



**Government of Saskatchewan
Immigration Branch**

Application Guide for the Family Members Category SASKATCHEWAN IMMIGRANT NOMINEE PROGRAM (SINP)

This Application Guide outlines the requirements for the Family Members Category of the Saskatchewan Immigrant Nominee Program (SINP). It includes all the necessary provincial forms, and instructions for preparing your application. To find out if you are likely to qualify for the program, read this guide carefully before applying.

Saskatchewan selects the applicants who best meet the requirements of the SINP. Decisions about applications are final.

For more information, please contact:

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Provincial Forms

- [SINP-100-23 SINP Family Members Category Checklist](#)
- [SINP-100-22 SINP Family Members Category Application](#)
- [SINP-500-22 SINP Family Members Category Affidavit of Support](#)
- [SINP-500-7 SINP Company Information Release Form](#)
- [SINP-500-8 SINP Affidavit of English Language Ability](#)
- [Translator Affidavit](#)

I. Important Terms

The following definitions will help you to understand this application guide:

Accompanying Dependent – An individual (spouse, common-law partner, or dependent child), who depends on your financial support and is planning to immigrate with you to Saskatchewan. Accompanying adult child dependents may be included under the SINP Certificate of Nomination if you are approved as a provincial nominee and if the adult child dependent meets at least **one** of the following criteria:

- Is under the age of 22 and does not have a spouse or common-law partner;
- Has been a full-time student, financially supported by their parents since turning 22 and is not married or living common-law; or
- Has depended your financial support since before turning 22 and is unable to support themselves due to a medical condition.

Adoption – When an adult becomes the legal parent of a child who is not the adult’s biological child.

Adoption Papers – The documents that prove you are the legal parent of your adopted child.

Affidavit – A sworn statement in writing. It is a written promise that this is your statement.

Canadian Visa Office – A Citizenship and Immigration Canada (CIC) immigration office outside Canada, typically located at a Canadian Embassy, Canadian Consulate General, or Canadian High Commission.

Certified Copy – An authorized photocopy of a document. To have documents certified, you must take your original documents and a photocopy of each document to an authorized person in your community. They need to sign on your copies that the copies are true representations of the original, print their name and position, and if possible, stamp it with their official stamp. Authorized persons include Notary Publics and Commissioners of Oaths.

Child Support – If the parents of a child (or children) are divorced, this is the agreement they have made about who pays for the children’s needs.

Commissioner of Oaths – A public official who is present when you make an oath (or sign an affidavit). They sign on your copies that they are true and correct, print their name and position, and if possible, affix an official stamp.

Common-law partner – A person of the opposite or same sex with whom you have lived in a committed relationship for at least one year. This relationship is considered to be a marriage but is not a legal marriage.

Custody Documents – If the parents of a child (or children) are divorced, these are the legal documents that describe the agreement the parents have made about where the children live.

Family Registry – (also called a family register or household register) This is a central registry used in many countries to record family information (e.g. births, deaths, and marriages).

Family Tree – A drawing that shows the family connections among individuals. It lists individuals' names, dates of birth, marriages, and deaths. Family members are connected by lines that show marriages and family relationships.

Immigration Representative – Someone who has your permission to conduct business for you with Citizenship and Immigration Canada (CIC). Representatives can be either paid or unpaid. An unpaid representative is a person or organization that does not charge a fee to represent you. This could be a friend or family member. A paid representative must be either a lawyer or a consultant who is registered with the Canadian Society of Immigration Consultants (CSIC).

In-laws – Relatives by marriage (e.g. your wife's father is your father-in-law).

Nominate – The term used by the Province of Saskatchewan to describe the selection of individuals for the Saskatchewan Immigrant Nominee Program dependent on health, security, and criminality screening by CIC.

Notary Public – (also called a notary) This is a public official who verifies that documents are real and/or official. They sign on your copies that they are true and correct, print their name and position, and if possible, affix an official stamp.

Oath – a promise that a statement is true.

Permanent Resident – This is a person who lives legally in Canada as a landed immigrant but is not yet eligible to apply for Canadian citizenship or does not have Canadian citizenship yet.

Principal Applicant – A family member who is not living in Canada and wishes to come to Saskatchewan. The principal applicant is the person (you or your spouse) who has a better chance of meeting the selection criteria for the SINP Family Members Category.

Professional Designation – A statement of your education and/or occupation. For example, if you have a doctorate degree, you can write “Ph.D” after your name as a statement of your education. Licensed engineers can use the designation “P.Eng” after their name. For information on Saskatchewan regulations for your occupation, visit www.workdestinations.org.

Professional License – In some professions, you require a license in order to work in that occupation (e.g. nurse, doctor, engineers, etc.). For information on Saskatchewan regulations for your occupation, visit www.workdestinations.org.

Self-supporting – Supporting family members must be self-supporting. This means that they have not received financial support through the Saskatchewan Assistance Plan, Employment Insurance, or the Resettlement Assistance Program within the last six months.

Settlement Funds – If you do not have an offer of permanent employment from a Saskatchewan employer, you must intend to find work in Saskatchewan and prove that you have enough money to live in the province after you arrive (\$10,000 for you and \$2,000 for each additional accompanying family member). You need proof of the required funds only, not of all your financial assets. Funds can come from you, your spouse, your supporting family members or a combination of sources.

SINP Family Members Category – The SINP created the Family Members Category for immigrant families living in Saskatchewan who want to help their family members live and work in the province. Supporting family members must provide settlement assistance to applicants and their dependents, which may include financial support.

Spouse – A husband or wife of the opposite or same sex.

Supporting Documents – The documents required for your immigration application (e.g. documents that prove your identity, work experience, language ability, finances, etc.) See the [Supporting Documents](#) section of this guide for more information.

Supporting Family Member in Saskatchewan – Supporting family members are relatives of the principal applicant. They must be living in Saskatchewan for at least the past year, and they must be willing to give settlement support, including financial support, to the principal applicant. See the [Guide for Supporting Family Members](#) for more information.

For a detailed list of family member definitions, please see [Appendix A: Family Member Definitions](#).

