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TR-04-93
***Data Element Standards for
Police Information Systems***

By Police Information Technology Centre

TECHNICAL REPORT

November 1989

NOTE: Further information
about this report can be
obtained by calling the
CPRC information number
(613) 998-6343



SUMMARY

Data Element Standards For Police Information Systems

The Data Element Standards for Police Information Systems have been developed by Digi-Plus Inc. for the Solicitor General, Canada, Police Information Technology Centre.

The purpose of this work was to develop a comprehensive framework for the standard data elements; to develop proposed data element standards for the approval of the police community based on a survey of Canadian police system data elements, and to develop a computerized database containing the proposed data element standards.

The objective of the final product is to allow for the automated exchange of information between different police agencies.

This document contains the data element standards approved by the Canadian Association of Chiefs of Police Data Processing Committee at the Hamilton, Ontario meeting on September 10, 1989. The standards were adopted by the Board of Directors of the Canadian Association of Chiefs of Police on September 14, 1989 with the following motion:

"The CACP Executive Committee adopts the data element standards for police information systems as a means of facilitating information exchange through the development of compatible automated information systems at municipal, provincial and federal levels of policing throughout Canada..."

The Advisory Committee of the Canadian Police Information Centre endorsed the Data Element Standard as CPIC policy on November 23, 1989.



POLICE INFORMATION TECHNOLOGY CENTRE
MINISTRY OF THE SOLICITOR GENERAL OF CANADA

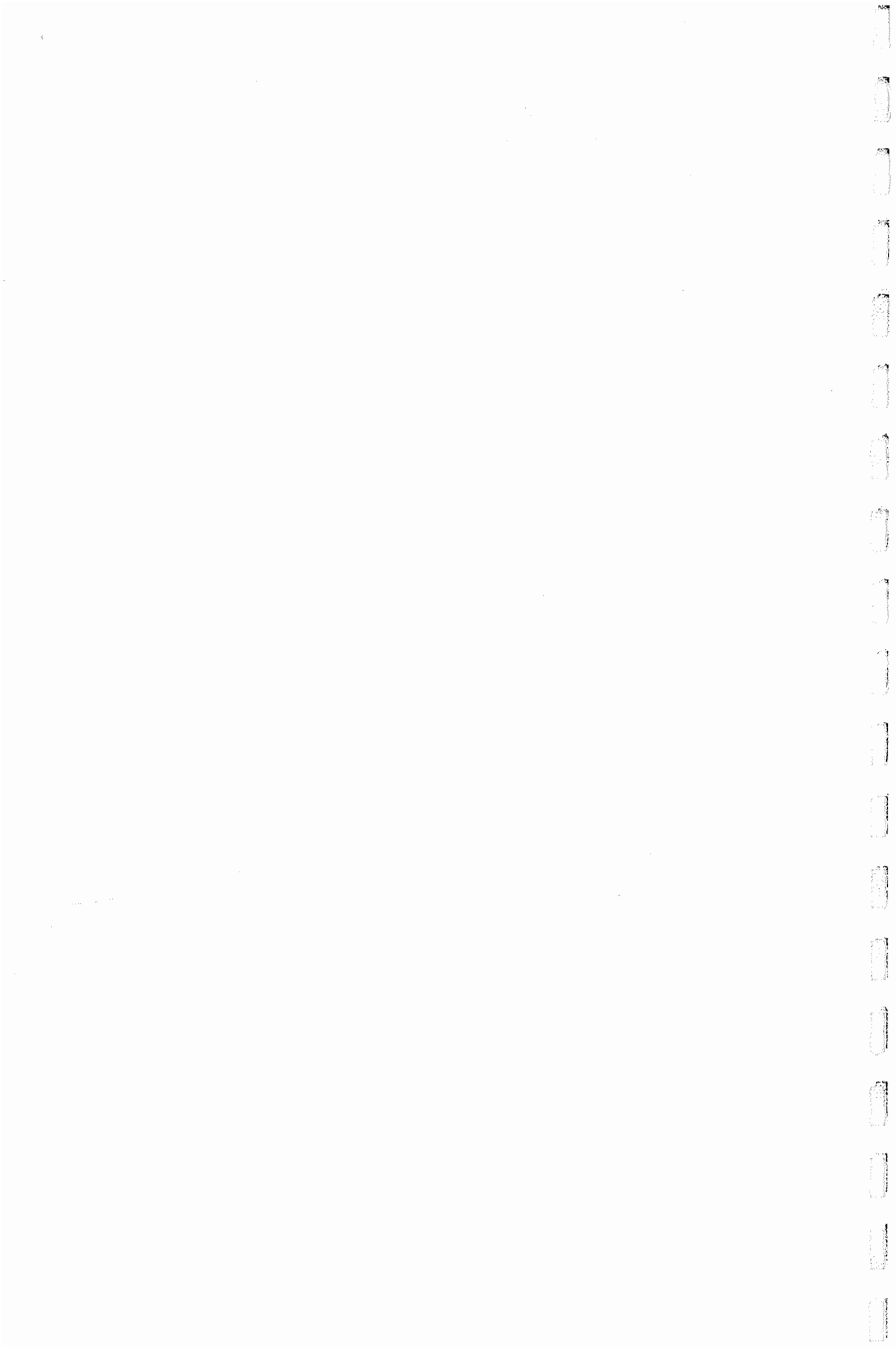
CANADIAN ASSOCIATION OF CHIEFS OF POLICE
DATA ELEMENTS FOR POLICE
INFORMATION SYSTEMS

Release 1.0
November, 1989



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I EXECUTIVE SUMMARY

The Data Element Standards for Police Information Systems have been developed by Digi-Plus Inc. for the Solicitor General, Canada, Police Information Technology Centre under SSC contract OD160-7-0942/01-ST.

PURPOSE

The purpose of the contract is to develop a comprehensive framework for the standard data elements; to develop proposed data element standards for the approval of the police community based on a survey of Canadian police system data elements, and to develop a computerized database containing the proposed data element standards.

OBJECTIVE

The objective of the final product is to allow for the automated exchange of information between different police agencies.

SCOPE OF THE STANDARD

The data element standard will address the data elements normally contained in an occurrence report to describe the complaint, the persons, vehicles and property related to the complaint, and the result of the investigation of the complaint. The standard will also include the elements required to enter a record on the Canadian Police Information Centre and to comply with the statistical reporting requirements of the Canadian Centre for Justice Statistics Uniform Crime Reporting program. The principle criteria for selection/rejection of a data element will be whether or not the data element will contribute to the value of the data being exchanged with another police force.

STATUS OF DOCUMENT

This document contains the data element standards approved by the Canadian Association of Chiefs of Police Data Processing Committee at the Hamilton, Ontario meeting on September 10, 1989. The standards were adopted by the Board of Directors of the Canadian Association of Chiefs of Police on September 14, 1989 with the following motion:

"The CACP Executive Committee adopts the data element standards for police information systems as a means of facilitating information exchange through the development of compatible automated information systems at municipal, provincial and federal levels of policing throughout Canada"

The Advisory Committee of the Canadian Police Information Centre endorsed the Data Element Standard as CPIC policy on November 23, 1989.

II SOURCE REFERENCE SYSTEMS

The following systems are used as primary reference systems for the identification of data elements, their description and coding rules:

Canadian Centre for Justice Statistics Uniform Crime Reporting system (UCR);

Canadian Police Information Centre Persons, Vehicles and Property systems (CPIC);

Royal Canadian Mounted Police, Police Information Retrieval System (PIRS);

Solicitor General Ontario, Ontario Municipal and Provincial Police Automation Cooperative (OMPPAC)

Surete Quebec General Index (GI);

Halton Regional Police Force PRC system (HRPF); and

Fredericton Police Department PORS System (PORS).

SECONDARY REFERENCE SYSTEMS

Documentation from the following police departments were used as secondary reference systems to ensure coverage of data and to provide additional reference material related to the use of specific data elements:

Winnipeg police Department

Halifax Police Department

Vancouver Police Department

Edmonton Police Department

Metropolitan Toronto Police Force

Montreal Urban Community Police Department

Gatineau Police Department

The study team wishes to acknowledge the assistance of the members of the police forces who have contributed information for this study.

III METHODOLOGY

1. All data elements, except for application system created internal pointers and codes were entered, using the input or external descriptions, into a data base defined in the Phase 1 general design report. Where both English and French terminology was available, (UCR, CPIC, and PIRS) both versions were entered into the data base.
2. The raw data was then sorted, analyzed, and classified according to use. A representative example of each term having relevance to the scope of the data element standard project was extracted into a second data base for further analysis.

The data element standards selected by the study team were presented, in draft form, to the CACP Data Processing Committee in April 1989.

The draft standards were subject to detailed review by a number of the member departments resulting in the recommendation for change to several of the definitions.

The data element standards, as revised based on the above recommendations, were presented as a recommended standard and adopted without change by the Data Processing Committee at the Hamilton meeting of 89/09/10.

3. Precedence for selection of an element definition is based on the general size of the user population interacting with the source system. The source systems are grouped as follows:
 - a) National Usage, centralized systems to which it is required by law, or it is mutually beneficial that all jurisdictions to contribute data (UCR and CPIC);
 - b) Extensive usage, centralized systems where specific Provincial, Municipal and/or Federal jurisdictions contribute data (PIRS, OMPPAC and GI);
 - c) Multiple usage, individual systems sharing a common software base used by more than one jurisdiction (PRC and PORS);
4. Multiple occurrences of a basic data element under different combinations of qualifiers were reduced to one occurrence in the data base. These elements are identifiable by a "GENERIC" category and sub-category definition. Examples are; date, time, phone number, and agency identifier. These terms are used in concert with another qualifier, eg: date of arrest, date of clearance, time of offence etc.

5. In cases where more than one element used the same mnemonic, eg. type, make, model, the mnemonic was modified by adding a descriptive prefix to uniquely identify the category the mnemonic is used with.

The UCR system has a number of data elements which are similar in nature to elements found in the police systems, but which require information which cannot be derived logically from the police data. We have therefore included terms which may appear redundant.

6. In those cases where a number of systems use a selected data element, but have a variance in the defined field length, we have opted to use the largest field length in our definition. The majority of cases are those definitions which require either structured or free-form text input.
7. Except for the national systems, terms which are unique within one system are not included in the standard unless the term was believed to have a potential wider application of use within the police community.
8. the terms are broken down into the following categories and subcategories:

Address terms which define where a building or place is located, subcategories are; Generic and Location.

Business terms which define a commercial or public activity, subcategories are Description, Identification.

Generic Terms which have broad use under many qualifiers, subcategory is Generic.

Incident Terms which define an event coming to the attention of the police, subcategories are Description, Exhibit, Identification, Vehicle.

Offence Terms which define a breach of a statute or by-law, subcategories are; Charge, Description, Sentence, and Warrant.

Person Terms which define a human being, subcategories are; Description, and Identification.

Property Terms which define an item of either tangible or intangible value, subcategories are; Article, Boat, Boat motor, Exhibit, Generic, Jewelry, Securities, Vehicle, and Weapon.

IV
DATA ELEMENT STANDARDS
FOR
POLICE INFORMATION SYSTEMS

NUMBER	ELEMENT NAME
749	ACCOUNT NUMBER
645	ACCUSED IDENTIFIER
512	ACCUSED STATUS
301	ADDITIONAL REMARKS
101	ADDRESS TYPE
302	AGENCY IDENTIFIER
417	ALCOHOL DETECTION METHOD
418	ALCOHOL TEST RESULT
401	ALCOHOL/DRUG INVOLVEMENT
518	AMOUNT OF FINE
102	APARTMENT NUMBER
601	APPARENT AGE
501	APPROVED CHARGE
502	ARREST CHARGE
726	ARTICLE CONDITION
701	ARTICLE MAKE
702	ARTICLE MODEL
703	ARTICLE TYPE
513	ATTEMPTED/COMPLETED VIOLATION
602	BLOOD TYPE
706	BOAT CLASS
707	BOAT LENGTH
708	BOAT LICENCE
709	BOAT MAKE
710	BOAT MODEL
711	BOAT NAME
712	BOAT REGISTRATION
713	BOAT STATUS
714	BOAT TYPE
603	BODY LOCATION
646	BOOKING NUMBER
201	BROKER OR AGENT
604	BUILD
202	BUSINESS BRANCH
203	BUSINESS INVOLVEMENT STATUS
204	BUSINESS NAME
206	BUSINESS REGISTRATION NUMBER
205	BUSINESS TYPE
763	CALIBRE
727	CAPACITY OR SIZE
402	CAUSE OF DEATH
605	CAUTION
503	CHARGE NUMBER
504	CHARGES LAID OR RECOMMENDED
606	CIRCUMCISION
607	CITIZENSHIP
303	COLOUR
608	COMPLEXION
519	CONDITIONS
505	COUNTER - FRAUDS AND MOTOR VEHICLES

NUMBER	ELEMENT NAME
103	COUNTRY
510	COURT NAME
511	COURT TYPE
728	CREDIT CARD NUMBER
729	CREDIT CARD TYPE
647	CRIMINAL IDENTIFICATION NUMBER
304	DATE
609	DEFORMITY TYPE
750	DENOMINATION
610	DENTAL TYPE
611	DISABILITY DEPENDENCE
515	DISPOSITION OF CHARGES
648	DRIVER'S LICENCE
722	EXHIBIT ITEM NUMBER
723	EXHIBIT NUMBER
752	EXTERIOR FEATURES
612	EYE COLOUR
613	EYE DEFECTS
614	EYE LENS TYPE
615	FACIAL HAIR COLOUR
616	FACIAL HAIR TYPE
649	FINGERPRINT PATTERN
650	FOOTPRINTS/FINGERPRINTS AVAILABLE
651	FPS NUMBER
403	FRAUD TYPE
617	GIVEN1
618	GIVEN2
619	GIVEN3
620	GIVEN4
621	GIVEN5
764	GUN MAKE
765	GUN TYPE
622	HAIR COLOUR
623	HAIR DESCRIPTION
721	HORSEPOWER/OR THRUST LB.
715	HULL
716	HULL IDENTIFICATION NUMBER
420	INCIDENT FILE NUMBER
404	INCIDENT/CLEARANCE STATUS
516	INSTITUTION
730	INSURANCE COMPANY
753	INTERIOR FEATURES
704	ITEM
624	ITEM OF CLOTHING
625	LANGUAGE
405	LEVEL OF INJURY
109	LOCATION
406	LOCATION OF INCIDENT
739	MAIN JEWEL WEIGHT
740	MAIN STONE

NUMBER

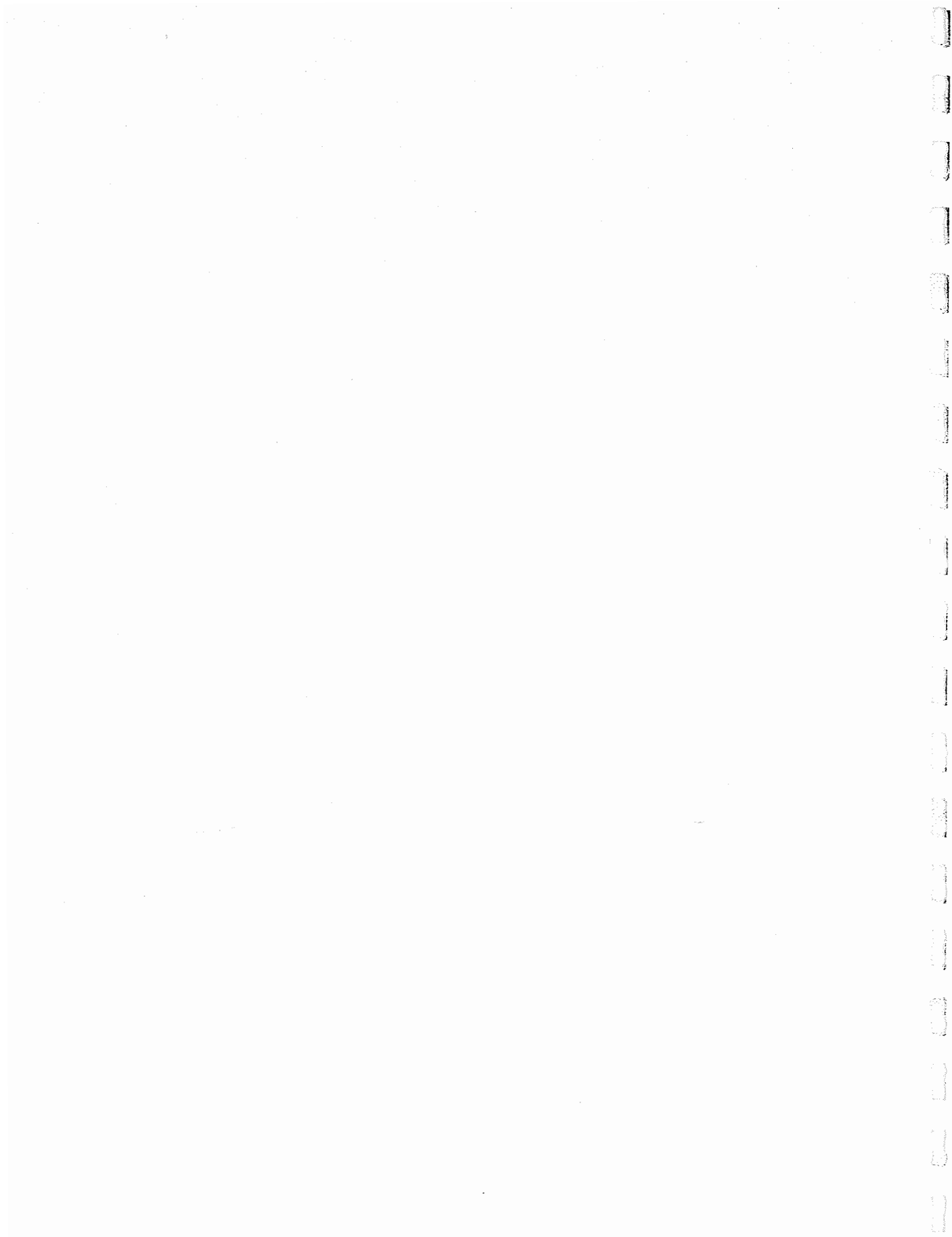
ELEMENT NAME

741	MAN OR WOMEN'S ITEM
626	MARKS DESCRIPTION
627	MASS
628	MATERIAL
742	METAL KARAT
506	METHOD OF TRIAL
766	METRIC BARREL
629	METRIC HEIGHT
630	MISSING PERSON PROFILE
407	MODUS OPERANDI OF SELECTED VIOLATIONS
408	MOST SERIOUS WEAPON PRESENT
718	MOTOR MAKE
719	MOTOR MODEL NUMBER
720	MOTOR TYPE
110	MUNICIPAL CODE
111	MUNICIPALITY NAME
507	NUMBER OF COUNTS
731	NUMBER OF ITEMS
743	NUMBER OF SHOULDER STONES
744	NUMBER OF STONES IN MAIN
409	OCCURRENCE DETAILS
508	OFFENCE DESCRIPTION
754	PART NUMBER
652	PASSPORT NUMBER
410	PEACE - PUBLIC OFFICER STATUS
631	PERSON INVOLVEMENT STATUS
305	PHONE NUMBER
632	PHOTO AVAILABLE
653	PHOTO NUMBER
633	PLACE OF BIRTH
732	POLICY NUMBER
112	PORT OF ENTRY/EXIT
634	POSITION
104	POSTAL CODE
724	PROPERTY DISPOSITION
733	PROPERTY INVOLVEMENT STATUS
734	PROPERTY STOLEN
411	PROPERTY VALUE
717	PROPULSION
105	PROVINCE
514	PROVINCIAL OFFENCE NUMBER
735	QUANTITY
635	RACE
520	RADIUS OF RETURN
636	RELATIONSHIP OF ACCUSED TO THE VICTIM
306	REMARKS
113	RESPONDENT CODE
637	RIGHT- OR LEFT-HANDED
736	SECONDARY SERIAL NUMBER
751	SECURITY TYPE

NUMBER

ELEMENT NAME

517	SENTENCE DESCRIPTION
737	SERIAL NUMBER
638	SEX
745	SHOULDER STONE
654	SOCIAL INSURANCE NUMBER
639	SPECIAL DENTAL TREATMENT
705	SPEED
106	STREET DIRECTION
107	STREET NAME
108	STREET NUMBER
640	SURNAME
725	TAG NUMBER
412	TARGET OF VIOLATION
641	TEETH ABSENT
642	TEETH DESCRIPTION CODE
643	TEETH TREATED
307	TIME
114	TOWN/COUNTY ROAD
419	TYPE OF DRUGS
746	TYPE OF METAL
747	TYPE/CLASS OF JEWELRY
421	UCR VEHICLE TYPE
738	UNIT OF MEASURE
413	UPDATE STATUS
755	VALIDATION TAG
756	VEHICLE IDENTIFICATION NUMBER
757	VEHICLE INVOLVEMENT STATUS
758	VEHICLE LICENCE NUMBER
759	VEHICLE MAKE
760	VEHICLE MODEL
761	VEHICLE STYLE
762	VEHICLE TYPE
414	VIOLATION AGAINST THE VICTIM
415	VIOLATIONS
521	WARRANT NUMBER
522	WARRANT TYPE
416	WEAPON CAUSING INJURY
748	WEIGHT OF SHOULDER STONES
644	X-RAYS AVAILABLE
308	YEAR
509	YOUNG OFFENDER



89.08.01

Data Elements Standard
for Police Information Systems

Element No: 101

Source
Number: 6153 Language: ENGLISH UCR Term: NO

Element
Name: ADDRESS TYPE

Mnemonic: ADDR-TYP

Field
Type: N Length: 1 Occurs: 1

Category: ADDRESS

Sub-
Category: GENERIC

Descr: The type of building at the specified address.

