



PREMIER'S AWARDS FOR TEACHING EXCELLENCE
2006-07 NOMINATION FORM



INTRODUCTION

The Premier's Awards for Teaching Excellence honour the extraordinary work of teachers, support staff, principals and vice-principals, and celebrate their positive impact on student learning and achievement.

Fourteen recipients will receive awards in 10 different categories.

WHO CAN BE NOMINATED?

To be eligible for the nomination, the person must:

- Work in the publicly funded education system at the elementary or secondary level in Ontario

HOW WILL RECIPIENTS BE CHOSEN?

A Selection Panel, made up of members from the education sector, will select the winners. The Panel will assess nominations on how closely they meet the category criteria. Visit www.ontario.ca/teachingawards for the awards Selection Criteria.

DEADLINE FOR NOMINATIONS

Your nomination must be received by January 31, 2007. Nominations received later than this date will not be accepted.

You can submit your nomination in English or French.

INSTRUCTIONS

NOMINATION CHECKLIST

Your nomination submission must include the following:

Part 1

- Contact Information
- Nomination Letter Cover Sheet with your signature
- Nomination Letter that describes why you are making the nomination and how the nominee meets the Selection Criteria.

Part 2

- Nominee's Consent Form, signed by the person being nominated
- A one-page summary of the nominee's employment history

Part 3

- Letters of Support from two other people, each signed by the person providing the letter

Letters of support should be written by someone who has experience or knowledge of the nominee's contributions.

For example, they can be community members, community leaders, business persons, students, parents, teachers, principals, school board administrators or trustees.

Support letters should provide clear evidence and examples that demonstrate how the nominee meets the Selection Criteria. Support letters should be typed, double-spaced and must not be more than five pages. Letters can be submitted in English or French.

Part 4 (Optional)

- Other supporting materials, for example, letters of support from students

Additional information is available at www.ontario.ca/teachingawards or call the Ontario Honours and Awards Secretariat at 416-314-7526.

The completed nomination form and all supporting materials should be mailed to:

Premier's Awards for Teaching Excellence
Ontario Honours and Awards Secretariat
400 University Avenue, 4th Floor
Toronto, ON M7H 2R9

Visit www.ontario.ca/teachingawards for more information.



PREMIER'S AWARDS FOR TEACHING EXCELLENCE 2006-07 NOMINATION FORM

PART 1

CONTACT INFORMATION

Information about the person I am nominating:

Last name	First name
School name	
School Board	School City/Town

MY INFORMATION

I am a: Student Teacher Parent Principal or Vice-Principal Other (*specify*)

Last name	First name	Middle initial
Street address	City/Town	Province
		Postal code
Home telephone number ()	Work telephone number ()	E-mail address

AWARDS CATEGORIES

Please select one award category for the person you are nominating. You can refer to the Selection Criteria on ontario.ca/teachingawards for help in choosing an award category.

- Teacher of the Year
- Outstanding New Teacher (3 years or less)
- School-to-Work Transition
- Excellence in Special Needs
- Parent and Community Involvement
- Contribution to School Leadership
- Enterprise in Teaching
- Excellence in Teaching Support
- Excellence in Teaching Literacy and Numeracy
- Lifetime Achievement

INFORMATION ON SUPPORTERS

Information about the two people submitting letters of support:

1.	Last name	First name	
	Home telephone number ()	Work telephone number ()	E-mail address
	Relationship to person being nominated:		
2.	Last name	First name	
	Home telephone number ()	Work telephone number ()	E-mail address
	Relationship to person being nominated:		

NOMINATION LETTER: COVER SHEET

Notice of Collection of Personal Information

Any personal information provided on this form or in connection with this nomination is necessary to administer the Premier's Awards for Teaching Excellence and will be used by the Ministry of Education, its employees and the Selection Panel to determine the nominee's eligibility for the Premier's Awards for Teaching Excellence. Your personal information may also be used to contact you to discuss the nomination and for research and statistical purposes. All personal information is collected in compliance with s. 38(2) of the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. F.31, as amended, and will be protected in accordance with that Act. If you have any questions about the collection of your personal information, please contact the Premier's Awards for Teaching Excellence, Ontario Honours and Awards Secretariat, 416-314-7526.

Name of Person Being Nominated

Please attach a nomination letter that gives your reasons for nominating this person.

Here are questions that may help you write your description of why you are nominating this person for an award:

Why does this person deserve to win an award?

How did this person help students learn?

