



**Government of Saskatchewan  
Immigration Branch**

**Employer  
Critical Occupations  
Application Form**

## **SASKATCHEWAN IMMIGRANT NOMINEE PROGRAM (SINP)**

This document is to assist Saskatchewan employers in identifying a critical management position for applicants to be nominated under the Saskatchewan Immigrant Nominee Program (SINP).

### **DEFINITION OF A CRITICAL OCCUPATION**

A critical Occupation is when:

- The occupation is in a management position listed in the NOC code “0”.
- Filling the vacancy will create a significant economic impact for the organization and Saskatchewan (e.g. technology transfer, creation of jobs, or provision of training for other employees, improved marketing opportunities, industry knowledge or other positive impact).

### ***PLEASE PRINT OR TYPE APPLICATION***

1. Company name and address:	a) Contact name: b) Telephone: c) Fax : e) E-mail : f) Internet :
2. Head Office Address (if applicable):	a) Contact name: b) Telephone: c) Fax : e) E-mail : f) Internet :

3. Company Information a) Type of company (sector): _____	b) Company background:  Year established: _____	c) Number of employees: _____
d) Product: _____	e) Annual Volume of sales (optional): _____	f) Public company/Private company: _____
g) Markets: <input type="checkbox"/> Canada <input type="checkbox"/> North America <input type="checkbox"/> International		

**REQUEST FOR EMPLOYEE**

1.a) Critical Occupations Employee Vacancy _____ (position title)  Is applicant currently working in your company?    Yes <input type="checkbox"/> No <input type="checkbox"/>  If yes, indicate work authorization number and expiry date: _____	b) Duration of vacancy _____  Number of vacancies _____
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Are the wages and benefits you have offered to the SINP applicant comparable to those you offer to Canadians with similar skills and experience?    Yes  No

NOC: \_\_\_\_\_ (for office use only)

c) Place of employment: _____	
d) Type of employment:  <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Casual <input type="checkbox"/> Seasonal	e) Educational and experience requirements:  <input type="checkbox"/> High School Diploma <input type="checkbox"/> Post-Secondary/University (certificate/degree) <input type="checkbox"/> Trade School/College (certificate/apprenticeship) ___ Years of experience

g) Language required:     English     French

Language fluency required:

<u>English</u>	read	speak	write	<u>French</u>	read	speak	write
fluent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	fluent	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
with difficulty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	with difficulty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

he) Please record name, birth date and the country of residence of the potential applicant to whom you have made or may make an offer of employment for this position.

\_\_\_\_\_

Name	Birth date	Country of Residence
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**JOB REQUIREMENTS**

**IMPORTANT:** *For the position to be assessed, a detailed job description must be submitted.*

Examples: "Vice President" is not acceptable – it must be specific – Vice President - Finance.

1. What are the **job requirements** of the occupation (Attach a detailed job description)?

The job description should include:

- **Required competencies** (for example: technical skills, industry specific skills, communication skills, computer skills, basic skills, business skills, human resource skills, etc.);
- **Formal education** required (for example: diplomas, degrees, certificates, apprenticeship, journey, etc.);
- **Credentials** required (for example: license, journeyperson's ticket, professional designation, or membership).

2. Please describe the management responsibilities of this position.

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3. Please describe the staff and budget this position will be responsible for.

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4. Please describe the economic impact this position will have on your business or organization (e.g. technology transfer, creation of jobs, provisions of training for other employees, improved marketing opportunities, industry knowledge, or other positive impact).

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_____	
Name (please print)	
_____	_____
Signature	Date
_____	
Title	

For further information, please contact:

Saskatchewan Immigrant Nominee Program  
2nd Floor – 1919 Saskatchewan Drive  
REGINA SK S4P 3V7  
Telephone: 306-798-SINP (7467)  
Fax: 306-798-0713  
Website: [www.immigrationsask.gov.sk.ca](http://www.immigrationsask.gov.sk.ca)