Coding
Rules: Valid entries are one digit codes (1 - 3) as per the
following table:

- 1 - Residential,
- 2 - Business,
- 3 - Other.

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Data Elements Standard
for Police Information Systems

Element No: 102

Source
Number: 6004 Language: ENGLISH UCR Term: NO

Element
Name: APARTMENT NUMBER

Mnemonic: APT-NO

Field
Type: AN Length: 5 Occurs: 1

Category: ADDRESS

Sub-
Category: GENERIC

Descr: The apartment, suite, or room number identifying the specific location in a multi-unit building having a common street address.

Coding
Rules: Valid entries are sequences of numeric digits and upper case letters one to five characters long without intervening spaces and separator symbols.

Examples: 1, 2A, 3214B, 9999Z, etc.

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**Data Elements Standard
for Police Information Systems**

Element No: 103

Source Number: 1033 Language: ENGLISH UCR Term: NO

Element Name: COUNTRY

Mnemonic: COUNTRY

Field Type: AN Length: 15 Occurs: 1

Category: ADDRESS

Sub-Category: GENERIC

Descr: The name of a country.

Coding Rules: Acceptable entries are full or commonly used abbreviated names of countries in uppercase letters.

Valid characters are:

Alphabetic uppercase letters A - Z;
Hyphen (-), period (.) and space.

Examples: CANADA or CAN, UNITED STATES or USA, etc.

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Data Elements Standard
for Police Information Systems

Element No: 104

Source
Number: 1034 Language: ENGLISH UCR Term: NO

Element
Name: **POSTAL CODE**

Mnemonic: PC

Field
Type: AN Length: 6 Occurs: 1

Category: ADDRESS

Sub-
Category: GENERIC

Descr: Contains the postal code of an address.

Coding
Rules:

Valid entries are full and accurate Canadian Postal Codes in the format ANANAN, and U.S. ZIP codes in the format NNNNN, where:

A - upper case letter A - Z;
N - digit 0 - 9.

Examples: A1B2C3, 12345.

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Data Elements Standard
for Police Information Systems

Element No: 105

Source Number: 151 Language: ENGLISH UCR Term: NO

Element Name: PROVINCE

Mnemonic: PROV

Field Type: AN Length: 4 Occurs: 1

Category: ADDRESS

Sub-Category: GENERIC

Descr: Used to record the name of a province or state related to a vehicle licence plate, or an address or location.

Coding Rules: Valid entries are province or state abbreviations consisting of two to four uppercase letters from the following table (continued on next page).

ALBERTA	- ALTA or ALB
BRITISH COLUMBIA	- BC
MANITOBA	- MAN
NEW BRUNSWICK	- NB
NEWFOUNDLAND	- NFLD
NOVA SCOTIA	- NS
ONTARIO	- ONT
PRINCE EDWARD ISLAND	- PEI
QUEBEC	- QUE or PQ
SASKATCHEWAN	- SASK
YUKON TERRITORY	- YT
NORTHWEST TERRITORIES	- NWT
GOVERNMENT (Canadian)	- GOVT
FOREIGN COUNTRY (Not USA)	- FRN
OTHERS	- YY (Use for Aircraft)

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**Data Elements Standard
for Police Information Systems**

USA STATE CODES

ALABAMA	AL	MONTANA	MT
ALASKA	AK	NEBRASKA	NA
ARIZONA	AZ	NEVADA	NV
ARKANSAS	AR	NEW HAMPSHIRE	NH
CALIFORNIA	CA	NEW JERSEY	NJ
COLORADO	CO	NEW MEXICO	NM
CONNECTICUT	CT	NEW YORK	NY
DELAWARE	DE	NORTH CAROLINA	NC
DISTRICT OF COLUMBIA	DC	NORTH DAKOTA	ND
FLORIDA	FL	OHIO	OH
GEORGIA	GA	OKLAHOMA	OK
HAWAII	HI	OREGON	OR
IDAHO	ID	PENNSYLVANIA	PA
ILLINOIS	IL	RHODE ISLAND	RI
INDIANA	IN	SOUTH CAROLINA	SC
IOWA	IA	SOUTH DAKOTA	SD
KANSAS	KS	TENNESSEE	TS
KENTUCKY	KY	TEXAS	TX
LOUISIANA	LA	UTAH	UT
MAINE	ME	VERMONT	VT
MARYLAND	MD	VIRGINIA	VA
MASSACHUSETTS	MA	WASHINGTON	WA
MICHIGAN	MI	WEST VIRGINIA	WV
MINNESOTA	MN	WISCONSIN	WI
MISSISSIPPI	MS	WYOMING	WY
MISSOURI	MO	GOVT (UNITED STATES)	US

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Data Elements Standard
for Police Information Systems

Element No: 106

Source
Number: 6003 Language: ENGLISH UCR Term: NO

Element
Name: **STREET DIRECTION**

Mnemonic: DIRECTION

Field
Type: AN Length: 2 Occurs: 1

Category: ADDRESS

Sub-
Category: GENERIC

Descr: Indicates the direction of a street or road.

Coding
Rules: Valid entries are one, or a combination of two, uppercase letters from the following table:

N - North,
S - South,
E - East,
W - West.

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Data Elements Standard
for Police Information Systems

Element No: 107

Source
Number: 6001 Language: ENGLISH UCR Term: NO

Element
Name: STREET NAME

Mnemonic: ST-NAME

Field
Type: AN Length: 20 Occurs: 1

Category: ADDRESS

Sub-
Category: GENERIC

Descr: The street name of an address.

Coding
Rules: Valid entries are street names up to 20 characters long.

Valid characters are:

Alphabetic upper case A - Z;

Numeric 0 - 9;

Hyphen (-), apostrophe (') and space.

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Data Elements Standard
for Police Information Systems

Element No: 108

Source
Number: 6000 Language: ENGLISH UCR Term: NO

Element
Name: **STREET NUMBER**

Mnemonic: ST-NUM

Field
Type: AN Length: 6 Occurs: 1

Category: ADDRESS

Sub-
Category: GENERIC

Descr: The street number of an address.

Coding
Rules: Valid entries are sequences of numeric digits and uppercase letters one to six characters long without intervening spaces and separator symbols.

Examples: 1, 2A, 1234, 99999Z

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**Data Elements Standard
for Police Information Systems**

Element No: 109

Source
Number: 1009 Language: ENGLISH UCR Term: NO

Element
Name: **LOCATION**

Mnemonic: LOC

Field
Type: AN Length: 60 Occurs: 1

Category: ADDRESS

Sub-
Category: LOCATION

Descr: To identify the site of an occurrence, if a specific unique address is not known.

Coding
Rules: Valid entries define a location in terms of common names of places, highways, etc. up to 60 characters long.

Valid characters are:

Alphabetic uppercase A - Z;
Numeric 0 - 9;
Period (.), comma (,), apostrophe ('), hyphen (-), slash (/)
and space.

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Data Elements Standard
for Police Information Systems

Element No: 110

Source
Number: 2066 Language: FRENCH UCR Term: NO

Element
Name: MUNICIPAL CODE

Mnemonic: MUN-CD

Field
Type: N Length: 5 Occurs: 1

Category: ADDRESS

Sub-
Category: LOCATION

Descr: The municipal code of a municipality, town or city.

Coding
Rules: The acceptable entries are five digit numeric municipal codes.

Example: 12345

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Data Elements Standard
for Police Information Systems

Element No: 111

Source
Number: 2067 Language: FRENCH UCR Term: NO

Element
Name: MUNICIPALITY NAME

Mnemonic: MUN-NME

Field
Type: A Length: 30 Occurs: 1

Category: ADDRESS

Sub-
Category: LOCATION

Descr: The name of a municipality, town, or city.

Coding

Rules: The acceptable entries are the official or commonly used names of municipalities in upper case letters.

Valid characters are:

Upper case letters A - Z;
Hyphen (-), apostrophe ('), period (.) and space.

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Data Elements Standard
for Police Information Systems

Element No: 112

Source
Number: 1100 Language: ENGLISH UCR Term: NO

Element
Name: PORT OF ENTRY/EXIT

Mnemonic: POE

Field
Type: AN Length: 15 Occurs: 1

Category: ADDRESS

Sub-
Category: LOCATION

Descr: The name or codified identification for a Canadian Customs
or Immigration port.

Coding
Rules:

Valid entries are 5 digit codes without intervening spaces,
or names of Canadian Customs or Immigration ports of entry
in upper case letters up to 15 characters long.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9;
Hyphen (-), apostrophe (') and space.

NOTE: PITS to identify the names and codes of the customs/
immigration ports in the PIRS Manual Table VII-9-1,
or approve change to using the first fifteen
characters of the name only.

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Source
Number: 5015 Language: ENGLISH UCR Term: YES

Element
Name: RESPONDENT CODE

Mnemonic: RESP-CD

Field
Type: N Length: 6 Occurs: 1

Category: ADDRESS

Sub-
Category: LOCATION

Descr: This coded field is used to indicate the source of police information. It consists of the province, the geographic location, and the jurisdiction codes of the respondent.

Coding
Rules: Valid entries consist of a six digit code, composed of three numeric zones as per the following three tables:

Zone I: two digit Provincial Code;
Zone II: three digit Police Force Location Code;
Zone III: one digit Jurisdiction Code.

Zone I - Provincial Code

10 - Newfoundland and Labrador	46 - Manitoba
11 - Prince Edward Island	47 - Saskatchewan
12 - Nova Scotia	48 - Alberta
13 - New Brunswick	59 - British Columbia
24 - Quebec	60 - Yukon Territories
35 - Ontario	61 - Northwest Territories

Continued on next page.

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**Data Elements Standard
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Zone II - Police Force Location Code

(As per current 3 character UCR Code).

Zone III - Jurisdiction Code

- 1 - own jurisdiction;
- 2 - Royal Canadian Mounted Police;
- 3 - Ontario Provincial Police;
- 4 - Quebec Provincial Police;
- 5 - New Brunswick Highway Patrol;
- 6 - Newfoundland Constabulary.

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Data Elements Standard
for Police Information Systems

Element No: 114

Source
Number: 6008 Language: ENGLISH UCR Term: NO

Element
Name: TOWN/COUNTY ROAD

Mnemonic: TC-RD

Field
Type: AN Length: 15 Occurs: 1

Category: ADDRESS

Sub-
Category: LOCATION

Descr: The name or number of a town or county road, used with a location when a discrete address is not known.

Coding
Rules: Valid entries consist of town/country road names and/or numbers up to 15 characters long.

Valid characters are:

Alphabetic upper case A - Z;

Numeric 0 - 9;

Hyphen (-), apostrophe ('), slash (/) and space.

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Data Elements Standard
for Police Information Systems

Element No: 201

Source Number: 6203 Language: ENGLISH UCR Term: NO

Element Name: **BROKER OR AGENT**

Mnemonic: BROKER-AGENT

Field Type: AN Length: 25 Occurs: 1

Category: BUSINESS

Sub-Category: DESCRIPTION

Descr: The name of the broker or agent who issued an insurance policy.

Coding Rules: Valid entries are the full or abbreviated names (business or personal) of the broker of an insurance company.

Valid characters are:

Alphabetic upper case A - Z;

Numeric 0 - 9;

Hyphen (-), apostrophe ('), period (.), and space.

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Data Elements Standard
for Police Information Systems

Element No: 202

Source
Number: 3192 Language: ENGLISH UCR Term: NO

Element
Name: BUSINESS BRANCH

Mnemonic: BRANCH

Field
Type: A Length: 30 Occurs: 1

Category: BUSINESS

Sub-
Category: DESCRIPTION

Descr: The name of a branch or division of a business.

Coding
Rules: Valid entries are the official or commonly used names and/
or locations of a branch or division of a business.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9;
Period (.), comma (,), hyphen (-), apostrophe ('),
slash (/) and space.

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Data Elements Standard
for Police Information Systems

Element No: 203

Source
Number: 1066 Language: ENGLISH UCR Term: NO

Element
Name: BUSINESS INVOLVEMENT STATUS

Mnemonic: BUS-STATUS

Field
Type: AN Length: 3 Occurs: 1

Category: BUSINESS

Sub-
Category: DESCRIPTION

Descr: Describes the involvement of a business in the occurrence.

Coding
Rules: Valid entries consist of three upper case letter abbreviations as per the following table:

ACT - ACTIVE,
CHA - CHARGED,
COM - COMPLAINANT,
COU - COURIER,
RO - REGISTERED OWNER,
REP - REPORTEE,
STR - STREET,
SUS - SUSPECT,
VIC - VICTIM,
WIT - WITNESS,
OTH - OTHER.

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Data Elements Standard
for Police Information Systems

Element No: 204

Source
Number: 1067 Language: ENGLISH UCR Term: NO

Element
Name: BUSINESS NAME

Mnemonic: BUS-NAME

Field
Type: AN Length: 44 Occurs: 1

Category: BUSINESS

Sub-
Category: DESCRIPTION

Descr: Used to record the name of a business.

Coding
Rules: Valid entries are legal or commonly used names of a business entity in uppercase letters.

Valid characters are:

Alphabetic uppercase A - Z;
Numeric 0 - 9;
Period (.), comma (,), hyphen (-), parenthesis (),
apostrophe ('), slash (/), and space.

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Data Elements Standard
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Element No: 205

Source
Number: 6082 Language: ENGLISH UCR Term: NO

Element
Name: BUSINESS TYPE

Mnemonic: BUS-TYP

Field
Type: AN Length: 20 Occurs: 1

Category: BUSINESS

Sub-
Category: DESCRIPTION

Descr: The main type of business conducted by a business entity.

Coding
Rules: Valid entries consist of concise official or commonly used terms describing the main type of business conducted by a business entity.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9;
Period (.), comma (,) hyphen (-), slash (/) and space.

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Data Elements Standard
for Police Information Systems

Element No: 206

Source Number: 2077 Language: FRENCH UCR Term: NO

Element Name: BUSINESS REGISTRATION NUMBER

Mnemonic: BRN

Field Type: AN Length: 9 Occurs: 1

Category: BUSINESS

Sub-Category: IDENTIFICATION

Descr: The business registration number of a company from the Central Business Registry licencing a company.

Coding Rules: The valid entries are five digit numeric codes from the Central Busisness Registry.

Valid characters are numeric digits 0 - 9.

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Data Elements Standard
for Police Information Systems

Element No: 301

Source
Number: 30 Language: ENGLISH UCR Term: NO

Element
Name: ADDITIONAL REMARKS

Mnemonic: AREM

Field
Type: AN Length: 60 Occurs: 1

Category: GENERIC

Sub-
Category: GENERIC

Descr: Used for additional or miscellaneous pertinent information
not provided for in other fields.

Coding
Rules: Free format text.

The acceptable characters are:

- Alphabetic upper case A - Z;
- Numeric 0 - 9;
- Special and punctuation characters.

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Source
Number: 99 Language: ENGLISH UCR Term: NO

Element
Name: AGENCY IDENTIFIER

Mnemonic: ORI

Field
Type: AN Length: 7 Occurs: 1

Category: GENERIC

Sub-
Category: GENERIC

Descr: This number is assigned by the Canadian Police Information
Centre (CPIC) to identify a law enforcement agency.

Coding
Rules: A valid seven character agency identifying number consisting
of upper case letters and digits.

Example: ON10230

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Source Number: 156 Language: ENGLISH UCR Term: NO

Element Name: COLOUR

Mnemonic: COLOUR

Field Type: A Length: 3 Occurs: 2

Category: GENERIC

Sub-Category: GENERIC

Descr: Used to indicate an obvious colour scheme of any item of property.

Coding Rules:

Valid entries are one or two codes consisting of three uppercase letters indicating the prevailing colour(s) of an object with no intervening spaces or separator symbols, as per the following table.

BGE - BEIGE	BLK - BLACK
BLU - BLUE	DBL - BLUE, DARK
LBL - BLUE, LIGHT	BRZ - BRONZE
BRN - BROWN	CPR - COPPER
CRM - CREAM, IVORY	GLD - GOLD
GRN - GREEN	DGR - GREEN, DARK
LGR - GREEN, LIGHT	GRY - GREY
MRN - MAROON	ONG - ORANGE
PNK - PINK	PLE - PURPLE, LAVENDER, MAUVE
RED - RED	SIL - SILVER, ALUMINUM, STAINLESS STEEL
TAN - TAN	WHI - WHITE
TRQ - TURQUOISE	OTH or OT - OTHER
YEL - YELLOW	

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Data Elements Standard
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Element No: 304

Source
Number: 5026 Language: ENGLISH UCR Term: YES

Element
Name: DATE

Mnemonic: DATE

Field
Type: AN Length: 8 Occurs: 1

Category: GENERIC

Sub-
Category: GENERIC

Descr: Generic calendar date in the year, month and day format.

Coding
Rules: Valid entries are eight digit dates in the Statistics
Canada standard YYYYMMDD format. The field is left blank
if the date is not applicable or unknown.

Example: 19890308

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Data Elements Standard
for Police Information Systems

Element No: 305

Source Number: 1040 Language: ENGLISH UCR Term: NO

Element Name: PHONE NUMBER

Mnemonic: PHONE

Field Type: N Length: 10 Occurs: 1

Category: GENERIC

Sub-Category: GENERIC

Descr: The telephone number of a person or business.

Coding Rules:

Valid entries are telephone numbers consisting of three digits for the area code, and 7 digits for the local telephone number without intervening spaces or separator symbols.

Valid characters are numeric 0 - 9.

