



**Ministry of Finance**  
Financial Institutions Commission  
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# BULLETIN

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- Superintendent of Financial Institutions
  - Registrar of Mortgage Brokers
  - Superintendent of Pensions
  - Credit Union Deposit Insurance Corporation of British Columbia
  - Superintendent of Real Estate

**Please Note:**  
**As of April 2005 the Financial Institutions Commission of BC address changed to:**  
**1200 – 13450 – 102 Avenue Surrey BC V3T 5X3**

**BULLETIN NUMBER: MB 04-001**

**TITLE: FEES PAYABLE UNDER THE MORTGAGE BROKERS ACT**

**LEGISLATION: MORTGAGE BROKERS ACT**

**DATE: APRIL 2004**

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## **CHANGES TO FEES PAYABLE TO THE REGISTRAR OF MORTGAGE BROKERS UNDER THE *MORTGAGE BROKERS ACT***

The fees payable for applications for registration, registration of branch offices, renewal of registration, and amendments to certificates of registration, including transfers of registration, under the *Mortgage Brokers Act* have been increased effective June 1, 2004. In addition, there is a new late filing fee for renewals of registration and financial filings. These also become effective June 1, 2004.

Fees under the *Mortgage Brokers Act* have not been adjusted since 1987 and no longer reflect the cost of regulating the industry. The fee increases, as listed below, will assist the Registrar of Mortgage Brokers in recovering the costs associated with the registration program.

Certificates of registration will continue to be issued for a two year period.

### **Application Fee for Registration as a Mortgage Broker Having Only a Single Business Address**

The fee for new applications for registration as a **mortgage broker**, where the broker has only one business location will increase to **\$1,000** on June 1, 2004. The registration period will be two years.

**Application Fee for Registration as a Mortgage Broker Having More Than a Single Business Address**

Effective June 1, 2004, the fee for new applications for registration as a **mortgage broker**, where the broker has more than one location, will increase to **\$1,000 for the Head Office** location. The registration fee for each additional branch location will be unchanged at **\$200 for each location**. However, this \$200 is now a one-time registration fee for the branch locations. The renewals for all branch locations will be the same as that for the Head Office.

Existing branch locations for mortgage brokers currently registered will be renewed at the same time as the Head Office in the future. Therefore, a company with a Head Office and six branch locations will receive renewal advices for all seven of the locations at the time the registration of the Head Office location expires. The company will be requested to update the information for all of the locations and return the seven renewals. There will be one renewal fee, as noted below, for this.

The registration period will continue to be for two years.

**Application Fee for Registration as a Submortgage Broker**

The fee for new applications for registration as a **submortgage broker** will increase to **\$1,000** on June 1, 2004. The registration period will be two years.

**Application Fee for Renewal of Registration as a Mortgage Broker or a Submortgage Broker**

The fee for the **renewal** of registration as a mortgage broker, regardless of the number of locations registered at the time of renewal, will be **\$500** effective June 1, 2004.

The fee for the **renewal** of registration as a **submortgage broker** will be **\$500** effective June 1, 2004.

The registration period for renewals will continue to be two years for both mortgage brokers and submortgage brokers.

**Fee to Amend, on application by a Mortgage Broker or Submortgage Broker, the Register Kept Under Section 3 of the *Mortgage Brokers Act***

The fee to **amend** the business address of any location from which a mortgage broker operates, including branch offices; to **amend** the name of a mortgage broker, including the addition of a trade name; to **amend** the business address from which a submortgage broker conducts business, including the transfer of a submortgage broker between branches of a mortgage broker; and to **amend** the name of a submortgage broker, due to the change of that person's legal name, will be **\$200** effective June 1, 2004.

**Fee for Reinstatement of Registration of a Submortgage Broker, in Accordance With Section 3(8) of the *Mortgage Brokers Act***

The fee to apply for the **transfer** of a submortgage broker registration will be **\$200** effective June 1, 2004.

**Fee for the Late Filing of a Renewal of Registration or Financial Information Required Under the *Mortgage Brokers Act***

Effective June 1, 2004, there is an automatic **late filing fee of \$50 per day to a maximum of \$500** for the late filing of an application for the **renewal** of a mortgage broker or submortgage broker registration, and for the late filing of **financial information** required by the Registrar of Mortgage Brokers.

Please note that *Mortgage Brokers Act Regulation 3* requires that an application for renewal of registration must be submitted at least 30 days in advance of the last day of the term of the current registration.

The Conditions of Registration for mortgage brokers require that the annual financial filing must be filed within 120 days of the mortgage broker's year-end if the broker handles trust funds and within 30 days of the mortgage broker's year-end if the broker does not handle trust funds.

**Mortgage Development Officers**

The Registrar is no longer issuing this category of registration. Individuals conducting mortgage broker business on behalf of financial institutions exempted from registration under the *Mortgage Brokers Act* must be either employees of the financial institution or must be registered as mortgage brokers.

**SCHEDULE OF FEES UNDER THE *MORTGAGE BROKERS ACT*  
EFFECTIVE JUNE 1, 2004**

For the registration of a mortgage broker	\$1000
For the registration of a submortgage broker	\$1000
For the registration of a branch location of a mortgage broker	\$200
For the renewal of the registration of a mortgage broker	\$500
For the renewal of the registration of a submortgage broker	\$500
For the transfer of a submortgage broker registration	\$200
For the amendment of registration information, including a change of address or name	\$200
For the late filing of a renewal of registration of a mortgage broker or submortgage broker	\$50 per day to a maximum of \$500
For the late filing of a financial filing	\$50 per day to a maximum of \$500

**ALL CHEQUES SHOULD BE MADE PAYABLE TO THE MINISTER OF FINANCE.**