



Saskatchewan
New Careers
Corporation

New Careers ***Annual Report***

2019-2020

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LETTER OF TRANSMITTAL

March, 1998

To His Honour
The Honourable John E. N. Wiebe,
Lieutenant Governor of the
Province of Saskatchewan

Your Honour:

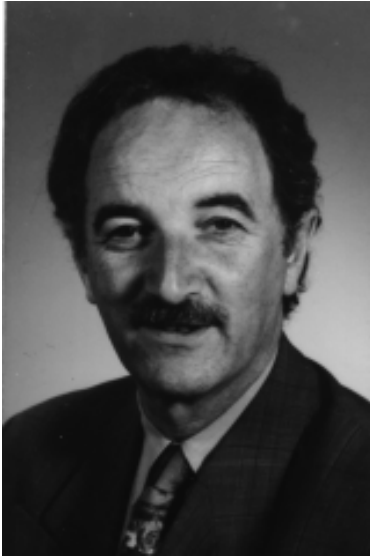
I have the honour to submit herewith the annual report of New Careers Corporation for the period ended March 31, 1998, including financial statements duly certified by the Provincial Auditor, in a form approved by Treasury Board, all in accordance with *the Crown Corporations Act, 1993*.

Respectfully submitted,



Joanne Crofford
Minister Responsible for New Careers Corporation





MESSAGE FROM THE CHAIR

New Careers staff accomplished a great deal in 1997-98. It was a year of uncertainty and anticipation with respect to the role of the Corporation in the new delivery structures for employment programs and labour market services through the Saskatchewan Training Strategy. I am pleased with the contribution staff have made to implementing the strategy. In particular, I have been impressed with the high quality and continuity of service they have provided to clients during the year.

During the past year, New Careers has worked towards integrating staff, programs and services with the Regional Colleges in rural Saskatchewan and in determining and establishing new delivery structures in the cities of Regina, Saskatoon, Prince Albert and Moose Jaw. Many partnerships have been initiated between New Careers, the Department of Post-Secondary Education and Skills Training, the training institutions, community-based organizations, private business and other service providers, leading to more and improved training and employment opportunities for the most disadvantaged in our province.

The Canada-Saskatchewan Labour Market Development Agreement (LMDA) signed on February 6, 1998, gives Saskatchewan the responsibility to design and deliver employment programs and services funded through the Employment Insurance Account. This agreement effects the delivery structure for both provincial and E.I. programs and services and clarifies the role New Careers staff will assume.

As a result of the LMDA, both New Careers and federal staff will transfer to the Department of Post-Secondary Education and Skills Training to provide regional delivery of programs and services, as well as administrative support positions in Regina.

In the coming year New Careers staff, programs and services will be integrated into the new delivery structures of the Department and the Corporation will cease to exist as an independent Treasury Board Crown Corporation.

I congratulate New Careers staff for their dedicated service to Saskatchewan social assistance recipients over the past fifteen years. I look forward to working with them in the new delivery structures that give all Saskatchewan people access to the Department's Canada-Saskatchewan Career and Employment Services across the province.

Dan Perrins
Chair of New Careers Corporation
Deputy Minister of Post-Secondary Education and Skills Training

MESSAGE FROM THE V.P., OPERATIONS

1997-98 was a challenging year for New Careers staff as they prepared to integrate programs and services with Saskatchewan's training institutions and with Human Resource Development Canada. During the year staff continued to provide high quality, consistent training and employment services to Saskatchewan social assistance recipients.

Staff participated with Post-Secondary Education and Skills Training staff in the redesign of employment programs to increase opportunities for clients and to better link them to the labour market. Corporation staff developed and tested pilot programs intended to assist individuals to gain marketable skills and work experience.

New Careers is no longer in the construction business directly. The Work Experience Program (WEP) which provided training in the construction trades was phased out during 1997-98, as part of the redesign of employment programs. Staff were re-employed in the public service where possible. Administrative savings have been used to create additional opportunities for clients. Rather than directly organizing construction projects ourselves, we are supporting a range of approaches by community groups and private sector employers to provide work experience and training for social assistance recipients in construction and many other occupations.

The demise of the WEP signalled the end of the original work of the Corporation, starting in 1984 with construction projects in Saskatchewan parks. Although we recognize that times have changed and new approaches are needed, we were sad to close this program and bid farewell to many of the staff who have been with NCC since its inception. These staff worked over the years with thousands of social assistance recipients, helping many of them make adjustments to become more employable and self-sufficient. We salute the efforts of our WEP staff and wish them well in their new pursuits.

Career services staff and systems development staff have been instrumental in designing career and labour market information services, and introducing a client service system that will make individual career planning possible for all clients through a combination of face-to-face counseling and technology assisted self-help resources. This Client Service Model will be the basis of the system used to support the delivery of programs and services of the Canada-Saskatchewan Career and Employment Services being established across the province.

I want to express my appreciation to New Careers staff for their focus on the needs of our clients and the consistently high quality of services during a year of change and uncertainty.

Next year will see the staff of New Careers integrating with federal staff in provincial career and labour market services managed by the Department of Post-Secondary Education and Skills Training. These regional services will work closely with the training institutions, private business and other delivery partners to link training more closely with employment and maximize opportunities for the unemployed and underemployed people of Saskatchewan, including social assistance recipients.



Lily Stonehouse
Vice President, Operations, New Careers Corporation
Assistant Deputy Minister, Post-Secondary Education and Skills Training

MISSION

New Careers Corporation works with participants, employers, and communities to help ensure people on social assistance gain access to training and employment opportunities and to help reduce social assistance caseloads.

MANDATE

New Careers Corporation provides people receiving social assistance with the opportunity to increase their independence through a range of programs and services that prepare them for employment and help them find meaningful jobs. These services include career and vocational planning, job search training, labour market information, employment referrals, education and skill development, as well as on-the-job training and employment opportunities.

STAKEHOLDERS

New Careers stakeholders include social assistance recipients, businesses, community organizations, and communities.

Participants

New Careers primary stakeholders are social assistance recipients who are seeking employment. As of March 31, 1998, about 16,900 people on social assistance were considered employable.

About 8,000 people, committed to upgrading their skills and finding employment, took advantage of services offered by New Careers in 1997-98.

New Careers participant population is distributed as follows:

- 31% are single parents
- 43% are First Nations and Métis people (self-declared)
- 49% are women
- 31% are young people age 24 and under

Participants can use the New Careers range of services, depending on personal employment and training needs. People who are ready for employment may choose to use employment services such as resume writing and job interview training, and be referred directly to unsubsidized jobs. Others may need more support in areas such as career planning, life skills training, or educational upgrading before they enter the job market. New Careers recognizes the diversity of its participants and measures its success by the range of goals the participants achieve.

Saskatchewan Businesses

In the past year, New Careers has continued to build strong relationships with Saskatchewan's business community. Through the Community Employment Program and pilots for testing new employment programs, the Corporation has worked in partnerships with approximately 270 businesses to provide training opportunities that are relevant to the Saskatchewan labour market through wage subsidies and other supports. Saskatchewan businesses have also provided opportunities for clients to move into jobs without the use of wage subsidies.

Community Organizations

New Careers, in 1997-98, worked with approximately 275 community-based organizations and municipal governments to provide employment and training opportunities for clients through the use of wage subsidies, other employment supports, and through partnerships to identify on-going employment for clients in Saskatchewan communities.

Communities

In 1997-98, the Corporation contributed to the social and economic well-being of more than 100 communities across the province through partnerships that resulted in the completion of capital improvement and other job development projects.

A list of New Careers community partners in the delivery of employment programs is included in the report after the financial statements.

OUR GOALS IN 1997-98

Key Goals

1. Provide career and employment information services, including assistance in developing individual career plans, to employable social assistance clients to help them obtain long-term employment.
2. Develop a plan to increase opportunities for clients which help people to gain marketable skills and work experience that leads to sustained employment, including:
 - redesign of employment programs, including the phase out of the Work Experience Program
 - improved partnerships with employers and communities.
3. Promote the development of new jobs, help clients access employment, and support community economic development initiatives which improve the social and economic status of people who are disadvantaged.
4. Integrate the delivery of employment and training services at the regional level by:
 - merging New Careers field offices with Regional Colleges
 - absorbing the New Careers head office functions within Post-Secondary Education and Skills Training
 - determining the future configuration of urban services through provincial negotiations with Human Resources Development Canada
 - integrating basic education and training functions with the provincial training programs
 - maintaining services to clients throughout the transition process
 - involving New Careers staff in transition program delivery planning.

ACHIEVING OUR GOALS

1997-98 was a successful year for New Careers and its participants. The Corporation continued to strengthen its range of services by building stronger links among career services, training, and employment.