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Data Elements Standard
for Police Information Systems

Element No: 306

Source
Number: 29 Language: ENGLISH UCR Term: NO

Element
Name: REMARKS

Mnemonic: REM

Field
Type: AN Length: 60 Occurs: 1

Category: GENERIC

Sub-
Category: GENERIC

Descr: Generic field used for entry of useful descriptive information not provided for in related specific fields, or to expand on information contained in a specific field.

Coding
Rules: Brief narrative text and/or other information.

The acceptable characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9;
Punctuation characters.

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Data Elements Standard
for Police Information Systems

Element No: 307

Source
Number: 6021 Language: ENGLISH UCR Term: NO

Element
Name: TIME

Mnemonic: TIME

Field
Type: N Length: 6 Occurs: 1

Category: GENERIC

Sub-
Category: GENERIC

Descr: Used to indicate the time of day.

Coding

Rules: Valid entries consist of time of day on the 24 hour clock
in the format HHMMSS, where:

HH - hours in the format 00 - 24;
MM - minutes 00 - 60;
SS - seconds 00 - 60 (optional).

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Data Elements Standard
for Police Information Systems

Element No: 308

Source Number: 152 Language: ENGLISH UCR Term: NO

Element Name: YEAR

Mnemonic: YEAR

Field Type: N Length: 4 Occurs: 1

Category: GENERIC

Sub-Category: GENERIC

Descr: Used to indicate the year when the complete date is not relevant.

Coding Rules: Valid entries are positive integers of four digits (e.g. 1989).

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Data Elements Standard
for Police Information Systems

Element No: 401

Source
Number: 5023 Language: ENGLISH UCR Term: YES

Element
Name: ALCOHOL/DRUG INVOLVEMENT

Mnemonic: ALC-DRUGS

Field
Type: AN Length: 1 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: This element captures only the ingestion of alcohol and/or drugs, and is not meant to be an indication of a "cause and effect" relationship.

Coding
Rules: Valid entries are one digit codes as per the following table:

blank - not applicable;
0 - unknown;
1 - consumption of alcohol only;
2 - consumption of drugs only;
3 - consumption of both alcohol and drugs.

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Data Elements Standard
for Police Information Systems

Element No: 402

Source
Number: 6078 Language: ENGLISH UCR Term: NO

Element
Name: CAUSE OF DEATH

Mnemonic: CAUSE-DEATH

Field
Type: AN Length: 60 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: The cause of death identified by a coroner or medical
doctor.

Coding
Rules: Valid entries consist of a brief statement of the cause
of death established by a coroner or qualified medical
practitioner.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9;
Punctuation characters.

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Data Elements Standard
for Police Information Systems

Element No: 403

Source
Number: 5017 Language: ENGLISH UCR Term: YES

Element
Name: FRAUD TYPE

Mnemonic: FRAUD-TYP

Field
Type: AN Length: 1 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: To record the method to fraudulently obtain goods, services
or financial gain without legitimate rights.

Coding
Rules: Valid entries are one digit numeric codes as per the
following table:

blank - not applicable,
1 - cheque,
2 - credit card,
3 - other fraud.

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Source
Number: 5002 Language: ENGLISH UCR Term: YES

Element
Name: INCIDENT/CLEARANCE STATUS

Mnemonic: CLR-STATUS

Field
Type: A Length: 1 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: This data element describes the incident in terms of status as an incident - unfounded or actual - and if an actual offence, its clearance status as not cleared, cleared by charge or cleared otherwise.

Coding
Rules: Valid entries are uppercase letter codes as per the following table:

- A - unfounded (no violation of the law took place);
- B - not cleared (an accused has not been identified in connection with this incident);
- C - cleared by charge (at least one accused has been identified and there is a charge pending).
- D - suicide of the accused prior to the department laying charges;
- E - death of the accused other than by suicide prior to the department laying charges;

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- F - death of complainant or essential witness through any circumstance prior to the department laying charges;
- G - reason beyond control of the department, (e.g. policy), where the government decides not to have charges laid for the reason of policy or stated procedure;
- H - diplomatic immunity (where the accused is a diplomat of a Member State of the United Nations and is covered under the Privileges and Immunities Act, 1977 and U.N. Conventions contained therein which exempts the accused from charges for specific offences committed in Canada);
- I - accused is less than twelve years old (under the age provisions of the Young Offenders Act, 1984, children under twelve years old cannot be prosecuted for criminal activities);
- J - committal of the accused to a mental institution without hope for an early release, so that the accused would not be available for prosecution;
- K - accused is in a foreign country and cannot be returned to Canada to face charges, either because Canada does not have an extradition treaty with the country in question, or the government decides not to proceed with the extradition, and therefore no charges are laid;
- L - complainant declines to lay charges against the accused;
- M - accused is involved in other incidents for which charges have been laid, and it is decided not to lay charges against him for this particular incident;
- N - accused is already serving a sentence in a correctional facility and no useful purpose would be served by laying charges in connection with this particular incident;
- O - departmental discretion (for reasons not already outlined above, the department's administration decides not to lay a charge against the accused.

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Data Elements Standard
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Element No: 405

Source
Number: 5029 Language: ENGLISH UCR Term: YES

Element
Name: LEVEL OF INJURY

Mnemonic: INJUR

Field
Type: AN Length: 1 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: Used to describe on the victim's record the extent of injury
resulting from the incident.

Coding
Rules: Valid entries are one digit codes as per the following
table:

blank - not applicable;
0 - unknown;
1 - no injuries;
2 - minor physical injury;
3 - major physical injury;
4 - death.

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Source
Number: 5010 Language: ENGLISH UCR Term: YES

Element
Name: LOCATION OF INCIDENT

Mnemonic: LOC-INC

Field
Type: N Length: 2 Occurs: 2

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: Type of location where the incident took place. The first field describes private or public locations. The second, used only for private locations and violent violations, indicates whether they were occupied by victim or accused.

Coding
Rules: Valid entries are two digit codes in the range 00 - 07 as per the following two tables:

Field I - Private or Public Locations:

- 00 - unknown,
- 01 - single home or house,
- 02 - dwelling unit,
- 03 - commercial dwelling unit,
- 04 - commercial/corporate places,
- 05 - parking lots, public or private,
- 06 - schools, public or private,
- 07 - public institutions,
- 08 - public transportation,
- 09 - streets, roads, highways,
- 10 - open areas (parks, playgrounds, etc.).

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Field II - Occupancy of Private or Commercial Residence:

- 01 - joint occupancy by both the victim and accused;
- 02 - occupied by the victim;
- 03 - occupied by the accused;
- 04 - accused not known and is occupied by the victim;
- 05 - accused not known and not occupied by the victim;
- 06 - neither the victim nor the accused are occupants.

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Data Elements Standard
for Police Information Systems

Element No: 508

Source
Number: 21 Language: ENGLISH UCR Term: NO

Element
Name: OFFENCE DESCRIPTION

Mnemonic: OFF-DESC

Field
Type: AN Length: 60 Occurs: 1

Category: OFFENCE

Sub-
Category: CHARGE

Descr: Description of the offence reported or committed.

Coding
Rules:

Valid entries are descriptions of offences/charges,
starting with the most severe offence/charge, consisting
of:

- A brief descriptive term (e.g. ROBBERY);
- The applicable Statutes and Sections of the Code (e.g. SEC. 302 C.C.C.).

Valid characters are:

Alphabetic uppercase A - Z;
Numeric 0 - 9;
Period (.), comma (,), hyphen (-), slash (/), and space.

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Data Elements Standard
for Police Information Systems

Element No: 509

Source
Number: 6177 Language: ENGLISH UCR Term: NO

Element
Name: YOUNG OFFENDER

Mnemonic: YO-IND

Field
Type: N Length: 1 Occurs: 1

Category: OFFENCE

Sub-
Category: CHARGE

Descr: Used to identify the method of trial used for a young
offender.

Coding
Rules: Valid entries are one digit codes as per the following
table:

- 1 - Adult,
- 2 - Young Offender Charged as Adult,
- 3 - Young Offender.

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Data Elements Standard
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Element No: 510

Source
Number: 3348 Language: ENGLISH UCR Term: NO

Element
Name: COURT NAME

Mnemonic: COURT

Field
Type: A Length: 30 Occurs: 1

Category: OFFENCE

Sub-
Category: COURT

Descr: The name of the court processing the charge.

Coding
Rules:

Valid entries are official or commonly used names and, optionally, locations of the court processing a charge.

Valid characters are:

Alphabetic upper case A - Z;
Period (.), comma (,), hyphen (-), slash (/) and space.

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Data Elements Standard
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Element No: 511

Source
Number: 6180 Language: ENGLISH UCR Term: NO

Element
Name: COURT TYPE

Mnemonic: CRT-TYP

Field
Type: N Length: 2 Occurs: 1

Category: OFFENCE

Sub-
Category: COURT

Descr: The type of court processing the charge.

Coding
Rules: Valid entries are one digit codes (1 - 9) as per the
following table:

- 1 - Appeal,
- 2 - Bail Hearing,
- 3 - County,
- 4 - Family,
- 5 - First Appearance,
- 6 - Provincial,
- 7 - Supreme,
- 8 - Traffic,
- 9 - Young Offender.

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Data Elements Standard
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Element No: 512

Source
Number: 5022 Language: ENGLISH UCR Term: YES

Element
Name: ACCUSED STATUS

Mnemonic: ACCUS-STAT

Field
Type: N Length: 1 Occurs: 1

Category: OFFENCE

Sub-
Category: DESCRIPTION

Descr: Each accused record will contain the UCR status of the accused which indicates in which manner the accused has been dealt with by the police.

Coding
Rules: Valid entries consist of one digit numeric codes as per the following table:

- 1 - charged or charges recommended;
- 2 - processed by other means (cleared otherwise).

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Data Elements Standard
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Element No: 513

Source
Number: 5000 Language: ENGLISH UCR Term: YES

Element
Name: **ATTEMPTED/COMPLETED VIOLATION**

Mnemonic: ATMPT-COMPL

Field
Type: A Length: 1 Occurs: 1

Category: OFFENCE

Sub-
Category: DESCRIPTION

Descr: This data element describes the nature of the violation indicating whether the act or omission was carried out, or whether there was only the intent to carry out the act or omission.

Coding
Rules: Valid entries are the following uppercase letter codes:

A - Attempted,
C - Completed.

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Data Elements Standard
for Police Information Systems

Element No: 514

Source
Number: 3305 Language: ENGLISH UCR Term: NO

Element
Name: PROVINCIAL OFFENCE NUMBER

Mnemonic: PON

Field
Type: N Length: 10 Occurs: 1

Category: OFFENCE

Sub-
Category: DESCRIPTION

Descr: The number on a ticket issued for a provincial or municipal offence.

Coding
Rules: Valid entries are full and accurate Provincial Offence Numbers consisting of up to ten digits without intervening spaces or separator symbols.

Example: 0123456789

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Data Elements Standard
for Police Information Systems

Element No: 517

Source
Number: 6219 Language: ENGLISH UCR Term: NO

Element
Name: SENTENCE DESCRIPTION

Mnemonic: SENT-DESC

Field
Type: AN Length: 60 Occurs: 1

Category: OFFENCE

Sub-
Category: DISPOSITION

Descr: Used to describe the final result of a court case.

Coding
Rules: A brief description of a court sentence of up to 60
characters.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9; and
Punctuation characters.

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Source
Number: 27 Language: ENGLISH UCR Term: NO

Element
Name: **CONDITIONS**

Mnemonic: COND

Field
Type: AN Length: 60 Occurs: 1

Category: OFFENCE

Sub-
Category: SENTENCE

Descr: Used to describe the terms or conditions applying to a subject as a result of an offence.

Coding
Rules:

A brief narrative description of terms or conditions applying to a subject, such as:

- Parolee's terms of parole;
- Prohibited person's terms of prohibition (with respect to Firearms, Liquor, Driving, Boat Operation, Hunting, etc.);
- Probationer's conditions, including all conditions which could be used when a hit is made (e.g. CURFEW 22:00 - 05:00 hrs, etc.)
- Subject refused a Firearms Acquisition Certificate;
- Charged person's radius of travel restriction when on bail/conditional release.

Valid characters are uppercase letters, numeric digits and punctuation characters.

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Source
Number: 23 Language: ENGLISH UCR Term: NO

Element
Name: RADIUS OF RETURN

Mnemonic: RADIUS

Field
Type: AN Length: 50 Occurs: 1

Category: OFFENCE

Sub-
Category: WARRANT

Descr: Indicates the area of return specified by holders of a
warrant for a wanted person.

Coding
Rules:

Valid entries are concise descriptions of the radius of
return for wanted persons. In the interest of speed and
accuracy, only words and abbreviations that are easy to
understand should be used.

Valid characters are:

Alphabetic uppercase A - Z;
Numeric 0 - 9;
Punctuation symbols.

Example: ONLY PROVINCE OF NEWFOUNDLAND.

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Data Elements Standard
for Police Information Systems

Element No: 521

Source
Number: 31 Language: ENGLISH UCR Term: NO

Element
Name: WARRANT NUMBER

Mnemonic: WNO

Field
Type: AN Length: 16 Occurs: 1

Category: OFFENCE

Sub-
Category: WARRANT

Descr: The number assigned to a warrant.

Coding
Rules: A single warrant number must be entered literally.

The acceptable characters are:

- Alphabetic upper case A - Z;
- Numeric 0 - 9.

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Data Elements Standard
for Police Information Systems

Element No: 522

Source
Number: 6161 Language: ENGLISH UCR Term: NO

Element
Name: WARRANT TYPE

Mnemonic: WAR-TYP

Field
Type: N Length: 1 Occurs: 1

Category: OFFENCE

Sub-
Category: WARRANT

Descr: The type of warrant issued by a court for a person.

Coding

Rules: Valid entries are one digit codes (1 - 5) as per the following table:

- 1 - Bench Warrant,
- 2 - Committal,
- 3 - Distress,
- 4 - Family Court,
- 5 - Warrant-In-The-First-Instance.

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Data Elements Standard
for Police Information Systems

Element No: 601

Source
Number: 5024 Language: ENGLISH UCR Term: YES

Element
Name: APPARENT AGE

Mnemonic: AGE

Field
Type: N Length: 3 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: The apparent age of a person, as estimated by an officer
when the person's actual date of birth is not available.

Coding
Rules: Valid entries are three digit numbers giving the subject's
apparent age as per the following table:

blank - known but not applicable;
000 - unknown;
001 - 999 apparent age of a subject in years.

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Data Elements Standard
for Police Information Systems

Element No: 602

Source
Number: 55 Language: ENGLISH UCR Term: NO

Element
Name: BLOOD TYPE

Mnemonic: BLT

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to indicate a person's blood type (blood group).

Coding
Rules: Valid entries are one of the uppercase letter codes from
the following table:

A - A positive,	G - O positive,
B - A negative,	H - O negative,
C - A unknown,	I - O unknown,
D - B positive,	J - AB positive,
E - B negative,	K - AB negative,
F - B unknown,	L - AB unknown.

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Data Elements Standard
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Element No: 604

Source
Number: 57 Language: ENGLISH UCR Term: NO

Element
Name: BUILD

Mnemonic: BUILD

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to describe a person's physical build (in the BODY category).

Coding

Rules: One uppercase letter from the following table:

- A - SLENDER/THIN,
- B - MEDIUM,
- C - HEAVY,
- D - OTHER.

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Data Elements Standard
for Police Information Systems

Element No: 605

Source
Number: 44 Language: ENGLISH UCR Term: NO

Element
Name: CAUTION

Mnemonic: CAUTION

Field
Type: A Length: 6 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: To indicate whether the record subject is considered
dangerous.

Coding

Rules: Valid entries are up to six single uppercase letter codes
as per the following table.

- A - Armed and dangerous,
- V - Violence,
- M - Mental instability,
- E - Escape risk,
- S - Suicidal tendencies,
- C - Contagious disease.

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Data Elements Standard
for Police Information Systems

Element No: 606

Source
Number: 59 Language: ENGLISH UCR Term: NO

Element
Name: CIRCUMCISION

Mnemonic: CIRC

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to indicate if the subject has been circumcised.

Coding
Rules: One uppercase letter as follows:

- Y - circumcised,
- N - not circumcised.

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**Data Elements Standard
for Police Information Systems**

Element No: 607

Source
Number: 1056 Language: ENGLISH UCR Term: NO

Element
Name: **CITIZENSHIP**

Mnemonic: CIT

Field
Type: AN Length: 15 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to record the name of the country of which the subject is a legal resident.

Coding
Rules: Valid entries are full names or commonly used abbreviations of countries in uppercase letters.

Valid characters are:

Alphabetic uppercase A - Z;
Hyphen (-), period (.) and space.

Examples: CANADA or CAN, UNITED STATES or USA, etc.

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**Data Elements Standard
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Element No: 608

Source
Number: 54 Language: ENGLISH UCR Term: NO

Element
Name: **COMPLEXION**

Mnemonic: COMP

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to describe the subject's complexion.

Coding

Rules: Valid entries are one of the following uppercase letter codes:

- A - dark,
- B - light/fair,
- C - sallow,
- D - ruddy,
- E - freckled,
- F - moles,
- G - pimples/pockmarked,
- H - other.

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Data Elements Standard
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Element No: 610

Source
Number: 79 Language: ENGLISH UCR Term: NO

Element
Name: DENTAL TYPE

Mnemonic: DENT-TYPE

Field
Type: A Length: 2 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to record the type of dental characteristics recorded.

Coding
Rules: Valid entries are one of the following two uppercase letter
codes:

AM - ante-mortem,
PM - post mortem.

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Data Elements Standard
for Police Information Systems

Element No: 611

Source
Number: 6046 Language: ENGLISH UCR Term: NO

Element
Name: **DISABILITY DEPENDENCE**

Mnemonic: DIS-DEP

Field
Type: N Length: 1 Occurs: 3

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: This data element is used to record the medical disabilities
or substance dependences of a person.

Coding
Rules: Valid entries consist of one to three numeric digit codes
afrom the following table:

- 1 - Physical Disability,
- 2 - Mental Disability,
- 3 - Medical Dependency,
- 4 - Possibly Suicidal,
- 5 - Alcohol/Drug Addict,
- 7 - None Known.

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Source
Number: 15 Language: ENGLISH UCR Term: NO

Element
Name: EYE COLOUR

Mnemonic: EYE-COL

Field
Type: A Length: 3 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: To indicate a subject's eye colouration.

Coding

Rules: Valid entries are one or two abbreviations of a person's eye colour(s) consisting of three uppercase letters as per the following table:

BLACK	- BLK,
BLUE	- BLU,
BROWN	- BRN,
GRAY	- GRY,
GREEN	- GRN,
HAZEL	- HAZ,
MAROON	- MRN.

NOTE: For a combination of colours, two colour combinations, or a single resulting combination colour, may be used (e.g. BLU-GRN or HAZ).

If a person's eye colour is unknown, the fields is left blank.

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**Data Elements Standard
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Element No: 613

Source
Number: 3357 Language: ENGLISH UCR Term: NO

Element
Name: EYE DEFECTS

Mnemonic: EYE-DEF

Field
Type: A Length: 2 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: This field is used to record codified information about a person's noticeable eye defects.

Coding
Rules: Valid entries are one or two codes, each consisting of two characters, as per the following table of eye defects:

NOTE: PITC to follow-up with PRC Winnipeg for codes.

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Data Elements Standard
for Police Information Systems

Element No: 614

Source
Number: 6150 Language: ENGLISH UCR Term: NO

Element
Name: EYE LENS TYPE

Mnemonic: LENS-TYP

Field
Type: N Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: This data element is used to record the type of corrective eye lenses used by a person.

Coding
Rules: Valid entries are one digit codes (1 - 3) as per the following table:

- 1 - Eye Glasses,
- 2 - Contact Lenses,
- 3 - Other.

