



Saskatchewan Careers

DYNAMIC CAREER OPPORTUNITIES

Policy Analysts – Budget Analysis Division (Several Positions and Levels)

Saskatchewan

*Finance initiates,
develops and
executes fiscal
and economic*

*policy within the
Provincial
Government.*

*The department
reviews and
advises on all
expenditure,
revenue and*

taxation

programs

*included in the
Government's
annual budget.*

The Budget Analysis Division in Saskatchewan Finance provides financial and policy advice to Treasury Board and Cabinet in constructing the provincial budget. The division is committed to offering opportunities for entry to mid level policy analysts with superior analytical, financial, economic and communication skills who are seeking progressive career advancement.

These positions provide policy options and advice in one or more areas of public policy including government expenditures, taxation, economic policy, and intergovernmental fiscal relations.

Successful applicants will possess sound understanding and knowledge of current public policy issues and financial management principles. They will have strong research and analytical skills and will also have excellent presentation, interpersonal and negotiation skills. Ideally, applicants will have a Master's degree, or equivalent level of education, in Economics, Finance, Public Administration, or a related discipline, and several years of related experience in public policy analysis.

We offer competitive salaries and benefits; starting rates will be commensurate with qualifications.

We are a vibrant and energetic organization, which is committed to offering challenging opportunities and the advancement of individual leadership skills. Individuals who thrive in positions that provide an opportunity to exercise considerable judgement and independence are encouraged to visit the Saskatchewan Public Service Commission's Career Center to apply. If you have any questions about the positions, please contact Jim Graham, Director of Human Resources at (306) 787-6535.

We are committed to Employment Equity and encourage applications from qualified persons from any of the designated groups.

No: BAD – 2005, Regina, Saskatchewan Finance

CLOSING DATE:

A NOTE TO APPLICANTS: Within four weeks of the closing date, applicants being interviewed for these positions will be contacted. Your interest in a public service career is genuinely appreciated. Should you not be contacted for an interview, we encourage you to apply for other suitable positions. Please visit the Career Center to set up a career profile, and to apply for these positions at: www.gov.sk.ca/psc/careers

BUDGET ANALYSIS DIVISION

TREASURY BOARD

Treasury Board branch assists Cabinet in constructing the provincial expenditure budget, managing expenditures and reviewing government programs and initiatives. The branch is responsible for the preparation of the annual provincial budget, establishes resource allocation procedures, and provides program management consulting services to departments. They also monitor the social and economic environment, as well as trends and events inside and outside the province, which pertain to each analyst's portfolio.

TAXATION AND INTERGOVERNMENTAL AFFAIRS

The Taxation and Intergovernmental Affairs Branch provides policy analysis and advice to Treasury Board and Cabinet on taxation and intergovernmental fiscal relations and cost-sharing agreements and initiatives. They also provide policy analysis and advice on taxation policies.

ECONOMIC AND FISCAL POLICY

The Economic and Fiscal Policy Branch provides input for government decisions through the collection, analysis and dissemination of financial, economic and social information. Analysts are required to provide policy analysis and advice in a range of policy areas including government spending and taxation, economic policy and intergovernmental fiscal issues.

Knowledge:

Ideally a Master's degree, or equivalent level of education, in Economics, Finance, Public Administration, or a related discipline, and several years of related experience in public policy analysis.

Competencies:

You will possess strong conceptual, analytical, research, and technical skills. In addition analysts must possess strong presentation and negotiation skills as well as excellent interpersonal and communications abilities.

You will be a conceptual, innovative and strategic thinker able to:

- plan and organize work in an effective manner to address present problems as well as anticipate longer-term situations and recommend plan(s) to effectively address them;
- identify and understand the implications of key issues or decisions in light of the potential impact on public interests/concern;
- apply alternative ways of looking at issues or problems and linking complex information to a solution and able to analyze, plan and integrate concepts into a structured and rational process;
- generate varied solutions to problems; and
- align projects with departmental goals and act in accordance with government strategies, objectives, or goals.

You will have excellent interpersonal, presentation, teamwork and leadership skills to:

- develop multiple arguments to persuade others using reason or rationale;
- anticipate the reaction of others and adapt a presentation or discussion to appeal to the specific interest and level of the audience;
- solicit ideas and opinions to help form specific decisions or plans and encourage others and recognize their contribution; and
- demonstrate openness and receptivity to new information and listen when approached by others.