

1. Plan name and number

Name of the plan _____

Number assigned by the Régie des rentes du Québec _____

2. Signatory's certificate

I, the undersigned _____, being duly authorized to act on behalf of the pension committee or as the administrator or mandatary of the administrator of the pension plan named above, do hereby apply to obtain confirmation to use the conversion procedure set out in the document entitled *Instructions Concerning the Conversion of a Defined Contribution Pension Plan into a Simplified Pension Plan*. I do hereby certify as follows:

1. the plan being terminated in order to be converted into a simplified pension plan (SIPP) established by the following financial institution: _____
 That SIPP is registered with the Régie des rentes du Québec under number _____;
2. the plan's anticipated conversion date is _____;
year month day
3. the pension plan is a plan referred to in paragraph 2 or 3 of section 116 of the *Supplemental Pension Plans Act*;
4. the termination of the plan is the result of a decision made by the employer party to the plan (or in the case of a multi-employer plan, made unanimously by the employers party to the plan);
5. to the best of my knowledge and belief, no agreement is in force that prevents the employer or employers from terminating the plan;
6. as at the date of this application (*check one of the following boxes*):
 the plan has no surplus assets;
 the plan has surplus assets and such assets will be totally expended by the effective date of the conversion;
7. every active member of the plan is subject to the *Supplemental Pension Plans Act* (Québec);
8. every category of employees eligible for the pension plan named above is also eligible for membership in the SIPP named above;
9. to the best of my knowledge and belief, an application for registration of an amendment has been made to the Régie des rentes du Québec for every plan amendment.

Signature _____ Date _____

Name of signatory's employer		
Address (number, street, office)		
City	Province	Postal code
Telephone <small>area code</small>	Extension	Fax <small>area code</small>
E-mail		