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Element No: 615

Source
Number: 6147 Language: ENGLISH UCR Term: NO

Element
Name: FACIAL HAIR COLOUR

Mnemonic: FAC-HAIR-COL

Field
Type: A Length: 3 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: This data element is used to indicate a subject's facial hair coloration.

Coding

Rules: Valid entries are one or two abbreviation(s) of facial hair colour consisting of three uppercase letters as per the following table:

BROWN	- BRN,
BLACK	- BLK,
BLONDE	- BLO,
GRAY	- GRY,
RED	- RED,
SILVER	- SIL,
WHITE	- WHI.

If the person's hair colour is unknown, the fields is left blank.

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Data Elements Standard
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Element No: 616

Source
Number: 6148 Language: ENGLISH UCR Term: NO

Element
Name: FACIAL HAIR TYPE

Mnemonic: FAC-HAIR

Field
Type: N Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Describes the existence and type of facial hair.

Coding
Rules: Valid entries are one digit codes (1 - 3) as per the
following table.

- 1 - Moustache,
- 2 - Beard,
- 3 - Other.

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Data Elements Standard
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Element No: 617

Source
Number: 3 Language: ENGLISH UCR Term: NO

Element
Name: GIVEN1

Mnemonic: G1

Field
Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: A person's first given name.

Coding
Rules: A full name or an initial is acceptable.

The acceptable characters are alphabetic A - Z,
apostrophe ('), hyphen (-), period (.) and space.

The first character must be a letter A - Z.

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Element No: 618

Source Number: 4 Language: ENGLISH UCR Term: NO

Element Name: GIVEN2

Mnemonic: G2

Field Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: A person's second given name.

Coding Rules: A full name or initial is acceptable.

The acceptable characters are alphabetic A - Z, apostrophe ('), hyphen (-), period (.) and space.

The first character must be a letter A - Z.

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Data Elements Standard
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Element No: 619

Source
Number: 5 Language: ENGLISH UCR Term: NO

Element
Name: GIVEN3

Mnemonic: G3

Field
Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: A person's third given name.

Coding
Rules:

A full name or initial is acceptable.

The acceptable characters are alphabetic A - Z,
apostrophe ('), and hyphen (-), period (.) and space.

The first character must be a letter A - Z.

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Element No: 620

Source
Number: 6 Language: ENGLISH UCR Term: NO

Element
Name: GIVEN4

Mnemonic: G4

Field
Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: A person's fourth given name.

Coding
Rules: A full name or initial is acceptable.

The acceptable characters are alphabetic A - Z,
apostrophe ('), hyphen (-), period (.) and space.

The first character must be a letter A - Z.

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Element No: 621

Source
Number: 7 Language: ENGLISH UCR Term: NO

Element
Name: GIVENS

Mnemonic: G5

Field
Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: A person's fifth given name.

Coding
Rules: A full name or initial is acceptable.

The acceptable characters are alphabetic A - Z,
apostrophe ('), hyphen (-), period (.) and space.

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Data Elements Standard
for Police Information Systems

Element No: 622

Source
Number: 14 Language: ENGLISH UCR Term: NO

Element
Name: HAIR COLOUR

Mnemonic: HAIR-COL

Field
Type: A Length: 3 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: To indicate a subject's hair coloration or condition.

Coding
Rules:

Valid entries are one or two abbreviations of hair colour or condition, consisting of three uppercase letters as per the following table:

BROWN	- BRN,
BLACK	- BLK,
BLONDE	- BLO,
GRAY	- GRY,
RED	- RED,
SILVER	- SIL,
WHITE	- WHI,
BALD	- BLD.

If the person's hair colour is unknown, the fields are left blank.

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Data Elements Standard
for Police Information Systems

Element No: 407

Source
Number: 5016 Language: ENGLISH UCR Term: YES

Element
Name: MODUS OPERANDI OF SELECTED VIOLATIONS

Mnemonic: MO

Field
Type: AN Length: 2 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: The method by which specific types of violations are either committed or initiated. This field reports information on the criminal violations of ROBBERY, BREAK AND ENTER, and THEFT.

Coding
Rules: Valid entries are two digit numeric codes as per the following table:

blank - not applicable,
01 - shoplifting,
02 - purse snatching,
03 - pick-pocketing,
04 - forced entry,
05 - unforced entry.

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Source
Number: 5011 Language: ENGLISH UCR Term: YES

Element
Name: **MOST SERIOUS WEAPON PRESENT**

Mnemonic: MSWP

Field
Type: AN Length: 2 Occurs: 2

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: The most serious weapon present during the commission of a criminal incident involving a violent crime. It is not the use of the weapon that is indicated by this element, but the presence of the most serious type of weapon.

Coding
Rules: Valid entries consist of the following two codes of one digit each:

First Field:

blank - field not applicable;	12 - other weapon;
00 - unknown;	13 - threat;
01 - fully automatic firearm;	14 - no weapon.
02 - sawed-off rifle/shotgun;	
03 - handgun;	
04 - rifle or shotgun;	
05 - other firearm-like weapons;	
06 - knife;	
07 - other piercing/cutting instrument;	
08 - club or other blunt object;	
09 - explosives;	
08 - club or other blunt object;	
11 - physical force (body strength or action;	

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Second Field:

blank - field not applicable;
00 - unknown;
01 - real;
02 - facsimile (replicas).

Source
Number: 5030 Language: ENGLISH UCR Term: YES

Element
Name: PEACE - PUBLIC OFFICER STATUS

Mnemonic: PO-STATUS

Field
Type: AN Length: 1 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: A peace or public officer is any individual who has been given specified powers and authority by an act of parliament or provincial legislation to enforce legislative statutes, including municipal by-laws.

Coding
Rules: Vailid entries are one digit codes as per the following table:

blank - not applicable;
1 - police;
2 - correctional officer;
3 - sheriff/bailiff;
4 - customs/excise officer;
5 - fisheries/games officer;
6 - other federally appointed peace-public officer;
7 - other provincially appointed officer;
8 - other peace-public officer.

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Data Elements Standard
for Police Information Systems

Element No: 411

Source
Number: 5005 Language: ENGLISH UCR Term: YES

Element
Name: PROPERTY VALUE

Mnemonic: PROP-VALUE

Field
Type: N Length: 9 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: A generic term for recording the value of any property involved in an incident, or the value of damage to the property.

Coding
Rules: Valid entries are:

- Numeric positive dollar values in the range 1 - 999,999,999 CDN;
- Blank field indicating that the field is not applicable;
- 0 (zero) indicating there was property damage but the value of damage is unknown.

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**Data Elements Standard
for Police Information Systems**

Element No: 412

Source
Number: 5013 Language: ENGLISH UCR Term: YES

Element
Name: **TARGET OF VIOLATION**

Mnemonic: TARG-VIOL

Field
Type: AN Length: 2 Occurs: 2

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: To identify specific targets which have been victimized. The first field applies only to violent incidents. The second field applies to robbery, extortion and property violations.

Coding
Rules: Valid entries are two codes of two digits as per following two tables:

Field I - Applies to Violent Crimes

blank - not applicable;
01 - person(s).

Field II - Please refer to the next page.

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Field II - Applies to Crimes Against Property

- blank - not applicable;
- 01 - residence;
- 02 - private property structures (auxilliary buildings on residential property);
- 03 - motor vehicles;
- 04 - armoured vehicles;
- 05 - car dealership;
- 06 - bank and other financial istitutions;
- 07 - convenience stores;
- 08 - gas stations;
- 98 - other commercial/corporate establishments;
- 99 - non-commercial enterprises.

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**Data Elements Standard
for Police Information Systems**

Element No: 413

Source
Number: 5003 Language: ENGLISH UCR Term: YES

Element
Name: **UPDATE STATUS**

Mnemonic: UPDT-STAT

Field
Type: N Length: 1 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: To indicate to the UCR system the update status of each record which is sent in by a respondent.

Coding
Rules: Valid entries are numeric codes 1 - 3 indicating the status (or action) for each record sent by a respondent:

- 1 - Add record,
- 2 - Change record,
- 3 - Delete record.

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Source
Number: 5034 Language: ENGLISH UCR Term: YES

Element
Name: VIOLATION AGAINST THE VICTIM

Mnemonic: VIOL-VICT

Field
Type: AN Length: 4 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: Identifies on the victim record the most serious violation committed against this individual. Examples: Murder 2nd degree - violation code 1120C; Shopkeeper robbed with firearm - violation code 1610C.

Coding
Rules: Valid entries are four digit codes as per the Hierarchical Crime Classification System table in Appendix A of the UCR Survey.

The following table provides only the major series of violations:

1000 series	-	Crime against the person;
2000 series	-	Crimes against property;
3000 series	-	Other criminal code violations;
4000 series	-	Narcotic Control Act violations;
5000 series	-	Food and Drug Act violations;
6000 series	-	Other Federal Statute violations;
7000 series	-	Provincial Statute violations;
8000 series	-	Municipal By-law violations;
9000 series	-	Traffic Violations.

For details of UCR Hierarchical Crime Codes, please refer to Appendix A of the UCR Incident - Based Survey.

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Source
Number: 5020 Language: ENGLISH UCR Term: YES

Element
Name: VIOLATIONS

Mnemonic: VIOL

Field
Type: AN Length: 4 Occurs: 4

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: A hierarchical coding structure used to identify the four most serious violations in an incident.

Coding
Rules: Valid entries are up to four Hierarchical Crime Codes in the decreasing order of importance (the most serious violation first, then the next most serious, etc.).

The following table provides only the major series of violations:

1000 series	-	Crime against the person;
2000 series	-	Crimes against property;
3000 series	-	Other criminal code violations;
4000 series	-	Narcotic Control Act violations;
5000 series	-	Food and Drug Act violations;
6000 series	-	Other Federal Statute violations;
7000 series	-	Provincial Statute violations;
8000 series	-	Municipal By-law violations;
9000 series	-	Traffic Violations.

For details of the UCR Hierarchical Crime Codes, please refer to APPENDIX A of the UCR Incident - Based Survey.

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Data Elements Standard
for Police Information Systems

Element No: 416

Source
Number: 5035 Language: ENGLISH UCR Term: YES

Element
Name: WEAPON CAUSING INJURY

Mnemonic: WPN-INJUR

Field
Type: AN Length: 2 Occurs: 1

Category: INCIDENT

Sub-
Category: DESCRIPTION

Descr: Used to record the type of weapon that actually caused the most physical injury to the victim on the person's record for each victim. Applicable only to victims of violent crimes.

Coding
Rules: Valid entries are two digit codes as per following table of Weapon Codes:

- blank - not applicable;
- 00 - unknown;
- 01 - fully automatic firearm;
- 02 - sawed-off rifle/shotgun;
- 03 - handgun;
- 04 - rifle or shotgun;
- 05 - other firearm-like weapons;
- 06 - knife;
- 07 - other piercing/cutting instrument;
- 08 - club or other blunt instrument;
- 09 - explosives;
- 10 - fire;
- 11 - physical force (body strength or action);
- 12 - other weapon.

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Data Elements Standard
for Police Information Systems

Element No: 417

Source
Number: 2082 Language: FRENCH UCR Term: NO

Element
Name: ALCOHOL DETECTION METHOD

Mnemonic: ADM

Field
Type: N Length: 1 Occurs: 2

Category: INCIDENT

Sub-
Category: EXHIBIT

Descr: The method(s) used to detect the level of alcohol consumption.

Coding
Rules: Valid entries are one digit numeric codes as per the following table:

- 1 - Alert,
- 2 - Blood test,
- 3 - Alert and blood test,
- 4 - Breathalyzer.

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Source
Number: 2100 Language: FRENCH UCR Term: NO

Element
Name: ALCOHOL TEST RESULT

Mnemonic: ALC-RES

Field
Type: N Length: 3 Occurs: 2

Category: INCIDENT

Sub-
Category: EXHIBIT

Descr: The result(s) of the alcohol consumption test(s).

Coding
Rules: Valid entries are decimal numbers representing the blood
alcohol content in milligrams per standard unit of blood.

Examples: 0.00, 0.08, etc.

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Source
Number: 2058 Language: FRENCH UCR Term: NO

Element
Name: TYPE OF DRUGS

Mnemonic: TYP-DRUG

Field
Type: AN Length: 2 Occurs: 1

Category: INCIDENT

Sub-
Category: EXHIBIT

Descr: This field is used to record the type of drugs in relation to an exhibit item.

Coding
Rules: The acceptable entries are codes consisting of two upper case letters as per the following table:

OT - Other prohibited drugs,
AM - Amphetamine,
BA - Barbiturates,
C1 - Cocaine 76 - 100 % purity,
C2 - Cocaine 51 - 75 % purity,
C3 - Cocaine 26 - 50 % purity,
C4 - Cocaine 0 - 25 % purity,
CO - Codeine,
MM - Magic Mushrooms,
DE - Demerol,
DI - Dilaulid,
OP - Other Prescription Drugs,

Continued on next page.

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Source
Number: 5025 Language: ENGLISH UCR Term: YES

Element
Name: **CHARGES LAID OR RECOMMENDED**

Mnemonic: CHG-LAID-RECMD

Field
Type: AN Length: 16 Occurs: 4

Category: OFFENCE

Sub-
Category: CHARGE

Descr: The charges or informations which have been laid or recommended by the police department against an accused in connection with the violation(s) which took place within an incident.

Coding
Rules: Valid entries consist of:

- a two (2) character Statute Code (as per table of Statute Codes on next page),
- six (6) character Section,
- three (3) character Sub-section, and
- five (5) character Paragraph of the statute.

Please refer to the Type of Violations Table on the next page.

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Table of Statute Codes:

CC - Criminal Code;
CT - Criminal Code (Traffic only);
FD - Food and Drug Act;
FN - Narcotics Control Act;
FU - Customs Act;
FX - Excise Act;
FM - Immigration Act;
FT - Income Tax Act;
FH - Public Health Act;
FI - Competition Act;
FP - Canada Shipping Act;
FB - Bankruptcy Act;
FS - Federal Statute (other than those listed above);
PL - Liquor Act;
PC - Securities Act;
PS - Provincial Statute (other than those listed above);
PT - Provincial Statute (Traffic only);
MB - Municipal By-Law.

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Data Elements Standard
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Element No: 505

Source
Number: 5018 Language: ENGLISH UCR Term: YES

Element
Name: COUNTER - FRAUDS AND MOTOR VEHICLES

Mnemonic: COUNTER

Field
Type: AN Length: 3 Occurs: 1

Category: OFFENCE

Sub-
Category: CHARGE

Descr: This data element is used for violations related to frauds and car dealerships to indicate the number of times a violation took place.

Coding
Rules: Valid entries are three digit numbers in the range 000 - 999 as per the following table:

blank	-	not applicable,
000	-	not known,
001 - 999	-	number of events.

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Data Elements Standard
for Police Information Systems

Element No: 506

Source
Number: 6213 Language: ENGLISH UCR Term: NO

Element
Name: METHOD OF TRIAL

Mnemonic: METH-TRIAL

Field
Type: A Length: 1 Occurs: 1

Category: OFFENCE

Sub-
Category: CHARGE

Descr: Used to record the type of offence (summary or indictable)
in coded format.

Coding
Rules: Valid entries are one uppercase letter codes as follows:

- S - Summary,
- I - Indictable.

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Data Elements Standard
for Police Information Systems

Element No: 507

Source
Number: 1071 Language: ENGLISH UCR Term: NO

Element
Name: NUMBER OF COUNTS

Mnemonic: NO-COUNTS

Field
Type: N Length: 2 Occurs: 1

Category: OFFENCE

Sub-
Category: CHARGE

Descr: Used to describe the number of counts of each type of
offence committed.

Coding
Rules: Valid entries are numbers from 1 - 99. Leading zeroes are
optional.

Valid characters are digits 0 - 9.

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Source
Number: 21 Language: ENGLISH UCR Term: NO

Element
Name: OFFENCE DESCRIPTION

Mnemonic: OFF-DESC

Field
Type: AN Length: 60 Occurs: 1

Category: OFFENCE

Sub-
Category: CHARGE

Descr: Description of the offence reported or committed.

Coding
Rules:

Valid entries are descriptions of offences/charges,
starting with the most severe offence/charge, consisting
of:

- A brief descriptive term (e.g. ROBBERY);
- The applicable Statutes and Sections of the Code (e.g.
SEC. 302 C.C.C.).

Valid characters are:

Alphabetic uppercase A - Z;
Numeric 0 - 9;
Period (.), comma (,), hyphen (-), slash (/), and space.

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Data Elements Standard
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Element No: 509

Source
Number: 6177 Language: ENGLISH UCR Term: NO

Element
Name: YOUNG OFFENDER

Mnemonic: YO-IND

Field
Type: N Length: 1 Occurs: 1

Category: OFFENCE

Sub-
Category: CHARGE

Descr: Used to identify the method of trial used for a young
offender.

Coding
Rules: Valid entries are one digit codes as per the following
table:

- 1 - Adult,
- 2 - Young Offender Charged as Adult,
- 3 - Young Offender.

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Data Elements Standard
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Element No: 510

Source
Number: 3348 Language: ENGLISH UCR Term: NO

Element
Name: COURT NAME

Mnemonic: COURT

Field
Type: A Length: 30 Occurs: 1

Category: OFFENCE

Sub-
Category: COURT

Descr: The name of the court processing the charge.

Coding

Rules: Valid entries are official or commonly used names and, optionally, locations of the court processing a charge.

Valid characters are:

Alphabetic upper case A - Z;
Period (.), comma (,), hyphen (-), slash (/) and space.

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Data Elements Standard
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Element No: 511

Source
Number: 6180 Language: ENGLISH UCR Term: NO

Element
Name: COURT TYPE

Mnemonic: CRT-TYP

Field
Type: N Length: 2 Occurs: 1

Category: OFFENCE

Sub-
Category: COURT

Descr: The type of court processing the charge.

Coding
Rules: Valid entries are one digit codes (1 - 9) as per the
following table:

- 1 - Appeal,
- 2 - Bail Hearing,
- 3 - County,
- 4 - Family,
- 5 - First Appearance,
- 6 - Provincial,
- 7 - Supreme,
- 8 - Traffic,
- 9 - Young Offender.

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Data Elements Standard
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Element No: 512

Source
Number: 5022 Language: ENGLISH UCR Term: YES

Element
Name: ACCUSED STATUS

Mnemonic: ACCUS-STAT

Field
Type: N Length: 1 Occurs: 1

Category: OFFENCE

Sub-
Category: DESCRIPTION

Descr: Each accused record will contain the UCR status of the accused which indicates in which manner the accused has been dealt with by the police.

Coding
Rules: Valid entries consist of one digit numeric codes as per the following table:

- 1 - charged or charges recommended;
- 2 - processed by other means (cleared otherwise).

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Data Elements Standard
for Police Information Systems

Element No: 513

Source
Number: 5000 Language: ENGLISH UCR Term: YES

Element
Name: ATTEMPTED/COMPLETED VIOLATION

Mnemonic: ATMPT-COMPL

Field
Type: A Length: 1 Occurs: 1

Category: OFFENCE

Sub-
Category: DESCRIPTION

Descr: This data element describes the nature of the violation indicating whether the act or omission was carried out, or whether there was only the intent to carry out the act or omission.

Coding
Rules: Valid entries are the following uppercase letter codes:

- A - Attempted,
- C - Completed.

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**Data Elements Standard
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Element No: 514

Source
Number: 3305 Language: ENGLISH UCR Term: NO

Element
Name: **PROVINCIAL OFFENCE NUMBER**

Mnemonic: PON

Field
Type: N Length: 10 Occurs: 1

Category: OFFENCE

Sub-
Category: DESCRIPTION

Descr: The number on a ticket issued for a provincial or municipal
offence.

