



DOCUMENT CHECKLIST

SPONSOR

Put an "X" in the box corresponding to the documents you are enclosing. If you do not enclose all the required forms and documents, your entire application will be returned to you. Supporting documents must be in English or French. If they are not, send a certified translation with a copy of the originals.

FORMS			OFFICIAL USE ONLY
1	Original of completed Application to sponsor and Undertaking (IMM 1344A), signed by you and, if applicable, your co-signer	<input type="checkbox"/>	<input type="radio"/>
2	Photocopy of the completed Sponsorship Agreement (IMM 1344B), signed by you, your co-signer, if applicable, and the person you want to sponsor (Except residents of Quebec)	<input type="checkbox"/>	<input type="radio"/>
3	Original of completed Financial Evaluation (IMM 1283) (Except residents of Quebec).	<input type="checkbox"/>	<input type="radio"/>
4	Original of completed Use of a Representative (IMM 5476), if applicable	<input type="checkbox"/>	<input type="radio"/>
5	Copy 2 of your Receipt (IMM 5401), stamped by the financial institution where you pay the fees or if you are paying using the Internet, copy 2 properly completed of the Receipt you print from our Web site.	<input type="checkbox"/>	<input type="radio"/>
6	Original of completed Statutory Declaration of Common-Law Union (IMM 5409), if you have a co-signer and he or she is your common-law partner	<input type="checkbox"/>	<input type="radio"/>

SUPPORTING DOCUMENTS			OFFICIAL USE ONLY
7	Photocopy of either your <ul style="list-style-type: none"> <input type="checkbox"/> Permanent Resident Card (both sides) or, if you were not issued a Permanent Resident Card, your Record of Landing (IMM 1000) or <input type="checkbox"/> Canadian Citizenship Card with photo (both sides) or <input type="checkbox"/> Canadian birth certificate¹ or <small>¹ If you were born in the province of Quebec, only a birth certificate issued by the <i>Directeur de l'état civil</i> is acceptable.</small> <input type="checkbox"/> Canadian citizenship certificate without photo issued before February 15, 1977, or <input type="checkbox"/> Canadian passport (pages showing passport number, date of issue and expiration, photo, name, surname, place and date of birth of holder). 	<input type="checkbox"/>	<input type="radio"/>
8	Photocopy of your marriage certificate ¹ , if you have a co-signer and he or she is your spouse <small>¹ If you were married in the province of Quebec, only a marriage certificate issued by the <i>Directeur de l'état civil</i> is acceptable.</small>	<input type="checkbox"/>	<input type="radio"/>
9	If your spouse or common-law partner is a co-signer, photocopy of your spouse's or common-law partner's <ul style="list-style-type: none"> <input type="checkbox"/> Permanent Resident Card (both sides) or, if he/she was not issued a Permanent Resident Card, his/her Record of Landing (IMM 1000) or <input type="checkbox"/> Canadian Citizenship Card with photo (both sides) or <input type="checkbox"/> Canadian birth certificate¹ or <small>¹ If your spouse or common-law partner was born in the province of Quebec, only a birth certificate issued by the <i>Directeur de l'état civil</i> is acceptable.</small> <input type="checkbox"/> Canadian citizenship certificate without photo issued before February 15, 1977, or <input type="checkbox"/> Canadian passport (pages showing passport number, date of issue and expiration, photo, name, surname, place and date of birth of holder). 	<input type="checkbox"/>	<input type="radio"/>
10	If you had previous marriages or common-law relationships, photocopy of the following documents: <ul style="list-style-type: none"> <input type="checkbox"/> Proof that you are separated (Income Tax forms, legal documents), if you are separated <input type="checkbox"/> Divorce certificate, if you are divorced <input type="checkbox"/> Annulment certificate, if the marriage was annulled <input type="checkbox"/> Death certificate, if your former spouse or common-law partner is deceased <input type="checkbox"/> Declaration of severance of common-law relationship 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>
11	Photocopy of your birth certificate ¹ , if you are sponsoring your mother or your father <small>¹ If you were born in the province of Quebec, only a birth certificate issued by the <i>Directeur de l'état civil</i> is acceptable.</small>	<input type="checkbox"/>	<input type="radio"/>
12	Photocopy of the adoption order, if you are sponsoring an adopted child	<input type="checkbox"/>	<input type="radio"/>

