GOVERNMENT OF NEWFOUNDLAND AND LABRADOR

Delegated Write Off for Uncollectible Accounts $1,000 or Less
(Under Subsection 18. (2), the Financial Administration Act)

Department: _____ **Write Off Form No:** _____

Write Off Code

D - Deceased
B - Bankrupt
I - Insolvent
U - Uneconomical to Pursue
R - Relocated-Unable to Locate
M - Missing
E - Extreme Hardship
O - Other

Dept. File No.	FMS Customer No.	Customer Name	Write Off Amount	Reason for Write Off (Code)	Collection Procedures Completed	Collection Procedures Documented