



QUEEN CHARLOTTE ISLANDS FOREST DISTRICT

**SPECIAL USE PERMIT APPLICATION  
CONTENT CHECKLIST FOR  
ROADS**

<input type="checkbox"/>	Application letter to district manager outlining the following: <ul style="list-style-type: none"><li>• general description of your proposal;</li><li>• current use of area;</li><li>• intended use of area;</li><li>• length of time road will be required; and,</li><li>• full legal name, address and phone number of applicant (name of individual or company)</li></ul>
<input type="checkbox"/>	Road Layout and Design in accordance with Section 60 of the <i>Forest Practices Code of British Columbia Act</i> and as described in the Forest Road Regulation for any road you propose to construct or modify. (For Road Layout and Design requirements, see Part 2 of the Forest Road Regulation.)
<input type="checkbox"/>	A 1:5000 scale operational map (include in Road Layout and Design map if you are preparing one) indicating: <ul style="list-style-type: none"><li>• proposed road tied to an identifiable point (legal corner if available) of commencement;</li><li>• legal boundaries of property you are accessing;</li><li>• road that you propose to join;</li><li>• stream crossings and classifications, culverts and other resource features; and,</li><li>• any existing improvements (buildings, transmission lines etc.)</li></ul>
<input type="checkbox"/>	Junction permit, if applicable, to Municipal, Provincial or Forest Service Roads. For application details/requirements, contact your local: <ul style="list-style-type: none"><li>• Municipal office for connection to Municipal Roads;</li><li>• Skeena-Queen Charlotte Regional District office in Prince Rupert for roads within unincorporated areas, e.g. Sandspit and Queen Charlotte;</li><li>• Ministry of Transportation and Highways office for connection to Provincial Roads; and,</li><li>• Ministry of Forests office for connection to Forest Service Roads.</li></ul>
<input type="checkbox"/>	A completed application for a Licence to Cut if any Crown timber is required to be cut or removed in your proposal. Major licensees may apply for cutting permit (CP) authority or amendment to active CP instead of a Licence to Cut for areas within their tenure(s).
<input type="checkbox"/>	Any documentation and responses relating to your preliminary consultation with local user groups, First Nations or other agencies, if applicable.