During the course of the year, New Careers worked with more than 8,000 people, providing about 11,300 contacts for services ranging from information sessions to placements in training courses and jobs.

1. Career Planning and Information Services

In 1997-98, close to 7,000 client contacts were made for career and employment information services, including client assessments and the development of individual action plans.

New Careers Employment Centre staff provide clients with information on the range of employment services and programs offered by the Corporation and other agencies. This information was provided either in group sessions or one on one when clients first contact the Centres for assistance. In 1997-98, more than 3,400 clients received these services.

Setting realistic goals and developing an action plan for reaching them are essential to obtaining employment. New Careers staff assist clients in preparing career plans which could include training, education or work experience. Career planning is done either in group sessions or with individual clients. In 1997-98, New Careers helped 1,600 clients develop career plans.

Work Preparation Centres

In 1997-98, more than 1,200 people who required more in-depth employment assessment and services were referred to Work Preparation Centres. There are five centres in Saskatchewan, located in North Battleford, Prince Albert, Regina, Saskatoon, and Yorkton.

These non-government organizations are funded by New Careers to provide employment services and vocational counselling, as well as training and work experience opportunities. As part of their mandate, the centres provide long-term support and specialized assistance to people who experience multiple barriers.

Funding for Work Preparation Centres totaled \$790,781.00 in 1997-98, which was distributed as follows:

Parkland Work Preparation Centre in Yorkton	\$94,245.00
Prairie Employment Program in North Battleford	\$57,036.00
Prince Albert Community Centre	\$126,000.00
Regina Work Preparation Centre	\$264,200.00
Regional Employment Development in Saskatoon	\$249,300.00

2. Work Experience and On-The-Job Training

Employment programming is a key component in the bridge to independence for social assistance recipients. In 1997-98, NCC staff worked to re-design its employment programs by building on the best practices of existing programs and piloting new approaches.

Community Employment Program (CEP)

The CEP continued to provide a variety of work placement in the business, non-profit and local government sectors. The program provided employers with wage subsidies to employ people in jobs where they gained valuable training and experience. Job terms were generally 20 to 26 weeks in length and preference was given to employers who were likely to retain the client after the subsidy ended, could provide training directly related to labour market demands, or who demonstrated a commitment to assisting the client in finding other employment once the project was complete. More than 1,240 jobs were funded through this program.

CEP funds were also used for special initiatives to meet specific needs at the local level. More than 170 placements were approved for projects such as pre-employment programming with community organizations and Regional Colleges. For example, New Careers helped to build the 20 space Kanaweemawasowin (Cree "Looking after") Care Centre by funding four carpentry work placements, and a book-keeper. Our contribution totalled 4,484 training hours from mid-May to November 1996.

Work Experience Program (WEP)

In 1997-98 the WEP was phased out as part of the redesign of employment programs. The program operated for the first three quarters of the year providing work-based training and experience for 190 clients on construction projects that were managed and supervised by NCC staff. The program assisted non profit organizations and local governments to complete renovations and construction to their facilities. The redesigned employment programs will offer a similar type of assistance for these groups.

Funds from the last quarter of the year were diverted to pilot projects under the redesigned employment program.

Redesigned Employment Programs

As part of New Careers role in the implementation of the Saskatchewan Training Strategy, staff participated in the redesign of employment programs by developing pilot projects to test new approaches and partnerships.

The new employment programs, which will be implemented in April 1998, have three components.

Bridging will assist people in getting ready for work. Programs can be developed for individuals or groups of clients and can include a variety of activities such as assessments, counselling, life skills, academic upgrading, entry level skills training, preparing for self-employment, work experience, mentoring, job coaching, and other employment and training related supports.

Work Placement will provide clients with on the job skills training and work experience. Wage subsidies or other employment related supports will be available to private and public sector employers who hire eligible participants.

Community Works will help clients gain meaningful work experience while helping community-based organizations and municipalities enhance community facilities or services. Employers will receive a wage subsidy or employment related support and will provide the job orientation, on the job training and supervision during the project.

In 1997-98, 12 pilot projects were approved providing 105 opportunities. Pilot projects tested new programming such as self-employment and new partnerships in bridging and job development activities. Pilots will be concluding in the 1998-99 fiscal year and will provide valuable information in the ongoing development of new programming.

3. Job Development

In accordance with the objectives of the Saskatchewan Training Strategy, the Corporation has worked with inner-city community groups toward the specific goal of supporting social assistance recipients in developing their skills and finding sustainable employment. An example of this is Quint Development Corporation of Saskatoon. Quint's mission is creating employment and opportunities that strengthen the economic and social well-being of Saskatoon's inner city. The Corporation, in partnership with Saskatchewan Social Services and Economic and Co-operative Development, provided funding for Quint to achieve their objectives. The outcome of this support is improved housing for the inner city and training and sustainable employment for people receiving social assistance.

4. Integration of Service Delivery

Partnerships

Canada-Saskatchewan Labour Market Development Agreement

On February 6, 1998, Saskatchewan and Canada signed a Labour Market Development Agreement that gives Saskatchewan responsibility to design and deliver employment programs and services funded through the Employment Insurance Account.

The proposed New Careers merger with Regional Colleges was reconsidered because of this agreement, with the staff and programming now being merged with the Department of Post-Secondary Education and Skills Training. Along with the transfer of staff from the federal government, this will create an integrated service for social assistance recipients and Employment Insurance clients through regional service centers of the department.

Services to clients are being maintained throughout this transition process.

New Careers staff are actively involved in configuring the new delivery arrangements.

Other Partnerships

New Careers worked with a variety of other departments and agencies to develop and deliver programming, and assist clients in gaining access to other programs.

Staff worked with SIAST campuses, Regional Colleges and community-based organizations to place 1,829 clients in Basic Education programs. Basic Education programs include academic upgrading, life skills, and the Links to Employment Program.

NCC also assisted in the development of the Links to Employment Program by taking the lead role in the establishment of approval panels in Regina, Saskatoon, Prince Albert and Moose Jaw. These panels consisted of representatives from SIAST and community-based organizations. The Corporation also worked with Links applicants to develop program proposals that would meet the needs of social assistance recipients.

JobStart/Future Skills, administered by Post-Secondary Education and Skills Training, targets 25% of its opportunities to social assistance recipients. NCC staff worked with JobStart/Future Skills to develop programming and place 295 in work-based, skills training and bridging programs.

New Careers also played a key role in the implementation and administration of Post-Secondary Education and Skills Training's new Provincial Training Allowance (PTA). Staff assisted 275 clients placed in Links to Employment programs in their application for the PTA and administered the payments for those clients.

STRATEGIC DIRECTIONS 1998-99

Vision Statement

New Careers Corporation works with participants, employers, and communities to help ensure people on social assistance gain access to training and employment opportunities and to help reduce social assistance caseloads.

1998-99 Goals

During the 1998-99 fiscal year, New Careers will assist in the implementation of the Saskatchewan Training Strategy including integration of service delivery at the regional level; and enhancement of career and employment services, and programs for social assistance recipients.

Key Goals

1. Provide career and employment information services, including assistance in developing individual career plans, to employable social assistance clients to help them obtain long-term employment.
2. Increase opportunities for clients to gain marketable skills and the work experience that leads to sustained employment.
3. Promote the development of new jobs, help clients access employment, and support community economic development initiatives which improve the social and economic status of people who are disadvantaged.
4. Integrate the delivery of employment and training services at the regional level by transferring staff and resources to the Department of Post-Secondary Education and Skills Training and leading the creation of Canada-Saskatchewan Career and Employment Services.

CORPORATE DESCRIPTION

Since its creation as a Treasury Board Crown Corporation in 1984, New Careers Corporation has provided a continuum of career and employment services and programs to social assistance recipients. During 1997-98, the Corporation made several organization changes as it assisted in the implementation of the Saskatchewan Training Strategy.

