ROYAL BC MUSEUM

PERMISSIONS FORM

To Use BC Government, BC Archives or Royal BC Museum Sound Recordings and Moving Images Material

ROYAL BC MUSEUM CORPORATION **Mailing Address:** **675 Belleville Street** **Victoria BC V8W 9W2 Canada** **Ph: (250) 387-3845 Fax: (250) 387-2072**	**PLEASE INDICATE COLLECTION SOURCE:** ➢ **BC Archives** ___ **and/or** ➢ **Royal BC Museum** ___

****Incomplete or illegible forms will not be processed – PRINT CLEARLY****

Name Date

Organization or Company

Address City

Province or State Postal or Zip Code E-mail

Phone: Work OR: Home Fax

Material(s) Requested - Please provide full title(s), producing agency & date(s) (attach separate list if necessary):

Purpose of Request:

- ❑ Academic Research, Private Study or Genealogy Research **(NOTE: material may not be used for any other purpose without written permission from the Royal BC Museum Corporation)**
- ❑ Other – Please describe below

- All expenses in connection with producing copies will be borne by the applicant.
- **Permission fees will apply for any broadcast or commercial use of these moving image materials.** These fees are administered through the Licensing and Permissions Programme (1-866-356-0138 or 1-250-356-0138).
- The applicant warrants that the material is not for re-sale in any format except as defined above.
- Possession of this material does not give any rights beyond those requested and approved in this application. Specifically, no further copies may be made without express authorization, nor may the material be exhibited or broadcast except as approved in this application. The material will, at all times and in all formats, remain the exclusive intellectual property of the Government of British Columbia and/or the British Columbia Archives.
- The Applicant will indemnify and hold harmless the British Columbia Archives and the Royal BC Museum Corporation from all claims, losses, damages, costs and expenses arising out of or from any use of the material not specified in this application.
- The British Columbia Archives must be credited. Please contact the Licensing and Permissions Programme for specific credit requirements.

This Section is for Staff Use Only

_____
Applicant

_____
Date

Information Checked: _____ Staff
☐ Title(s)
☐ Creator(s)
☐ Production date(s)
☐ Rights: (1) BC Government;
(2) no encumbrances
(3) Other *

_____
Public Affairs Bureau (for BC government material less than 10 years old only)

_____
Date

☐ Approved
☐ Not Approved

☐ *Copyright holders must approve use of "Other" material

Commercial/broadcast permission fees:
☐ Applicable
☐ Not Applicable

_____
BC Archives Authority

_____
Date

The Personal information on this form is collected under the authority of the *Museum Act (SBC 2003, c. 12)* and will be used for documenting the use of archival or library material. If you have any questions about your privacy, please contact the Manager, Corporate Information, Privacy and Records at (250) 356-0698.