

REQUEST FOR VISIT

All fields must be completed:

Attachments

One-Time Recurring Emergency Addition Deletion Re-submission Yes No

1. Administrative Data

Requestor: _____ Date: _____
 To: _____ Renewal of Visit #: _____

2. Requesting Government Agency or Industrial Facility

Name: _____
 Postal Address: _____

 Telex/Fax No.: _____ Telephone No.: _____

3. Government Agency or Industrial Facility to be Visited

Name: _____
 Postal Address: _____

 Telex/Fax No.: _____ Telephone No.: _____
 Point of Contact & Section/Branch: **(Mandatory):** _____

Military Site	Not Applicable	Army	Navy	Air Force	DIA
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4. Dates of Visit: From: _____ To: _____

5. Type of Visit (select one from each column):

Government Initiative	Initiated by Requesting Agency or Facility
Commercial Initiative	By Invitation of the Facility to be Visited

6. Subject to be Discussed/Justification/Purpose/Work to be Done

7. Anticipated Level of Classified Information to be Involved (Mandatory):

8. Is The Visit Pertinent To:

(√) Specify Contract #/Project/Program

A specific equipment or weapon system		
Foreign Military sales or export license		
A program or agreement		
A defence acquisition process		
Other		

9. Particulars Of Visitors

Name: _____
Date of Birth: _____ Place of Birth: _____
Security Clearance: _____ ID/PP Number: _____ Nationality: _____
Position: _____
Company: _____

Name: _____
Date of Birth: _____ Place of Birth: _____
Security Clearance: _____ ID/PP Number: _____ Nationality: _____
Position: _____
Company: _____

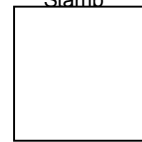
10. The Security Officer Of The Requesting Agency Or Industrial Facility

Name: _____ Telephone: _____

Signature: _____

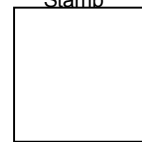
11. Certification Of Security Clearance (Shaded Area for PWGSC Use Only)

Name: _____
Address: _____
Telephone: _____
Signature: _____

Stamp

(Optional)

12. Requesting National Security Authority

Name: _____
Address: _____
Telephone: _____
Signature: _____

Stamp

(Optional)

13. Remarks

Government Agency Or Industrial Facility To Be Visited

1.	Name	_____
	Address:	_____

	Telex/Fax No:	_____ Telephone No. : _____
	Point of Contact:	_____
2.	Name	_____
	Address:	_____

	Telex/Fax No:	_____ Telephone No. : _____
	Point of Contact:	_____
3.	Name	_____
	Address:	_____

	Telex/Fax No:	_____ Telephone No. : _____
	Point of Contact:	_____
4.	Name	_____
	Address:	_____

	Telex/Fax No:	_____ Telephone No. : _____
	Point of Contact:	_____
5.	Name	_____
	Address:	_____

	Telex/Fax No:	_____ Telephone No. : _____
	Point of Contact:	_____
6.	Name	_____
	Address:	_____

	Telex/Fax No:	_____ Telephone No. : _____
	Point of Contact:	_____
7.	Name	_____
	Address:	_____

	Telex/Fax No:	_____ Telephone No. : _____
	Point of Contact:	_____

Particulars of Visitors

1.	Name	_____
	Date of Birth:	_____ Place of Birth: _____
	Security Clearance:	_____ ID/PP Number: _____ Nationality: _____
	Position:	_____
	Company:	_____
2.	Name	_____
	Date of Birth:	_____ Place of Birth: _____
	Security Clearance:	_____ ID/PP Number: _____ Nationality: _____
	Position:	_____
	Company:	_____
3.	Name	_____
	Date of Birth:	_____ Place of Birth: _____
	Security Clearance:	_____ ID/PP Number: _____ Nationality: _____
	Position:	_____
	Company:	_____
4.	Name	_____
	Date of Birth:	_____ Place of Birth: _____
	Security Clearance:	_____ ID/PP Number: _____ Nationality: _____
	Position:	_____
	Company:	_____
5.	Name	_____
	Date of Birth:	_____ Place of Birth: _____
	Security Clearance:	_____ ID/PP Number: _____ Nationality: _____
	Position:	_____
	Company:	_____
6.	Name	_____
	Date of Birth:	_____ Place of Birth: _____
	Security Clearance:	_____ ID/PP Number: _____ Nationality: _____
	Position:	_____
	Company:	_____
7.	Name	_____
	Date of Birth:	_____ Place of Birth: _____
	Security Clearance:	_____ ID/PP Number: _____ Nationality: _____
	Position:	_____
	Company:	_____

(Continue as required)

Instructions on completing the Request for Visit Form

If you need additional space for the number of visitors, do the following:

1. Print your completed Request for Visit Form
2. Click on “Additional Visitors” beside the left hand Bookmarks tab.
3. Fill in as many “Visitor Particulars” as you have visitors up to a maximum of 7.
4. Press Print the form in anticipation of mailing/faxing.
5. Press “Clear Form”,
6. Repeat steps 1-4 as required to complete the particulars of as many visitors as you anticipate.

Dates are entered in the following format: yyyy-mm-dd, or for a date of November 6, 1951, the required entry would be 1951-11-06

Telephone numbers are entered number only, with no spaces, dashes or slashes. ie the number (819) 956-5555 would be entered as 8199565555, and will be formatted properly on output.

After printing form, remember to sign in the appropriate spots provided and fax copy to the Canadian & International Industrial Security, Visits, at this number: 613-948-1712.