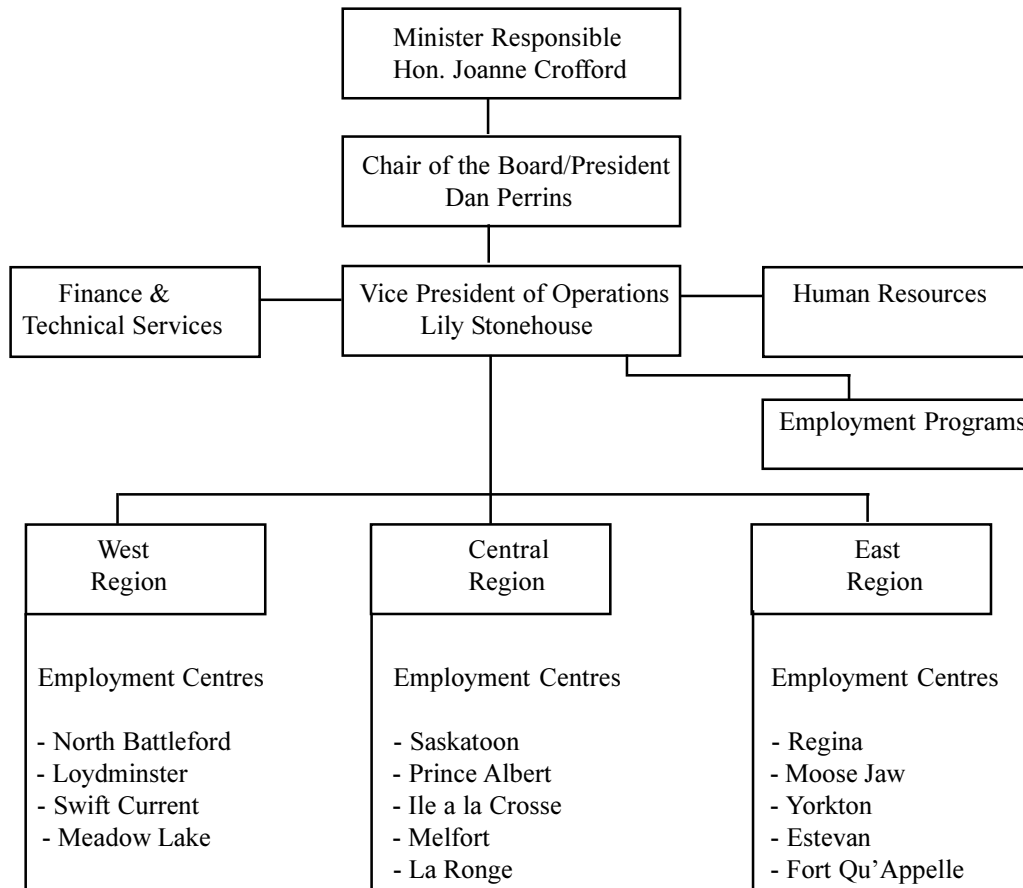
The changes to the Corporation's structure are:

- The corporate head office was reduced to reflect the transfer of the executive management, policy development and communication functions of the Corporation to the Department of Post-Secondary Education and Skills Training. Transitional staff were retained in the Corporation to manage the financial, human resources and technical services functions until these functions could be transferred to the regional delivery structures proposed by the Saskatchewan Training Strategy.
- The five regional centres responsible for the Employment Centres and Work Experience Sites were reduced to three in preparation for the transfer of the regional service delivery functions of the Corporation.
- Fourteen Employment Centres staffed by community program consultants who provide employment and labour market services remained intact under the new regional structure.
- The Work Experience Program was discontinued during 1997-98 and the seven Work Experience Sites with trained staff who supervised construction and renovation projects worked on completing projects and trainee training. The wind-down of the program and elimination of the sites was complete by March 31, 1998.

At March 31, 1998 the Organizational Structure is as appears on the following page.

ORGANIZATIONAL STRUCTURE

as of March 31, 1998



LEGISLATIVE MANDATE

New Careers Corporation was established in May 1984 by Order-in-Council under *The Crown Corporations Act, 1978*. In 1991, responsibility for New Careers was moved to the Minister of Saskatchewan Social Services. In July 1992, all training and employment programs for people receiving social assistance became the responsibility of New Careers. The original Order-in-Council was amended to reflect this change.

Responsibility for New Careers was transferred to the Minister of Education, Training and Employment as part of a larger program of government restructuring in March 1993. In December 1995, New Careers Corporation reported to the Minister of the newly created Department of Post-Secondary Education and Skills Training.

FINANCIAL OVERVIEW

Sources of Funding

In 1997-98, New Careers Corporation had an operating budget of \$12.8 million derived from two sources:

1. Funds transferred from Saskatchewan Post-Secondary Education and Skills Training (Subvote PE04) totalled \$11.9 million. These funds were allocated to the Community Employment Program (\$4.7 million), Work Experience Program (\$2.8 million), Employment Centre delivery costs (\$3.4 million), and Work Preparation Centres and Basic Skills Development (\$1.0 million).
2. The Corporation budgeted \$0.9 million in other revenues to be used to cover the costs of transitional central program support and administration.

Distribution of Funding

In 1997-98, New Careers Corporation's overall budget of \$12.8 million was divided into two general lines of business: employment services such as career planning and job search training (\$2.5 million); and work experience and employment programs (\$10.3 million).

Financial and Administrative Management

In 1997-98 the Finance and Technical Services Unit managed by the Executive Director retained key staff to provide financial, administrative, human resources, technical services, and information technology services to the regional delivery staff in the Employment Centres and Work Experience Sites. These staff were co-located in Regina, in July, 1997 with Saskatchewan Post-Secondary Education and Skills Training to assist in the transfer of these functions to the new regional delivery structure as contemplated by the Saskatchewan Training Strategy.

Asset Management and Protection

Personnel: The emphasis on personnel is promoted by the development of skills and knowledge that increase productivity, effectiveness, and job satisfaction.

Construction equipment and vehicles: The Corporation maintains an equipment appropriation program that provides for the acquisition of new assets as they are consumed or become obsolete. Acquisition and disposal of assets are managed with a continuity schedule updated annually and supported by an annual physical count. While the Corporation may dispose of assets in other ways than the Saskatchewan Property Management Corporation's Sales and Salvage process, the transition plans for the wind-down of the Work Experience Program included a decision to dispose of all surplus assets through this process.

Electronic data: Includes word-processing files, and financial, personnel, and payroll systems. Electronic data and files are protected with daily and weekly back-up procedures and off-site storage of weekly back-ups.

MANAGEMENT REPORT

June 18, 1998

Management is responsible for the integrity of the financial data reported by the Corporation. The preparation and presentation of the financial statements and other financial information are done in accordance with generally accepted accounting principles in Canada which are consistently applied, with any exceptions specifically described in the financial statements.

Management ensures that relevant and reliable information is produced through the Corporation's system of internal accounting controls. In establishing systems of internal control, management weighs the costs of systems against the benefits derived. Management believes that the existing internal controls provide reasonable assurance that the assets of the Corporation are safe-guarded and that financial information is reliable and presented in a timely and comprehensive manner.

The Provincial Auditor has examined the New Careers Corporation's financial position at March 31, 1998 and the results of its operations and changes in its financial position for the year ended March 31, 1998. His responsibility is to express an opinion on these statements. The Auditor's Report outlines the scope of his audit and states his opinion.

On behalf of Management



Lily Stonehouse
Vice President of Operations



Tony Antonini
Executive Director, Finance and Technical Services

AUDITOR'S REPORT

To the Members of the Legislative Assembly of Saskatchewan

I have audited the balance sheet of the New Careers Corporation as at March 31, 1998 and the statements of revenue, expenditure and accumulated operating surplus and changes in financial position for the year then ended. The Corporation's management is responsible for preparing these financial statements for Treasury Board's approval. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 1998 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Regina, Saskatchewan
June 18, 1998



W. K. Strelieff, C.A.
Provincial Auditor

NEW CAREERS CORPORATION

FINANCIAL STATEMENTS

Statement 1 Balance Sheet as at March 31

	1998	1997
ASSETS		
Cash	395,688	0
Due from General Revenue Fund (Note 10)	2,195,536	5,537,011
Accounts receivable - Funding	0	511,000
Accounts receivable - other	668,156	318,672
	3,259,380	6,366,683
 Capital assets (Note 6)	 518,736	 791,338
 Total Assets	 \$ 3,778,116	 \$ 7,158,021
 LIABILITIES AND EQUITY		
Liabilities:		
Bank overdraft	\$ 0	\$ 643,096
Accounts payable and accrued liabilities	938,145	3,572,524
	938,145	4,215,620
 Equity:		
Equity in capital assets	518,736	791,338
Accumulated operating surplus (Statement 2)	2,321,235	2,151,063
	2,839,971	2,942,401
	\$ 3,778,116	\$ 7,158,021

(See accompanying notes to the financial statements)

NEW CAREERS CORPORATION

FINANCIAL STATEMENTS

Statement 2 Statement of Revenue, Expenditures and Accumulated Surplus For the Year Ended March 31

