



NOTICE OF CHANGE OF ADDRESS

In the Provincial Court of British Columbia

Court File Number:
Court Location:

Case name

In the case between:
 NAME _____

And:
 NAME _____

Your Name

I, NAME _____
 wish to notify the court and the other parties that my address for service is now changed to:

What is your new address for service?

This address may be different from your home address.

ADDRESS _____	CITY _____
PROVINCE _____	POSTAL CODE _____
PHONE _____	FAX _____

When is the address change effective?

The change is effective as of DATE _____

Dated _____

Signature of Party or Party's Solicitor

Information for the party filing this notice.

Note: Provincial Court (Family) Rule 9(5) provides that:

If a party's address for service changes, the party must promptly file in the registry a notice of change of address **and serve a copy of the notice on the other parties.**

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In the Provincial Court of British Columbia

Court File Number:
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Case name

In the case between:
 NAME _____

And:
 NAME _____

What is the other party's new address for service?

I, NAME _____
 wish to notify the court and the other parties that my address for service is now changed to:

ADDRESS	CITY		
PROVINCE	POSTAL CODE	PHONE	FAX

When is the address change effective?

The change is effective as of DATE _____

Dated _____

--

Signature of Party or Party's Solicitor

Information for the party filing this notice.

Note: Provincial Court (Family) Rule 9(5) provides that:

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NOTICE OF CHANGE OF ADDRESS

Complete this affidavit if personal service was successful.

If you served the notice on the back of this page together with another document(s), you need to complete only one affidavit of personal service, listing all documents served on the person named.

Check box(es) for each document served, and name the document. Make sure you mark each attached document with the correct Exhibit letter.

If you must make a correction, or cross anything out, please initial.

This section must be sworn or affirmed before a Commissioner for Taking Affidavits.

AFFIDAVIT OF PERSONAL SERVICE (FORM 5)

In the Provincial Court of British Columbia

I swear or affirm that I _____ NAME _____ OCCUPATION _____

of _____ ADDRESS _____ personally served _____ NAME OF PERSON SERVED _____

on _____ DATE _____ at _____ ADDRESS _____

with a copy of the following documents:

- the notice of change of address on the back of this page
- EXHIBIT " _ " _____
- EXHIBIT " _ " _____
- EXHIBIT " _ " _____
- EXHIBIT " _ " _____

The party was identified to me in this manner:

- I know the person
- He/she admitted to being this person.
- Other (specify) _____

Sworn or affirmed before me

at _____ British Columbia

on _____ DATE _____

A Commissioner for Taking Affidavits for British Columbia

Signature

Complete this affidavit if you served the notice by mail, by fax or by substituted service.

If you served the notice on the back of this page together with another document(s), you need to complete only one affidavit of service, listing all documents served on the person named.

Check appropriate box(es) for each document served and name the document. Make sure you mark each attached document with the correct Exhibit letter.

If you must make a correction, or cross anything out, please initial.

This section must be sworn or affirmed before a Commissioner for Taking Affidavits.

AFFIDAVIT OF SERVICE (FORM 13)

In the Provincial Court of British Columbia

I swear or affirm that I _____ NAME _____ OCCUPATION _____

of _____ ADDRESS _____ served _____ NAME OF PERSON SERVED _____

on _____ DATE _____ at _____ ADDRESS _____

with a copy of the following documents:

- | <input type="checkbox"/> | Name of document |
|--------------------------|--|
| <input type="checkbox"/> | the notice of change of address on the back of this page |
| <input type="checkbox"/> | EXHIBIT " _ " _____ |
| <input type="checkbox"/> | EXHIBIT " _ " _____ |
| <input type="checkbox"/> | EXHIBIT " _ " _____ |
| <input type="checkbox"/> | EXHIBIT " _ " _____ |

The party was served in this manner:

- Fax (attach a copy of Form 10)
- Mail
- By substituted service as ordered by the court.

Sworn or affirmed before me

at _____ British Columbia

on _____ DATE _____

A Commissioner for Taking Affidavits for British Columbia

Signature