

**FORM IR-1 - (Rule 5)**

Court File No.

FEDERAL COURT OF CANADA  
TRIAL DIVISION

Between:

*[Insert full name of party  
or the Minister of Citizenship and Immigration]*

Applicant(s)

and

*[The Minister of Citizenship and Immigration, or  
full name of other party, if the Minister is the Applicant]*

Respondent(s)

**APPLICATION FOR LEAVE  
and for JUDICIAL REVIEW**

TO THE RESPONDENT(S)

AN APPLICATION FOR LEAVE TO COMMENCE AN APPLICATION FOR JUDICIAL REVIEW UNDER S.72(1) OF THE *IMMIGRATION AND REFUGEE PROTECTION ACT* has been commenced by the applicant.

UNLESS A JUDGE OTHERWISE DIRECTS, THIS APPLICATION FOR LEAVE will be disposed of without personal appearance by the parties, in accordance with paragraph 72(2)(d) of the *Immigration and Refugee Protection Act*.

IF YOU WISH TO OPPOSE THIS APPLICATION FOR LEAVE, you or a solicitor authorized to practice in Canada and acting for you must immediately prepare a Notice of Appearance in Form IR-2 prescribed by the *Federal Court Immigration and Refugee Protection Rules*, serve it on the tribunal and the applicant's solicitor or, where the applicant does not have a solicitor, serve it on the applicant, and file it, with proof after service, at the Registry, within 10 days of service of this application for leave.

IF YOU FAIL TO DO SO, the Court may nevertheless dispose of this application for leave and, if leave is granted, the subsequent application for judicial review without further notice to you.

Note: Copies of the relevant Rules of Court, information on the local office of the Court and other necessary information may be obtained from any local office of the Federal Court or the Registry of the Trial Division in Ottawa, telephone: (613) 992-4238.

The applicant seeks leave of the Court to commence an application for judicial review of:

*(Set out the date and details of the matter — the decision, determination or order made, measure taken or question raised — in respect of which judicial review is sought and the date upon which the applicant was notified or otherwise became aware of the matter.)*

*(Set out the name, address and telephone number of the tribunal and, if the tribunal was composed of more than one person, the name of each person who was on the tribunal.)*

*(Set out the tribunal's file number(s), if applicable.)*

(Add the following paragraph where applicable.)

[The applicant further applies to the Court to allow an extension of time under paragraph 72(2)(c) of the *Immigration and Refugee Protection Act* on the following grounds:

*(Set out the grounds for the request for extension of time to file the application for leave.)]*

In the event that leave is granted, the applicant seeks the following relief by way of judicial review:

*(Set out the precise relief sought should leave be granted, including any statutory provision or Rule relied on.*

In the event that leave is granted, the application for judicial review is to be based on the following grounds:

*(Set out the grounds to be argued, including a reference to any statutory provision or rule to be relied on.)*

The applicant has *(has not)* received written reasons from the tribunal.

In the event that leave is granted, the applicant proposes that the application for judicial review be heard at....., in the *(English or French)* language.

\_\_\_\_\_  
*(Signature of Solicitor/Applicant)*  
*Name of Solicitor/Applicant*  
*Address*  
*Telephone Number*

TO: \_\_\_\_\_  
*(Name(s) and address(es) of Respondent(s))*

**FORM IR-2 - (Rule 8)**

Registry No.

FEDERAL COURT OF CANADA  
TRIAL DIVISION

Between:

Applicant(s)

and

Respondent(s)

**NOTICE OF APPEARANCE**

The Respondent(s) (*name(s)*) intend(s) to respond to this application.

The tribunal's file number(s), as set out in the application is (are):

(*Date*)

\_\_\_\_\_  
(*Name, address and telephone number of Respondent's solicitor,  
or Respondent if acting in person*)

TO: \_\_\_\_\_  
(*Name and address of Applicant's solicitor,  
or Applicant if acting in person*)

AND TO: \_\_\_\_\_  
(*Name and address of tribunal*)

**FORM IR-3 - (Rule 9)**

Court File No.

FEDERAL COURT OF CANADA  
TRIAL DIVISION

Between:

Applicant(s)

and

Respondent(s)

**REQUEST TO TRIBUNAL**

TO: \_\_\_\_\_  
(Name and Address of tribunal)

RE: \_\_\_\_\_  
(Set out complete particulars of the matter — decision, determination or order made, measure taken or question raised — as they appear in the application, with tribunal's file number(s), if any.)

DATE:

In an application filed on ....., 20 , the applicant set out that he/she had not received written reasons for the above-captioned matter.

Pursuant to Rule 9 of the *Federal Court Immigration and Refugee Protection Rules*, you are hereby requested, without delay, to

(a) send a copy of the matter — the decision, determination or order made, measure taken or question raised — and written reasons therefor, duly certified by an appropriate officer to be correct, to each of the parties, and two copies to the Registry; or

(b) send written notice to all the parties and the Registry indicating either that no reasons were given for the matter — decision, determination or order made, measure taken or question raised — in respect of which the application is made, or that reasons were given but not recorded.

\_\_\_\_\_  
(Signature of Registry Officer)  
Name of Registry Officer  
Telephone Number

**FORM IR-4 - (Rule 20)**

Court File No.

FEDERAL COURT OF APPEAL

Between:

Applicant  
(Applicant (Respondent) in the Trial Division)

and

(name)

Respondent  
(Applicant (Respondent) in the Trial Division)

**NOTICE OF APPEAL**

THE APPELLANT (name) APPEALS from the judgment of The Honourable (name of judge) of the Trial Division, delivered on (date).

PURSUANT TO paragraph 74(d) of the *Immigration and Refugee Protection Act*, the learned Trial Judge certified that the following serious question(s) of general importance was (were) involved:

(Set out question(s) certified by Trial Judge.)

THE APPELLANT SEEKS THE FOLLOWING RELIEF on the determination of the question(s) under section 52 of the *Federal Court Act*.

(Set out the relief sought, with reference to the specific provisions in section 52 of the *Federal Court Act* relied on.)

THE APPELLANT REQUESTS that this appeal be heard at (place).

Dated at ....., this ..... of ....., 20 .. .

\_\_\_\_\_  
(Name, address and telephone number of Appellant's solicitor)

TO: \_\_\_\_\_  
(Name and address of Respondent's solicitor or Respondent if acting in person)