	1998 <u>Budget</u>	1998 <u>Actual</u>	1997 <u>Actual</u>
<i>Revenue:</i>			
Grants from General Revenue Fund:	(Note 11)		
Department of Social Services	\$ 0	\$ 0	\$ 6,143,000
Department of Post-Secondary Education & Skills Training	11,884,000	11,884,000	11,546,000
Department of Post-Secondary Education & Skills Training-Provincial Training Allowance	0	10,000	0
Contracts (Notes 2 and 8)	200,000	343,601	641,245
Investment Income	150,000	197,389	275,854
Miscellaneous	0	48,617	53,169
	<u>\$12,234,000</u>	<u>\$ 12,483,607</u>	<u>\$ 18,659,268</u>
<i>Total Revenue</i>			
<i>Expenditure:</i>			
Administration			
Salaries and benefits	\$ 320,143	\$ 746,187	\$ 961,618
Operating costs	465,630	487,387	1,367,421
Program Evaluation Project	0	0	28,088
	<u>785,773</u>	<u>1,233,574</u>	<u>2,357,127</u>
Training and Development (T&D)			
Salaries and benefits	3,062,548	3,092,359	3,205,327
Operating costs	953,825	919,727	633,774
Career Planning	24,800	17,025	14,893
Work Experience Projects (Note 5)			
Training Employee wages & benefits	1,928,400	1,068,806	1,806,248
Materials & supplies	0	126,337	238,546
Equipment repair & overhaul	0	49,916	79,593
General project costs	0	1,608	46,009
Equipment rental	0	434	1,722
Equipment purchases	1,000	28,346	334,656
T&D delivered by other agencies (Note 4)			
Sask Skills Development Program	0	0	6,222,627
Community Employment Program	4,698,215	4,045,950	4,090,648
Work Preparation Program	790,781	797,713	823,398
Basic Skills Development Program	180,000	196,000	207,874
New Employment Pilot Program	0	205,035	0
Private Training Agencies	419,753	458,200	219,269
JobStart			
Partnerships	0	0	54,599
Bridging	0	72,405	52,565
Job Creation	0	0	58,452
	<u>12,059,322</u>	<u>11,079,861</u>	<u>18,090,200</u>
Total Expenditures	<u>\$12,845,095</u>	<u>\$ 12,313,435</u>	<u>\$ 20,447,327</u>
Excess(deficiency) of revenue over expenditure	(611,095)	170,172	(1,788,059)
- to Statement 3			
Accumulated operating surplus, beginning of year		<u>2,151,063</u>	<u>3,939,122</u>
Accumulated operating surplus, end of year - to Statement 1		<u>\$ 2,321,235</u>	<u>\$2,151,063</u>

(See accompanying notes to the financial statements)

NEW CAREERS CORPORATION

FINANCIAL STATEMENTS

Statement 3 Statement of Changes in Financial Position For the Year Ended March 31

	1998	1997
Cash provided by (used in):		
Operating Activities		
Excess of revenue over expenditures (Statement 2)	\$ 170,172	\$ (1,788,059)
Add amounts spent on investment activities	28,346	334,656
Net change in non-cash working capital balances related to operations (Note 9)	(2,472,863)	3,047,121
Net cash provided by (used in) operating activities	(2,274,345)	1,593,718
Investment Activities		
Acquisition of equipment	(28,346)	(334,656)
Net cash used in investment activities	(28,346)	(334,656)
Net change in cash resources during the year	(2,302,691)	1,259,062
Cash and amounts due from General Revenue Fund, beginning of year	4,893,915	3,634,853
Cash and amounts due from General Revenue Fund, end of year	\$ 2,591,224	\$ 4,893,915
Breakdown:		
Cash (Bank Overdraft)	\$ 395,688	\$ (643,096)
Due from General Revenue Fund	2,195,536	5,537,011
	\$ 2,591,224	\$ 4,893,915

(See accompanying notes to the financial statements)

NEW CAREERS CORPORATION

Notes to the Financial Statements For the Year Ended March 31, 1998

1. Status of the Corporation

The New Careers Corporation was established by Order-in-Council 598/84 on May 9, 1984, under the authority of Part I of *The Crown Corporations Act, 1978* and is continued under the authority of Part VII of the *Crown Corporations Act, 1993*. An amendment to the Corporation's powers and duties was made by Order-in-Council 448/92 on May 6, 1992. Under the present mandate, the Corporation determines, plans, organizes, arranges, provides and administers employment and training opportunities for persons receiving provincial social assistance.

2. Significant Accounting Policies

These financial statements are prepared in accordance with generally accepted accounting principles. The following principles are considered significant.

a) Contract Revenue Recognition

Revenue from contract work is recognized as the projects progress.

b) Capital Assets and Equity in Capital Assets

Expenditures for capital assets appear in the statement of revenue, expenditures and accumulated surplus. To maintain accountability, capital assets are recorded in the balance sheet as assets at cost with a corresponding entry in Equity in capital assets.

Capital assets and Equity in capital assets are reduced annually by an amount representing the amortization of the assets.

Amortization of capital assets is determined by using the straight-line method and the following estimated useful lives:

Facilities and motor vehicles	8 years
Construction and Heavy Equipment and Non-motorized vehicles	10 years
Furniture	10 years
Construction tools	7 years
Electronic Equipment	5 years
Software	3 years

3. Related Party Transactions

Included in these financial statements are transactions with various Saskatchewan Crown Corporations, departments, agencies, boards and commissions related to the Corporation by virtue of common control by the Government of Saskatchewan and non-Crown corporations and enterprises subject to joint control and significant influence by the Government of Saskatchewan (collectively referred to as "related parties").

Routine operating transactions with related parties are settled at prevailing market prices under normal trade terms. These transactions and amounts outstanding at year end, are as follows:

	<u>1998</u>	<u>1997</u>
Expenses	\$ 690,500	\$ 490,000
Accounts Payable	330,600	82,000

Other transactions with related parties are settled at prices agreed to by the parties. These transactions and amounts outstanding at year end, are as follows:

	<u>1998</u>	<u>1997</u>
Revenue	\$1,106,700	\$ 698,000
Expenses	908,700	6,264,000
Accounts Receivable	601,500	185,000
Accounts Payable	73,100	2,538,000

In addition, the Corporation pays Saskatchewan Education and Health Tax to the Saskatchewan Department of Finance on all its taxable purchases. Taxes paid are recorded as part of the cost of those purchases.

Other amounts and transactions due to (from) related parties and the terms of settlement are described separately in these financial statements and notes thereto.

4. Training and Development Delivered by Other Agencies

The functions of the New Careers Employment Centres include the following programs delivered with the help of other agencies:

- a) The Saskatchewan Skills Development Program provides funds to educational institutions that provide academic upgrading and skills courses to social assistance recipients. As at April 1, 1997, this program is no longer being administered by the Corporation.
- b) The Community Employment Program provides wage subsidies to community based organizations, regional parks, local governments and businesses creating employment and training opportunities for social assistance recipients. These projects must provide benefits to the community or groups within it and offer new positions which would not otherwise exist. As at March 31, 1998 the Corporation was committed to expenditures totalling \$1,310,969 (1997 - \$681,615), being the unexpended portion of approved Community Employment Program projects.
- c) The Work Preparation Program funds various Work Preparation Centres which are non-government agencies that provide social assistance recipients with vocational assessments, longer term counselling, and a variety of development options to assist them in obtaining employment.
- d) The Basic Skills Development Program provides life skills and pre-employment training to social assistance recipients.

- e) The New Employment Pilot Program tests new approaches to employment programming through Bridging, Work Placement and Community Works. As at March 31, 1998 the Corporation was committed to expenditures totalling \$235,260, being the unexpended portion of approved New Employment Pilot Program projects.
- f) New Careers administered several pilot programs through the provincial government's JobStart initiative. This program targets youth through Partnerships, Bridging and Job Creation. The Corporation was committed to expenditures totalling \$70,474, being the unexpended portion of approved JobStart projects.

5. *Work Experience Projects*

The Work Experience Program provides work experience and on the job training in the construction industry for social assistance recipients. Projects selected by the Corporation assist project sponsors with facilities that provide direct services to low income people in the following categories: seniors, children, Aboriginal people and people with disabilities. This program was discontinued during the 1997-98 fiscal year.

6. *Capital Assets*

Capital assets are comprised of the following amounts:

	1998		1997	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Electronic Equipment	\$ 870,817	\$ 520,611	\$ 350,206	\$ 531,552
Software	170,889	116,580	54,309	105,050
Facilities and Motor Vehicles	120,141	65,841	54,300	71,454
Construction and Heavy Equipment and Non-Motorized Vehicles	127,924	91,657	36,267	51,290
Construction Tools	28,771	25,725	3,046	8,052
Furniture	31,625	11,017	20,608	23,940
Total	\$1,350,167	\$ 831,431	\$ 518,736	\$ 791,338

Amortization for the year ended March 31, 1998 was \$176,768 (1997 - \$258,796).

7. *Pension Plans (Related Parties)*

The Corporation participates in defined contribution and defined benefit pension plans for the benefit of its employees. These plans are the Public Employees (Government Contributory) Superannuation Plan, Public Service Superannuation Plan and the Capital Pension Plan Inc. The Corporation's financial obligation to the plans is limited to making regular payments to match the amount contributed by the employees for current service. The Corporation's annual pension expense for 1998 amounted to \$139,466 (1997 - \$158,678).

