

Saskatchewan Home Energy Improvement Program—Homeowner Application Form [Part A]

Applicant's Last Name _____ First _____ Middle Initial _____

Date of Birth (month/day/year) _____ Social Insurance Number _____

Co-applicant's Last Name * _____ First _____ Middle Initial _____

Date of Birth (month/day/year) _____ Social Insurance Number _____

Street Address _____ Town/City _____ Postal Code _____

Mailing Address _____ Home Phone _____ Business Phone _____

Is anyone in your household: First Nation Métis Aboriginal Do you own this property? Yes No

Legal Description of Property _____ Is this a Working Farm? or Residence Only

Do you have outstanding arrears with SHC? Yes No Are You Self Employed? Yes No

Building type: 001 Single 002 Semi-detached 003 Duplex 004 Row 005 Apartment 006 Mobile Home** 007 Triplex 009 Other

** Please attach verification of ownership by providing one of the following, serial # of unit, bill of sale, lease agreement or other documentation.

Total Monthly Shelter Costs:	Mortgages	\$ _____	Water and Sewer	\$ _____
	Property Taxes	\$ _____	Maintenance Repairs	\$ _____
	Heat	\$ _____	Condo Fees	\$ _____
	Power	\$ _____	Sub-total (B)	\$ _____
	Sub-total (A)	\$ _____	TOTAL (A + B)	\$ _____

Year Home Built _____ Years Owned _____ Number of Bedrooms _____

If you have had a previous EnerGuide for Houses Evaluation, please indicate below.

EnerGuide for Houses "A" Evaluation #: _____ Date Completed: _____

EnerGuide for Houses "B" Evaluation #: _____ Date Completed: _____

Information for each other person living in the home (please attach a separate sheet if more room is necessary):

Name	Gender	Date of Birth	Social Insurance Number

* All registered owners need to apply where there is more than one person registered as an owner on the title of the property.



Declaration / Consent

- I/We hereby grant permission/consent to Saskatchewan Housing Corporation (SHC) and/or its Program delivery agent to carry out any necessary inquiry and to disclose and use any information provided by me/us in this application for the purpose of confirming my/our income and determining my/our eligibility to receive Program funding.
- I/We hereby grant permission/consent to the disclosure and use of any information provided by me/us in this application to SHC and/or SaskEnergy Incorporated (SaskEnergy) and/or Natural Resources Canada (NRCan) for the purpose of conducting Program evaluations or for program monitoring purposes.
- I/We hereby grant permission to be contacted by SaskEnergy for purposes of program monitoring or evaluation.
- I/We hereby grant permission/consent to the disclosure and use of any information provided by me/us in this application to the Program funding partners (SHC, SaskEnergy, NRCan) for audit purposes.
- I/we hereby acknowledge that all information contained in this application, including income, ownership of property, and outstanding arrears with SHC is true and complete in every respect.
- I/We understand that the information provided by me/us in this application will be retained and disposed of in accordance with *The Archives Act, 2004* of the Province of Saskatchewan.
- I/We understand that this application does not obligate SHC to approve Program funding.
- I/We hereby authorize SHC or its Program delivery agent to conduct an inspection of my/our property for the purpose of determining my/our eligibility to receive Program funding and to verify completion of work for which I/we have received Program funding.

Signature

Date

Signature

Date

If you live in one of the following cities, please mail this application to your local housing authority:

Moose Jaw Housing Authority

4th Floor, City Hall
Moose Jaw, SK S6H 3J8

Regina Housing Authority

1850 Smith Street
Regina, SK S4P 2N3

Prince Albert Housing Authority

230 8th Street East
Prince Albert, SK S6V 7A2

Saskatoon Housing Authority

525 24th Street East
Saskatoon, SK S7K 0K9

If you live elsewhere in Saskatchewan:

**Saskatchewan Community Resources
Saskatchewan Housing Corporation**
Sask Home Energy Improvement
Program (SHEIP) - Homeowner
Suite 900 – 1920 Broad Street
Regina, SK S4P 3V6

For more information:

▪ On this program

1-866-388-8433, or visit the
Saskatchewan Community
Resources website at
www.cr.gov.sk.ca

▪ Saskatchewan Energy Share

1-866-409-9770, or visit
www.skenergyshare.com

▪ On other energy programs

[www.cicorp.sk.ca/EnergyShare/
Conservation_Programs.htm](http://www.cicorp.sk.ca/EnergyShare/Conservation_Programs.htm)

▪ If you're a rental property owner, call 1-800-667-7567

Saskatchewan Home Energy Improvement Program—Income Verification Checklist

For each person in the household who has filed income tax in the current year, submit *one* of the following:

For Employment Income or Government Assistance Income:

- Notice of Assessment from Canada Revenue Agency **and** your working copy of Income Tax **or**
- A Certified Copy of your current tax return (by calling Canada Revenue Agency at 1-800-959-8281) **or**
- Notice of Assessment from Canada Revenue Agency **and** Tax Summary

For Self-Employment / Farming Income or Rental Income:

- Notice of Assessment from Canada Revenue Agency, Complete Income Tax Return **and** your Statement of Business Activities/Farming Activities/Rental Activities **or**
- A Certified Copy of your current income tax return (by calling Canada Revenue Agency at (1-800-959-5525), **and** your Statement of Business Activities/Farming Activities/Rental Activities

If you receive Child Support:

- Provide a copy of your Separation/Maintenance Agreement dated after May 1st, 1997 (or a receipt copy if you don't have an agreement)

If you receive Veterans' Affairs Pension:

- Submit a copy of your pension stub

Mail the completed application to the appropriate address listed on Part B of the Application Form



Saskatchewan
Housing
Corporation
An Agency of
Community Resources



SASKATCHEWAN
Energy
Share