Coding
Rules: Valid entries are full and accurate Provincial Offence
Numbers consisting of up to ten digits without intervening
spaces or separator symbols.

Example: 0123456789

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Data Elements Standard
for Police Information Systems

Element No: 515

Source
Number: 1072 Language: ENGLISH UCR Term: NO

Element
Name: DISPOSITION OF CHARGES

Mnemonic: DISP-CHG

Field
Type: N Length: 15 Occurs: 1

Category: OFFENCE

Sub-
Category: DISPOSITION

Descr: Used to describe the disposition of the charge(s).

Coding
Rules:

Valid entries consist of one or two keywords in uppercase letters up to 15 characters long, or two digit numeric codes as per the following table:

01 - OTH or OTHER	11 - PENDING
02 - ABSOLUTE DISCHARGE	12 - PROBATION
03 - ADJOURNED	13 - PROHIBIT DRIVING
04 - APPEARANCE NOTICE	14 - PROHIBIT FIREARMS
05 - BAIL	15 - PROHIBIT LIQUOR
06 - DISMISSED	16 - SUMMONS
07 - DIVERSION	17 - SUSPENDED SENTENCE
08 - FINE	18 - WARRANT
09 - JAIL TERM	19 - WITHDRAWN
10 - PAROLED	

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Data Elements Standard
for Police Information Systems

Element No: 516

Source
Number: 28 Language: ENGLISH UCR Term: NO

Element
Name: INSTITUTION

Mnemonic: INST

Field
Type: AN Length: 50 Occurs: 1

Category: OFFENCE

Sub-
Category: DISPOSITION

Descr: To identify the institution or establishment where a person
has been placed in custody under any form of judicial order.

Coding
Rules: The name of the institution, establishment or jurisdiction
in uppercase letters:

Example: BROCKVILLE PSYCHIATRIC HOSPITAL

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Source
Number: 31 Language: ENGLISH UCR Term: NO

Element
Name: WARRANT NUMBER

Mnemonic: WNO

Field
Type: AN Length: 16 Occurs: 1

Category: OFFENCE

Sub-
Category: WARRANT

Descr: The number assigned to a warrant.

Coding
Rules: A single warrant number must be entered literally.

The acceptable characters are:

- Alphabetic upper case A - Z;
- Numeric 0 - 9.

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Data Elements Standard
for Police Information Systems

Element No: 522

Source
Number: 6161 Language: ENGLISH UCR Term: NO

Element
Name: WARRANT TYPE

Mnemonic: WAR-TYP

Field
Type: N Length: 1 Occurs: 1

Category: OFFENCE

Sub-
Category: WARRANT

Descr: The type of warrant issued by a court for a person.

Coding
Rules: Valid entries are one digit codes (1 - 5) as per the following table:

- 1 - Bench Warrant,
- 2 - Committal,
- 3 - Distress,
- 4 - Family Court,
- 5 - Warrant-In-The-First-Instance.

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Data Elements Standard
for Police Information Systems

Element No: 601

Source
Number: 5024 Language: ENGLISH UCR Term: YES

Element
Name: APPARENT AGE

Mnemonic: AGE

Field
Type: N Length: 3 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: The apparent age of a person, as estimated by an officer when the person's actual date of birth is not available.

Coding
Rules: Valid entries are three digit numbers giving the subject's apparent age as per the following table:

blank - known but not applicable;
000 - unknown;
001 - 999 apparent age of a subject in years.

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Data Elements Standard
for Police Information Systems

Element No: 602

Source
Number: 55 Language: ENGLISH UCR Term: NO

Element
Name: BLOOD TYPE

Mnemonic: BLT

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to indicate a person's blood type (blood group).

Coding

Rules: Valid entries are one of the uppercase letter codes from the following table:

A - A positive,	G - O positive,
B - A negative,	H - O negative,
C - A unknown,	I - O unknown,
D - B positive,	J - AB positive,
E - B negative,	K - AB negative,
F - B unknown,	L - AB unknown.

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Source
Number: 75 Language: ENGLISH UCR Term: NO

Element
Name: BODY LOCATION

Mnemonic: BODY-LOC

Field
Type: N Length: 3 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to identify the body location of a particular mark, scar, tattoo, deformity, amputation or other distinguishing mark or feature of a person.

Coding
Rules:

The acceptable entries are three digit numeric codes from the following table of body location codes:

100 - HEAD (GENERAL)	200 - RIGHT ARM (GENERAL)
110 - Forehead	211 - Upper Arm
120 - Eyes	213 - Elbow
130 - Ears	215 - Forearm
140 - Nose	220 - Wrist
150 - Mouth	230 - Hand
160 - Cheek	241 - Thumb
170 - Chin	242 - Index finger
175 - Jaw	243 - Middle finger
180 - Neck	244 - Ring finger
	245 - Little finger

Continued on next page.

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**Data Elements Standard
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BODY LOCATION MAP (Cont'd)

300 - LEFT ARM (GENERAL)	400 - UPPER TORSO - FRONT
311 - Upper arm	410 - Shoulders
313 - Elbow	420 - Chest
315 - Forearm	430 - Abdomen
320 - Wrist	440 - Waist
330 - Hand	450 - Hips
341 - Thumb	460 - Pelvis
342 - Index finger	461 - Genitals
343 - Middle finger	
344 - Ring finger	
345 - Little finger	
500 - LEFT LEG (GENERAL)	600 - RIGHT LEG (GENERAL)
511 - Thigh	611 - Thigh
513 - Knee	613 - Knee
515 - Calf	615 - Calf
520 - Ankle	620 - Ankle
530 - Foot	630 - Foot
541 - Large Toe	641 - Large Toe
542 - Toe	642 - Toe
543 - Toe	643 - Toe
544 - Toe	644 - Toe
545 - Small Toe	645 - Small Toe
700 - UPPER TORSO - BACK	
720 - Upper back	
730 - Middle back	
740 - Lower back	
760 - Buttocks	
761 - Rectal	

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Data Elements Standard
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Element No: 604

Source
Number: 57 Language: ENGLISH UCR Term: NO

Element
Name: BUILD

Mnemonic: BUILD

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to describe a person's physical build (in the BODY category).

Coding

Rules: One uppercase letter from the following table:

- A - SLENDER/THIN,
- B - MEDIUM,
- C - HEAVY,
- D - OTHER.

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Data Elements Standard
for Police Information Systems

Element No: 605

Source
Number: 44 Language: ENGLISH UCR Term: NO

Element
Name: CAUTION

Mnemonic: CAUTION

Field
Type: A Length: 6 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: To indicate whether the record subject is considered dangerous.

Coding
Rules: Valid entries are up to six single uppercase letter codes as per the following table.

- A - Armed and dangerous,
- V - Violence,
- M - Mental instability,
- E - Escape risk,
- S - Suicidal tendencies,
- C - Contagious disease.

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Data Elements Standard
for Police Information Systems

Element No: 606

Source
Number: 59 Language: ENGLISH UCR Term: NO

Element
Name: CIRCUMCISION

Mnemonic: CIRC

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to indicate if the subject has been circumcised.

Coding
Rules: One uppercase letter as follows:

Y - circumcised,
N - not circumcised.

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**Data Elements Standard
for Police Information Systems**

Element No: 607

Source
Number: 1056 Language: ENGLISH UCR Term: NO

Element
Name: **CITIZENSHIP**

Mnemonic: CIT

Field
Type: AN Length: 15 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to record the name of the country of which the subject
is a legal resident.

Coding
Rules: Valid entries are full names or commonly used abbreviations
of countries in uppercase letters.

Valid characters are:

Alphabetic uppercase A - Z;
Hyphen (-), period (.) and space.

Examples: CANADA or CAN, UNITED STATES or USA, etc.

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Data Elements Standard
for Police Information Systems

Element No: 608

Source
Number: 54 Language: ENGLISH UCR Term: NO

Element
Name: COMPLEXION

Mnemonic: COMP

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to describe the subject's complexion.

Coding

Rules: Valid entries are one of the following uppercase letter codes:

- A - dark,
- B - light/fair,
- C - sallow,
- D - ruddy,
- E - freckled,
- F - moles,
- G - pimples/pockmarked,
- H - other.

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Data Elements Standard
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Element No: 609

Source
Number: 1059 Language: ENGLISH UCR Term: NO

Element
Name: DEFORMITY TYPE

Mnemonic: DEF-TYPE

Field
Type: AN Length: 10 Occurs: 3

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to record the type of body deformity or mark on a subject.

Coding
Rules: Valid entries consist of keywords of up to ten uppercase letters, or one or two digit codes as per the following table:

- 01 - AMPUTATION,
- 02 - SCAR,
- 03 - TATTOO,
- 04 - BIRTHMARK,
- 05 - MOLE,
- 06 - OTHER.

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Data Elements Standard
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Element No: 610

Source
Number: 79 Language: ENGLISH UCR Term: NO

Element
Name: DENTAL TYPE

Mnemonic: DENT-TYPE

Field
Type: A Length: 2 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to record the type of dental characteristics recorded.

Coding
Rules: Valid entries are one of the following two uppercase letter
codes:

AM - ante-mortem,
PM - post mortem.

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Data Elements Standard
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Element No: 611

Source
Number: 6046 Language: ENGLISH UCR Term: NO

Element
Name: DISABILITY DEPENDENCE

Mnemonic: DIS-DEP

Field
Type: N Length: 1 Occurs: 3

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: This data element is used to record the medical disabilities or substance dependences of a person.

Coding
Rules: Valid entries consist of one to three numeric digit codes
afrom the following table:

- 1 - Physical Disability,
- 2 - Mental Disability,
- 3 - Medical Dependency,
- 4 - Possibly Suicidal,
- 5 - Alcohol/Drug Addict,
- 7 - None Known.

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Source
Number: 15 Language: ENGLISH UCR Term: NO

Element
Name: EYE COLOUR

Mnemonic: EYE-COL

Field
Type: A Length: 3 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: To indicate a subject's eye colouration.

Coding

Rules: Valid entries are one or two abbreviations of a person's eye colour(s) consisting of three uppercase letters as per the following table:

BLACK	- BLK,
BLUE	- BLU,
BROWN	- BRN,
GRAY	- GRY,
GREEN	- GRN,
HAZEL	- HAZ,
MAROON	- MRN.

NOTE: For a combination of colours, two colour combinations, or a single resulting combination colour, may be used (e.g. BLU-GRN or HAZ).

If a person's eye colour is unknown, the fields is left blank.

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Data Elements Standard
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Element No: 613

Source
Number: 3357 Language: ENGLISH UCR Term: NO

Element
Name: EYE DEFECTS

Mnemonic: EYE-DEF

Field
Type: A Length: 2 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: This field is used to record codified information about a person's noticeable eye defects.

Coding
Rules: Valid entries are one or two codes, each consisting of two characters, as per the following table of eye defects:

NOTE: PITC to follow-up with PRC Winnipeg for codes.

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Data Elements Standard
for Police Information Systems

Element No: 614

Source
Number: 6150 Language: ENGLISH UCR Term: NO

Element
Name: EYE LENS TYPE

Mnemonic: LENS-TYP

Field
Type: N Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: This data element is used to record the type of corrective eye lenses used by a person.

Coding
Rules:

Valid entries are one digit codes (1 - 3) as per the following table:

- 1 - Eye Glasses,
- 2 - Contact Lenses,
- 3 - Other.

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Data Elements Standard
for Police Information Systems

Element No: 615

Source
Number: 6147 Language: ENGLISH UCR Term: NO

Element
Name: FACIAL HAIR COLOUR

Mnemonic: FAC-HAIR-COL

Field
Type: A Length: 3 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: This data element is used to indicate a subject's facial hair coloration.

Coding
Rules: Valid entries are one or two abbreviation(s) of facial hair colour consisting of three uppercase letters as per the following table:

BROWN	- BRN,
BLACK	- BLK,
BLONDE	- BLO,
GRAY	- GRY,
RED	- RED,
SILVER	- SIL,
WHITE	- WHI.

If the person's hair colour is unknown, the fields is left blank.

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Data Elements Standard
for Police Information Systems

Element No: 616

Source Number: 6148 Language: ENGLISH UCR Term: NO

Element Name: FACIAL HAIR TYPE

Mnemonic: FAC-HAIR

Field Type: N Length: 1 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: Describes the existence and type of facial hair.

Coding Rules: Valid entries are one digit codes (1 - 3) as per the following table.

- 1 - Moustache,
- 2 - Beard,
- 3 - Other.

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Data Elements Standard
for Police Information Systems

Element No: 617

Source
Number: 3 Language: ENGLISH UCR Term: NO

Element
Name: GIVEN1

Mnemonic: G1

Field
Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: A person's first given name.

Coding
Rules: A full name or an initial is acceptable.

The acceptable characters are alphabetic A - Z,
apostrophe ('), hyphen (-), period (.) and space.

The first character must be a letter A - Z.

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Data Elements Standard
for Police Information Systems

Element No: 618

Source
Number: 4 Language: ENGLISH UCR Term: NO

Element
Name: GIVEN2

Mnemonic: G2

Field
Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: A person's second given name.

Coding
Rules: A full name or initial is acceptable.

The acceptable characters are alphabetic A - Z,
apostrophe ('), hyphen (-), period (.) and space.

The first character must be a letter A - Z.

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Data Elements Standard
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Element No: 619

Source Number: 5 Language: ENGLISH UCR Term: NO

Element Name: GIVEN3

Mnemonic: G3

Field Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: A person's third given name.

Coding Rules: A full name or initial is acceptable.

The acceptable characters are alphabetic A - Z, apostrophe ('), and hyphen (-), period (.) and space.

The first character must be a letter A - Z.

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Data Elements Standard
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Element No: 620

Source
Number: 6 Language: ENGLISH UCR Term: NO

Element
Name: GIVEN4

Mnemonic: G4

Field
Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: A person's fourth given name.

Coding
Rules: A full name or initial is acceptable.

The acceptable characters are alphabetic A - Z,
apostrophe ('), hyphen (-), period (.) and space.

The first character must be a letter A - Z.

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Data Elements Standard
for Police Information Systems

Element No: 621

Source Number: 7 Language: ENGLISH UCR Term: NO

Element Name: GIVEN5

Mnemonic: G5

Field Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: A person's fifth given name.

Coding Rules: A full name or initial is acceptable.

The acceptable characters are alphabetic A - Z, apostrophe ('), hyphen (-), period (.) and space.

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Source
Number: 14 Language: ENGLISH UCR Term: NO

Element
Name: HAIR COLOUR

Mnemonic: HAIR-COL

Field
Type: A Length: 3 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: To indicate a subject's hair coloration or condition.

Coding

Rules: Valid entries are one or two abbreviations of hair colour or condition, consisting of three uppercase letters as per the following table:

BROWN	- BRN,
BLACK	- BLK,
BLONDE	- BLO,
GRAY	- GRY,
RED	- RED,
SILVER	- SIL,
WHITE	- WHI,
BALD	- BLD.

If the person's hair colour is unknown, the fields are left blank.

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Data Elements Standard
for Police Information Systems

Element No: 623

Source
Number: 52 Language: ENGLISH UCR Term: NO

Element
Name: HAIR DESCRIPTION

Mnemonic: HAIR-DESC

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to describe the person's hair style or type.

Coding

Rules: One alphabetic uppercase letter code from the following table:

- A - curly,
- B - wavy,
- C - short,
- D - long,
- E - dyed,
- F - ponytail,
- G - brush cut,
- H - toupee, wig,
- I - other.

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Data Elements Standard
for Police Information Systems

Element No: 624

Source Number: 73 Language: ENGLISH UCR Term: NO

Element Name: ITEM OF CLOTHING

Mnemonic: ITEM-CLOTH

Field Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: Used to describe an item of clothing or personal possession carried on or with a person.

Coding Rules: Valid entries are the first ten uppercase letters from the following table of clothing items and personal possessions:

SHIRT	PANTS	SHORTS
BOOTS	SWEATER	JACKET
GLOVES	DRESS	UNDERWEAR
COAT	HAT	SKIRT
PURSE	SHOES	VEST
BELT	SCARF	TIE
JEWELRY	GLASSES	MONEY
WALLET	SOCKS	BLOUSE
BATHING SUIT	LUGGAGE	

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Data Elements Standard
for Police Information Systems

Element No: 625

Source
Number: 2089 Language: FRENCH UCR Term: NO

Element
Name: LANGUAGE

Mnemonic: LANG

Field
Type: A Length: 3 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: The maternal or commonly used language of a person.

Coding
Rules:

Valid entries are abbreviations consisting of three upper-
case letters as per the following examples:

CHI - Chinese,
ENG - English,
FRE - French,
GER - German,
SPA - Spanish,
etc.

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**Data Elements Standard
for Police Information Systems**

Element No: 626

Source
Number: 17 Language: ENGLISH UCR Term: NO

Element
Name: **MARKS DESCRIPTION**

Mnemonic: **MARKS**

Field
Type: AN Length: 60 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to describe any visible identifying marks, deformities,
or amputations of a person.

Coding
Rules: Valid entries are descriptions of marks, deformities or
amputations in uppercase letters.

Valid characters are:

Alphabetic uppercase A - Z;
Numeric 0 - 9;
Punctuation characters.

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**Data Elements Standard
for Police Information Systems**

Element No: 627

Source
Number: 13 Language: ENGLISH UCR Term: NO

Element
Name: MASS

Mnemonic: MASS

Field
Type: N Length: 3 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: To record a person's mass (or metric weight).

Coding
Rules: Valid entries are integers representing a person's mass in kilograms. Decimal fractions are rounded to the nearest integer (e.g. 90.5 is entered as 91).

NOTE: For the purpose of data validation, the maximum allowable mass of 202 kilograms is recommended.

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Data Elements Standard
for Police Information Systems

Element No: 628

Source Number: 72 Language: ENGLISH UCR Term: NO

Element Name: MATERIAL

Mnemonic: MATL

Field Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: Used to indicate the material that an item of clothing is made of.

Coding Rules: Valid entries are keywords of up to ten uppercase letters indicating the material as per the following table:

WOOL	SILVER
DEMIN	SATIN
LEATHER	CANVAS
RUBBER	SYNTHETIC
OILSKIN	FUR
GOLD	METAL
PLASTIC	CLOTH
NYLON	SILK
COTTON	STRAW

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Data Elements Standard
for Police Information Systems

Element No: 629

Source Number: 12 Language: ENGLISH UCR Term: NO

Element Name: METRIC HEIGHT

Mnemonic: MHT

Field Type: N Length: 3 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: This is to record a person's height in centimetres.

Coding

Rules: Valid entries are integers of up to three digits representing a person's height in centimetres.

Acceptable characters are numeric 0 - 9.

NOTE: For the purpose of data validation, the maximum allowable height of 244 cm is recommended.

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Source
Number: 50 Language: ENGLISH UCR Term: NO

Element
Name: MISSING PERSON PROFILE

Mnemonic: PROFILE

Field
Type: A Length: 6 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to provide background information on the person or body.

Coding
Rules:

Valid entries consist of six uppercase letter codes, one from each of the following six tables:

First Character
(AGE GROUP)

A = 0 - 1 years,
B = 2 - 3 yrs,
C = 4 - 5 yrs,
D = 6 - 8 yrs,
E = 9 - 11 yrs,
F = 12 - 13 yrs,
G = 14 - 15 yrs,
H = 16 - 17 yrs,
I = 18 - 21 yrs.
J = 22 - 29 yrs,
K = 30 - 49 yrs,
L = 50 - 65 yrs,
M = Over 65 yrs.

Second Character
(PROBABLE CAUSE)

A - Abduction by stranger,
B - Accident (boat, work, etc.)
C - Wandered OFF, Lost (woods),
D - Parental Abduction/Custody,
E - Parental Abduction/No Cust.
F - Runaway (fear, depression),
G - Unknown,
H - Other-Clarify in Remarks.

