



***Sole Proprietor***  
**Form A**  
INSTRUCTIONS FOR COMPLETION

This form is for use by sole proprietors only. Applicants that are partnerships, joint ventures or syndicates must use Form A.1.

- Item 1:** Type or print the name of the business.
- Item 2:** Enter the physical location of the business. A box number is not acceptable.
- Item 3:** If the mailing address is the same as the location of the business, check the “Same as Above” checkbox. If the mailing address is not the same as the location of the business, enter the mailing address.
- Item 4: 1) a)** If you have already commenced business under this name, check box **A**.
- b)** If you will be commencing business in the future, check box **B**.
- 2)** A sole proprietorship may be an individual, a limited partnership, a body corporate or an Indian band. However, in order to register as a sole proprietor, the applicant must declare that no other entities (e.g. other individuals, corporations, partnerships, limited partnerships, joint ventures, syndicates, Indian bands) are associated with the firm.
- Item 5: 1)** If the registrant is an individual, full name, address including postal code and signature are required.
- 2)** If the registrant is a corporation, Indian Band or Limited Partnership, name, entity number and signature of authorized officer are required.

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Completed documents, in duplicate, and the prescribed fee payable to the **Minister of Finance** are to be sent to:

Director, Corporations Branch  
200, 1871 Smith Street  
Regina, Saskatchewan  
S4P 4W5