II. What is the SINP?

The Saskatchewan Immigrant Nominee Program (SINP) is an immigration program that the province administers. It operates under an agreement with the federal government. This program can provide a quicker means of entry into Canada; it allows Saskatchewan to nominate applicants to the federal government for landed immigrant status. The SINP offers:

- Applicant selection based on the province's economic and labour force needs;
- Application processing times that are faster than other federal immigration classes; and
- Provincial immigration officers who can explain the program and help applicants.

What is the SINP Family Members Category?

The SINP created the Family Members Category for immigrant families living in Saskatchewan who want to help their family members live and work in the province. Supporting family members must provide settlement assistance to applicants and their dependents, which may include financial support.

How the SINP Works

Two-Step Immigration Process

Step 1: Apply to the SINP office for nomination.

- The SINP immigration branch reviews your application.
- If approved, the SINP immigration branch will:
 - Send a nomination certificate to Citizenship and Immigration Canada (CIC); and
 - Send a nomination letter to you explaining how to forward your application to the appropriate CIC visa office.

Step 2: Apply to CIC with your SINP nomination.

- CIC considers your application after they receive the nomination certificate from the SINP.
- CIC does health, security and criminal reviews of you, and then issues visas to you and your family members.

Who is not Eligible under the Family Members Category?

- Refugee claimants.
- Spouses or common-law partners. They need to apply under the CIC Family Class (see www.cic.gc.ca/english/sponsor/index.html).
- Individuals working in Saskatchewan under a post-graduate work permit (see the SINP Foreign Student Category).
- Health Professionals (see the SINP Health Professions Category).
- Temporary foreign workers in Saskatchewan under Service Canada's (SC) Live-in Caregivers Program (see [Citizen and Immigration Canada \(CIC\) Live-in Caregiver program](#)).
- Temporary foreign workers on work permits issued under the arts and Entertainment Exemptions and the Foreign Workers in Low-Skilled Occupations Pilot Project.

You may not be eligible for immigration to Canada if any of the following situations is true:

- You or any dependent family member (accompanying or not) has a serious medical condition;
- You or any dependent family member (accompanying or not) over the age of 18 has a criminal record; or
- You have unresolved custody or child support disputes affecting any member of your family.

III. Eligibility Requirements

Principal Applicant – A family member who is not living in Canada and wants to come to Saskatchewan. The principal applicant (you or your spouse) is the person who has a better chance of meeting the selection criteria for the SINP Family Members Category.

Supporting Family Member in Saskatchewan – Supporting family members are relatives of the principal applicant. They must be living in Saskatchewan for at least the past year, and they must be willing to give settlement support, including financial support, to the principal applicant.

Who Can Apply Under the SINP Family Members Category?

If you have family members who are Canadian citizens or permanent residents living in Saskatchewan for at least one year including:

- parents
- daughters/sons
- sisters/brothers
- aunts/uncles
- nieces/nephews
- first cousins
- grandchildren
- grandparents
- step-family members / in-laws of the same relationship

Spouses or common-law partners are not eligible to apply under the SINP Family Members Category. They need to apply under the [Citizenship and Immigration \(CIC\) Family Class](#).

Eligibility

To be considered for the SINP Family Members Category, you must:

1. Be between 18 – 49 years old.
2. Have a signed affidavit of support ([SINP 500-22](#)) from one or more family members in Saskatchewan.
3. Have completed post-secondary education, training, or apprenticeship of at least one year in length and have a diploma, a certificate, or a degree.
4. Have at least one year of work experience in your field of education or training.
5. Have the English language ability either to do the job you have been offered by a Saskatchewan employer or to get a job in your field of education or training. Your English language ability must be verified by one of the following:
 - a. an affidavit of English language ability from a Saskatchewan employer who has offered you a permanent job ([SINP 500-8](#))
 - b. education/training documents
 - c. language testing results
6. Have a full-time, permanent job offer from a Saskatchewan Employer. (Live-in caregivers cannot apply under this category.)

OR

Intend to find full-time, permanent work in Saskatchewan and have enough money to live in the province for a short time without work after arrival (\$10,000 for you and \$2,000 for each accompanying family member). The funds can be from you, your spouse, your supporting family member or a combination of sources.

Who Can Be a Supporting Family Member in Saskatchewan?

Supporting family members include:

- parents
- daughters/sons
- sisters/brothers
- aunts/uncles
- nieces/nephews
- first cousins
- grandparents
- step-family members / in-laws of the same relationship

A qualified supporting family member in Saskatchewan is automatically qualified for supporting their spouse's family members as listed and vice versa.

Eligibility

Your supporting family member must meet the following conditions:

1. Be a Canadian citizen or permanent resident of Canada at the time that your application is submitted to the SINP;
2. Prove that they have lived in Saskatchewan for at least one year;
3. Prove their relationship to you;
4. Be financially self-supporting (have not received financial support through the Saskatchewan Assistance Plan, Employment Insurance, or the Resettlement Assistance Program within the last six months); and
5. Provide sufficient proof of funds, if providing settlement funds for you.

When you apply to the SINP Family Members Category, please indicate if your supporting family member (or your supporting family member's spouse) is already supporting other applicants to the SINP.

Under the SINP Family Members Category, your supporting family member will receive all written correspondence from the SINP to you. Your supporting family member is therefore responsible for making sure that you receive all information concerning your application.

For more information on the roles and responsibilities of supporting family members, see the [Guide for Supporting Family Members in Saskatchewan](#).

IV. The Application Process

In addition to the provincial forms included in this Application Guide, all applicants to the SINP Family Category must complete the required federal forms any other federal forms that apply to their situation.

Applicants must submit the completed, signed federal forms with their application to the SINP.

How to Apply

- Step 1:** Print off the application package for the Family Members Category.
- Step 2:** Read the Application Guide and the instructions for completing your application carefully.
- Step 3:** Obtain all the required supporting documents and make photocopies of them. For a detailed description, see the [Supporting Documents](#) section of this guide.
- Step 4:** Have your supporting family member provide you with all the applicable forms and supporting documents. See the [Guide for Supporting Family Members in Saskatchewan](#) for more information.
- Step 5:** Complete the required [provincial forms](#) and any other provincial forms that apply to your situation.
- Step 6:** Complete the required federal forms and any other federal forms that apply to your situation.
- Step 7:** Review and organize your completed forms and supporting documents in the same order as the [SINP 100-23: Family Members Category Checklist](#). This helps to ensure that you have a complete application package.
- Step 8:** Photocopy all your completed forms and supporting documents. Keep the photocopies for your records.

