
INFORMATION FOR APPLYING FOR OCCUPATIONAL TITLE PROTECTION

In reply to your enquiry, set out below are the requirements for applying for Occupational Title Protection.

- Complete application form attached.
- The society is required to publish notice of its application in three issues of a newspaper in daily circulation throughout the province and in three issues of a newspaper located in the city shown in the address of the society, a sample notice is included with the application form for your use.
- The notice is to request written submissions from interested parties which will be received for 30 days from the date of publication.
- The designation(s) requested should begin with the word “Registered” and/or when initials are requested the letter “R”.
- Completed application form along with copies of each of the newspaper publications to be submitted to the Registrar of Companies, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.
- Fees of \$300 to accompany documents, cheque or money order to be made payable to Minister of Finance.

Upon receipt of the above documentation, the Registrar will publish a notice of application in one issue of *The British Columbia Gazette*, which will also request written submissions from interested parties to be submitted within 30 days.

If the Registrar considers it is in the public interest, he will register the society and issue a certificate of registration identifying the word, or words and initials which have been designated for the exclusive use of the society and its members.

If you wish further information or assistance, please contact the Society Unit at 250 356-8673.



Ministry of Finance
Corporate and Personal
Property Registries

Mailing Address:
PO Box 9431 Stn Prov Govt
Victoria BC V8W 9V3
Location:
2nd Floor – 940 Blanshard Street
Victoria BC

APPLICATION FOR OCCUPATIONAL TITLE

Part 10 SOCIETY ACT

Telephone: 250 356-8648
Hours: 8:30 – 4:30 (Monday – Friday)

Freedom of Information and Protection of Privacy Act (FIPPA)

The personal information requested on this form is made available to the public under the authority of the *Society Act*. Questions about how the *FIPPA* applies to this personal information can be directed to the Administrative Analyst, Corporate and Personal Property Registries at 250 356-0944, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.

1. Name of Society

2. Number of Members in good standing of the society

3. State which of the purposes represent the interests of the occupation or profession.

4. How do the bylaws provide for:

(a) qualification for admission to membership or a class of membership?

(b) courses of study and examinations for members or applicants for membership?

4. How do the bylaws provide for: (Continued)

(c) conduct of members and ethics and standards of practice?

(d) suspension, expulsion or other penalties for misconduct, incapacity or incompetence of members?

5. (a) How have consumers experienced difficulty in determining the qualifications or standard of qualifications of persons in the occupational group for which protection of title is being requested?

(b) How will issuance of a designated title help to solve the difficulties being experienced?

(c) Is registration under Part 10 the only reasonable and practical means of solving the difficulties experienced by consumers described above? If so, why?

6. (a) What word or combination of words and what initials does the society wish designated for the exclusive use of its members?

(b) Does this closely resemble the name or initials of another similar organization so that confusion might arise?

YES

NO

If YES, name the other organization

If NO, state what steps the society has taken to determine that no other similar organization exists:

7. What percentage of the persons engaged in the occupation you wish to represent are currently members of the society?

%

8. What is the geographical distribution of your members?

9. Briefly describe the activities carried on by the society to further the purposes given in its constitution.

10. Give any other information you consider pertinent to this application.

Certification

We hereby certify that the above information is true and correct to the best of our knowledge, information and belief.

Signature of Director of the Society

Signature of Director of the Society

NOTE:

- A Director's resolution authorizing this application is attached.
- If there is not sufficient space for your answers to any question, please attach your answer on a separate piece of paper.
- The deliberate giving of false or misleading information on this application may be considered grounds for cancellation of registration under Part 10 by the Registrar.
- The Registrar of Companies requires that the society publish notice of its application in three issues of a newspaper in daily circulation throughout the Province and in three issues of a newspaper located in the city shown in the address of the society.

Sample Notice

NOTICE FOR PUBLICATION
RE: APPLICATION FOR
OCCUPATIONAL TITLE PROTECTION

_____ has
Name of society

applied to the Registrar for Occupational Title Protection, pursuant to Part 10 of the *Society Act*.

The words (or words) and initials that the society wishes designated for exclusive use of its members are:

Any interested party may make written submissions to the Registrar of Companies, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3, within 30 days of the publication of this notice.