



**Other criteria:**

- budget
- partnerships

**Funding**

Approved projects may receive funding for up to 100 per cent of eligible costs. Matching funds from other sources are encouraged.

**Eligible costs:**

- professional or technical salaries and fees
- equipment rentals
- materials and supplies
- project travel
- workshop or seminar costs

**Ineligible costs:**

- purchase of land, equipment or other capital expenses
- expenditures made on a project prior to ADF funding approval

**Sharing Results**

ADF is committed to helping the agriculture and food industry gain access to the results of research and development activities.

Project results, final reports and executive summaries are posted on the SAF Website at [www.agr.gov.sk.ca](http://www.agr.gov.sk.ca), or obtained by contacting the Agriculture Research Branch.

**Confidentiality**

Information contained in the Letters of Intent, the applications and appendices submitted to the ADF is subject to *The Freedom of Information and Protection of Privacy Act of Saskatchewan*.

Where projects are approved for funding, the title, name of applicant, objective and amount of funding is considered to be public information. Research results are considered to be public information unless the applicant has negotiated confidentiality of results with SAF.

*For more specific information on research and development priorities, please contact SAF's Agriculture Research Branch.*

**ADF**  
**AGRICULTURE**  
**DEVELOPMENT**  
**FUND**

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Saskatchewan  
Agriculture  
and Food



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**ADF**  
**AGRICULTURE**  
**DEVELOPMENT**  
**FUND**

*Supporting the  
agri-food industry  
through research  
investment.*



## What is ADF?

The Agriculture Development Fund, or ADF, provides funding for agriculture and agri-food research and development and is administered by the Agriculture Research Branch of Saskatchewan Agriculture and Food. The fund includes three programs: Research and Development Projects Program (RDP), Agri-Value Program (AVP) and Strategic Research Program (SRP).

This brochure outlines the R & D Projects Program. Information on the AVP and SRP is available on the SAFRR Web site under "Research."

## SAF Goals

Funding is provided to projects that help SAF to achieve its strategic goals and support the development of an innovative, diversified and value-added economy for Saskatchewan.

ADF is one of several tools employed by SAF to increase the value of agriculture and value-added processing. The strategy is based, to a large extent, on increased use of food and food components for health and wellness, demand for bio-based feedstock in manufacturing and industrial products, maintaining a healthy and sustainable environment, and consumer demand for safe food. The specific goals of SAF's strategy are:

- Increased livestock production and diversification to higher value crops;
- Increased value-added activities to support SAF's manufacturing strategy;
- Enhanced environmental stewardship; and
- Maintaining the highest standards in food safety.



## Project proposals

Any person, business or organization with an idea that will benefit and be of practical value to Saskatchewan's agriculture and food industry is eligible to submit a Letter of Intent. Persons proposing projects are expected to be qualified to undertake proposed research and must have access to appropriate capacity/infrastructure to complete the proposed research activities.

## Letter of Intent

The Letter of Intent will allow researchers to describe their proposed projects without having to go into the detail required on an application. Letters of Intent are reviewed by ADF Board committees to select projects that will be invited to submit full applications.

**To obtain a copy of the Letter of Intent application, or if you require additional information about the application process, please contact the Agriculture Research Branch.**

**Phone: (306) 787-6566 or (306) 787-5929**

**Fax: (306) 787-2654**

**E-mail: [Imarinos@agr.gov.sk.ca](mailto:Imarinos@agr.gov.sk.ca)**

## Deadline for Letters of Intent

The annual deadline date for Letters of Intent proposing research and development projects is April 1st.

***April 1st is the annual deadline date for Letters of Intent.***



## Decision process

After the annual deadline, the Letters of Intent will be reviewed against the following criteria:

- project alignment with SAF strategic goals;
- uniqueness and research gap being addressed;
- anticipated benefits to Saskatchewan agri-food industries; and
- the degree of stakeholder collaboration and financial contribution.

LOIs selected by the ADF Board will be invited to submit a full proposal. Proposals will be reviewed against the criteria listed below.

Other factors such as availability of funding and the number and quality of applications will also affect the outcome. Successful applicants will be invited to enter into a contract with SAF.

## Criteria

### Strategic alignment:

- fit with SAF strategic goals
- degree of industry support

### Scientific and research feasibility:

- research plan
- literature review
- scientific capacity

### Impact:

- potential economic impact
- industry adoption
- potential environmental impact