Step 9: Mail the original forms and photocopies of your supporting documents to:

Government of Saskatchewan
Immigration Branch
Saskatchewan Immigrant Nominee Program
300 – 1942 Hamilton Street
Regina SK S4P 2C5
Canada

If you have any questions at any time during this process, contact our office for assistance.

Telephone: (Canada 001) 306-798-7647

Facsimile: (Canada 001) 306-798-0713

Email: immigration@gov.sk.ca

Website: www.immigrationsask.gov.sk.ca

Who is Included with Your Application?

You must list all dependents on your application to the SINP Family Members Category whether or not they are coming to Canada with you. Accompanying dependents include:

- ***Spouse*** – A husband or wife of the opposite or same sex.
- ***Common-law partner*** – A person of the opposite or same sex with whom you have lived in a committed relationship for at least one year. This relationship is considered to be a marriage but is not a legal marriage.
- ***Dependent children*** – Daughters and sons, including step-children and children adopted before the age of 18, who:
 - Are under the age of 22 and do not have a spouse or common-law partner;
 - Have been full-time students, financially supported by their parents since turning 22 and are not married or living common-law; or
 - Have depended on your financial support before turning 22 and are unable to support themselves due to a medical condition.

Dependent family members that are not included in your application cannot be nominated for permanent residence as part of your SINP application at a later date.

If you wish to have dependent family members join you in Canada later, you will need to make a separate application to the Government of Canada Family Sponsorship Program or another immigration category. That application will have to be approved before your dependent family members will be allowed to join you.

What Happens to Your Application Package?

Once your application package arrives at our office, an immigration officer will review it to see if it meets the eligibility criteria for the SINP Family Members Category.

- You will be contacted by letter, fax, or electronic mail (e-mail) with the results. The SINP may ask for additional clarification or documentation.
- If you are accepted for immigration under the SINP Family Members Category, the SINP will nominate you to the federal government for landed immigrant status.

If the SINP decides that you are not eligible for immigration to the province, you may apply again at a later date if your situation changes and you meet the requirements.

If your application is **approved** for nomination, your next steps are:

1. Apply to Citizenship and Immigration Canada (CIC). Your federal forms, supporting documents, and a letter of nomination will be sent to you. You will also receive detailed instructions on sending your application to the appropriate Canadian visa office.
2. The Canadian visa office will send you instructions on medical examinations. The Canadian visa office may require additional documentation at this time. In some cases, you may have to attend an interview.
3. If you meet all the requirements, Citizenship and Immigration Canada will issue permanent residence visas for you and your dependents.
4. If you receive a certificate of nomination and you have a job offer from a Saskatchewan Employer, you may be eligible to apply for a Temporary Work Permit. The SINP will include instructions on applying for a Temporary Work Permit with your nomination package.

Correspondence Between the SINP and the Applicant

Under the SINP Family Members Category, your supporting family member in Saskatchewan will receive all written correspondence from the SINP to you. Your supporting family member is therefore responsible for making sure that you receive all information concerning your application.

Immigration Representatives

A representative is someone who has your permission to conduct business for you. This can include your application to Citizenship and Immigration Canada once the SINP approves your application.

Representatives can be either paid or unpaid. An unpaid representative is a person or organization that does not charge a fee to represent you. This could be a friend or family member. A paid representative must be either a lawyer or a consultant who is registered with the Canadian Society of Immigration Consultants (CSIC). **Your representative will receive photocopies of any written correspondence sent from the SINP to your supporting family member.**

If you decide to use a representative to help with your application, you will need to complete [IMM-5476: Use of a Representative](#) and submit it with your application.

Designated Individuals

In addition to your paid or unpaid representative, you may choose to let someone else have access to information about your application. For example, if you hire a lawyer to complete your application, you may also want a family member to have access to information about your application.

If you wish to have personal information released to someone who is not your representative, you must:

- State your intention in a signed and dated letter;
- Complete [IMM-5475: Authority to Release Personal Information to a Designated Individual](#); and
- Submit both with your application.

Designated individuals will not receive any written communication, but they can receive verbal information about your application by calling (Canada 001) 306-798-7467.

General Guidelines for Completing the Forms

- **All forms require original signatures in ink.**
- Print clearly with a pen or fill out the forms on your computer and print them out.
- Attach a separate sheet of paper if you need more space and indicate the number of the question you are answering.
- **Answer all questions.** If you leave any sections blank, your application may be returned to you. This means that processing will be delayed.
- If any sections do not apply to you, answer with “N/A” (“not applicable”). For example, on [Schedule 1: Background/Declaration](#), question 14 is about past military service. If you have never served in the military, answer this question with “N/A”.
- If your application is accepted and the information you provide on the forms changes before you arrive in Canada, you must inform, in writing, the SINP office and the visa office where you made your original application. Do this even if your visa has already been issued.

General Guidelines for Supporting Documents

- When documents are in a language other than English, you must submit a photocopy of the original document and a photocopy of the English translation. **Although the SINP accepts photocopies of original documents, CIC may require original documents or certified copies.**
- Translators can be any person other than your family member or spouse. Translators must not work for or be a paid consultant or representative who is preparing the application. You must also supply an affidavit from the translator describing their translation ability. Some Canadian immigration visa offices may require that the translator is certified by a regulatory body as a translator. It is the responsibility of the applicant to ensure that translations meet all federal requirements.
- If documents are missing, not translated, or unclear, your application may not be assessed and returned to you.

V. Supporting Documents

Supporting documents are the documents required for your immigration application (e.g. documents that prove your identity, work experience, language ability, finances, etc.).

All documents must be clear and easy to read. When documents are not in English, you must submit all of the following:

- A photocopy of the original document;
- A photocopy of the English translation of the document; and
- An affidavit from the translator describing their translation ability.