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**Third Character
(HISTORY)**

- A - No previous history,
- B = Repeat,
- C = Habitual or chronic.

**Fourth Character
(MISSING FROM)**

- A - Family residence,
- B - School,
- C - Other institution,
- D - A vacation (travel, etc.)
- E - Shopping plaza/mall,
- F - Work or work related,
- G - Disaster (plane, etc.),
- H - Child care services,
- I - Foster home,
- J - Detention Centre,
- K - Youth centre,
- L - Other-clarify in remarks,

**Fifth Character
(DENTAL CHART)**

- A - Available and entered,
- B - Available & not entered,
- C - Requested but not entered,
- D - Unavailable.

**Sixth Character
(DISABILITY OR DEPENDENCY)**

- A - Physical disability,
- B - Mental disability or senile,
- C - Medical dependency,
- D - Possibly suicidal,
- E - Alcohol/drug addict,
- F - Combination of above,
- G - None known,
- H - Other.

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Data Elements Standard
for Police Information Systems

Element No: 631

Source
Number: 1035 Language: ENGLISH UCR Term: NO

Element
Name: PERSON INVOLVEMENT STATUS

Mnemonic: PERS-STATUS

Field
Type: AN Length: 3 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Describes the involvement status of a person in the occurrence.

Coding
Rules: Valid entries consist of one or two codes consisting of two or three uppercase letters, as per the following table:

ACT - ACTIVE,
CHA - CHARGED,
COM - COMPLAINANT,
DER - DERANGED PERSON,
DRI - DRIVER,
PAS - PASSENGER,
PED - PEDESTRIAN,
REP - REPORTEE (UNDER PAROLE),
RO - REGISTERED OWNER,
STR - STREET CHECK,
SUS - SUSPECT,
VIC - VICTIM,
VIO - VIOLENT PERSON,
WIT - WITNESS,
COU - COURIER,
OTH - OTHER.

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Data Elements Standard
for Police Information Systems

Element No: 632

Source Number: 53 Language: ENGLISH UCR Term: NO

Element Name: PHOTO AVAILABLE

Mnemonic: PHOTO

Field Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: Used to indicate if a photo of the missing person is available.

Coding Rules: Valid entries are one one of the following uppercase letters:

- Y - available,
- N - not available.

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Data Elements Standard
for Police Information Systems

Element No: 633

Source Number: 10 Language: ENGLISH UCR Term: NO

Element Name: PLACE OF BIRTH

Mnemonic: POB

Field Type: A 4 Occurs:

Category: PERSON

Sub-Category: DESCRIPTION

Descr: Used to record the place of birth.

Coding Rules: The following uppercase letter abbreviations for geographical locations must be used:

- ALTA - ALBERTA
- BC - BRITISH COLUMBIA
- MAN - MANITOBA
- NB - NEW BRUNSWICK
- NFLD - NEWFOUNDLAND
- NS - NOVA SCOTIA
- ONT - ONTARIO
- PEI - PRINCE EDWARD ISLAND
- QUE - QUEBEC (or PQ)
- SASK - SASKATCHEWAN
- NWT - NORTHWEST TERRITORIES
- YT - YUKON TERRITORY (or YKN)
- CAN - CANADA
- UK - UNITED KINGDOM
- USA - UNITED STATES OF AMERICA (or US)
- EUR - EUROPE
- OTH - OTHER AREAS

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Data Elements Standard
for Police Information Systems

Element No: 634

Source Number: 1065 Language: ENGLISH UCR Term: NO

Element Name: POSITION

Mnemonic: POS

Field Type: A Length: 15 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: Used to identify the specific nature of a person's employment.

Coding Rules: Valid entries consist of English/French terms describing the specific nature or position of a person's employment, up to 15 characters long.

Valid characters are:

Alphabetic upper case A - Z;
Hyphen (-), apostrophe (') and space.

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Data Elements Standard
for Police Information Systems

Element No: 635

Source
Number: 5031 Language: ENGLISH UCR Term: YES

Element
Name: RACE

Mnemonic: RACE

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Race is defined as both, a group of persons of common descent, and as a group of persons with common features. Racial origin does not refer to citizenship, nationality, or cultural identity.

Coding
Rules: Valid entries are one uppercase letter codes as per the following table:

blank - not applicable;
A - unknown;
B - European (white);
C - South Asian;
D - Negroid (black);
E - East/South East Asian (yellow);
F - Aboriginal Peoples of Canada (Inuit/Eskimo, Metis);
G - Central and South American Origin (including
Aboriginal Peoples of Central/South America);
Z - Other.

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Source
Number: 5032 Language: ENGLISH UCR Term: YES

Element
Name: RELATIONSHIP OF ACCUSED TO THE VICTIM

Mnemonic: REL-ACC-VICT

Field
Type: N Length: 2 Occurs: 2

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: The first field of this data element is used to establish the nature of the relationship between the accused and the victim. The second field defines whether the victim and the accused were living together at the time of the incident.

Coding
Rules: Valid entries are two numeric codes of two digits, one each from the following two tables:

First Field (IDENTITY OF THE ACCUSED)	Second Field (LIVING TOGETHER ?)
00 - unknown;	00 - unknown;
01 - spouse;	01 - yes;
02 - ex-spouse;	02 - no.
03 - parent;	
04 - child;	
05 - other immediate family;	
06 - extended family;	
07 - close friend;	
08 - business relationship;	
09 - casual acquaintance;	
10 - stranger.	

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Data Elements Standard
for Police Information Systems

Element No: 637

Source
Number: 60 Language: ENGLISH UCR Term: NO

Element
Name: RIGHT- OR LEFT-HANDED

Mnemonic: ROL-HAND

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to indicate whether the subject is right- or left-
handed.

Coding
Rules: One uppercase letter code as follows:

- R - Right handed;
- L - Left handed.

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Data Elements Standard
for Police Information Systems

Element No: 638

Source
Number: 5028 Language: ENGLISH UCR Term: YES

Element
Name: SEX

Mnemonic: SEX

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Indicates the sex of a person.

Coding
Rules: Valid entries are one uppercase letter codes as per the
following table:

U - unknown;
F - female;
M - male;
O - other.

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Data Elements Standard
for Police Information Systems

Element No: 639

Source
Number: 82 Language: ENGLISH UCR Term: NO

Element
Name: SPECIAL DENTAL TREATMENT

Mnemonic: SPLT

Field
Type: A Length: 4 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to indicate special dental treatments.

Coding
Rules: Valid entries are up to four uppercase letter codes from
the following table:

- G - Gold fillings present;
- R - tooth Replacement (dentures or fixtures);
- E - Endodontics (root canal work);
- A - Abnormalities (dental).

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Data Elements Standard
for Police Information Systems

Element No: 640

Source
Number: 2 Language: ENGLISH UCR Term: NO

Element
Name: SURNAME

Mnemonic: SNME

Field
Type: A Length: 24 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: This is a person's surname, family name or nickname.

Coding
Rules: A person's surname must be spelled in full.

The acceptable characters are alphabetic A - Z,
apostrophe ('), hyphen (-) and space.

The first character must be a letter A - Z.

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Data Elements Standard
for Police Information Systems

Element No: 641

Source
Number: 81 Language: ENGLISH UCR Term: NO

Element
Name: TEETH ABSENT

Mnemonic: TAB

Field
Type: AN Length: 95 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to indicate the teeth missing.

Coding
Rules:

Information on absent teeth must be entered exactly as provided by qualified dental or medical personnel:

Example: TAB:16,27,28,38,48/

The acceptable characters are:

Alphabetic uppercase letters TAB;
Numeric 0 - 9;
Comma (,), colon (:), and slash (/).

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Data Elements Standard
for Police Information Systems

Element No: 642

Source
Number: 61 Language: ENGLISH UCR Term: NO

Element
Name: TEETH DESCRIPTION CODE

Mnemonic: TEETH

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to describe the appearance of the subject's teeth.

Coding

Rules: One uppercase letter from the following teeth description table:

A - protruding uppers,	G - false,
B - protruding lowers,	H - good,
C - visible missing,	I - crooked,
D - visible decay,	J - braces,
E - gold visible,	K - other.
F - stained,	

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Data Elements Standard
for Police Information Systems

Element No: 643

Source Number: 80 Language: ENGLISH UCR Term: NO

Element Name: TEETH TREATED

Mnemonic: TTR

Field Type: AN Length: 95 Occurs: 1

Category: PERSON

Sub-Category: DESCRIPTION

Descr: Used to indicate the teeth treated.

Coding Rules: Information on teeth treated must be entered exactly as provided by qualified dental or medical practitioners.

Example: TTR:17,27,37,48/

The acceptable characters are:

Alphabetical upper case letters TTR;
Numeric 0 - 9;
Comma (,) colon (:), and slash (/).

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Data Elements Standard
for Police Information Systems

Element No: 644

Source
Number: 56 Language: ENGLISH UCR Term: NO

Element
Name: X-RAYS AVAILABLE

Mnemonic: BXR

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: DESCRIPTION

Descr: Used to indicate if body X-Rays are available for a person.

Coding

Rules: Valid entries are one of the following uppercase letter codes:

- A - FULL,
- B - PARTIAL,
- C - NONE.

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Data Elements Standard
for Police Information Systems

Element No: 645

Source
Number: 5021 Language: ENGLISH UCR Term: YES

Element
Name: ACCUSED IDENTIFIER

Mnemonic: ACCUS-IDENT

Field
Type: AN Length: 4 Occurs: 1

Category: PERSON

Sub-
Category: IDENTIFICATION

Descr: An algorithm provided by the Law Enforcement Program to police respondents which encodes the name of the accused in such a way as to ensure confidentiality.

Coding
Rules: Valid entries are 4 character codes consisting of an upper case letter and three digits, generated by the "SOUNDEX" computer algorithm provided to police respondents by Statistics Canada.

Example: B652 for Bronson or Brunsen.

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**Data Elements Standard
for Police Information Systems**

Element No: 646

Source
Number: 1055 Language: ENGLISH UCR Term: NO

Element
Name: **BOOKING NUMBER**

Mnemonic: BOOK-NO

Field
Type: N Length: 5 Occurs: 1

Category: PERSON

Sub-
Category: IDENTIFICATION

Descr: Used to record the booking number of an arrested subject.

Coding
Rules: Valid entries are sequential numbers up to 5 digits long.
Leading zeroes are optional.

Valid characters are numeric digits 0 - 9.

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**Data Elements Standard
for Police Information Systems**

Element No: 647

Source
Number: 3030 Language: ENGLISH UCR Term: NO

Element
Name: **CRIMINAL IDENTIFICATION NUMBER**

Mnemonic: CRNO

Field
Type: AN Length: 9 Occurs: 1

Category: PERSON

Sub-
Category: IDENTIFICATION

Descr: The Criminal Identification Number assigned to a dossier holding a person's fingerprints, photographs and criminal history documents.

Coding
Rules: Valid entries are full and accurate dossier numbers of up to nine (9) characters without intervening spaces or separator symbols.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9;
Trailing spaces.

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Data Elements Standard
for Police Information Systems

Element No: 648

Source
Number: 19 Language: ENGLISH UCR Term: NO

Element
Name: DRIVER'S LICENCE

Mnemonic: DL

Field
Type: AN Length: 20 Occurs: 1

Category: PERSON

Sub-
Category: IDENTIFICATION

Descr: The identification number on a persons drivers licence.

Coding
Rules: Valid entries are driver's licence serial numbers entered
in full.

Valid characters are:

Alphabetic upper case A - Z,
Numeric 0 - 9,
Special hyphen (-) and slash (/).

If the driver's licence is unknown, the field must be left
blank.

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Data Elements Standard
for Police Information Systems

Element No: 649

Source
Number: 24 Language: ENGLISH UCR Term: NO

Element
Name: FINGERPRINT PATTERN

Mnemonic: FPC

Field
Type: A Length: 10 Occurs: 1

Category: PERSON

Sub-
Category: IDENTIFICATION

Descr: To record a person's fingerprint pattern code.

Coding
Rules: The person's fingerprint pattern code consisting of the
recognized Fingerprint Pattern Codes.

Example: ARTUWCDX=\$&

where: = means any possible pattern,
\$ means scars,
& means amputated.

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**Data Elements Standard
for Police Information Systems**

Element No: 650

Source
Number: 58 Language: ENGLISH UCR Term: NO

Element
Name: **FOOTPRINTS/FINGERPRINTS AVAILABLE**

Mnemonic: FPA

Field
Type: A Length: 1 Occurs: 1

Category: PERSON

Sub-
Category: IDENTIFICATION

Descr: To indicate if footprints and/or fingerprints are available.

Coding
Rules: One of the following uppercase letters:

Y - available
N - not available

NOTE: Use of a related remarks field is recommended to indicate what is available.

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**Data Elements Standard
for Police Information Systems**

Element No: 651

Source
Number: 25 Language: ENGLISH UCR Term: NO

Element
Name: **FPS NUMBER**

Mnemonic: FPS

Field
Type: AN Length: 7 Occurs: 1

Category: PERSON

Sub-
Category: IDENTIFICATION

Descr: Used to record an individual's RCMP Fingerprint Section
file number.

Coding
Rules: A seven character Fingerprint Section Code consisting of:

- six numeric digits 0 - 9,
- one letter A - Z.

Example: 603384A

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Source
Number: 1057 Language: ENGLISH UCR Term: NO

Element
Name: PASSPORT NUMBER

Mnemonic: PASP-NO

Field
Type: AN Length: 15 Occurs: 1

Category: PERSON

Sub-
Category: IDENTIFICATION

Descr: Used to record the country of issue and the passport number.

Coding
Rules:

Valid entries consist of:

- a 5 digit numeric code of the country of issue as per the following table, followed by
- the passport number consisting of up to 10 uppercase letters and digits.

10000 - Canada

30000 - United States of America

CARIBBEAN AND CENTRAL AMERICA

40200 - Antigua

40300 - Bahamas

40400 - Barbados

40400 - Belize

40600 - Bermuda

40700 - Cayman Islands

40800 - Costa Rica

40900 - Cuba

41000 - Dominica

41100 - Dominican Republic

41200 - El Salvador

41300 - Grenada

41400 - Guadelupe

41500 - Guatemala

41600 - Haiti

41700 - Honduras

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**Data Elements Standard
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CENTRAL AMERICA (Cont'd)

41800 - Jamaica	41900 - Martinique
42000 - Mexico	42200 - Nicaragua
42300 - Panama	42500 - Puerto Rico
42600 - St Kitts Nevis	42700 - St Lucia
42800 - St Vincent	42900 - Trinidad and Tobago
43000 - Turks Caicos Is.	43100 - US Virgin Islands
43200 - Br. Virgin Is.	43300 - Aruba
43400 - Curacao Island	43500 - Monserrat Island

SOUTH AMERICA

50100 - Argentina	50200 - Bolivia
50300 - Brazil	50400 - Chile
50500 - Colombia	50600 - Ecuador
50800 - French Guiana	50900 - Guyana
51000 - Paraguay	51100 - Peru
51200 - Surinam	51300 - Uruguay
51400 - Venezuela	

EUROPE

60100 - Albania	60200 - Andora
60300 - Austria	60400 - Belgium
60500 - Bulgaria	60600 - Cyprus
60700 - Czechoslovakia	60800 - Denmark
60900 - East Germany	61000 - Faroe Islands
61100 - Finland	61200 - France
61400 - Greece	61500 - Greenland
61600 - Hungary	61700 - Iceland
61800 - Ireland	61900 - Italy
62000 - Liechtenstein	62100 - Luxembourg
62200 - Malta	62300 - Monaco
62400 - Netherlands	62500 - Norway
62600 - Poland	62700 - Portugal
62800 - Romania	62900 - San Marino
63100 - Sweden	63200 - Switzerland
63300 - Turkey	63400 - USSR
63500 - Vatican City	63600 - West Germany
63700 - Yugoslavia	63800 - Spain
68000 - United Kingdom	

ASIA

70100 - Afghanistan	70200 - Bahrain
70300 - Bangladesh	70400 - Bhutan
70500 - Brunei	70600 - Burma
70700 - Kampuchea	70800 - China
70900 - Hong Kong	71000 - India
71100 - Indonesia	71200 - Iran
71300 - Iraq	71400 - Israel
71500 - Japan	71600 - Jordan
71700 - Kuwait	71800 - Laos

71900 - Lebanon	72000 - Macau
72100 - Malaysia	72200 - Maldives
72300 - Mongolia	72400 - Nepal
72500 - North Korea	72600 - Oman
72700 - Pakistan	72800 - Philippines
72900 - Qatar	73000 - Saudi Arabia
73100 - Singapore	73200 - South Korea
73300 - South Yemen	73400 - Sri Lanka
73500 - Syria	73600 - Taiwan
73700 - Thailand	73800 - United Arab Emirate
73900 - Vietnam	74000 - Yemen
74100 - Sikkim	

AFRICA

80100 - Algeria	80200 - Angola
80300 - Benin	80400 - Botswana
80500 - Burundi	80600 - Cameroon
80800 - Cape Verde	80900 - Central African Republic
81100 - Chad	81200 - Comoro Islands
81300 - Congo	81400 - Djibouti
81500 - Egypt	81600 - Equatorial Guinea
81700 - Ethiopia	81800 - Gabon
81900 - Gambia	82000 - Ghana
82100 - Guinea	82200 - Guinea-Bissau
82300 - Ivory Coast	82400 - Kenya
82500 - Lesotho	82600 - Liberia
82700 - Libya	82800 - Malagasy
82900 - Malawi	83000 - Mali
83100 - Mauritania	83200 - Mauritius
83300 - Morocco	83400 - Mozambique
83500 - Namibia	83600 - Niger
83700 - Nigeria	83800 - Reunion
83900 - Zimbabwe	84000 - Rwanda
84100 - Sao Tome Principe	84200 - Senegal
84300 - Seychelles	84400 - Sierra Leone
84500 - Somalia	84600 - South Africa
84700 - Sudan	84800 - Swaziland
84900 - Tanzania	85000 - Togo
85100 - Tunisia	85200 - Uganda
85300 - Upper Volta	85400 - Zaire
85500 - Zambia	

AUSTRALIA AND OCEANIA

90300 - Australia	91500 - New Zealand
91700 - Papua New Guinea	92100 - Tonga

Source
Number: 6130 Language: ENGLISH UCR Term: NO

Element
Name: PHOTO NUMBER

Mnemonic: PHOTO-NO

Field
Type: AN Length: 15 Occurs: 1

Category: PERSON

Sub-
Category: IDENTIFICATION

Descr: The identification number on a police photograph of a
subject.

Coding
Rules: Valid entries are full identification numbers from the
identification photograph consisting of uppercase letters
and digits, without intervening spaces or separator symbols.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9.

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Source
Number: 91 Language: ENGLISH UCR Term: NO

Element
Name: **ARTICLE MAKE**

Mnemonic: ART-MAKE

Field
Type: AN Length: 9 Occurs: 1

Category: PROPERTY

Sub-
Category: ARTICLE

Descr: This indicates a manufacturer's name or trade name for an item of property.

Coding
Rules: The full or abbreviated name or trade name of the manufacturer of the article. If the name or trade name is unknown, ZZZ is entered.

Acceptable characters are:

Alphabetic upper case A - Z;
Hyphen (-) and spaces.

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Data Elements Standard
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Element No: 702

Source
Number: 102 Language: ENGLISH UCR Term: NO

Element
Name: ARTICLE MODEL

Mnemonic: ART-MODEL

Field
Type: AN Length: 12 Occurs: 1

Category: PROPERTY

Sub-
Category: ARTICLE

Descr: Used to record the manufacturer's model designation for an article.

