

Land and Water Policy Fee Refunds

NAME OF POLICY: Fee Refunds

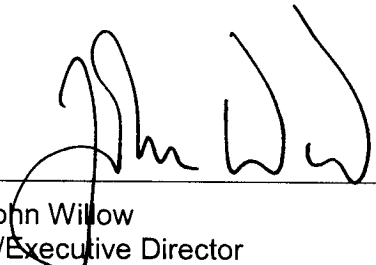
APPLICATION: Applies to all land and water applications processed under the new (June 1, 2003) Fees Regulations.

ISSUANCE: Director, Policy and Economic Development Branch

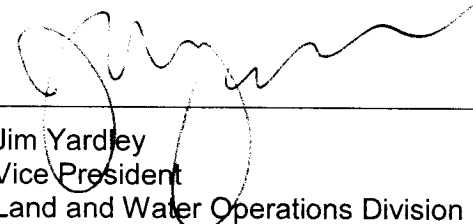
IMPLEMENTATION: All LWBC Staff

REFERENCES: *Land Act* (Ch. 245, R.S.B.C, 1996)

RELATIONSHIP TO PREVIOUS POLICY: This policy replaces Section 3.3 of the Land and Water Application Fees, General Service Fees and Application Refund Policy.



John Willow
A/Executive Director
Business Programs and Policy Division



Jim Yardley
Vice President
Land and Water Operations Division

July 21, 2004
Date

July 21/04
Date

APPROVED AMENDMENTS:

Effective Date	Briefing Note /Approval	Summary of Changes:
August 16, 2004		Changes made as a result of the Policy and Procedures Re-write Project.

EFFECTIVE DATE: August 16, 2004
AMENDMENT NO:

FILE:11000-00

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1. PURPOSE

These procedures apply to all land and water applications processed under the new (June 1, 2003) fees regulations, and replace any previous refund policy or procedures.

2. REFUNDS

2.1 Pre-application Stage

Applications that are not accepted (i.e. application is incomplete, or the proposal does not comply with specific program requirements) must be returned to the applicant, with the full application fee, within 7 calendar days.

2.2 Adjudication/Offer Stage

Item / phase	Refund amount
Application fee is \$250 or less	No refund
Application is abandoned by the applicant prior to notification of a disallowance/refusal or offer of a tenure/water license	Refund 50 percent of the application fee
Application is disallowed/refused by LWBC	Refund 20 percent of the application fee
An offer of tenure or license is made by LWBC (does not matter whether the offer is accepted or not)	No refund

2.3 Replacement/Amendment

Refunds are not available for replacement or amendment applications.

2.4 Queuing

Some land use programs offer the opportunity for subsequent applicants to place their application in a queue. The application fee is payable if the applicant chooses to remain in a queue for the selected area. Details of the refund of application fees for queuing will be as per program specific policy.