1. Identity and Civil Status Documents

You need to provide the following documents to confirm your identity and civil status:

- Birth Certificates that list both parents for:
 - you (the principal applicant)
 - your spouse or common-law partner (if applicable)
 - each dependant child whether accompanying you to Canada or not (if applicable)

If you are married, or have been married, you must include:

- Marriage certificate
- Death certificate of former spouse (if applicable)

If you have dependent children, you must include the following documents that apply to your situation:

- Adoption papers;
- Proof of continuous full-time studies for all dependent children aged 22 or older (e.g. letter(s) from the school(s) signed by a school official confirming continued enrollment since turning 22 years of age);
- Final divorce, custody and child support documents;
- A letter from the other parent stating that they are aware of your intention to immigrate to Canada (with or without the child/children) and that there are no outstanding custody or child support issues; and
- Proof of custody for children under the age of 22 and proof that the children may be removed from the jurisdiction of the court.

2. Passports

The expiry date on passports should be two years or more from the date of your SINP application. You will need to include photocopies of pages in your passport that show the passport number, date of issue and expiry date, photo, name, date, and place of birth for:

- yourself (the principal applicant);
- your spouse or common-law partner (if applicable); and
- all dependant children accompanying you to Canada (if applicable).

If you live in a country that is different than your nationality, please include a photocopy of your visa for the country in which you currently live.

3. Education/Training Credentials

You must submit documents to verify your education. This can be one or more of the following:

- education/trade certificates, degrees or diplomas;
- professional designations, professional licenses and/or professional association memberships; and
- official transcripts showing school(s) attended or courses taken.

4. Work Experience Credentials

You must submit a letter (or letters) of reference from previous employers or other proof of employment to prove that you have **at least one year of work experience** in your field of study and/or training. Letters of reference must be written on the company's official letterhead and signed by an authorized representative of the company who is identified by name and title. Each letter should indicate the following:

- your job position and length of employment;
- your main duties/responsibilities; and
- the number of hours you worked each week if the position was not full-time.

5. Regulatory or Licensing Credentials (if applicable)

If you intend to work in an occupation that requires licensing or certification in Saskatchewan, you must contact the provincial, national and/or industrial regulatory association before applying to verify that you will be able to meet licensing or certification requirements. Before nomination, the SINP will contact the appropriate regulatory body to ensure it has no objections to SINP nomination.

If you intend to work in a medical profession that requires licensing or certification, you must apply under the [SINP Health Professions Category](#).

For information on regulated and non-regulated occupations in Saskatchewan and Canada, contact the [Canadian Information Centre for International Credentials](#) or [Service Canada's \(SC\) Work Destinations](#).

6. Offer of Permanent Employment from a Saskatchewan Employer

If you have an offer of full-time, permanent employment, you must include a letter from your Saskatchewan employer, addressed to you, indicating:

- job duties and responsibilities;
- the salary you will receive;
- the benefits provided by the employer; and
- company contact information.

All positions must offer wages and working conditions that match Canadian standards in that occupation.

OR

Proof of Transferable Settlement Funds

If you do not have an offer of permanent employment from a Saskatchewan employer, you must intend to find work in Saskatchewan and prove that you have enough money to live in the province for a short time after you arrive (\$10,000 for you and \$2,000 for each additional accompanying family member). You need to provide proof of the required funds only, not of all your financial assets.

Proof of settlement funds can come from one or a combination of the following:

- Letters from financial institutions that show the balance and history of your account for the last three months; and/or
- Bank account statements that show you have access to transferable, liquid funds and assets that have been available for three months. Funds can be yours, your spouse's, your supporting family members, or a combination of sources.

7. Language Credentials

If your first language is not English, you must prove your English language ability with **one** of the following:

- [SINP 500-8 Affidavit of English Language Ability](#)
 - If you have a job offer from a Saskatchewan employer, they must complete this form to verify that you have the language skills necessary to do the job;
- Education/training documents that demonstrate you have attended education institutions where the language of instruction was English and show the length of the program;
- Language testing results that equal a score of six or greater on the International English Language Testing System (IELTS);
- Certificates of English Language training with a letter that shows the length of the program; and/or
- Employment references with English as the principal language of communication.

8. Police Report(s) (if applicable)

If you or any dependent over the age of 18 have committed an offence or have been convicted of a crime, you must provide a photocopy of a police report from the country or countries where the offense(s) occurred and your current country of residence. In addition to the police report, submit any proof of rehabilitation, if applicable.

9. Proof of Family Member(s) Living in Saskatchewan as a Canadian Citizen or Permanent Resident

The SINP must be able to trace your relationship to your supporting family member living in Saskatchewan through official documentation. This can be one or a combination of the following:

- photocopies of birth certificates or passports showing the names of common family members;
- marriage certificates showing the names of common family members; or
- a government issued family registry.

You may require several documents to prove your family relationship to a current Saskatchewan resident (e.g. if your Supporting Family Member is your first cousin). In these circumstances, please provide a letter or family tree, in addition to official documentation (birth certificates, etc.), that clearly outlines the relationship between you and your supporting family member in Saskatchewan.

10. Supporting Family Member Documents

You need to provide proof of your relationship to family members living in Saskatchewan. In addition, you must provide photocopies of the following from your supporting family member in Saskatchewan:

- Canadian permanent resident card, Canadian citizenship card, or Canadian passport;
- Proof that they have lived in Saskatchewan for the past year (e.g. Saskatchewan Health card, Saskatchewan Driver's license, etc.); and
- Proof that they have been self-supporting (e.g. statement of income from employer, tax returns, etc.).

VI. Frequently Asked Questions

Q. Who is eligible to immigrate to Saskatchewan under the SINP Family Members Category?

A. Individuals who are family members of Saskatchewan residents may qualify. This includes: parents, daughters/sons, sisters/brothers, nieces/nephews, aunts/uncles, grandchildren, first cousins, step-relatives or in-laws of the same relationship.