8. *Contract Revenue*

Contract revenue consists of partial cost recoveries as agreed to in each contract where the Corporation has provided the materials or equipment for construction projects on behalf of the Work Experience Program sponsors.

9. Net Change in Non-Cash Working Capital Balances Related to Operations

	1998	1997
Decrease (increase) in accounts receivable funding		
-Department of Social Services	\$ 511,000	\$ 251,000
Decrease (increase) in accounts receivable - other	(349,484)	335,519
Increase (decrease) in accounts payable and accrued liabilities	<u>(2,634,379)</u>	<u>2,460,602</u>
	<u>\$(2,472,863)</u>	<u>\$ 3,047,121</u>

10. Due from General Revenue Fund

One of the Corporation's bank accounts is included in the Consolidated Offset Bank Concentration arrangement for the Government of Saskatchewan. Earned interest is calculated and paid by the General Revenue Fund on a quarterly basis into the Corporation's bank account using the Government's thirty day borrowing rate and the Corporation's average daily bank account balance.

11. Budget

The Corporation's budget is approved by the Corporation's Board of Directors.

The Corporation incurs recoverable costs for items such as materials and supplies on behalf of Work Experience Program sponsors. The Corporation does not budget for these costs nor their recoveries.

12. Financial Instruments

Financial instruments consist of:

Due from General Revenue Fund
Accounts receivable
Accounts payable and accrued liabilities

a) Significant Terms and Conditions

There are no significant terms and conditions related to financial instruments that affect the amount timing and certainty of future cash flows.

b) Credit Risk

The Corporation is exposed to credit risk from the potential non-payment of accounts receivable. The majority of the Corporation's receivables are from related parties (other government agencies). Therefore, credit risk is minimal.

c) Fair Value

The carrying amounts of the financial instruments approximate fair value due to their immediate or short-term nature.

New Careers would like to thank its partners in the Community Employment Program and Work Experience Program for 1997-98

3-A Academy and Consulting
49th Parallel Inc.
589206 Saskatchewan Ltd./Humpty's Restaurant
608593 Saskatchewan Ltd.
611586 Saskatchewan Ltd.
613971 Saskatchewan Ltd.
620738 Saskatchewan Ltd.
A.C.T.C. Development Corp. - A.C Diaper Co.
ABC Computers for Beginners Inc.
Aboriginal Friendship Centres of Saskatchewan Inc.
Aboriginal Head Start Program
Aboriginal Women's Council of Saskatchewan Inc.
A-Bow-K Florist Ltd.
Advance Collision Centre Ltd.
Advanced Denture Clinic Inc./Kerry Rodgers
Aids Moose Jaw Inc.
Aids Regina Inc.
Aids Saskatoon Inc.
Albert School Community Association Inc.
Allan's Landscaping Ltd.
Allsite Concrete and Construction Ltd.
Alpha Institute of Professional English Training
Antique Auto Body Ltd.
Argyle Park Housing Co-op
Arrow Star Bumper
Artisan Woodworking/Cam Carlson Artistic
Landscaping and Supplies Ltd.
Ashwood Construction Ltd.
Atira Consulting Inc.
Autistic Society
Auto Host Car Rentals (1995) Ltd.
Automobility Manufacturing Corp.
Autoways Centre (1994) Inc.
Awasis Child Care Co-operative Ltd.
B.J.'s Family Centre
Baron Home Improvements
Battlefords Indian Métis Friendship Centre
Battlefords Interval House Society
Battlefords Trade and Education Centre Inc.
Battlefords Urban Native Housing Corp.
Beaulah's Care Home
Beauval Aboriginal Headstart
Beauval Métis Society of Saskatchewan Local 37 Inc.
Beauval Pathways To Wellness Inc.
Belar Holdings Inc.
Better Business Bureau of Saskatchewan Inc.
Bev's Specialty Shop
Big River and District Regional Park
Big River Internet Access Centre
Biggar Homestead Restaurant
BKL Holdings Ltd.
Boryski's Butcher Block
Boys and Girls Club of Yorkton, Inc.
Bridgeview Manufacturing Inc.
Brightsand Lake Regional Park Authority
Broadway Care Home Inc.
Bryce and Youngman Construction Ltd.
BSD Training and Resources Ltd.
Buffalo Narrows Friendship Centre Inc.
C.R.'s Cafe

CACEE
Canadian Interprovincial Cleaning Corp.
Canadian Mental Health Association
Canadian National Institute For The Blind
Canadian Red Cross Society
Caterpillar Logistics Service Inc.
Cathedral Area Co-operative Day Care Ltd.
Ceilioh Surprise/Mary Sutton
Celebration Lutheran Church Inc.
Central Regina Early Learning Centre
Central Security and Investments Ltd.
Central Urban Métis Federation (1993)
Century Investments Corp.
Chemo Exterior Styling Contractors
Children's Health Foundation of Saskatchewan
Chitek Lake Indian Development Co.
Chitel Lake Hotel Circle Vision Arts Corp.
Citizens of Moosomin Funding of Recreational Targets
City Center Auto Body Ltd.
Clarke's Building and Cabinets
Classic Woodcraft Ltd.
Claudette Peskeway, C.G.A.
Claybank Brick Plant Historical Society
CNN Enterprises Ltd.
Condell Courier Services Ltd.
Confederation Park School
Cover-All Shelter System Inc.
Coyote Creek Stables
Craig's Golf Shop
Crocus Co-operative
Cumberland House Development Corp.
Cupar Memorial Rink Association Inc.
Custom Classics Paint and Body
D.J. Enterprise Ltd.
Deer Park Villa Inc.
Dell Computer Corp.
Denham Chrysler Ltd.
Do-All Mechanical
Double R Holdings Company Ltd.
Dr. George Ferguson Home and School Association
Drifters Bar and Grill
Dron's Vac-U-Matic Cleaners Ltd.
Duck Lake Historical Museum Society
Ducky Day Care Co-op
Dutch Cycle Sales and Repair Service
Dyad Printer Products Inc.
E.C.H.D. Foundation
Eagle Creek Development Inc.
Earthwise Pallet Recyclers
Eastern Assiniboine Training and Employment Inc.
Echo Valley Irrigation/Andre Dickner
EGADZ- Saskatoon Downtown Youth Centre
Elks Project
Elmwood Golf Club Inc.
Epilepsy Regina Ltd.
Eric's Auto Body Inc.
Esterhazy Community Museum Society
Etevan Humane Society Inc.
Eureka Fellowship Society
Excelo Appliance Company (1994) Inc.
Executive Woodcrafters Ltd.
Family Pawn and Second Hand Store Inc.
Family Service Bureau of Regina
Ferguson's Marine and Service

Fidrock Cafe
Foam Lake and District Recreation Board
Fontaine Associates Consulting Services
Funds Direct Canada Inc.
Future Wall Designs Ltd.
G & F Gas Bar & Quick Lube Ltd.
G & P Trucking Ltd.
Garden Market IGA
Gardiner Park Child-Care Assoc. Inc.
Garth's Painting
Gay and Lesbian Health Services of Saskatoon
Girl Guides of Canada
Glen Jansen
Glencairn Child Care Co-op
Go-For Used Oil Ltd.
Gold Eagle Casino
Gordon Morin
Gramma Bep's Gourmet Foods
Green Lake Home Care Services Association Inc.
Green Lake Métis Local Number 5 Inc.
Green Lake Métis Wood Products Ltd.
Green Lake Radio and Television Broadcasting Society Inc.
Greenhills Golf and Country Club
Gregg's Plumbing and Heating Ltd.
Growing Together Children's Centre Co-op
Harvest Community of The Prairies Sarcan Division Inc.
Harvest Industries Inc.
Hillcrest Sports Centre Inc.
Hnatov, Vasilij
Holiday Homes Company Ltd.
Holiday Park Auto Body
Holy Child Parish-Social Justice Committee
Home Hardware Stores Ltd.
Home Repair Program
Hudson Bay Heritage Park Inc.
Hudson Bay Youth Centre Association Inc.
Hunger In Moose Jaw Inc.
Hy-grade Millwork
ICI Paints Canada Ltd.
Ils Security Systems
Immigrant Women of Saskatchewan
Impact Auto Body Ltd.
Indian Head Golf and Country Club Inc.
Indian Métis Christian Fellowship Centre
Inklink Supple/Roland Schienbein
Interlake Resources Inc.
Interval House
J. Campbell and Sons Home Reno's Ltd.
Johnson Auto Recyclers
Junior Achievement of South Saskatchewan Inc.
Kanaweemasowin Care Centre Inc.
Kaposvar Historic Site (1975) Soc.
Karchur Holdings Ltd.
Kemoca Regional Park
Keon Enterprises
Kikinahk Friendship Centre Inc.
Ki-Kisteymitinan Counselling Services
Kinsmen Community Workshop
Kipling Golf Club
Klinger's Oilfield Services Ltd.
Kozun House
L.C. Corral Restaurant
L.H. Recycled Auto Parts
La Loche Community Development Corp.

