



CANADIAN AGRICULTURAL SKILLS SERVICE (CASS) APPLICATION FOR FUNDING

Protected B - Personal Information

**FOR ASSISTANCE IN COMPLETING THIS APPLICATION
PLEASE REFER TO THE CASS APPLICATION GUIDE
"HOW TO APPLY FOR FUNDING" OR CALL 1-888-887-7977**

Section 1 - Applicant Information

For Office Use Only - File No.

Note: Applications are accepted only from individuals.

Corporations, partnerships, cooperatives, or other associations of persons engaged in commercial agricultural production, are limited to 5 participants and their spouses (total 10).

1. Have you applied for the Canadian Farm Families Options Program? Yes No

2. In which official language would you like to be served? French / Français English / Anglais

3. If you have received funding under the CASS program in the past, please provide the following information:

(a) Year(s) you received funding (b) Province/Territory in which funding was received

(c) Reason for re-applying

4. Marital Status Single Married / Common Law

5. Please provide the following contact information:

First name Initial(s) Last Name Social Insurance Number

Mailing Address/P.O. Box No./Street Address Rural Municipality or County (if applicable)

Village/Town/City Province Postal Code E-Mail address

Telephone No. Alternate Telephone No. Fax No.

Name of Farm Business or Organization Name (if applicable) Business/GST Number

Name and Title of Signing Officer of the Farm Business / Organization (if applicable) Telephone No.

6. Please indicate the principal commodity you produce (check one):

- Beef Other Animals Other Poultry Fruit
- Hog Dairy Vegetable Grain and/or oilseeds
- Sheep and/or Goat Poultry and Egg Greenhouse Nursery Other

Section 2 - Eligibility Information

Please see the application guide "How To Apply for Funding" (section called "Who can participate in CASS?"). If you require more information, please contact a CASS delivery agent, at 1-888-887-7977.

7. If you are applying as the spouse of an established producer or a beginning farmer, please provide the following information about your spouse.

First name Initial(s) Last Name Social Insurance Number

8. Are you receiving Employment Insurance Part 2 benefits for skills development training?

If "Yes", discontinue completing this form and discuss your situation with your Delivery Agent.

Yes No

Note re. 9(a) and 9(b) Documentation will be required to demonstrate annual gross farm sales.

Note re. 9(a), 9(b) and 10. If your answer is "No" to either 9(a) or 9(b) or to item 10 (below), discontinue completing this form and discuss your situation with your Delivery Agent.

9(a) If you are, or your spouse is, an established farmer, does your farm (or the farm entity in which you or your spouse are a member) generate at least \$10,000 in annual gross farm sales?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Or		
9(b) If you are, or your spouse is, a beginning farmer (i.e. you intend to farm or you have been operating a farm for less than 6 years), can you demonstrate that you (or the farm entity) has or will have at least \$10,000 in annual gross farm sales?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10. Have you been out of secondary school for at least two years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Section 3 - Income Information for Benefit Determination To be eligible for benefits, your net family income must be no more than \$45,000. However, if you are a beginning farmer with net family income over \$45,000, you are eligible for skills assessment and individual learning plan development services. Your Income will be verified through your most recent Notice(s) of Assessment (NOA) from the Canada Revenue Agency and/or other information as necessary. **The applicable NOA(s) must be submitted with your Application. See Guide for more details.**

Applicant Category	Net Family Income (or Personal Income, if not a member of a farm family)
11(a) Beginning Farmer	Preceding taxation year: \$
11(b) Spouse of Beginning Farmer	Preceding taxation year: \$
12(a) Established Producer	Average annual net family income over the preceding three years: \$
12(b) Spouse of an Established Producer	Average annual net family income over the preceding three years: \$
13(a) Member/shareholder of a corporation, partnership, cooperative, or other association of persons engaged in commercial agriculture.	Average annual net family income over the preceding three years: \$
13(b) Spouse of a member/shareholder of a corporation, partnership, cooperative, or other association of persons engaged in commercial agriculture.	Average annual net family income over the preceding three years: \$

Section 4 - Reason(s) for CASS Participation

14. Check any and all of the following objectives which agree with yours.

To learn knowledge/skills to:

- (a) improve farm profitability
- (b) improve the safety and quality of farm food production
- (c) enhance environmentally-responsible production
- (d) take advantage of new market opportunities resulting from recent scientific research
- (e) earn off-farm income to supplement farm income
- (f) develop off-farm income options
- (g) meet my Canadian Farm Families Options Program requirements
- (h) other (specify) _____

Section 5 - Declarations and Commitment

I declare that:

- I am not currently receiving Employment Insurance Part 2 benefits for skills development training.
- I certify that all the information provided on this application is true and correct in every respect.
- I am willing to provide, upon request, any documentation necessary for eligibility verification.
- I understand that failing to comply with all application requirements may delay the processing of the application, or may render me ineligible for receiving assistance under the program.
- I understand and agree that the social insurance number (SIN), the business number (BN), and the goods and services tax (GST) number are collected under the authority of the Income Tax Act for the purposes of reporting income.
- I authorize Agriculture and Agri-Food Canada (AAFC), Saskatchewan Agriculture and Food, and/or other Canadian Agricultural Skills Service (CASS) delivery agents to collect the information contained on, with, or pursuant to this application, including but not limited to personal information. Any or all of these parties may use the information to verify and/or assess the application, as well as to administer, audit, analyze, and evaluate the CASS program. Subject to the parties specifically authorized under this clause, the personal information provided will be protected under the provisions of the federal *Privacy Act* and other applicable privacy legislation and the provisions of the federal *Access to Information Act* and any other access to information legislation.
- I acknowledge that my completing this application form and my receiving advice from AAFC or other CASS delivery agent does not oblige AAFC or other CASS delivery agent to provide funding.
- I understand and agree that access to CASS benefits necessarily involves my participation in an appropriate assessment process to determine my current interests, skills and abilities profile and in the development of a realistic, achievable Individual Learning Plan (ILP).
- I further acknowledge and agree that approval of this application by AAFC or other delivery agent will require that I enter into an agreement with AAFC or other CASS delivery agent which will set out the terms and conditions for financial support under the program.

Applicant Signature

Date

MAIL OR FAX YOUR COMPLETED*, SIGNED APPLICATION TO:

Mail to:
 CASS Program
 Saskatchewan Agriculture and Food
 Room 329, 3085 Albert Street
 Regina, Saskatchewan S4S 0B1
 or Fax to 306-787-9623

A Renewal Specialist will call you to discuss your application.

* Please ensure that you have enclosed or attached required evidence of annual gross farm sales as indicated in Section 2 and the Canada Revenue Agency Notices of Assessment (NOAs) of both yourself and your spouse/common-law partner for the most recent 3 years, or for the last 1 year, as applicable to established or beginning farmers as detailed in Section 3 and in the Guide. Without this documentation, your application is not complete and your eligibility cannot be determined.