

Apprenticeship Incentive Grant

Investing in Canada's skilled tradespeople

In many skilled trades, apprenticeship training is key to becoming a certified tradesperson. The Government of Canada is working with its partners to increase apprenticeship opportunities and promote a highly skilled and mobile workforce in a growing economy.

WHAT IS THE APPRENTICESHIP INCENTIVE GRANT?

The Apprenticeship Incentive Grant (AIG) is a taxable cash grant of \$1,000 per year, up to \$2,000 per person. It is available to registered apprentices once they have successfully completed their first or second year/level (or equivalent) of an apprenticeship program in one of the Red Seal trades.



The Interprovincial Standards Red Seal Program was established to make it easier for skilled trades workers to work anywhere in Canada, through standardized training and certification programs. For a complete list of Red Seal trades, visit red-seal.ca. To find out more about Red Seal trades in your province or territory, contact your apprenticeship office.

WHY APPLY FOR THE AIG?

The Apprenticeship Incentive Grant is meant to:

1. help cover some of your tuition, travel and tool costs,
2. encourage you to complete your apprenticeship program and get your Red Seal.

WHO CAN APPLY?

To be eligible for the AIG, you must be:

- ✓ a Canadian citizen, permanent resident or protected person
- ✓ out of high school
- ✓ a registered apprentice with an employer, training trust fund, union training centre, joint apprenticeship training committee, or apprenticeship authority
- ✓ in a Red Seal trade program that is designated as such in the province or territory where you are registered as an apprentice
- ✓ able to show progress within an eligible apprenticeship program by proving that you have successfully completed either the first or second year/level (or equivalent), through supporting documents

WHEN TO APPLY?

You can apply for the grant if you have completed your in-school technical and on-the-job training for the first or second year/level (or equivalent) of your apprenticeship program on or after **January 1, 2007**.

You will have until June 30 of the subsequent calendar year to submit your application. For example, if you complete year/level 1 (or equivalent) in February 2007, you will have until June 30, 2008 to apply. Detailed information is available at servicecanada.gc.ca.

SUPPORT FOR SKILLED TRADES

The Government of Canada is taking action to build opportunities in the trades and encourage apprenticeship training in the workplace. In addition to the AIG, there are two tax measures implemented through the Canada Revenue Agency (cra.gc.ca):

- Apprenticeship Job Creation Tax Credit - a new tax credit for employers who hire apprentices
- Tradesperson's Tools Deduction - a new deduction of up to \$500 to tradespeople for the cost of tools used for work

HOW TO APPLY?

To apply for the AIG, follow these steps:

1. Fill out an AIG application form. Forms can be downloaded from servicecanada.gc.ca.
2. Provide supporting documentation that shows proof of registration.*
3. Provide supporting documentation that demonstrates completion of year/level one or equivalent or year/level two (or equivalent).*
4. Submit your application form and supporting documents to Service Canada. Service Canada will determine your eligibility.

*Proof of registration is defined by the province or territory in which you are registered as an apprentice. For more details on eligibility criteria and supporting documentation, visit servicecanada.gc.ca.

There are two ways to submit your application:

1. By mail:

Residents of NB, NL, NS, ON and PE
Miramichi Service Canada Centre
P.O. Box 1030
Miramichi, NB E1V 3V5

Residents of AB, BC, MB, NT, NU, SK and YT
Calgary South Service Canada Centre
100 - 6712 Fisher Street SE
Calgary, AB T2H 2A7

Residents of QC
New Richmond Centre Service Canada
122 boul. Perron West, 2nd floor
New Richmond, QC G0C 2B0

2. In person at your local Service Canada Centre. Visit servicecanada.gc.ca for the nearest location.



FOR MORE INFORMATION

Click servicecanada.gc.ca

Call 1 866 742-3644

TTY 1 866 909-9757

Visit Service Canada Centres

For further information on trades and apprenticeship programs, visit hrsdc.gc.ca/apprenticeship.

