this service.

# Form 25A : Divorce Order – Joint Application

This form is to be completed by both applicants and filed with an Affidavit for Divorce – Form 36.

ONTARIO

Court File Number

(Name of court)

Family Law Rules, O.Reg. 114/99

at \_\_\_\_\_  
Court office address

**Form 25A: Divorce Order**

**Applicant(s)**

<small>Full legal name &amp; address for service — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	<small>Lawyer's name &amp; address — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>

Judge (print or type name) \_\_\_\_\_

~~Respondent(s)~~ **Applicant**

<small>Full legal name &amp; address for service — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>	<small>Lawyer's name &amp; address — street &amp; number, municipality, postal code, telephone &amp; fax numbers and e-mail address (if any).</small>

Date of order \_\_\_\_\_

The court considered an application of (name) .....

on (date) .....

~~The following persons were in court. (Give names of parties and lawyers in court. This paragraph may be struck out if the divorce is uncontested.)~~

.....

The court received evidence and considered submissions on behalf of (name or names)

.....

**THIS COURT ORDERS THAT:**

**1.** (full legal names of spouses) .....

If the court decides that the divorce should take effect earlier, replace "31" with the smaller number. who were married at (place) .....

on (date) .....

be divorced and that the divorce take effect 31 days after the date of this order.

(Add further paragraphs where the court orders other relief.)

Continued on next sheet  
(Français au verso)

FLR 25A (01/00)

Page 1 of the form is similar to all other forms (i.e., both applicants listed and no respondent).

Draw a line through the paragraph "The following persons were in court...", as the divorce was uncontested.

At the bottom of page 2, leave the date of signature and signature line blank. The court will complete this information if the Order is granted.