



**COOPERATIVE
ANNUAL REPORT OF
EXTRAPROVINCIAL ASSOCIATION
Form 4**

*Cooperative Association Act
Section 126(2)*

FILING FEE: \$30.00

Enquiries: 250 356-8673

Office Hours: 8:30 – 4:30 (Monday – Friday)

INSTRUCTIONS:

1. Please type or print clearly in block letters and ensure that the form is signed and dated in ink. Complete all areas of the form. The Registry may have to return documents that do not meet this standard. Attach an additional sheet if more space is required.
2. In Box A, enter the extraprovincial association registration number which is assigned at the time of registration and is located in the upper right-hand corner of the Certificate of Registration.
3. In Box B, enter the exact name as shown on the Certificate of Extraprovincial Registration, the Change of Name Certificate or Amalgamation Certificate.
4. In Box C, enter the anniversary date of the registration of the association in BC. For example, an extraprovincial association registered in the province May 8, 1991 would file an annual report containing information that is current as of May 8th every year. This report must be filed each year, within two months of registration in the province.
5. In Box D, enter the last name, first name, and any initials of each of the extraprovincial association's directors. Individual's name should be shown consistently throughout this document.
6. The extraprovincial association must keep at its head office within British Columbia the records and documents required to be kept there by Section 309 of the *Company Act*.
7. **Filing Fee: \$30.00.** Submit this form with a cheque or money order made payable to the Minister of Finance, or provide the Registry authorization to debit the fee from your BC Online Deposit Account. Please pay in Canadian dollars or in the equivalent amount of U.S. funds.
8. Additional information and forms are available on the internet at: www.fin.gov.bc.ca/registries

A CERTIFICATE OF EXTRAPROVINCIAL REGISTRATION NO.

XCP

OFFICE USE ONLY – DO NOT WRITE IN THIS AREA

Freedom of Information and Protection of Privacy Act (FIPPA)
The personal information requested on this form is made available to the public under the authority of the *Cooperative Association Act*. Questions about how the *FIPPA* applies to this personal information can be directed to the Administrative Analyst, Corporate and Personal Property Registries at 250 356-0944, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.

B FULL NAME OF EXTRAPROVINCIAL ASSOCIATION

C DATE OF ANNUAL REPORT
YYYY / MM / DD
(anniversary date of registration in BC)

D DIRECTORS – List full names and addresses of all directors

LAST NAME	FIRST NAME & INITIALS (IF ANY)	RESIDENTIAL ADDRESS (INCLUDE POSTAL / ZIP CODE)

E Do all of the directors of the association qualify under sections 79 of the *Cooperative Association Act*?
 YES NO *If No, attach particulars.*

F Has the extraprovincial association filed at the Corporate Registry all the documents relating to an amendment of the association's charter?
 YES NO *If NO, documents verified by a notary public or proper government authority in the association's home jurisdiction must be filed at the Corporate Registry.*

H Have all filings related to any changes to the following been filed with the Corporate Registry:

- Address of the head office within British Columbia? YES NO
- Address of the head office outside British Columbia? YES NO
- Name or address of attorney within British Columbia? YES NO

If you answered NO to any of the above questions, attach appropriate change form(s).

I **CERTIFIED CORRECT** – I have read this form and found it to be correct.

Signature of a current Director, Officer, or Lawyer of the Association

Relationship to Association

DATE SIGNED

YYYY / MM / DD

X