



# Applying for a Water Licence

Updated March 2006

THIS PAGE MUST BE COMPLETED FOR ALL APPLICATIONS.  
PLEASE READ THE **APPLICATION FORM GUIDE** WHEN COMPLETING THIS APPLICATION.

PART 1. NAME(S) AND MAILING ADDRESS		
Client Name <input type="checkbox"/> <b>OR</b> Company Name <input type="checkbox"/> <b>OR</b> Society Name <input type="checkbox"/>		For applications made by more than one individual: <input type="checkbox"/> Joint Tenants; or, <input type="checkbox"/> Tenants in Common
		Your File Number (if applicable):
Contact Name of Agent (if applicable):		
BC Incorpor. No., BC Registered No. or Society No.:		GST Registration Number:
Mailing Address		
		Postal Code:
E-mail Address		
Home Phone (     )	Business Phone (     )	Fax Number (     )

Applicant /Agent's Signature(s)	Date
Please Enclose Appropriate fees (see Fee Schedule: <a href="http://www.env.gov.bc.ca/wsd/water_rights/licence_application/fees_info.html">www.env.gov.bc.ca/wsd/water_rights/licence_application/fees_info.html</a> )	
<b>NOTE:</b> Make cheque or money order payable to <b>the Minister of Finance.</b>	
The information you provide will be subject to the <i>Freedom of Information and Protection of Privacy Act</i> . If you have any questions regarding the treatment of your personal information, please contact the Manager, Privacy, Information Access and Records Management.	
In addition, the submission of this form does not in any manner convey any rights to use or occupy Crown land.	

**PLEASE RETAIN A COPY OF THIS APPLICATION FOR YOUR RECORDS**

FOR OFFICE USE ONLY	
Date Received	<b>Water File Number:</b>
	<b>Client Number:</b>
	<b>Application Number:</b>
	<b>Map Number:</b>
	<b>Fees Received:</b>
	<b>Receipt Number:</b>



# Applying for a Water Licence – Water Act

**NOTE:** Once you have completed this form, please refer to the **Application Completeness Checklist** at [www.env.gov.bc.ca/wsd/water\\_rights/licence\\_application/cabinet/app\\_complete\\_cl.pdf](http://www.env.gov.bc.ca/wsd/water_rights/licence_application/cabinet/app_complete_cl.pdf) for additional information that must be submitted with this application.

## PART 2. PLACE OF USE – LEGAL DESCRIPTION OF PROPERTY WHERE WATER IS TO BE USED

PID #	Land description:
	Civic address of the property:

An applicant must have tenure to the land where water will be used. (Provide copies of Certificate of Title, Recent Tax Notice or Crown Land Tenure.)	Are you the Registered Owner? Yes <input type="checkbox"/> No <input type="checkbox"/> Lessee <input type="checkbox"/> Other <input type="checkbox"/>
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Do you hold another water licence(s)?  
 Yes  No  If yes, state Licence Number: \_\_\_\_\_ File Number: \_\_\_\_\_ Client Number: \_\_\_\_\_

## PART 3. PURPOSE(S) AND QUANTITY(IES) – Please refer to Schedule 1 ([http://www.env.gov.bc.ca/wsd/water\\_rights/licence\\_application/cabinet/fees-water.pdf](http://www.env.gov.bc.ca/wsd/water_rights/licence_application/cabinet/fees-water.pdf)) – Water Purpose and Application Fees

<b>Domestic:</b> Number of dwellings: _____ Quantity (m <sup>3</sup> per day or Gallons) _____	<b>Other:</b> _____ Quantity: _____ Unit: _____ Quantity: _____ Unit: _____	
<b>Irrigation:</b> Quantity: _____ Unit: _____ Number of acres to be irrigated: _____	<b>Stockwatering:</b> Quantity: _____ Unit: _____ Number of stock: _____ Type of stock: _____	

**Note:** For Water Licence application with proposed diversion rate over 100 m<sup>3</sup> (25,000 gallons) a day, a Development Plan must be completed.

## PART 4. SOURCE OF WATER

Name of Source:	Flows into:
If creek, brook or river, width and depth of source at diversion point: _____	

## PART 5. WORKS—Existing or proposed to divert and convey water to place of use (works must be shown on drawing)

List Works

a) Diversion Works	Pump <input type="checkbox"/> or Gravity Feed <input type="checkbox"/>	Length of pipe into a river or lake measured from the high water mark: _____ m or _____ ft
	Are any of the Works on Crown land? Yes <input type="checkbox"/> No <input type="checkbox"/>	Length of Works on Crown land: _____ m or _____ ft
b) Storage Works	Do you require storage? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, complete and attach Schedule 2 - Dam & Reservoir Information: <a href="http://www.env.gov.bc.ca/wsd/water_rights/licence_application/cabinet/sched2.pdf">www.env.gov.bc.ca/wsd/water_rights/licence_application/cabinet/sched2.pdf</a> List Storage Works: _____
	Joint with another's Works? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, with whom?
c) Additional Information	Works constructed? Yes <input type="checkbox"/> No <input type="checkbox"/> Partially <input type="checkbox"/>	<b>Use of a Joint Works Agreement is recommended if part or all of your proposed works will be shared with other water licence holder(s).</b> <b>Enclosed: Yes <input type="checkbox"/> No <input type="checkbox"/></b>

## PART 6. OTHER LANDS PHYSICALLY AFFECTED BY WORKS

Do or will the Works occupy or flood another person's private land? Yes <input type="checkbox"/> No <input type="checkbox"/>	Do or will the Works occupy or flood Crown land? Yes <input type="checkbox"/> No <input type="checkbox"/>
Landowner's Consent Form for private land affected Enclosed: Yes <input type="checkbox"/> N/A <input type="checkbox"/> Could not obtain <input type="checkbox"/>	If Yes, PCL fee required with application
If yes to either question, provide the legal description of land affected	Name of Owner(s) including Crown land tenure holders



# WATER LICENCE APPLICATION DRAWING

**APPLICANT'S DRAWING – Prepare a drawing to submit with your application. Refer to the required drawing standards for required elements.**




Scale: .....

Applicant's Signature: .....

**Legend:**

Date: .....

- Point of Diversion ●
- Pipe - - - - -
- Pipe Over Crown land = = = = =

The boundaries of the land to which this licence is appurtenant are shown thus 

<b>For Office use Only</b>	

Land District:	
Map:	POD:
Water District:	Precinct:



## Economic Impacts For Water Licence Applications

**Applications for domestic water or small irrigation purposes  
(less than 6000m<sup>3</sup> (5 AF)/year)  
do not need to complete this information.**

In an effort to more fully appreciate the positive impacts of economic development for a wide variety of uses please provide the following information for your water licence application request:

<b>Capital Investment</b>	\$
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**Capital Investment** – Reflects the **expenditures** anticipated to be spent in the near future (next 3 years) including:

- Off-site and on-site services that are directly attributable to development related to the water licence (engineering, design, etc.)
- Construction costs directly related to the water licence (pumps, pipes, earthworks, labour, etc.)

<b>Permanent Jobs</b>	
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**Permanent Jobs** – Measure of the number of ongoing jobs created in the operating and maintenance of the ongoing water use. Use decimals where appropriate.

**This information is required before your water licence application can be processed.**