La Ronge Child Care Co-op
 La Ronge Public Library
 Lakeland Lodge - Twin Rivers Health District
 Landry's Service Ltd.
 Larry Harpauer Farm
 Leslie Beach Recreational Co-operative Ltd.
 Libby Young Centre
 Lionel R. Joa, Chartered Accountant
 Little Chicago Pizza
 Lloydminster Agricultural Exhibition Association Ltd.
 Lloydminster Communiplex Sports and Recreation Association
 Lloydminster Native Friendship Centre Inc.
 Lloydminster Sexual Assault and Information Centre
 Lokken and Associates
 Lorrdaie Place
 Lynbrook Golf and Country Club
 M & L Backhoe
 Mackenzie Infant Care Centre Inc.
 MacKenzie Law Office
 Maggie's Child Care Centre For Teen Parents Inc.
 Maglorie Kiddie Kare
 Magnum Industries Ltd.
 Mainprize Regional Park Authority
 Mamawicitowin Child Development Centre Inc.
 Martin Luther Housing Corp. Inc.
 McConaghy Farms Ltd.
 McKay District Historical Society
 McKay's Tree Farm
 Meadow Lake Golf Club Ltd.
 Meadow Lake Native Urban Housing Corp.
 Meat Liquidators Saskatoon Ltd.
 Meewasin Valley Authority
 Melfort Agriculture Society
 Melfort and District Chamber of Commerce
 Melfort and District Museum
 Melville and District Agri-Park Association Inc.
 Melville Heritage Museum Inc.
 Mennonite Central Committee Saskatchewan Inc.
 Methy Construction and Maintenance Corp.
 Methy Pathways Board Inc.
 Métis Society of Saskatchewan Local 31 Inc.
 Mifab Manufacturing Inc.
 Missinipi Broadcasting Corp.
 Mobile Crisis Centre
 Model Meats
 Moose Jaw and District Senior Citizens Associates
 Moose Jaw Exhibition Company Ltd.
 Moose Jaw Family Service Bureau Inc.
 Moose Jaw Humane Society
 Moose Jaw Psychiatric Survivors Inc.
 Moose Jaw Radiator Service Inc.
 Morsky Construction/Paul Morsky
 Mr. Submarine
 Mr. Tubs Sales and Service
 Multicultural Enterprises Inc. - Adult Learning Centre
 Multiworks Vocational Training Corp.
 Musqua Forest Products Ltd.
 MVP Esso
 Naicker's Masonry
 National Marine Ltd.
 Native Co-ordinating Council Children's Haven
 Child Crisis Centre
 Native Co-ordinating Council Family Services
 Ness Creek Cultural and Recreational Society Inc.
 Nestegg Holdings
 Nevada Cranston
 New Age Collections Ltd.
 New Visions Technologies Inc.
 Nick's Place/CNN Enterprises Ltd.
 Nipawin and District Chamber of Commerce
 Nipawin and District Services To The Handicapped Inc.
 NorCan Industries Ltd.
 North Central Community Society Inc.
 North East Economic Development Association
 North Saskatchewan Independent Living Centre
 North West Alcohol and Drug Abuse
 Northern Hamlet of Michel Village
 Northern Hamlet of Patuanak
 Northern Hamlet of St. Georges Hill
 Northern Hamlet of Timber Bay
 Northern Hamlet of Turnor Lake
 Northern Settlement of Bear Creek
 Northern Settlement of Black Point
 Northern Settlement of Deschambe Lake
 Northern Settlement of Garson Lake
 Northern Steel Industries Ltd.
 Northern Village of Beauval
 Northern Village of Buffalo Narrows
 Northern Village of Cole Bay
 Northern Village of Cole Bay/Jans Bay
 Northern Village of Cumberland House
 Northern Village of Green Lake
 Northern Village of Ile A La Crosse
 Northern Village of Jans Bay
 Northern Village of La Loche
 Northern Village of Pinehouse
 Northern Village of Sandy Bay
 Northland College
 Northside Mohawk - Tri-K-Ell Holdings Ltd.
 Northstar Restaurant and Lounge
 Nor-Treck Ventures Ltd.
 NR111 Management Corp.
 Nu-West Construction Products Inc.
 OBI Systems Inc.
 Ochapowace Human Resource Inc.
 Odyssey International Marketing Inc.
 OK Tire Muffler and Brake
 Olwen Contract Manufacturing Ltd.
 Ontrea Inc (The Cadillac Fairview Corp. Ltd.)
 Panther Industries Inc.
 Pappa's Property Management Corp.
 Paragon Sales Ltd.
 Parent's Day Care Co-operative
 Parkland Abilities Council
 Parkland Greenhouse Ltd.
 Parkland Regional College
 Parkland Workprep Centre
 Peggy Terry
 Pense School Division #98
 Pet Plus Regina Ltd.
 Pine Industries
 Pinehouse Communications Society
 Pipestone Kin-Ability Centre Inc.
 Piwapan Women's Centre
 Plains Enterprises Inc.
 Planned Parenthood Saskatoon Centre Inc.
 Pleasant View Bible Camp
 PMI Mental Health Services
 Polar Air and Auto/Arnold Fenner
 Porcupine Forest Snowmobile Association
 Portage Vocational Society Inc.
 Post Master Production Services Ltd.
 Prairie Employment Program
 Prairie Financial Management
 Prairie Lily Greenhouse
 Prairie Plant Systems Inc.
 Prince Albert Aboriginal Head Start Program
 Prince Albert and District Community Service Centre Inc.
 Prince Albert Chamber of Commerce
 Prince Albert Group Home Society
 Prince Albert Métis Fall Festival Inc.
 Prince Albert Métis Local #7
 Prince Albert Red Cross Society
 Prince Albert Share A Meal/Food Bank Inc.
 Provincial Window and Door Ltd.
 Puzzle Master Inc.
 Pyramid Enterprises Inc. - Hannigan's
 Q Entertainment
 Qu'Appelle Valley Friendship Centre
 Quality Bakery Ltd.
 Quint Community Economic Development
 R & G Transport Ltd.
 R.L. Cushing Millwork Company Ltd.
 R.M. of Calder #241
 R.M. of Pleasantdale #398
 Rail City Industries Inc.
 Rainbow Youth Centre Inc.
 Ranch Ehrlo Society
 Rawale Enterprises Ltd.
 Raymore Arena/Pool Board Inc.
 READ Saskatoon, Inc.
 Regina & District Food Bank Inc.
 Regina Eastview Community Association Inc.
 Regina Friendship Centre Corp.
 Regina Home Economics For Living Project (Help)
 Regina Kiddy Corner Day Care Inc.
 Regina Lutheran Home
 Regina Market Square Early Learning Childcare Centre Inc.
 Regina Senior Citizens Centre Inc.
 Regina Treaty/Status Indian Services Inc.
 Regina Work Preparation Centre Inc.
 Rehman Holding Ltd.
 Renovation King
 Revenue Canada
 Re-Wear Employment Readiness
 Riel House
 Riel Local 1997 of the Métis Nations
 River Valley Growers
 Robin's Donuts and Deli
 Ron Wells
 Royal Ford L/M Sales Ltd.
 Saigon River Restaurant Inc.
 Sakitawak Day Care Centre
 Sakitawak Recreation Board Inc.
 Sangsters Health Centre
 Saskatchewan Abilities Council Inc.
 Saskatchewan Breast Cancer Study Inc.
 Saskatchewan Child Care Association Inc.
 Saskatchewan Deaf and Hard of Hearing Services Inc.
 Saskatchewan Heritage Foundation
 Saskatchewan Indian Gaming Commission

