



Canada Council
for the Arts

Conseil des Arts
du Canada

DANCE SECTION

Dance Touring Grants - International (Pilot Program)

Follow these three steps to apply for a Canada Council for the Arts grant:	
Step 1	Read the Program Guidelines for details about the purpose of the program, who and what is eligible, grant amount, application assessment process, etc.
Step 2	Read the Important Information for Applicants section. If you still have questions or are confused about the program or the application process, go to the Canada Council's website or contact the appropriate Dance Section Officer as indicated below.
Step 3	Complete all sections of the attached application form and be sure to use the checklist (Part G) to confirm that you have completed all sections of the form that apply to you and have included all required support material.

Deadline

15 November for tours occurring after this deadline. Notification of results from this competition are available in mid-March, therefore, tours beginning before March have no guarantee of receiving support from this program.

If this date falls on a weekend or statutory holiday, the deadline moves to the next business day. Your completed application and all support material must be postmarked on or before the deadline date.

The Canada Council will not accept applications postmarked after the deadline, incomplete applications, or those submitted by fax or email. You will not be contacted if your application is incomplete.

Further Information

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Dance Section

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STEP 1 – PROGRAM GUIDELINES

<p>Program Description</p>	<p>The International Dance Touring Grants (Pilot Program) provides assistance to Canadian dancers, dance companies or collectives touring outside of Canada.</p> <p>The Canada Council for the Arts provides support for regular ongoing international touring tied to the development of the professional artistic practice, as well as career and market development opportunities. Recommendations are made by peer assessment in a national comparative context for each competition, based on the artistic merit of the applicant, feasibility of the tour and the impact of the proposal on the applicant’s long-term career and/or market development activities.</p> <p>Grants contribute to travel and freight between Canada and international destinations, as well as between different countries based on the submitted tour itinerary. They also contribute to accommodation and per diem costs while on tour. Other eligible costs include visas, health insurance, carnets and/or broker fees related to the shipment of freight across international borders.</p> <p>Note: International dance groups, collectives, companies or individual artists are eligible for touring assistance in Canada. However, international artists must have a Canadian agent or presenter apply on their behalf. For information on how to apply, please refer to the Program of Dance Presenter Support, National Touring By Foreign Artists component.</p> <p>The primary objectives of the International Dance Touring Grants (Pilot Program) are to:</p> <ul style="list-style-type: none"> • increase international touring opportunities for professional Canadian dancers, collectives, and companies; • increase international visibility for professional Canadian dancers, collectives and companies; • increase audience knowledge and appreciation of Canadian dance internationally; • extend the life of significant dance works through international exposure; and • encourage dialogue between members of the Canadian and international dance milieu by fostering international touring initiatives.
<p>Eligibility</p>	<p>General criteria</p> <ul style="list-style-type: none"> • Applicants must be Canadian citizens or permanent residents of Canada. • Applicants must either be professional Canadian artists or representatives of a professional Canadian dance company or collective. The Canada Council defines a professional artist as someone who has specialized training in the field, is recognized as a professional artist by his or her peers, is committed to devoting more time to artistic activity if he or she can afford to and has a history of public presentation. • At least one performance must be confirmed. • Applicants must pay equitable artist fees. For more information about artist fee standards, please consult with the Canadian Alliance of Dance Artists or speak with a Dance Section Program Officer.

