

Entity No. \_\_\_\_\_

Name of Corporation \_\_\_\_\_

Operating Statement for the Fiscal Year Ended \_\_\_\_\_

With Comparative Figures for \_\_\_\_\_

	(Current Year)	(Prior Year)
<b>Revenue</b> (Include revenue for which payment has not yet been received)		
1. Membership Fees	\$ _____	\$ _____
2. Grants (specify) _____ _____	_____ _____	_____ _____
3. Donations	_____	_____
4. Fundraising Bingos	_____	_____
Social Functions _____	_____	_____
5. Other receipts	_____	_____
6. Interest	_____	_____
7. Total Revenue for the Year	\$ <u>_____</u>	\$ <u>_____</u>
<b>Expenses</b> (Include expenses for which payment has not yet been made)		
8. Personnel costs (salaries, etc.)	_____	_____
9. Taxes and Licenses	_____	_____
10. Lease or Rental Costs	_____	_____
11. Utilities	_____	_____
12. Insurance	_____	_____
13. Repairs and Maintenance	_____	_____
14. Office Supplies & Postage	_____	_____
15. Bank charges	_____	_____
16. _____	_____	_____
17. _____	_____	_____
18. Total Expenses for the Year	\$ <u>_____</u>	\$ <u>_____</u>
<b>Net Surplus (Deficit) for the Year</b> (Line 7 Subtract Line 18)	\$ <u>_____</u>	\$ <u>_____</u>

Entity No. \_\_\_\_\_

Name of Corporation \_\_\_\_\_

**Statement of Assets and Liabilities at** \_\_\_\_\_

With Comparative Figures for \_\_\_\_\_

		(Current Year)	(Prior Year)
<b>Assets</b>			
1.	Cash		
	- cash on hand	\$ _____	
	- cash in bank	_____	
	Less outstanding cheques	( _____ )	
	Total Cash	\$ _____	\$ _____
2.	Term Deposits	_____	_____
3.	Receivables (specify)		
	_____	_____	_____
	_____	_____	_____
4.	Other Current Assets (specify)		
	_____	_____	_____
	_____	_____	_____
5.	Fixed Assets		
	- land	_____	_____
	- buildings (cost less depreciation)	_____	_____
	- equipment (cost less depreciation)	_____	_____
	- other _____		
6.	Other Assets _____		
7.	<b>Total Assets</b> _____	\$ _____	\$ _____
<b>Liabilities</b>			
8.	Accounts Payable	\$ _____	\$ _____
9.	Other Current Liabilities (specify)		
	_____	_____	_____
	_____	_____	_____
10.	Loans		
11.	Other Long-term Liabilities (specify)		
	_____	_____	_____
	_____	_____	_____
<b>Surplus (Deficit)</b>			
12.	Balance forward	\$ _____	
	Current Year Surplus (Deficit)	_____	
	Balance end of Year	\$ _____	
13.	<b>Total Liabilities and Surplus</b>	\$ _____	\$ _____
	(Note: line 7 Must equal line 13)		

Approved on behalf of the Board of Directors:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director