Coding
Rules: Valid entries are manufacturer's model designations consisting of up to twelve uppercase letters and digits.

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Issued: 890731

Source
Number: 84 Language: ENGLISH UCR Term: NO

Element
Name: ARTICLE TYPE

Mnemonic: ART-TYPE

Field
Type: A Length: 2 Occurs: 1

Category: PROPERTY

Sub-
Category: ARTICLE

Descr: Used to indicate the various sub-categories of property within the article category.

Coding
Rules: Valid entries are two upper case letter codes from the following table:

AA - All domestic appliances
(e.g. stoves, washers, etc.);

PA - Personal accessories
(e.g. hearing aids, luggage, etc.);

SC - Scientific, optical and measuring devices
(e.g. binoculars, etc.);

HH - Household property
(e.g. rugs, furniture, etc.);

JE - Jewellery
(e.g. watches, rings, etc.);

Continued on next page.

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**Data Elements Standard
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ARTICLE TYPE (Cont'd)

- MI - Musical instruments
(e.g. pianos, brass instruments, etc.);
- OM - Office machines and equipment
(e.g. typewriters, calculators, etc.);
- PE - Photographic equipment
(e.g. cameras, enlargers, etc.);
- RA - Radio, TV, sound-reproducing equipment
(e.g. record players, television sets, video recorders
and related equipment, including video cameras, etc.);
- SP - Sporting goods and hobby equipment
(e.g. skis, model aircraft, scuba tow-motors, etc.);
- MT - Machinery and tools
(e.g. electrical motors, lawn movers (non-riding), etc.);
- OT - Others
(e.g. animals, vending machines, precious metals such
as gold bars, uniquely identifiable gun barrels, etc.);
- BI - All bicycles
(except motorized, e.g. tandems, tricycles, etc.).

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Data Elements Standard
for Police Information Systems

Element No: 704

Source
Number: 90 Language: ENGLISH UCR Term: NO

Element
Name: ITEM

Mnemonic: ITEM

Field
Type: A Length: 12 Occurs: 1

Category: PROPERTY

Sub-
Category: ARTICLE

Descr: This data element indicates the usual common name of an article.

Coding
Rules: A single keyword representing the usual common name for an article. Valid characters are:

Alphabetic upper case A - Z;
Hyphen (-) and spaces.

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Data Elements Standard
for Police Information Systems

Element No: 705

Source
Number: 94 Language: ENGLISH UCR Term: NO

Element
Name: SPEED

Mnemonic: SPEED

Field
Type: N Length: 2 Occurs: 1

Category: PROPERTY

Sub-
Category: ARTICLE

Descr: This indicates a bicycle's speed configuration.

Coding

Rules: Valid entries are one or two digit numbers representing the bicycle speed configuration.

Exanples: 3, 5, 10, 15, etc.

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Data Elements Standard
for Police Information Systems

Element No: 706

Source
Number: 181 Language: ENGLISH UCR Term: NO

Element
Name: BOAT CLASS

Mnemonic: BOAT-CLASS

Field
Type: A Length: 6 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: This field is used to indicate the configuration or function of a boat (e.g. pleasure, commercial, etc.).

Coding
Rules: Valid entries are uppercase letter keywords of up to six characters from the following table: c

- LEASU - PLEASURE - Any type of boat used for pleasure; P
- COMMER - COMMERCIAL - Boats used in industry and commerce e.g. fishing, etc.
- SPORTS - SPORTS - Any type of boat used for sporting events, e.g. speed-boat, etc.
- ACV - AIR CUSHIONED VEHICLE - Hovercraft, etc.
- OTHER - OTHER - All other boats not covered by the above categories.

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Source
Number: 174 Language: ENGLISH UCR Term: NO

Element
Name: BOAT LENGTH

Mnemonic: BOAT-LENGTH

Field
Type: N Length: 3 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: This field is used to enter the overall length of the boat
in metres.

Coding
Rules: Valid entries are integers up to three digits. Decimal
fractions are rounded to the nearest integer (e.g 12.5
metres is coded as 13).

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Data Elements Standard
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Element No: 708

Source
Number: 170 Language: ENGLISH UCR Term: NO

Element
Name: BOAT LICENCE

Mnemonic: BOAT-LIC

Field
Type: AN Length: 10 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: This field applies to any boat having a motor with 10 horsepower or over, which are required by law to be licenced. The licence number is affixed, painted or engraved on the bow of the boat.

Coding
Rules: Valid entries are full and accurate boat licence numbers consisting of uppercase letters and digits with no intervening spaces or separator symbols (hyphens, slashes, etc.).

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**Data Elements Standard
for Police Information Systems**

Element No: 709

Source
Number: 176 Language: ENGLISH UCR Term: NO

Element
Name: BOAT MAKE

Mnemonic: BOAT-MAKE

Field
Type: AN Length: 8 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: This field is used to record the name or trade name of the manufacturer of the boat or the boat motor.

Coding
Rules: Valid entries are up to eight first characters of a manufacturer's name or trade name consisting of upper case letters and digits without intervening spaces or separator symbols.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9.

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Data Elements Standard
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Element No: 710

Source
Number: 177 Language: ENGLISH UCR Term: NO

Element
Name: BOAT MODEL

Mnemonic: BOAT-MODEL .

Field
Type: AN Length: 9 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: This field is used to enter the manufacturer's model designation of a boat.

Coding
Rules:

Valid entries are sequencies of up to first nine upper case letters and/or digits of the manufacturer's model designation.

Valid Characters are:

Alphanumeric upper case A - Z;
Numeric 0 - 9.

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**Data Elements Standard
for Police Information Systems**

Element No: 711

Source
Number: 171 Language: ENGLISH UCR Term: NO

Element
Name: BOAT NAME

Mnemonic: BOAT-NAME

Field
Type: AN Length: 13 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: This field provides for entry of the name shown on the hull
or stern of a boat.

Coding
Rules: Valid entries are up to first thirteen (13) characters of
the boat name, with no intervening spaces or separator
symbols.

Example: Mary Ann is entered as MARYANN

NOTE: If the name of the boat exceeds 13 characters, the
appropriate remarks field should be used to enter
the full name.

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Data Elements Standard
for Police Information Systems

Element No: 712

Source Number: 172 Language: ENGLISH UCR Term: NO

Element Name: BOAT REGISTRATION

Mnemonic: BOAT-REG

Field Type: AN Length: 7 Occurs: 1

Category: PROPERTY

Sub-Category: BOAT

Descr: This field is used to enter the registration number of commercial vessels over 15 tons, and of pleasure craft of 20 tons and over, which are not required to be licensed, but must be registered with the Registrar of Shipping.

Coding Rules: Valid entries are boat Registration Numbers usually obtained from the captain of the vessel consisting of up to seven upper case letters and digits without intervening spaces or separator symbols.

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Data Elements Standard
for Police Information Systems

Element No: 714

Source
Number: 169 Language: ENGLISH UCR Term: NO

Element
Name: BOAT TYPE

Mnemonic: BOAT-TYPE

Field
Type: A Length: 5 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: This data element is used to record the type of boat or
craft involved.

Coding
Rules: Valid entries are keywords of up to five uppercase letters
without intervening spaces as per the following table:

RUN	-	RUNABOUT,
POWER	-	POWERBOAT,
HOUSE	-	HOUSEBOAT,
SAIL	-	SAILBOAT,
OTHER	-	ALL OTHER.

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Data Elements Standard
for Police Information Systems

Element No: 715

Source
Number: 179 Language: ENGLISH UCR Term: NO

Element
Name: HULL

Mnemonic: HULL

Field
Type: A Length: 7 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: This data element is used to indicate the material used in construction of the hull of a boat.

Coding
Rules: Valid entries are one of the following keywords or abbreviations in uppercase letters.

METAL,
FIBER (Glass),
WOOD,
CONCRET (Concrete),
OTHER or OT.

NOTE: When OTHER (or OT) is used, an appropriate remarks field should be used to provide full information.

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Data Elements Standard
for Police Information Systems

Element No: 716

Source
Number: 173 Language: ENGLISH UCR Term: NO

Element
Name: HULL IDENTIFICATION NUMBER

Mnemonic: HIN

Field
Type: AN Length: 12 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: The number which Canadian and USA boat manufacturers must,
by law, affix to each completed hull.

Coding
Rules: Valid entries are full Hull Identification Numbers (HIN),
consisting of up to 12 uppercase letters and/or digits with
no intervening spaces or separator symbols.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9.

NOTE: If the identification number exceeds 12 characters,
an appropriate remarks field should be used to
record the complete number.

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Source
Number: 175 Language: ENGLISH UCR Term: NO

Element
Name: **PROPULSION**

Mnemonic: PROP

Field
Type: A Length: 8 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT

Descr: This field is used to indicate the type of boat propulsion.

Coding
Rules:

Valid entries are upper case letter keywords or abbreviations as per the following table:

OUTB - OUTBOARD - outboard motor(s);

INB - INBOARD - inboard motor(s);

INOUT - INBOARD/
OUTBOARD - motor(s) with main engine components
inboard with an external drive train.

SAIL - SAIL - boat equipped with sails (could also
have motors).

OT - OTHER - boat propelled by oars, paddles, etc.

NOTE: If OTHER is used, an appropriate remarks field should
be used to describe the method of propulsion.

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**Data Elements Standard
for Police Information Systems**

Element No: 718

Source
Number: 185 Language: ENGLISH UCR Term: NO

Element
Name: MOTOR MAKE

Mnemonic: MOTOR-MAKE

Field
Type: A Length: 4 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT MOTOR

Descr: The name of the manufacturer of the boat motor (e.g.
EVINRUDE, MERCURY, etc.).

Coding
Rules: Valid entries consist of the first four characters of the
manufacturer's name in uppercase letters without intervening
spaces or separator symbols.

Valid characters are alphabetic uppercase A - Z.

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Data Elements Standard
for Police Information Systems

Element No: 719

Source

Number: 188 Language: ENGLISH UCR Term: NO

Element

Name: MOTOR MODEL NUMBER

Mnemonic: MODEL-NO

Field

Type: AN Length: 9 Occurs: 1

Category: PROPERTY

Sub-

Category: BOAT MOTOR

Descr: This field is used to enter the model number (not serial number) of the boat motor.

Coding

Rules: Valid entries are manufacturer's model numbers consisting of up to 9 uppercase letters and/or digits.

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Issued: 890731

Source
Number: 183 Language: ENGLISH UCR Term: NO

Element
Name: MOTOR TYPE

Mnemonic: MOTOR-TYPE

Field
Type: A Length: 5 Occurs: 1

Category: PROPERTY

Sub-
Category: BOAT MOTOR

Descr: This field is used to identify the type of boat motor i.e. inboard, outboard, etc.

Coding
Rules: Valid entries are the following abbreviations in uppercase letter:

INB - INBOARD - A motor housed within the boat framework;

OUTB - OUTBOARD - A motor attached to the boat externally - usually portable;

INOUT - INBOARD/ - A motor having the main components housed
OUTBOARD within the boat, with an exterior drive;

OTHER - OTHER - A motor not covered by the above types.

NOTE: When OTHER is used, additional information should be provided in a remarks field.

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Data Elements Standard
for Police Information Systems

Element No: 721

Source Number: 186 Language: ENGLISH UCR Term: NO

Element Name: HORSEPOWER/OR THRUST LB.

Mnemonic: HP

Field Type: N Length: 5 Occurs: 1

Category: PROPERTY

Sub-Category: BOAT/MOTOR

Descr: This field is used to record the horsepower rating or thrust in pounds of a boat motor.

Coding Rules: Valid entries are positive integers or decimal numbers with maximum of one digit to the right of the decimal point, representing the horsepower of the motor or the thrust in pounds.

NOTE: The unit of measure must be resolved by the use of a corresponding unit of measure field, or by remarks in an appropriate remarks field.

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Element No: 722

Source
Number: 1112 Language: ENGLISH UCR Term: NO

Element
Name: EXHIBIT ITEM NUMBER

Mnemonic: EXH-ITM

Field
Type: N Length: 4 Occurs: 1

Category: PROPERTY

Sub-
Category: EXHIBIT

Descr: Contains the sequential item number from the exhibit form.

Coding
Rules: Valid entries are ascending sequential numbers from 1 -
9999. Leading zeroes are optional.
Valid characters are numeric 0 - 9.

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Data Elements Standard
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Element No: 723

Source
Number: 1110 Language: ENGLISH UCR Term: NO

Element
Name: EXHIBIT NUMBER

Mnemonic: EXH-NO

Field
Type: N Length: 9 Occurs: 1

Category: PROPERTY

Sub-
Category: EXHIBIT

Descr: Contains the control reference number of an exhibit.

Coding

Rules: Valid entries are nine character exhibit numbers in the
format YNNNNNNN where:

YY - two digit year;
NNNNNNN - 7 digit exhibit number.

Example: 890000001

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Element No: 724

Source
Number: 1127 Language: ENGLISH UCR Term: NO

Element
Name: PROPERTY DISPOSITION

Mnemonic: PROP-DISP

Field
Type: AN Length: 25 Occurs: 1

Category: PROPERTY

Sub-
Category: EXHIBIT

Descr: Used to describe the final disposition of property or exhibit.

Coding
Rules:

Valid entries are descriptive keywords of up to 25 upper case letters, or numeric codes from 1 - 7 with an optional leading zero, as per the following table:

- 1 - OTHER
- 2 - DESTROYED
- 3 - RETURNED TO OWNER
- 4 - RELEASED TO COURT
- 5 - RELEASED TO AGENT
- 6 - RECOVERED BY OWNER
- 7 - SOLD AT PUBLIC AUCTION

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**Data Elements Standard
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Element No: 725

Source
Number: 6240 Language: ENGLISH UCR Term: NO

Element
Name: TAG NUMBER

Mnemonic: TAG-NO

Field
Type: AN Length: 7 Occurs: 1

Category: PROPERTY

Sub-
Category: EXHIBIT

Descr: A unique number printed on the tag attached to an exhibit.

Coding
Rules: Valid entries are full exhibit tag numbers consisting of upper case letters and/or digits up to seven characters long without intervening spaces and separator symbols.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9.

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Source
Number: 4026 Language: ENGLISH UCR Term: NO

Element
Name: **ARTICLE CONDITION**

Mnemonic: ART-COND

Field
Type: AN Length: 20 Occurs: 1

Category: PROPERTY

Sub-
Category: GENERIC

Descr: Description of the general condition of an item of property.

Coding
Rules: Valid entries are brief descriptive terms related to the
condition of an article of up to 20 characters.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9;
Period (.), comma (,), hyphen (-), slash (/) and space.

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Data Elements Standard
for Police Information Systems

Element No: 727

Source Number: 4014 Language: ENGLISH UCR Term: NO

Element Name: CAPACITY OR SIZE

Mnemonic: CAP

Field Type: N Length: 6 Occurs: 1

Category: PROPERTY

Sub-Category: GENERIC

Descr: Used to record the capacity or size of a property item.

Coding Rules: Valid entries are numbers 1 - 999999 without leading zeroes, representing the capacity or size of an item of property in terms of a corresponding unit-of-measure.

Valid characters are numeric 0 - 9.

Fractional values are rounded to the nearest integer.

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Data Elements Standard
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Element No: 728

Source
Number: 6103 Language: ENGLISH UCR Term: NO

Element
Name: CREDIT CARD NUMBER

Mnemonic: CR-CRD-NO

Field
Type: AN Length: 16 Occurs: 1

Category: PROPERTY

Sub-
Category: GENERIC

Descr: This data element is used to record the number of a credit card.

Coding
Rules: Valid entries are full credit card numbers consisting of uppercase letters and digits, without intervening spaces or separator symbols.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9.

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Source
Number: 6102 Language: ENGLISH UCR Term: NO

Element
Name: CREDIT CARD TYPE

Mnemonic: CR-CRD-TYP

Field
Type: AN Length: 2 Occurs: 1

Category: PROPERTY

Sub-
Category: GENERIC

Descr: This field is used to record the type, or the name of the issuer, of a credit card.

Coding
Rules: Valid entries consist of two digit numeric codes as per the following table:

01 - American Express,	11 - Petro Canada,
02 - Automatic Bank Card,	12 - Sears,
03 - Canadian Tire,	13 - Shell,
04 - Diners Club,	14 - Simpsons,
05 - Eatons,	15 - Sunoco,
06 - En Route,	16 - Texaco,
07 - Esso,	17 - Visa,
09 - Imperial Oil,	18 - Zellers,
10 - Master Card,	19 - Other.

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Data Elements Standard
for Police Information Systems

Element No: 730

Source Number: 6202 Language: ENGLISH UCR Term: NO

Element Name: INSURANCE COMPANY

Mnemonic: INSURER

Field Type: AN Length: 25 Occurs: 1

Category: PROPERTY

Sub-Category: GENERIC

Descr: The name of the insurance company that issued a policy on any specific property.

Coding Rules: Valid entries are full or abbreviated names of an insurance company up to 25 characters long.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9;
Hyphen (-), apostrophe ('), period (.), and space.

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Data Elements Standard
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Element No: 732

Source Number: 6204 Language: ENGLISH UCR Term: NO
Element Name: POLICY NUMBER
Mnemonic: POL-NO
Field Type: AN Length: 10 Occurs: 1
Category: PROPERTY
Sub-Category: GENERIC
Descr: The insurance policy number for an item of insured property.

Coding Rules: Valid entries are full and accurate insurance policy numbers of up to 10 characters without intervening spaces or separator symbols.
Valid characters are:
Alphabetic upper case A - Z;
Numeric 0 - 9.

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**Data Elements Standard
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Element No: 733

Source
Number: 1108 Language: ENGLISH UCR Term: NO

Element
Name: **PROPERTY INVOLVEMENT STATUS**

Mnemonic: PROP-STATUS

Field
Type: AN Length: 3 Occurs: 3

Category: PROPERTY

Sub-
Category: GENERIC

Descr: Used to describe the involvement status of an item of property in the occurrence.

Coding
Rules: Valid entries are up to three abbreviations consisting of three uppercase letters as per the following table:

OTH - OTHER,
LOS - LOST,
PAW - PAWNED,
REC - RECOVERED,
SEI - SEIZED,
STO - STOLEN,
ANT - ANTIQUE,
PER - PERSONAL,
COM - COMMERCIAL,
PRO - PROHIBITED,
CON - COUNTERFEIT,
HEL - HELD.

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Source
Number: 5012 Language: ENGLISH UCR Term: YES

Element
Name: PROPERTY STOLEN

Mnemonic: PROP-TYPE

Field
Type: AN Length: 2 Occurs: 5

Category: PROPERTY

Sub-
Category: GENERIC

Descr: The type of property involved in both attempted and completed criminal violations of theft, capturing a maximum of 5 different property types. Property types are groups of similiar items.

Coding
Rules: Valid entries are two character numeric or alphabetic codes as per the following table:

blank - not applicable;
00 - unknown;
VA - automobile;
VT - truck, van, bus, recreational vehicle;
VL - tractor trailer, semi-trailer;
VM - motorcycle;
VO - other motorized land vehicle (not requiring licence)
VC - construction/farm equipment;
BT - boat, vessel and other watercraft;
AI - aircraft (excluding hang-gliders);
BI - bicycle;
AA - home appliance;
SC - scientific-optical and measuring devices;
HH - household articles;
JE - jewellery;

Continued on next page.

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**Data Elements Standard
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MI - musical instruments;
PE - photographic equipment;
OM - office equipment;
RA - radio, TV, record players;
SP - sporting goods;
MT - machinery and tools;
AC - vehicle accessories;
CG - consumer goods (food, alcohol, cigarettes, etc.).