(Painted Hand Casino)
Saskatchewan Intercultural Association Inc.
Saskatchewan Native Housing
Saskatchewan Property Management Corp.
Saskatchewan Publishers Group
Saskatchewan River Valley Museum Inc.
Saskatchewan Trucking Association
Saskatchewan Western Development Museum
Saskatchewan Wetland Conservation Corp.
Saskatchewan Women in Trades and Technology
Saskatoon Council On Aging, Inc.
Saskatoon District Health
Saskatoon Downtown Merchants' Association Inc.
Saskatoon Downtown Youth Centre Inc.
Saskatoon Friendship Inn
Saskatoon Group Home
Saskatoon Rope and Cable Ltd.
Saskatoon Student Child Care Services Inc.
Sasknative Rentals Inc.
Savanna Foods
SCEP Centre Society
Schaffer Care Homes
Schneider's Trucking Ltd.
Scott's Concrete Lawn Ornaments
Selo Seniors Community Centre Inc.
Senior Citizens Assistance Association Inc.
Shakespeare On The Saskatchewan Festival Inc.
Share-A-Meal Food Bank Inc.
Shaunavon Day Care Cooperative Ltd.
Sheraton Cavalier
Shuba's Concrete Construction/Tim Shuba
Shumlanski Enterprises Ltd.
Shuttle Craft Canada Inc.
SIASST Children's Day Care Centre Inc.
SIASST Donahue Centre
SIASST/Regina Career Linx
Sinfonia/American Express Travel
Sipisishk Communications Inc.
Smile Services Inc.
Smitty's Family Restaurant
Society For The Involvement of Good Neighbors Inc.
Sofia House Inc.
SOS Elms Coalition
Soul's Harbour Mission House Inc.
Souris Valley Child Care Co-operative
South Hill Day Care
Southeast Employment Opportunities-Estevan
SACL
Southeast Regional College
Southey and District Recreational Centre Co-op
Southridge Playschool & Kindergym Society
Spadina Childcare Cooperative Association Ltd.
Sparkles Plus Cleaning Service
Springside Recreation Association
St. Cyer, William St. Joseph's Hospital
St. Paul's Roman Catholic Separate School
Division #20
St. Walburg Allied Arts Council
St. Walburg and District Recreation Board Inc.
St. Walburg Tourism and Heritage Society Inc.
Stan's Diner/Stan Baguley
Standard Metal Fabricators/Bonnie Dobranski
Stardale Women's Group
Steelmet Supply Inc.
Steve Bulych Auto Wrecking
Strada Enterprises Ltd.
Summit Gourmet Foods Inc.
Sunlight N' Shadows Café Ltd.
Sunrise Publishing Ltd.
Swift Current Agricultural and Exhibition Association
Swift Current Comp.High School Day Care Centre Inc.
Swift Current Victims Services Inc
T.F.H.Q.S.S.I./W.I.S.H. Safe House
T.F.H.Q.T.C. (RT/SIS)
Take Ten Cafe
Tee West Oil Field Service Ltd.
Telephone Duty Day and Night Ltd.
Temple Gardens Mineral Spa Inc.
The Bargain Shop
The Bea Fisher Centre Inc.
The Canadian Red Cross Society
The Circle Project Association Inc.
The Crown and Hand Pub Ltd.
The Family Healing Circle Lodge Inc.
The Gate Christain Youth Centre Inc.
The Golden Comb Company Ltd.
The Hair Shoppe
The Landmark Inn/Ochapowace-614934 Saskatchewan
The Moose Jaw Humane Society Inc.
The Print Connection
The Regina Chapter of Immigrant Women
The Salvation Army A.R.C.
Thorsness Hardware Ltd.
Thunder Hills General Store
Tisdale and District Museum
Tool Crib (Saskatoon)
Toon Town Productions
Top Secret Holdings Inc.
Town of Assiniboia
Town of Esterhazy
Town of Hafford
Town of Hague
Town of Hudson Bay
Town of Indian Head
Town of Kindersley
Town of Kipling
Town of Lashburn
Town of Meadow Lake
Town of Osler
Town of Qu'Appelle
Town of Raymore
Town of Shellbrook
Town of Southey
Town of Turtleford
Town of Whitewood
Town of Wilkie
Transcona Park Child Care Co-operative
Travelcare Regina Ltd.
Trico Developments Ltd./Charlotte's Family Restaurant
Tri-K-Ell Holdings Ltd.
Twenty-Four Hour Childcare Co-operative Ltd.
Ultra Brite One Hour Dry Cleaners Ltd. (1996)
UNICEF Saskatchewan
United Community Funds of Saskatoon
Unitex Quilting and Fibres Inc.
V.M.C. Janitorial Service
Vacationlink Centres Ltd.
Valley Action Industries Inc.
Venture Green Holdings Ltd.
Victoria Square Dispensary Ltd.
Victory Church of Moose Jaw
Village of Macnutt
Village of Marshall
Village of Veregin
Violence Intervention Program, Southeast
Saskatchewan Inc.
Voyageur Club of Saskatoon Inc.
Wadena Dept. Store Ltd. - Ladies Wear
Walter A "Slim" Thorpe Recovery Centre
Warman Golf Club
Wascana Auto Auction
Waylyn Restaurants Ltd.
Weekes Bush Pushers Club Inc.
Welfare Rights Centre
West Broadway Service
West Flat Citizen's Group Inc.
Western Development Museum
Weyburn Wor-Kin-Shop
Weyburn Youth Centre
Willow Bunch Golf Course
Women in Trade and Technology
Women of the Dawn Inc.
Wood Farm Woodworking Ltd.
Woodlawn Regional Park Authority
Yorkton Convention & Visitor's Bureau
Yorkton Friendship Centre
Yorkton Tribal Council
Young Womens Christian Association of P.A.
Young Womens Christian Association of Saskatoon
Young's Plant World Ltd.
Youth Unlimited of Regina
Zellers Inc.
Ziebart Tidy Car

SUPPLEMENT TO THE ANNUAL REPORT

NEW CAREERS CORPORATION 1997-98

Personal Services

Listed are individuals (excluding unioned employees) who received payments for salaries, wages, honorariums, etc. which total \$2,500 or more

Allen, Donna	69,618
Anderson, Lee	96,284
Antonini, Tony	74,029
Bartnik, Ken	3,732
Brass, Gifford	12,895
Brotten, Chris	65,909
Fraser, David	90,171
Hunt, Wayne	57,556
Jalbert, Kim	2,739
Kuyek, Terry	41,378
Landry, Keith	26,360
Malone, Peter	22,100
Proctor, Merran	106,859
Stephenson, Scott	58,593
Stewart, Grant	35,204
Tuepah, Terry	53,998
Van Meppelen, Bill	44,859
Unionized employees	2,418,092
Change in accrued payroll liability	-3,142

3,277,234

Travel

Out-of-Scope Travel	48,107
In-Scope Travel	68,635

116,742

Other Payments

Listed are payees who received \$20,000 or more for expenses not included in the other categories. Payments may include pension and public sector benefits.

Minister of Finance, Benefits	236,132
Receiver General (CPP & EI Benefits)	155,218
Sk. Public Employees Superannuation Plan	49,266
Work Experience Program Trainee Wages	992,735
Payees under \$20,000	59,005

1,492,356

Supplier Payments

Listed are payees who received \$20,000 or more for the provision of goods and services, including office supplies, communications, contracts, and equipment.

Arrow Plumbing & Heating Co. Ltd.	29,231
Federated Co-Operatives Limited	20,298
Human Resources Development Canada	30,441
Lamb, Shen	34,675
Minister of Finance	76,407
Receiver General for Canada	40,545
Royal Trust c/o Nha-Thy Vo	23,628
Sask Property Management Corporation	689,044
Sask Telecommunications	238,606
Sask Worker's Compensation Board	32,455
Payees under \$20,000	458,771
Less: reimbursement	-22,302

1,651,799

Grants

Listed are payees who received \$5,000 or more for 3rd Party Grants.

