

NOTICE OF VACANCY

CANADIAN INTERNATIONAL TRADE TRIBUNAL

Chairperson and Member (full-time position)

The Canadian International Trade Tribunal (the Tribunal) is a quasi-judicial body reporting to Parliament through the Minister of Finance. The Tribunal acts as an administrative court for dumping, subsidy and safeguard inquiries, appeals from customs and excise decisions, complaints by potential suppliers on any aspect of the federal government procurement process and requests for textile tariff relief. In its advisory capacity, the Tribunal has the power to inquire into and report on a broad range of trade and economic matters.

The Chairperson and the Members of the Tribunal direct Canada's principal quasi-judicial institution in the trade remedy system with the authority to conduct injury inquiries into dumping and subsidy complaints; hear appeals of decisions of the Canada Border Services Agency and the Canada Revenue Agency; inquire into complaints from potential suppliers under various trade agreements concerning all federal government procurement; investigate requests from Canadian producers for tariff relief on imported textile inputs; conduct safeguard inquiries; and provide advice to the government and/or to the Minister of Finance on economic, trade and tariff issues and, in so doing, support the government's trade and economic agenda while ensuring that Canada's rights and obligations under various trade agreements are honoured.

Location: National Capital Region

The preferred candidate will have a degree from a recognized university preferably in business, international relations, economics, finance, law, or a combination of equivalent education, job-related training and experience. The successful candidate must have experience in managing at the senior executive level in a private or public sector organization, including managing human and financial resources. Experience in the operation and conduct of a quasi-judicial tribunal, an agency or equivalent would be an asset. The chosen candidate will have experience in the interpretation and application of legislation, as well as in the international trading system, the *Special Import Measures Act*, the World Trade Organization, the North American Free-Trade Agreement.

The preferred candidate will have knowledge of the mandate and operations of the Tribunal. Knowledge of the *Special Import Measures Act*, and other relevant domestic legislation and international rules and practices is required. An understanding of the responsibilities of leading and managing a quasi-judicial tribunal is also required. The ideal candidate will have knowledge of administrative law, principles of natural justice and rules and practices followed by administrative tribunals in Canada. An understanding of the general functioning of a business including accounting and financial management processes is necessary. The chosen candidate must have

knowledge of the international trading system, the World Trade Organization, and the North American Free-Trade Agreement.

The successful candidate must have excellent leadership and managerial skills. The qualified candidate must also have the ability to analyze complex situations and cases for the purpose of rendering decisions, while anticipating their short and long-term impact. The ideal candidate must have the ability to analyze all aspects of a case, interpret and apply the relevant criteria with a view to making lawful and equitable decisions. The ability to conduct a proactive, fair and efficient quasi-judicial hearing is crucial. Impartiality, sound judgment, high ethical standards, superior interpersonal skills and tact are also required, as well as superior communication skills, both written and oral.

Proficiency in both official languages is preferred.

The successful candidate must be willing to relocate to the National Capital Region or to a location within reasonable commuting distance.

The preferred candidate must not hold any other employment or office in respect of which he/she receives any remuneration.

The government is committed to ensuring that its appointments are representative of Canada's regions and official languages, as well as of women, Aboriginal peoples, disabled persons and visible minorities.

The preferred candidate must comply with the Ethical Guidelines for Public Office Holders and Guidelines for the Political Activities of Public Office Holders. The guidelines are available on the Governor in Council Appointments Website, under Publications at www.appointments-nominations.gc.ca.

The selected candidate will be subject to the *Conflict of Interest Act*. Public office holders appointed on a full-time basis must submit to the Office of the Conflict of Interest and Ethics Commissioner, within 60 days of appointment, a Confidential Report in which they disclose all of their assets, liabilities and outside activities. For more information please visit the Office of the Conflict of Interest and Ethics Commissioner's web site at www.parl.gc.ca/ciec-ccie.

This notice has been placed in the *Canada Gazette* to assist the Governor in Council in identifying qualified candidates for this position. It is not, however, intended to be the sole means of recruitment. Applications forwarded through the Internet will not be considered for reasons of confidentiality.

Further details about the organization and its activities can be found on its Web site at www.citt-tcce.gc.ca.

Interested candidates should forward their curriculum vitae by October 29, 2007, to the Acting Assistant Secretary to the Cabinet (Senior Personnel and Special Projects), Privy Council Office, 59 Sparks Street, 1st Floor, Ottawa, Ontario K1A 0A3, 613-957-5006 (facsimile).

Bilingual notices of vacancies will be produced in alternative format (audio cassette, diskette, braille, large print, etc.) upon request. For further information, please contact Canadian Government Publishing, Public Works and Government Services Canada, Ottawa, Canada K1A 0S5, 613-941-5995 or 1-800-635-7943.

[SELECTION CRITERIA](#)