How did this person help build your school community?

How did this person show that everyone deserves respect and consideration?

How did this person make a difference in your life or in the lives of others?

How did this person inspire a love of learning and encourage students to aim high?

Try to use clear examples.

Please refer to the Selection Criteria on ontario.ca/teachingawards for more information to help you write your nomination letter.

This is to acknowledge that I, _____, am nominating the person whose information is contained on this Nomination Form and that information contained on this form is, to the best of my knowledge, current and accurate.

X

Signature of Nominator

Date

PART 2

NOMINEE'S CONSENT FORM

Notice of Collection of Personal Information

Any personal information provided on this form or in connection with this nomination and any letters of support provided is necessary to administer the Premier's Awards for Teaching Excellence and will be used by the Ministry of Education, its employees and the Selection Panel to determine your eligibility for the Premier's Awards for Teaching Excellence and to notify you if you are selected for an Award. Your personal information may also be used to contact you to discuss the nomination and the letters of support and for research and statistical purposes. All personal information is collected in compliance with s. 38(2) of the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. F.31, as amended, and will be protected in accordance with that Act. If you have any questions about the collection of your personal information, please contact the Premier's Awards for Teaching Excellence, Ontario Honours and Awards Secretariat, 416-314-7526.

To be completed by the nominee.

I am a: <input type="checkbox"/> Teacher <input type="checkbox"/> Education Support Staff <input type="checkbox"/> Department Head <input type="checkbox"/> Vice-Principal <input type="checkbox"/> Principal			
Last name		First name	Middle initial
Street address		City/Town	Province Postal code
Home telephone number ()	Work telephone number ()	E-mail address	
For Outstanding New Teacher and Lifetime Achievement Award: Indicate number of years teaching in a publicly funded Ontario school: _____			

Please attach a one page summary of your employment history. This should include details of previous places of employment, employment positions and relevant dates.

I _____ accept this nomination and acknowledge that the information contained on this form is, to the best of my knowledge, current and accurate.	
X _____ Signature of Nominee	_____ Date

PART 3

LETTER OF SUPPORT #1: COVER SHEET

Notice of Collection of Personal Information

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To be completed by the supporter.

Name of Person Being Nominated →		
Name of Nominee's School →		
My name (Name of Supporter) → _____		
I am a: <input type="checkbox"/> Student <input type="checkbox"/> Teacher <input type="checkbox"/> Parent <input type="checkbox"/> Principal or Vice-Principal <input type="checkbox"/> Other (<i>Specify</i>) _____		
Home telephone number ()	Work telephone number ()	E-mail address

Please describe, in 5 pages or less, why you support this nomination and attach it to this cover sheet. Using clear examples, explain how the nominee meets the selection criteria. Typed, 12-point, double-spaced format is preferred. The Selection Criteria are found at ontario.ca/teachingawards.

I _____ support this nomination and acknowledge that the information contained on this form is, to the best of my knowledge, current and accurate.	
X _____ Signature of Supporter	_____ Date

PART 3 cont'd

LETTER OF SUPPORT #2: COVER SHEET

Notice of Collection of Personal Information

Any personal information provided on this form or in connection with this nomination and your letter of support is necessary to administer the Premier's Awards for Teaching Excellence and will be used by the Ministry of Education, its employees and the Selection Panel to determine the nominee's eligibility for the Premier's Awards for Teaching Excellence. Your personal information may also be used to discuss the nomination and your letter of support and for research and statistical purposes. All personal information is collected in compliance with s. 38(2) of the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. F.31, as amended, and will be protected in accordance with the provisions of that Act. If you have any questions about the collection of your personal information, please contact the Premier's Awards for Teaching Excellence, Ontario Honours and Awards Secretariat, 416-314-7526.

To be completed by the supporter.

Name of Person Being Nominated →

Name of Nominee's School →

My name (Name of Supporter) → _____

- I am a:
- Student
 - Teacher
 - Parent
 - Principal or Vice-Principal
 - Other (*Specify*) _____

Home telephone number

()

Work telephone number

()

E-mail address

Please describe, in 5 pages or less, why you support this nomination and attach it to this cover sheet. Using clear examples, explain how the nominee meets the selection criteria. Typed, 12-point, double-spaced format is preferred. The Selection Criteria are found at ontario.ca/teachingawards.

I _____ support this nomination and acknowledge that the information contained on this form is, to the best of my knowledge, current and accurate.

X

Signature of Supporter

Date