

**APPLICATION FORM – COMMISSIONER FOR OATHS**

Date of Application: \_\_\_\_\_ New      Renewal

Name of Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_ Town/City: \_\_\_\_\_  
Prov.: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer's full mailing address: \_\_\_\_\_

\_\_\_\_\_

Phone Nos.: \_\_\_\_\_ (home) \_\_\_\_\_ (business)

*(Nos. 1 & 2 – New Applicants Only)*

1. Briefly explain purpose for which appointment is being sought:

\_\_\_\_\_  
\_\_\_\_\_

2. List the names and addresses of two people to be used as references:

(i.) \_\_\_\_\_  
\_\_\_\_\_

(ii.) \_\_\_\_\_  
\_\_\_\_\_

3. Renewal Applicants only – Certificate no.: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

4. Payment method:    Cheque    Money Order    Credit Card    In person at Central Cash

(a) Cheques or money orders should be made payable to the Newfoundland Exchequer. Payment and completed applications should be forwarded to: Department of Justice, Deputy Minister's Office, P.O. Box 8700, St. John's, NL A1B 4J6.

(b) Credit card payments only – Payment may be arranged by contacting Central Cash at 729-3042. The completed application may be mailed to the address noted above, or faxed to (709) 729-2129, along with acknowledgement of payment.

(c) If payment is made in person at Central Cash, the application should be delivered to Civil Division, Department of Justice, 4<sup>th</sup> Floor, East Block, Confederation Building.

5. **Please note that the fee for new and renewal applications is \$50.00.** Unless otherwise specified, all certificates will be mailed to your employer's mailing address.

**PROCESSING TIME – PLEASE ALLOW 30 DAYS FROM DATE OF RECEIPT AT THE DEPT. OF JUSTICE.**

*If further clarification is required, please call 729-1174. Thank you.*