Gun Type Codes:

RW - restricted weapons (require registration);
RI - rifles;
SG - shotguns;
OT - all other firearms.

Security Type Codes:

ST - stocks;
SB - federal, provincial and municipal bonds and debentures;
BD - corporate bonds and debentures;
MO - money orders and travelers cheques;
CC - Canadian currency;
CU - foreign currency;
PP - passports;
ID - identifications;
OS - other security;
OP - other property.

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Data Elements Standard
for Police Information Systems

Element No: 735

Source Number: 1115 Language: ENGLISH UCR Term: NO

Element Name: QUANTITY

Mnemonic: QTY

Field Type: N Length: 4 Occurs: 1

Category: PROPERTY

Sub-Category: GENERIC

Descr: Used to record the number of items or the quantity of a substance.

Coding Rules: Valid entries are integers in the range of 1 - 9999 without leading zeroes or separator symbols.

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**Data Elements Standard
for Police Information Systems**

Element No: 736

Source
Number: 3093 Language: ENGLISH UCR Term: NO

Element
Name: **SECONDARY SERIAL NUMBER**

Mnemonic: SEC-SER

Field
Type: AN Length: 24 Occurs: 1

Category: PROPERTY

Sub-
Category: GENERIC

Descr: A secondary serial number used to identify an object,
usually applied by the owner.

Coding
Rules: Valid entries are full and accurate serial numbers of up
to twenty four (24) uppercase letters and/or digits without
intervening spaces or separator symbols.

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Data Elements Standard
for Police Information Systems

Element No: 737

Source
Number: 85 Language: ENGLISH UCR Term: NO

Element
Name: SERIAL NUMBER

Mnemonic: SER

Field
Type: AN Length: 24 Occurs: 1

Category: PROPERTY

Sub-
Category: GENERIC

Descr: A manufacturer applied unique identifying number on an item of property, excluding a vehicle VIN or a boat HIN.

Coding
Rules: Valid entries are full and accurate manufacturer's serial numbers consisting of uppercase letters and digits without intervening spaces or separator symbols.

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Data Elements Standard
for Police Information Systems

Element No: 741

Source
Number: 3094 Language: ENGLISH UCR Term: NO

Element
Name: MAN OR WOMEN'S ITEM

Mnemonic: JWL-SEX

Field
Type: A Length: 1 Occurs: 1

Category: PROPERTY

Sub-
Category: JEWELRY

Descr: This data element is used to describe an item of jewelry as
men's or women's.

Coding
Rules: Valid entries are one upper case letter codes as follows:

- M - Men's,
- W - Women's.

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Source
Number: 7000 Language: ENGLISH UCR Term: NO

Element
Name: UNIT OF MEASURE

Mnemonic: UOM

Field
Type: AN Length: 2 Occurs: 1

Category: PROPERTY

Sub-
Category: GENERIC

Descr: Unit of measure related to a quantity of any item or
property.

Coding
Rules: Use standard CSA abbreviations in upper case letters,
including the following:

M - Meter;
CM - Centimeter;
KM - Kilometer;
MI - Mile;
YD - Yard;

G - Gram;
MG - Milligram;
KG - Kilogram;
T - Metric Tonnne;
LB - Pound;

L - Liter;
PT - Pint;
GL - Gallon;
QT - Quart; etc.

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Data Elements Standard
for Police Information Systems

Element No: 739

Source
Number: 3099 Language: ENGLISH UCR Term: NO

Element
Name: MAIN JEWEL WEIGHT

Mnemonic: MAIN-KARAT

Field
Type: N Length: 4 Occurs: 1

Category: PROPERTY

Sub-
Category: JEWELRY

Descr: The weight in karats of the main jewel in an item of jewelry.

Coding
Rules: Valid entries are integers in the range of 0 - 9999 representing the weight of the jewel in karats without leading zeroes.

Valid characters are numeric 0 - 9.

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Data Elements Standard
for Police Information Systems

Element No: 742

Source Number: 3096 Language: ENGLISH UCR Term: NO

Element Name: METAL KARAT

Mnemonic: KARAT

Field Type: A Length: 2 Occurs: 1

Category: PROPERTY

Sub-Category: JEWELRY

Descr: The karat of metal in an item of jewelry.

Coding Rules: Valid entries are integer numbers in the range of 0 - 24 indicating the karat of precious metal used in an item of jewelry.

Valid characters are numeric 0 - 9.

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Data Elements Standard
for Police Information Systems

Element No: 743

Source
Number: 3103 Language: ENGLISH UCR Term: NO

Element
Name: NUMBER OF SHOULDER STONES

Mnemonic: SHOUL-STONES

Field
Type: N Length: 3 Occurs: 1

Category: PROPERTY

Sub-
Category: JEWELRY

Descr: The number of gem stones on the shoulder of an item of jewelry.

Coding
Rules: Valid entries are integers 0 - 999 without leading zeroes.
Valid characters are numeric 0 - 9.

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Data Elements Standard
for Police Information Systems

Element No: 744

Source
Number: 3100 Language: ENGLISH UCR Term: NO

Element
Name: NUMBER OF STONES IN MAIN

Mnemonic: MAIN-STONES

Field
Type: N Length: 3 Occurs: 1

Category: PROPERTY

Sub-
Category: JEWELRY

Descr: Number of gem stones in the main part of an item of jewelry.

Coding
Rules: Valid entries are integers 1 - 999 indicating the number
of gem stones, without leading zeroes.

Valid characters are numeric 0 - 9.

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Data Elements Standard
for Police Information Systems

Element No: 745

Source
Number: 3104 Language: ENGLISH UCR Term: NO

Element
Name: SHOULDER STONE

Mnemonic: SHOUL-STONE

Field
Type: AN Length: 12 Occurs: 1

Category: PROPERTY

Sub-
Category: JEWELRY

Descr: The name of the gem of the shoulder stones in an item of jewelry.

Coding
Rules: Valid entries are keywords representing the name of the gem of the shoulder stones.

Valid characters are:

Alphabetic upper case A - Z;
Numeric 0 - 9;
Hyphen (-) and space.

Examples: DIAMOND, OPAL, etc.

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**Data Elements Standard
for Police Information Systems**

Element No: 746

Source
Number: 3095 Language: ENGLISH UCR Term: NO

Element
Name: **TYPE OF METAL**

Mnemonic: METAL

Field
Type: A Length: 3 Occurs: 1

Category: PROPERTY

Sub-
Category: JEWELRY

Descr: The name of the metal used in an item of jewelry.

Coding
Rules: Valid entries are three upper case letter abbreviations
of the name of the metal, as per the following table.

GLD - Gold,
SIL - Silver,
OTH - Other.

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**Data Elements Standard
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Element No: 747

Source
Number: 3097 Language: ENGLISH UCR Term: NO

Element
Name: **TYPE/CLASS OF JEWELRY**

Mnemonic: JWL-CLAS

Field
Type: A Length: 12 Occurs: 1

Category: PROPERTY

Sub-
Category: JEWELRY

Descr: The type or class of jewelry.

Coding
Rules: Valid entries are descriptive keywords of the commonly used names of jewelry of up to twelve upper case letters.

Valid characters are:

Alphabetic upper case A - Z;
Period (.), comma (,), hyphen (-) and space.

Examples: RING, NECKLACE, etc.

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Data Elements Standard
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Element No: 748

Source
Number: 3102 Language: ENGLISH UCR Term: NO

Element
Name: WEIGHT OF SHOULDER STONES

Mnemonic: SHOUL-CARAT

Field
Type: N Length: 4 Occurs: 1

Category: PROPERTY

Sub-
Category: JEWELRY

Descr: Weight in karats of shoulder stones in an item of jewelry.

Coding
Rules: Valid entries are integers in the range 0 - 9999 representing the weight of shoulder stones in karats, without leading zeroes. Fractional weights are rounded to the nearest integer.

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Data Elements Standard
for Police Information Systems

Element No: 751

Source
Number: 103 Language: ENGLISH UCR Term: NO

Element
Name: SECURITY TYPE

Mnemonic: SEC-TYPE

Field
Type: A Length: 2 Occurs: 1

Category: PROPERTY

Sub-
Category: SECURITY

Descr: Used to identify the type of securities involved in an occurrence.

Coding
Rules: The acceptable entries are two uppercase letter codes as per the following table:

- ST - STOCKS;
- SB - FEDERAL, PROVINCIAL AND MUNICIPAL BONDS AND DEBENTURES;
- BD - CORPORATE BONDS AND DEBENTURES;
- MO - ALL MONEY ORDERS AND TRAVEVLER'S CHEQUES;
- CC - ALL CANADIAN ISSUED CURRENCY;
- CU - ALL FOREIGN CURRENCY;
- PP - ALL TRAVEL PASSPORTS;
- ID - STOLEN, LOST OR FRAUDULENT IDENTIFICATION DOCUMENTS;
- OT - ALL OTHER TYPES OF SECURITIES NOT PROVIDED FOR IN ABOVE.

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Source
Number: 1104 Language: ENGLISH UCR Term: NO

Element
Name: EXTERIOR FEATURES

Mnemonic: EXT

Field
Type: AN Length: 10 Occurs: 3

Category: PROPERTY

Sub-
Category: VEHICLE

Descr: Used to describe the exterior features of a vehicle.

Coding

Rules: Valid entries are one to three keywords consisting of up to 10 uppercase letters, or numeric codes 0 - 8 with an optional leading zero, as per the following table.

- 1 - OTHER,
- 2 - DAMAGED,
- 3 - MAG WHEELS,
- 4 - MODIFIED,
- 5 - PICTURE,
- 6 - RUST,
- 7 - SIGN,
- 8 - VINYL TOP.

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Source
Number: 1103 Language: ENGLISH UCR Term: NO

Element
Name: INTERIOR FEATURES

Mnemonic: INT

Field
Type: AN Length: 13 Occurs: 3

Category: PROPERTY

Sub-
Category: VEHICLE

Descr: Used to describe the interior features of a vehicle.

Coding

Rules: Valid entries consist of one or two keywords of up to 15 uppercase letters, or numeric codes 0 - 7 with an optional leading zero, as per the following table.

- 1 - OTHER,
- 2 - BUCKET SEATS,
- 3 - CARPET,
- 4 - CB RADIO,
- 5 - MODIFIED,
- 6 - STICK SHIFT,
- 7 - SEAT COVERS.

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**Data Elements Standard
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Element No: 754

Source
Number: 141 Language: ENGLISH UCR Term: NO

Element
Name: PART NUMBER

Mnemonic: PARTNO

Field
Type: AN Length: 20 Occurs: 1

Category: PROPERTY

Sub-
Category: VEHICLE

Descr: A unique identification number applied to a vehicle part by
its manufacturer.

Coding
Rules: Valid entries are full and accurate manufacturer's part
numbers or serial numbers which uniquely identify a part of
vehicle, without intervening spaces or punctuation marks.

Valid characters are:

Alphabetic uppercase A - Z;
Numeric 0 - 9.

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Data Elements Standard
for Police Information Systems

Element No: 755

Source
Number: 147 Language: ENGLISH UCR Term: NO

Element
Name: VALIDATION TAG

Mnemonic: VAL-TAG

Field
Type: AN Length: 12 Occurs: 1

Category: PROPERTY

Sub-
Category: VEHICLE

Descr: The unique identification number found on a motor vehicle
licence validation tag.

Coding
Rules: Valid entries are unique Licence Validation Tag numbers
from the vehicle licence plate and/or Vehicle Registration
document.

The entries must be sequencies of upper case letters and
digits without intervening spaces or separator symbols.

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Data Elements Standard
for Police Information Systems

Element No: 758

Source Number: 142 Language: ENGLISH UCR Term: NO

Element Name: VEHICLE LICENCE NUMBER

Mnemonic: VEH-LIC

Field Type: AN Length: 10 Occurs: 1

Category: PROPERTY

Sub-Category: VEHICLE

Descr: The vehicle licence number issued by the registrar of a motor vehicle.

Coding Rules: Valid entries are full and accurate vehicle Licence Numbers consisting of upper case letters and digits without intervening spaces or separator symbols.

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Source
Number: 153 Language: ENGLISH UCR Term: NO

Element
Name: VEHICLE MAKE

Mnemonic: VEH-MAKE

Field
Type: A Length: 4 Occurs: 1

Category: PROPERTY

Sub-
Category: VEHICLE

Descr: Refers specifically to the manufacturer's "brand" name.

Coding
Rules:

Valid entries are the first four letters of the manufacturer's brand name (e.g. CHEV rolet) as per the following table.

AMER ican	AUDI	AVAN ti
BMW	BUIC k	CADI llac
CHEV rolet	CHRY sler	DATS un (NISS an)
DELO rean	DODG e	FIAT
FORD	HOND a	HYUN dai
JAGU ar	LADA	LINC oln
MAZD a	MERC ury	MERZ (Mercedes)
NISS an (DATS un)	OLDS mobile	PEUG ot
PLYM outh	PONT iac	PORS che
RENA ult	SAAB	SUBA ru
TOYO ta	VOLK swagen	VOLV o

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Data Elements Standard
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Element No: 756

Source
Number: 140 Language: ENGLISH UCR Term: NO

Element
Name: VEHICLE IDENTIFICATION NUMBER

Mnemonic: VIN

Field
Type: AN Length: 20 Occurs: 1

Category: PROPERTY

Sub-
Category: VEHICLE

Descr: Used to record the unique Vehicle Identification Number (VIN).

Coding
Rules:

VIN must be entered exactly as obtained from a vehicle or a valid record of a vehicle, without intervening spaces or separator symbols.

Valid entries are sequences of upper case letters and digits that meet the following edits:

- (1) Vehicle Year, if provided, must agree with VIN year code.
- (2) Post-1980 VINS must contain numerics within the 17 character structure.
- (3) Post-1980 VINS must meet a mathematical check digit test.

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FLT
FXEF
FXS
TLE

FXB
FXR
FXWG
XLA

FXE
FXRS
LTLE
XLS

TRUCK Model

BLAZ er
B250
B550
B850
B220 0
CJ5
CJ8
D250
D550
D850
E150
F100
F350
J20
SUBU rban
WAGO neer

BRON co
B350
B650
B950
CARA van
CJ6
COUR ier
D350
D650
D950
E250
F150
JIMM y
RANG er
VANA gan

B150
B450
B750
B200 0
CHER okee
CJ7
D150
D450
D750
E100
E350
F250
J10
SUBU rban
VOYA geur

**Data Elements Standard
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MOTORCYCLE MAKE (Cont'd)

BMW
KAWA saki
YAMA ha

HARL ey
SUZU ki

HOND a
TRIU mph

TRUCKS

CHEV rolet
FORD
INTE rnational
MACK
PLYM outh

DATS sun
FREI ghtliner
JEEP
MAZD a
VOLK swagen

DODG e
GMC
KENW orth
PETE rbilt

Source
Number: 154 Language: ENGLISH UCR Term: NO

Element
Name: VEHICLE MODEL

Mnemonic: VEH-MODEL

Field
Type: AN Length: 4 Occurs: 1

Category: PROPERTY

Sub-
Category: VEHICLE

Descr: Refers to the manufacturer's model designation for a vehicle.

Coding
Rules:

Valid entries are up to first four characters of the manufacturer's model name or number, consisting of uppercase letters and/or digits as per the following table:

ACAD ian	ACCO rd	ALLI ance
ARIE s	ASPE n	BELA ir
BONN eville	BRAV a	CABR iolet
CAMA ro	CAMR y	CAPR i
CAPR ice	CARA velle	CATA lina
CAVA lier	CELE brity	CELI ca
CENT ury	CHAL lenger	CHAM p
CHAR ger	CHEV ette	CIMA rron
CITA tion	CIVI c	COLT
COLT	CONC ord	CONQ uest
CONQ uest	CONT inental	CORD oba
CORO lla	CORO na	CORV ette
COUG ar	COUN try squire	CRES sida
CUST om cruiser	CUTL ass	DAYT ona
DAYT ona	DELI a	DEVI lle
DIPL omat	DL	EAGL e

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Source
Number: 155 Language: ENGLISH UCR Term: NO

Element
Name: VEHICLE STYLE

Mnemonic: VEH-STYLE

Field
Type: AN Length: 6 Occurs: 1

Category: PROPERTY

Sub-
Category: VEHICLE

Descr: Used to describe the external construction or design
features of a vehicle.

Coding
Rules: Valid entries are abbreviations consisting of upper case
letters and/or digits as per following table of vehicle
styles.

	STYLE	CODE
	-----	-----
AUTOMOBILES:	2-DOOR SEDAN	2DR
-----	4-DOOR SEDAN	4DR
	CONVERTIBLE	CONVER
	STATION WAGON	STWGN
TRUCKS:	TRACTOR	TRACT
-----	PICKUP	PICKUP
	STAKE	STAKE
	DUMP	DUMP
	TANKER	TANK
	VAN (Panel & Sport)	VAN
	CAMPER (Motorized Homes)	CAMP
	CARRY-ALL (Trail/Pleasure)	CARRY
	OTHER (Ambulances/Buses)	OTHER

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**Data Elements Standard
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Vehicle Style Table (Cont'd)

<u>MOTORCYCLES:</u>	<u>STYLE</u>	<u>CODE</u>
	MINIBIKE	MBIKE
	MINICYCLE	MCYCLE
	MOPED	MOPED
	MOTORBIKE	MOTBIK
	MOTORCYCLE	MOTCYC
	MOTORSCOOTER	MSCOOT

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Data Elements Standard
for Police Information Systems

Element No: 762

Source
Number: 139 Language: ENGLISH UCR Term: NO

Element
Name: VEHICLE TYPE

Mnemonic: VEH-TYPE

Field
Type: A Length: 6 Occurs: 1

Category: PROPERTY

Sub-
Category: VEHICLE

Descr: Used to identify the different types of vehicles.

Coding
Rules: Valid entries are the abbreviations in uppercase letters as
per the following table:

AIRC	- AIRCRAFT (INCLUDING PILOTED BALLOONS);
ATV	- ALL TERRAIN VEHICLE;
AUTO	- AUTOMOBILE;
BOAT	- BOAT (OR VESSEL);
MOTO	- MOTORCYCLES (INCL SIDECAR AND MOTORIZED BICYCLES)
MHOME	- MOTORHOMES;
SNOW	- SNOWMOBILES;
TRLR	- TRAILERS;
TRUCK	- TRUCKS (INCLUDING SEMI-TRACTORS);
OTHER	- ALL OTHER TYPES.

Date
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Source
Number: 129 Language: ENGLISH UCR Term: NO

Element
Name: CALIBRE

Mnemonic: CAL

Field
Type: N Length: 4 Occurs: 1

Category: PROPERTY

Sub-
Category: WEAPON

Descr: Indicates the internal diameter of a gun barrel.

Coding
Rules:

Valid entries are 1 to 4 numeric digits indicating the diameter of a gun barrel as per the following examples based on the various bullet, cartridge and shell designators:

DESIGNATOR	VALID ENTRY
30-30	3030
30/60	3060
8x57 mm	857
9 mm	9
6.5 mm	65
22 (case length)	22
10 gauge	10
12 gauge	12
410 gauge	410
Not Known	ZZZZ

Date
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Data Elements Standard
for Police Information Systems

Element No: 764

Source
Number: 127 Language: ENGLISH UCR Term: NO

Element
Name: GUN MAKE

Mnemonic: GUN-MAKE

Field
Type: A Length: 3 Occurs: 1

Category: PROPERTY

Sub-
Category: WEAPON

Descr: Indicates the gun manufacturer.

Coding
Rules: Valid entries are two to three uppercase letter codes of
the gun manufacturer found in Appendix D of the CPIC
Reference Manual.

Example: CLT - Colt, USA.

Date
Issued: 890731