Q. Is there an age limit for family members coming to Saskatchewan?

A. Yes. The applicant must be between the ages of 18-49.

Q. Who can be considered a Supporting Family Member in Saskatchewan?

A. Supporting family members include: parents, daughters/sons, sisters/brothers, aunts/uncles, nieces/nephews, grandparents, first cousins, step-family members or in-laws of the same relationship.

Q. Does my Supporting Family Member need to be a Canadian Citizen?

A. Your supporting family member must be a Canadian citizen or permanent resident of Canada who has lived in Saskatchewan for the past year.

Q. Do I need to have a job offer in Saskatchewan before coming to the province?

A. You must have either a full-time permanent job offer from a Saskatchewan employer, or the intention to find work in Saskatchewan. If it is your intention to find work, you must have adequate funds to live in the province for a short time after you arrive.

Q. How much money must I have?

A. If you have a job offer, you do not require any money to apply. If you do not have a job offer, you must have \$10,000, plus \$2,000 for each additional accompanying family member. The funds may be from you, your spouse, your supporting family member(s) in Saskatchewan, or a combination of sources.

Q. Do I need to speak English to apply?

A. Yes. If an employer has already offered you a job in the province, your language ability can be verified by an employer affidavit ([SINP 500-8: Affidavit of English Language Ability](#)). If you do not have a job offer, you must provide education documents or language testing results that demonstrate your English language ability.

Q. Do I need to have training or education in a specific field?

A. No, but you must have completed at least one year of post-secondary education, training or apprenticeship and received a diploma, a degree or a trade certificate. You also require at least one year of work experience related to your field of training.

Q. What fees will I have to pay?

A. The SINP does not charge any fees; however, once you are nominated by the SINP, you will have to pay the CIC federal immigration fees. For details about federal immigration fees, visit www.cic.gc.ca.

Q. How long will it take to get a visa under the SINP?

A. The time it takes to process an application varies. Successful SINP applicants, however, usually receive visas quicker than individuals applying through other federal immigration classes. The average time from making the SINP application to receiving a visa has been about 13 months.

Appendix A: Family Member Definitions

1. Family Members or Relatives

Aunt: The sister of your father or mother, or the wife of your father or mother's brother.

Brother: A male who has the same parents as you.

Child: A son or daughter of any age.

Cousin: The child of your uncle or aunt.

Daughter: One's female child.

Father: A male parent of a child.

First cousins: A child of your uncle or aunt.

Grandchild: The child of your son or daughter.

Granddaughter: The daughter of your son or daughter.

Grandfather: The father of your father or mother.

Grandmother: The mother of your father or mother.

Grandparent: One of the parents of your father or mother.

Grandson: The son of your son or daughter.

Half-brother: A brother who is the son of only one of your parents (or who has the same mother or father as you).

Half-sister: A sister who is the daughter of only one of your parents (or who has the same mother as father as you).

Mother: A female parent of a child.

Nephew: The son of your brother or sister, or the son of your spouse's brother or sister.

Niece: The daughter of your brother or sister, or the daughter of your spouse's brother or sister.

Parent: The father or mother of a person.

Second cousin: A child of a cousin of one of your parents.

Sister: A female who has the same parents as you.

Son: One's male child.

Uncle: The brother of your father or mother, or the husband of your father or mother's sister.

2. Step-relative of the Same Level (step means a relation not by birth but because a parent has remarried)

Step-aunt: The stepsister of your father or mother, or the wife of your father's or mother's stepbrother.

Step-brother: A male who is not your brother but whose father or mother has married your father or mother.

Step-cousin: A stepchild of your uncle or aunt, or a child of your step-aunt or step-uncle.

Step-daughter: A daughter that your spouse has from being married to someone else before.

Step-father: A male who is married to your mother but who is not your father.

Step-granddaughter: The stepdaughter of your son or daughter, or the daughter of your stepson or stepdaughter.

Step-grandfather: The stepfather of your father or mother, or the father of your stepfather or stepmother.

Step-grandmother: The stepmother of your father or mother, or the mother of your stepfather or stepmother.

Step-grandson: The stepson of your son or daughter, or the son of your stepson or stepdaughter.

Step-mother: A female who is married to your father but who is not your mother.

Step-nephew: The stepson of your brother or sister, or the stepson of your spouse's brother or sister. Also, the son of your stepbrother or stepsister, or the son of your spouse's stepbrother or stepsister.

Step-niece: The stepdaughter of your brother or sister, or the stepdaughter of your spouse's brother or sister. Also, the daughter of your stepbrother or stepsister, or the daughter of your spouse's stepbrother or stepsister.

Step-sister: A female who is not your sister but whose father or mother has married your father or mother.

Step-son: A son that your spouse has from being married to someone else before.

Step-uncle: The stepbrother of your father or mother, or the husband of your step-aunt.

3. In-laws (relatives by marriage)

Brother-in-law: The brother of your spouse, the husband of your sister, the husband of your spouse's sister.

Father-in-law: The father of your spouse.

Mother-in-law: The mother of your spouse.

Sister-in-law: The sister of your spouse, the wife of your brother, the wife of your spouse's brother.

4. Other Family Relations

Common-law partner: A person of the opposite or same sex with whom you have lived in a committed relationship for at least one year. This relationship is considered to be a marriage but is not a legal marriage.

Spouse: A husband or wife of the same or opposite sex. This relationship is defined by marriage.



**Government of Saskatchewan
Immigration Branch**

SASKATCHEWAN IMMIGRANT NOMINEE PROGRAM (SINP)

SINP Family Members Category Checklist

Please check each item on the checklist and attach the checklist to your documents (a paper clip will do).

- **All forms require original signatures in ink.**
- Where documents are in a language other than English, the applicant must submit a photocopy of the original document and a photocopy of the English translation.
- Translators can be any person other than a family member of the applicant or spouse, and must not work for, or be, a paid consultant or representative who is preparing the application. The applicant must also supply an affidavit from the translator describing their translation ability. Some Canadian immigration visa offices may require that the translator is certified by a regulatory body as a translator. It is the applicant's responsibility to ensure all federal requirements are met with respect to translations.
- If documents are missing, not translated, or unclear, your application may be returned to you and not assessed.

For clarification, refer to the [Application Guide for the Family Members Category](#).