3-A Academy and Consulting	43,000	Ile a la Crosse Friendship Centre	17,831
608593 Saskatchewan Ltd.	6,260	Immigrant Women of Saskatchewan	34,372
Aboriginal Times Inc.	5,460	Keon Enterprises	5,788
Aboriginal Women's Council of Saskatchewan	5,460	Kikinahk Friendship Centre Inc.	22,740
Aids Moose Jaw Inc.	8,825	La Loche Community Development Corp.	7,860
Aids Regina Inc.	5,096	La Ronge Child Care Co-operative	18,962
Aids Saskatoon Inc.	20,630	La Ronge Public Library	7,674
Albert School Community Association Inc.	16,455	Lakeland College	63,250
Allan's Landscaping Ltd.	8,520	Libbie Young Centre	10,532
Alpha Institute of Professional English Training	23,200	Lloydminster Agricultural Exhibition Association Ltd.	9,949
Artistic Landscaping and Supplies Ltd.	5,017	Lloydminster Native Friendship Centre Inc.	30,191
Atira Consulting Inc.	23,500	Lloydminster Sexual Assault and Information Centre	5,278
Auto Host Car Rentals (1995) Ltd.	5,760	Lynbrook Golf and Country Club	13,650
Awasis Child Care Co-operative Ltd.	5,241	Maggie's Child Care Centre For Teen Parents Inc.	15,240
Battlefords Interval House Society	5,255	Maglorie Kiddie Kare	5,096
Battlefords Trade and Education Centre Inc.	10,550	Mamawicitowin Child Development Centre Inc.	12,273
Battlefords Urban Native Housing Corp.	5,278	Martin Luther Housing Corp. Inc.	16,989
Beauval M�tis Society of Saskatchewan Local Number 37	5,978	McKay District Historical Society	7,280
Better Business Bureau of Saskatchewan Inc.	8,013	Meadow Lake Native Urban Housing Corp.	10,920
Big River and District Regional Park	8,190	Meat Liquidators Saskatoon Ltd.	6,400
BKL Holdings Ltd.	7,917	Meewasin Valley Authority	14,457
Bridgeview Manufacturing Inc.	14,454	Melfort and District Chamber of Commerce	6,900
BSD Training and Resources Ltd.	206,000	Melfort and District Museum	15,880
Buffalo Narrows Friendship Centre Inc.	7,050	Melville and District Agri-Park Association Inc.	6,420
Canadian Interprovincial Cleaning Corp.	15,498	Melville Heritage Museum Inc.	5,688
Canadian Mental Health Association	102,657	Mennonite Central Committee Saskatchewan Inc.	14,265
Canadian National Institute For The Blind	6,690	Methy Construction and Maintenance Corp.	31,285
Canadian Red Cross Society	19,363	Methy Pathways Board Inc.	38,455
Carlton Trail Regional College	5,508	M�tis Society of Saskatchewan Local Number 31 Inc.	37,968
Cathedral Area Co-operative Day Care Ltd.	7,405	Missinipi Broadcasting Corp.	5,460
Central Urban M�tis Federation (1993)	8,000	Moose Jaw Exhibition Company Ltd.	18,200
Chemo Exterior Styling Contractors	9,564	Moose Jaw Humane Society	7,213
Claybank Brick Plant Historical Society	25,305	Moose Jaw Psychiatric Survivors Inc.	36,016
Confederation Park School	10,194	Multicultural Enterprises Inc. - Adult Learning Centre	20,475
Crocus Co-operative	7,394	Multiworks Vocational Training Corp.	8,500
Cumberland House Development Corp.	170,353	Musqua Forest Products Ltd.	5,000
Dr. George Ferguson Home and School Association	5,778	Native Co-ordinating Council Children's Haven Child Crisis Centre	7,980
Duck Lake Historical Museum Society	12,285	Nipawin and District Chamber of Commrce	5,460
Eagle Creek Development Inc.	8,190	Nipawin and District Services To The Handicapped Inc.	13,793
EGADZ - Saskatoon Downtown Youth Centre	6,683	North Central Community Society Inc.	62,608
Epilepsy Regina Ltd.	5,778	North East Economic Development Association	22,368
Estevan Humane Society Inc.	5,460	North Saskatchewan Independent Living Centre	8,000
Eureka Fellowship Society	5,460	Northern Village of Beauval	101,442
Family Service Bureau of Regina	13,464	Northern Hamlet of Michel Village	25,650
Fontanie Associates Consulting Services	5,625	Northern Hamlet of Patuanak	25,650
Future Wall Designs Ltd.	8,190	Northern Hamlet of St. George's Hill	27,300
Gardner Park Child Care Assoc. Inc.	8,443	Northern Hamlet of Turnor Lake	41,934
Gay and Lesbian Health Services of Saskatoon	10,920	Northern Settlement of Bear Creek	16,224
Glencairn Child Care Co-op	7,611	Northern Settlement of Black Point	16,380
Gold Eagle Casino	12,612	Northern Settlement of Descharme Lake	16,380
Green Lake Home Care Services Association Inc.	5,460	Northern Settlement of Garson Lake	16,380
Green Lake M�tis Local Number 5 Inc.	10,558	Northern Village of Buffalo Narrows	80,432
Green Lake Radio and Television Broadcasting Society Inc.	11,152	Northern Village of Cole Bay	32,700
Gregg's Plumbing and Heating Ltd.	12,148	Northern Village of Cole Bay/Jans Bay	26,100
Growing Together Children's Centre Co-op	5,205	Northern Village of Cumberland House	21,380
Hillcrest Sports Centre Inc.	6,059	Northern Village of Green Lake	57,446
Hudson Bay Heritage Park Inc.	15,948	Northern Village of Ile a la Crosse	90,820
Hunger in Moose Jaw Inc.	13,286	Northern Village of Jans Bay	13,584

Northern Village of La Loche	110,651	Souls Harbour Mission House Inc.	9,678
Northern Village of Pinehouse	59,910	Spadina Childcare Co-operative Association Ltd.	5,460
Northern Village of Sandy Bay	11,328	St. Joseph's Hospital	17,516
Northland College	75,179	St. Paul's Roman Catholic Separate School Division #20	64,002
North West Alcohol and Drug Abuse	5,096	St. Walburg and District Recreation Board Inc.	8,869
OBI Systems Inc.	6,000	St. Walburg Tourism and Heritage Society Inc.	5,278
Olwen Contract Manufacturing Ltd.	6,638	Swift Current Agricultural and Exhibition Association	6,994
Parent's Day Care Co-operative	7,500	The Bea Fisher Centre Inc.	12,618
Parkland Greenhouse Ltd.	6,300	The Circle Project Association Inc.	22,000
Parkland Regional College	24,616	The Family Healing Circle Lodge Inc.	5,460
Parkland Workprep Centre	100,543	The Gate Christian Youth Centre Inc.	7,918
Pine Industries	53,969	The Landmark Inn/Ochapowace-614934 Saskatchewan	40,000
Pinehouse Communications Society	10,920	Thunder Hills General Store	5,460
Portage Vocational Society Inc.	26,390	Top Secret Holdings Inc.	6,504
Prairie Employment Program	120,940	Town of Hudson Bay	16,051
Prince Albert and District Community Service Centre Inc.	177,772	Town of Indian Head	5,436
Prince Albert Community Housing Society Inc.	7,379	Town of Kipling	5,711
Prince Albert Group Home Society	13,080	Town of Meadow Lake	8,190
Prince Albert Métis Fall Festival Inc.	10,920	Town of Shellbrook	6,663
Rail City Industries Inc.	5,178	Town of Wilkie	5,278
Rainbow Youth Centre Inc.	39,404	Transcona Park Child Care Co-operative	6,663
Recycle Prince Albert	27,300	UNICEF Saskatchewan	5,460
Regina and District Food Bank Inc.	70,928	Valley Action Industries Inc.	5,096
Regina Eastview Community Association Inc.	8,347	Victory Church of Moose Jaw	5,460
Regina Friendship Centre Corp.	11,132	Voyageur Club of Saskatoon Inc.	41,380
Regina Home Economics for Living Project (Help)	9,000	Warman Golf Club	6,509
Regina Senior Citizens Centre Inc.	27,000	Welfare Rights Centre	5,460
Regina Treaty/Status Indian Services Inc.	28,192	West Flat Citizen's Group Inc.	5,000
Regina Work Preparation Centre Inc.	422,200	Western Development Museum	47,170
Regional Employment Development Committee	354,360	Women of the Dawn Inc.	58,117
Riel House	5,460	Yorkton Convention and Visitor's Bureau	9,450
Riel Local 1997 of the Métis Nations	5,778	Young Womens Christian Association of Saskatoon	22,620
S I G N	28,741	Quint Community Economic Development	55,317
Sakitawak Day Care Centre	5,096	Payees under \$5,000	646,813
Sakitawak Development Corporation	8,095	Less: Reimbursement	-92,562
Sakitawak Métis Society (1995) Inc.	7,380		
Sakitawak Recreation Board Inc.	9,100		
Saskatchewan Abilities Council Inc.	84,871		
Saskatchewan Intercultural Association Inc.	5,659		
Saskatchewan River Valley Museum Inc.	8,190		
Saskatchewan Women in Trades and Technology	25,000		
Saskatchewan Indian Gaming Commission(Painted Hand Casino)	8,021		
Saskatchewan Deaf and Hard of Hearing Services Inc.	14,000		
Saskatchewan Publishers Group	5,778		
Saskatoon Council on Aging, Inc.	21,920		
Saskatoon District Health	10,659		
Saskatoon Family YMCA	5,000		
Saskatoon Food Bank Inc.	56,925		
Saskatoon Friendship Inn	7,410		
Saskatoon Rope and Cable Ltd.	5,460		
Selo Seniors Community Centre Inc.	15,773		
Senior Citizens Assistance Association Inc.	10,290		
Shakespeare On the Saskatchewan Festival Inc.	22,490		
Share-A-Meal Food Bank Inc.	5,460		
Shaunavon Day Care Co-operative Ltd.	5,278		
Sheraton Cavalier	8,305		
SIASST Children's Day Care Centre Inc	7,500		
SIASST Donahue Centre	24,703		
Sipishik Communications Inc.	9,100		
Sofia House Inc.	10,833		
SOS Elms Coalition	26,000		
			<u>5,775,305</u>