September 2003

Support Enforcement Program

The	Support Enforcement (SEP) car	accept payments by the fo	ollowing Methods:
	Cheque or Post Dated Chequ Money Order or Bank Draft Telephone or Internet Banki PAD - Pre-authorized debit		
<u>TEL</u>	<u>EBANKING</u>		
finar	Newfoundland & Labrador Supnicial institutions. To use TELEFowing numbers:		is a registered biller with most our bank by calling one of the
	Royal Bank	1-800-769-2511	
	Bank of Montreal	1-800-363-9992	
	TD Canada Trust	1-800-567-8888	
	CIBC	1-800-465-2422	
	Scotia Bank	1-800-267-1234	
	Hong Kong Bank	1-800-889-4522	
	NL Credit Union	1-800-963-4848	
	r seven digit "Support Enforcen to enter when prompted.	nent Account Number" is t	he bill identification number you
INT	ERNET BANKING		
To u	se this method of payment, regi	ster with your bank at one	of the following websites:
	Royal Bank	www.royalbank.c	om
	Bank of Montreal	www.bmo.ca	
	TD Canada Trust	www.tdcanadatru	st.com
	CIBC	www.cibc.com	
	Scotia Bank	www.scotiabank.	<u>com</u>
List of	f Payment Ontions	1	SEP Information Sheet

Newfoundland & Labrador Justice Department

Payment Options

Hong Kong Bank	www.asiapacific.hsbc.com/ap
NL Credit Union	www.nlcu.com

Your seven digit "Support Enforcement Account Number" is the bill identification number you need to enter when prompted.

CHEQUE OR MONEY ORDERS

Cheques or money orders must be made payable to the "Director of Support Enforcement" Your first name, last name and "Support Enforcement Account Number" must be on the front of your cheque or money order.*

* Payment Policy:

The Director does not assume responsibility for payments incorrectly applied if the payor's name and account number does not appear on the cheque or money order. The Director also does not assume responsibility for incorrectly applied payments against multiple accounts if the payor does not indicate the amount of payment for each. If the amount is not listed, the payment will be split according to the court order amount on each file. If your payment appears to be missing, the Director requires that you provide proof of payment. This is the same responsibility you assume when paying any bill.

It is critical that you keep copies of all payments made to the Director. Once a copy of a missing payment is received by the Director an investigation will commence to find it.