Once completed, remember to make a photocopy of the entire application package for your records. Place all your documents and the original, signed application forms in a sealed envelope and mail them to:

**Government of Saskatchewan
Immigration Branch
Saskatchewan Immigrant Nominee Program
300-1942 Hamilton Street
Regina SK S4P 2C5
CANADA**

Required Forms	Attached	Attached	Not Applicable
SINP 100-23 SINP Family Members Category Checklist <ul style="list-style-type: none"> Completed by the principal applicant. 	<input type="checkbox"/>		
SINP 100-22 SINP Family Members Category Application <ul style="list-style-type: none"> Completed by the principal applicant. 	<input type="checkbox"/>		
SINP 500-22 SINP Family Members Category Affidavit of Support <ul style="list-style-type: none"> Completed by the supporting family member and notarized by a Notary Public or Commissioner of Oaths. 	<input type="checkbox"/>		
IMM-0008 Application for Permanent Residence in Canada <ul style="list-style-type: none"> Completed by the principal applicant. 	<input type="checkbox"/>		
Schedule 1: Background Declaration <ul style="list-style-type: none"> Completed by: <ul style="list-style-type: none"> the principal applicant; spouse or common-law partner; and each dependent child over 18 yrs of age if accompanying the applicant to Canada or not. 	<input type="checkbox"/>		
Schedule 4: Economic Classes – Provincial Nominee <ul style="list-style-type: none"> Completed by the principal applicant. 	<input type="checkbox"/>		
IMM-5406 Additional Family Information <ul style="list-style-type: none"> Completed by: <ul style="list-style-type: none"> the principal applicant; spouse or common-law partner; and each dependent child over 18 yrs of age if accompanying the applicant to Canada or not. 	<input type="checkbox"/>		
Other forms (if applicable)	Attached	Not Applicable	
SINP 500-7 SINP Company Information Release Form <ul style="list-style-type: none"> Completed and signed by the Saskatchewan Employer if the applicant has a letter of offer from a Saskatchewan Employer. 	<input type="checkbox"/>	<input type="checkbox"/>	
SINP 500-8 SINP Affidavit of English Language Ability <ul style="list-style-type: none"> Completed and signed by the Saskatchewan Employer if the applicant has a letter of offer from a Saskatchewan Employer. 	<input type="checkbox"/>	<input type="checkbox"/>	
Translator Affidavit <ul style="list-style-type: none"> Completed and signed by your translator when your Supporting Documents are in a language other than English. 	<input type="checkbox"/>	<input type="checkbox"/>	
IMM-5476 Use of a Representative <ul style="list-style-type: none"> Completed by the principal applicant. 	<input type="checkbox"/>	<input type="checkbox"/>	
IMM-5475 Authority to Release Personal Information to a Designated Individual <ul style="list-style-type: none"> Completed by the principal applicant. 	<input type="checkbox"/>	<input type="checkbox"/>	



**Government of Saskatchewan
Immigration Branch**

**Family Members Category
Application Form**

SASKATCHEWAN IMMIGRANT NOMINEE PROGRAM (SINP)

NOTE: This form must be completed and submitted to the SINP with the relevant Citizenship and Immigration Canada (CIC) forms. A complete list of required forms can be found on the following website: <http://www.immigrationsask.gov.sk.ca/>

SINP Family Members Eligibility Criteria: <u>Non-Saskatchewan Resident</u>														
The applicant (non-resident of Canada) must meet and supply supporting documentation for the following SIX criteria to be considered under the SINP.	YES	NO												
<p>1. I have a signed affidavit of support from one or more family members in Saskatchewan (if more than one please attach a separate sheet):</p> <p>Name of my Supporting Saskatchewan Family member: _____</p> <p>Address: _____</p> <p>Telephone number: _____</p> <p>E-mail: _____</p> <p>The person listed above is my: (please check/circle one):</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Mother / Father</td> <td><input type="checkbox"/> Aunt/Uncle</td> <td><input type="checkbox"/> In-law</td> </tr> <tr> <td><input type="checkbox"/> Sister / Brother</td> <td><input type="checkbox"/> Niece / Nephew</td> <td><input type="checkbox"/> Step</td> </tr> <tr> <td><input type="checkbox"/> Daughter / Son</td> <td><input type="checkbox"/> Grandfather / Grandmother</td> <td></td> </tr> <tr> <td><input type="checkbox"/> First Cousin</td> <td></td> <td></td> </tr> </table>	<input type="checkbox"/> Mother / Father	<input type="checkbox"/> Aunt/Uncle	<input type="checkbox"/> In-law	<input type="checkbox"/> Sister / Brother	<input type="checkbox"/> Niece / Nephew	<input type="checkbox"/> Step	<input type="checkbox"/> Daughter / Son	<input type="checkbox"/> Grandfather / Grandmother		<input type="checkbox"/> First Cousin			<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Mother / Father	<input type="checkbox"/> Aunt/Uncle	<input type="checkbox"/> In-law												
<input type="checkbox"/> Sister / Brother	<input type="checkbox"/> Niece / Nephew	<input type="checkbox"/> Step												
<input type="checkbox"/> Daughter / Son	<input type="checkbox"/> Grandfather / Grandmother													
<input type="checkbox"/> First Cousin														
<p>2. I have completed post-secondary education, training or apprenticeship and have received a diploma, certificate or degree where the program is at least one-year in length</p> <p>Please check your highest level of education:</p> <p>Trade/Apprenticeship <input type="checkbox"/> Non-university certificate/diploma <input type="checkbox"/> University degree <input type="checkbox"/></p>	<input type="checkbox"/>	<input type="checkbox"/>												
<p>3. I have at least one year of work experience in my field of education or training.</p>	<input type="checkbox"/>	<input type="checkbox"/>												
<p>4. I am between the ages of 18 and 49. My date of birth is: (day/month/year) _____</p>	<input type="checkbox"/>	<input type="checkbox"/>												
<p>5. I have sufficient English language ability to be employed in Saskatchewan. I have attached one of the following;</p>	<input type="checkbox"/>	<input type="checkbox"/>												

<ul style="list-style-type: none"> ▪ SINP 500-8 Affidavit of English Language Ability filled out by my Saskatchewan Employer; OR <ul style="list-style-type: none"> ▪ Education/ training documents that demonstrate I have attended education institutions where the language of instruction was English OR <ul style="list-style-type: none"> ▪ Language testing results that would be equivalent to a score of 6 or greater on the International English Language Testing System (IELTS). 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<p>6. I ;</p> <ul style="list-style-type: none"> ▪ Have a full-time, permanent job offer of employment from an employer in Saskatchewan Note: the offer of full time permanent employment must come from a registered, income generating Saskatchewan business. Live in caregivers are excluded under this category and should refer to the Citizenship and Immigration Canada (CIC) Live-in Caregiver Program—www.cic.gc.ca OR <ul style="list-style-type: none"> ▪ Intend to find work in Saskatchewan and have adequate funds to live in Saskatchewan after arrival (\$10, 000 for principal applicant and \$2,000 for each additional accompanying family member.) This may include funds of the applicant and/or of the supporting family members. [Financial documents <u>must</u> be provided i.e., bank deposits, term deposits etc. and MUST show a history of three months of the balance]. 	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
PERSONAL INFORMATION OF FAMILY [NON-RESIDENT OF CANADA]		
1. a) Surname (family name):	b) Given name(s):	
2. a) Date of birth (day/month/year):	b) Place of birth (city or town):	c) Country of birth:
3. Full name in native language (for example, Arabic, Cyrillic, Korean, Japanese characters or Chinese commercial/telegraphic code)		
4. Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	5. Citizenship:	
6. a) Mailing address:		c) Applicants duration at this residence (years and months):
b) Address of residence (complete if mailing address is a post office box or different from place of residence):		d) Telephone number:
		e) Facsimile number:
f) E-mail address:		

7. List those who will accompany you to Canada (use a separate sheet if required):

<u>Name Last/Given</u>	<u>Relationship</u>	<u>Date of Birth/Age</u> (day/month/year)
_____	_____	_____
_____	_____	_____
_____	_____	_____

8. List relatives currently living in Canada (use a separate sheet if required):

<u>Name Last/Given</u>	<u>Relationship</u>	<u>City/Province</u>	<u>Length of Residence</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

9. Have you as the principal applicant, or, any of your family members listed in your application for permanent residence in Canada, ever been convicted of, or are you currently charged with, on trial for, or party to a crime or offence, or subject of any criminal proceedings in any country? This includes the Criminal Code (Canada), Food and Drug Act (Canada), the Controlled Drugs and Substances Act (Canada), or any similar legislation in any province, state or country.

YES NO

If your answer to this question is YES, provide details below.

HAVE YOU THE APPLICANT, OR A FAMILY MEMBER ACCOMPANYING YOU PREVIOUSLY APPLIED FOR ADMISSION TO CANADA AS A LANDED IMMIGRANT: Yes No

If yes, please provide:

Immigration office contacted: _____

Date(s) of application: _____

Name(s) of applicant: _____

Category of application: Entrepreneur Self-Employed Independent
 Family Class Provincial Nominee Investor

If Provincial Nominee, indicate Province of application: _____

Have you ever been refused a visa? Yes No

If your answer to this question is YES,
provide details below and attach a copy of the rejection letter you received.

To be completed by the person, firm or organization who assisted you in preparing your application, (if applicable).

Name of person who provided assistance: _____

Name of firm or organization: _____

Address: _____

Signature: _____ Date: _____



**Government of Saskatchewan
Immigration Branch**

SASKATCHEWAN IMMIGRANT NOMINEE PROGRAM (SINP)

AUTHORIZATION TO DISCLOSE PERSONAL INFORMATION

- I authorize you to release information from my Saskatchewan Immigrant Nominee Program application to officials of the Government of Canada relating to my application and other government officials as you deem appropriate (i.e. Citizenship and Immigration Canada)
- I authorize the release of employment and educational history to potential employer(s) and to associations and agencies assessing work and educational qualifications.
- I authorize the third party listed on this application to provide the completed form to the Saskatchewan Government and I further authorize this third party and the Government of Saskatchewan to discuss the contents of this form, or additional information of this type, for the purpose described in the application.

Applicant Name (Please Print)

Applicants Signature

Date

DECLARATION OF APPLICANT

- I intend to live and reside in Saskatchewan.
- I declare that the information I have given in this application is truthful, complete and correct.
- I understand that any false statements or concealment of a material fact may result in my exclusion from Canada and may be grounds for my prosecution or removal.
- I understand all the foregoing statements, having asked for and obtained an explanation of every point that was not clear to me.
- I have read and understand the above declaration

Applicant Name (please print)

Applicant Signature

Date



**Government of Saskatchewan
Immigration Branch**

**SASKATCHEWAN IMMIGRANT NOMINEE PROGRAM (SINP)
FAMILY MEMBERS CATEGORY
AFFIDAVIT OF SUPPORT**

I, _____ **OF** _____
(Name) (Address including postal code)

Date of birth
(dd/mm/yyyy)

Telephone – daytime

Telephone – alternate

MAKE OATH AND SAY THAT:

1. I am a Canadian citizen or permanent resident of Canada and have provided the following documentation: permanent resident or Canadian citizenship card or Canadian passport. YES NO
2. I have lived in Saskatchewan for at least one year and have provided the following documentation: a copy of Saskatchewan Health card, tax return, etc. YES NO
3. I declare that I am a family member of the principal applicant (named below), as set out in the application guidelines of the SINP Family Members Category Guidelines, and have provided documentation proving that relationship through civil status documents, (i.e. birth certificates, adoption certificates, marriage certificates). YES NO
4. I have sufficient resources to fulfill this affidavit and have provided confirmation of employment, bank records, and ownership documents to demonstrate my financial ability to honor my agreement commitments. YES NO
5. I declare that I clearly understand that applicant(s) to the Saskatchewan Immigrant Nominee Program (named below) must make a formal declaration of their intention to live and work in Saskatchewan, and that I will be prohibited from supporting other Family Members in the future, if the applicant named on this affidavit does not settle successfully and permanently in Saskatchewan.

Complete name of the applicant and accompanying dependents who are applying to the SINP.

Principal applicant's details

Spouse's details

Family Name:
 Given Name(s) :
 Date of Birth:
 (dd/mm/yyyy)

Family Name:
 Given Name(s):
 Date of Birth:
 (dd/mm/yyyy)

Dependent's details

Dependent's details

Family Name:
 Given Name(s):
 Date of Birth:
 (dd/mm/yyyy)

Family Name:
 Given Name(s):
 Date of Birth:
 (dd/mm/yyyy)

- If I intend to and/or are supporting more family members through the SINP Family Members Category, I must provide the names of the principal applicant, spouse and dependents names including their dates of birth [please attach a separate sheet if required]

NAME [Last, Given names]

Relationship

Date of Birth dd/mm/yy

- I will ensure that all processing and right of permanent residence fees, medical and transportation costs, and any other pre-arrival costs of the principal applicant and their accompanying dependents are paid.
- I agree to ensure that the essential needs of the principal applicant and any accompanying dependents are met from the date of landing, including, but not limited to, providing shelter, food, clothing, and other goods of services necessary for day-to-day living in Saskatchewan as well as dental care, eye care and other health care needs not provided by Saskatchewan Health so the principal applicant and dependent family members will not need to apply for social assistance benefits.

9. I affirm that my affidavit can not be terminated once the Province of Saskatchewan has issued a certificate of nomination of the principal applicant and accompanying dependents.
10. I agree to be the principal contact and representative for my relative in Canada and understand that Saskatchewan will not communicate with any paid immigration representative with respect to the processing of their application for permanent status in Canada.
11. I have not received financial support from the federal Resettlement Assistance Program, the Saskatchewan Assistance Plan or the federal Employment Insurance Program during the last six months.
12. I understand the Saskatchewan Immigrant Nominee Program is not a sponsorship program and that all applicants will be assessed on the basis of the criteria set out in the application guidelines.
13. I understand and am prepared to comply with all the commitments and obligations contained in this support affidavit, having asked for and received an explanation on every point that was not clear to me.
14. I understand that any false statements or concealment of any material may in fact may result in, but is not limited to, some or all of the following consequences:
 - Refusal of this affidavit;
 - Refusal or withdrawal of the principal applicant's certificate of nomination
15. I declare the information provided is true, complete, accurate and give consent to the Province of Saskatchewan to verify any information I have provided in this agreement.
16. I permit the release (of any information) to the Government of Saskatchewan and the Government of Canada based on the understanding that this information may be used to assist in (verifying, assessing, monitoring and enforcing) of this support agreement.
17. I swear this support agreement is bona fide.

AFFIRMED and SWORN before me at _____) _____
 _____)
 Signature of person swearing affidavit

in the Province of Saskatchewan)

this _____ day of _____,) _____
 200____.)
 Signature of Notary Public/Commissioner of Oaths

Name of Notary Public in and) _____
 for the Province of Saskatchewan)
 or Commissioner of Oaths)

My Commission expires) _____



**Government of Saskatchewan
Immigration Branch**

**Employer Information,
Declaration and Release
Form**

Completion of this form is voluntary; however, failure to provide any of the information may mean your request for a foreign worker may be turned down. (Please print clearly)

We authorize the SINP to share information with Human Resources and Skills Development Canada (HRSDC) and Citizenship and Immigration Canada (CIC) and any other federal /provincial/territorial departments and their agencies as well as municipal governments, unions and associations and other appropriate organizations as deemed appropriate by the SINP.

The position I/we intend to hire in is _____ and I/we certify that:

- all information provided by our organization to the SINP is true and accurate.
- the position provides wages and benefits equal to those the organization does or would pay to Canadians or permanent residents with similar skills and experience. YES NO
- the employment of the position does not conflict with any existing bargaining agreements, the settlement of any labour dispute or the employment of a person involved in such a dispute. YES NO

Number of positions: _____

Contact Name and Title: _____

Organization Name: _____

Address: _____

City/Province _____ Postal Code: _____

Telephone: _____ Fax: _____

Email Address: _____

I have read and understand the above declaration.

Signing Officer

Position

Signature

Date



**Government of Saskatchewan
Immigration Branch**

SASKATCHEWAN IMMIGRANT NOMINEE PROGRAM (SINP)

AFFIDAVIT OF ENGLISH/FRENCH LANGUAGE ABILITY

(This form must be completed if your proposed employee's first language is not English or French)

I, _____ of _____,
(Name) *(Company Name)*

(Address including City/Town, Province) *(Telephone)*

ATTEST THAT:

1. We have interviewed _____ and are satisfied
(Applicant's Name)
he/she has the English or French language ability sufficient to work in our
company as _____.
(Occupation)

2. I have assessed the applicant's language skills to the skills typically needed in the
intended occupation in the following manner:

3. It is our intention to help the applicant improve his English or French language
skills in the following ways:

Signature of Authorized person making affidavit

Date

Witness

Date

IN THE MATTER OF
a translation of a document
from the _____ language
into the **ENGLISH** language

I, _____, of the City/Town of _____ in
the Province of _____, do solemnly declare that:

1. I am sufficiently proficient in the _____ language and can read,
write and understand the same.
2. I gained my understanding of the _____ language from _____
_____.
3. I have read the document affixed hereto and marked Exhibit "A" to this, my
declaration, which is written in the _____ Language and I have read
over the translated document which is written in the **ENGLISH** language, which
is marked Exhibit "B" to this my Declaration and I declare that the contents of the
document are the same as the contents of the _____ document.
4. I make this Affidavit for the purpose of declaring that the **ENGLISH** translation
of this document is a faithful translation from the _____ language.

AND I make this solemn Declaration conscientiously believing it to be true, and knowing
it is of the same force and effect as if made under oath, and by virtue of the Canada
Evidence Act.

DECLARED before me at the City/Town of _____ }
_____ in the Province of _____ }
and Country of _____ } _____
this ___ day of _____ A.D. 200__ } (Signature of Translator)

A Notary Public in and for the
Province/State/Country of _____