<p>Eligibility (continued)</p>	<ul style="list-style-type: none"> • Applicants with no prior relationship to the Canada Council are advised to contact the Program Officer. <p>Ineligible projects:</p> <ul style="list-style-type: none"> • Tours by non-professional or student ensembles are not eligible. • Tours of the Nutcracker are not eligible. • Projects that have received support from other federal funding agencies. <p>Ineligible expenses:</p> <ul style="list-style-type: none"> • Expenses that are incurred before the deadline date are not eligible. • The costs of any travel, accommodation, per diem and freight within a foreign country that the international presenter has agreed to pay (as confirmed by a signed contract and/or performance offer) are not eligible. • Applicants may not reapply within a fiscal year for the same tour unless the peer assessment committee “Highly Recommended” the first request. <p><i>Definition of a Tour</i></p> <p>For the International Dance Touring Grants program, the Canada Council defines a tour as a series of at least three consecutive performances in three different cities or towns, outside your country of residence.</p>
<p>Grant Amount</p>	<p>The maximum grant amount is \$50,000. Retroactive funding is not available. Grants will not exceed 40 percent of a tour’s total expense. Applicants may or may not be awarded the full amount requested, depending on the number of requests in the competition and the peer assessment committee’s evaluation.</p>
<p>Assessment of Applications</p>	<p>Assessment Process</p> <p>A peer assessment committee, made up of dance peers knowledgeable about Canadian Dance and international touring, will evaluate the applications. In choosing committee members, the Canada Council will make every effort to ensure balanced representation of gender, Aboriginal peoples, regional and cultural diversity, genres and Canada’s two official languages.</p> <p>The committee will establish its funding priorities based on the overall merit of each application in comparison with all other applications, according to the assessment criteria below and subject to the availability of funds.</p> <p>Artistic quality is an important part of the evaluation. The peer assessment committee uses the artist’s or company’s video support material as an indicator of artistic quality, with particular reference to the repertoire on tour. Committee members who have seen the company’s recent work are invited to compare their impressions with the work shown on video. As a maximum five minutes of video material will be watched, it is important to cue the tape to a section you think best represents your work.</p>

Assessment of Applications (continued)	Assessment Criteria <p>The peer review committee will assess applications on the following criteria:</p> <ul style="list-style-type: none">• the artistic quality of the work proposed for the tour;• the importance of the tour in enhancing the career of the applicant;• the impact the tour will have on developing future international touring opportunities for the applicant;• a demonstrated understanding of the region and the market proposed for the tour;• a demonstrated ability to effectively coordinate an international touring project. Priority will be given to tours that demonstrate efficient tour management and planning (number of performances balanced with number of days off, maximized use of time on the road, etc.); and• a clear commitment from presenters to pay a reasonable fee and to support the engagement adequately, including their choice of an appropriate venue.
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STEP 2 – IMPORTANT INFORMATION FOR APPLICANTS

May I submit extra support material?

No. Submit only the material requested, and carefully choose the material you include. Extra material will not be shown to peer assessment committees. Committee members have a limited time in which to study each grant application. This ensures that all applicants are assessed on the same basis.

How will I know that my application has been received at the Canada Council for the Arts?

The Canada Council will send you by mail a notice acknowledging that your application has arrived. This notice will be sent out approximately one week after your application has been received.

Is my personal information protected?

The Privacy Act protects your personal information and provides you with a right to access your information. The Canada Council maintains your personal information in Personal Information Bank CAC PPU 115 or 130. All other information may be accessible to others under the Access to Information Act.

For this program, individual applicants are asked to indicate their year of birth, gender, cultural origin and language of communication on the application form. The Canada Council for the Arts requires statistics in these areas for program planning, evaluation and policy development. The personal information you provide on the application form will not be used to assess your application and will not be passed on to the peer assessors.

Note that on a confidential basis, the Canada Council for the Arts may share information related to applications and awards with officials in other arts and cultural industry funding agencies. This helps with program planning and evaluation of applications.

When and how will I find out the results of my application?

For the November 15 deadline, in mid-March. To protect confidentiality, results are not released over the telephone or by email.

Can I find out who got a grant and who was on the peer assessment committee?

Yes. You can access the Searchable Grants Listing, a database of successful grant applicants, at www.canadacouncil.ca/grants/recipients. You can also contact the Canada Council, in writing, to request the list of peer assessors.



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Dance Touring Grants – International (Pilot Program)

THE PRIVACY ACT PROTECTS THE PERSONAL INFORMATION PROVIDED ON THIS PAGE, WHEN COMPLETED

Please read the application guidelines carefully before completing the application form.
Please do not exceed the limits indicated in each section. Type or print in black ink.

PART A1 – IDENTIFICATION AND DECLARATION	
Name of applicant (artist or company): If applicable <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr.	Name of person responsible: <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr.
Address: _____ Street and apartment/suite number _____ City _____ Province/territory Postal Code (____) _____ (____) _____ Telephone (residence) Telephone (business) (____) _____ Fax Email _____ Website	Address (if different from applicant's address): _____ Street and apartment/suite number _____ City _____ Province/territory Postal Code (____) _____ (____) _____ Telephone (residence) Telephone (business) (____) _____ Fax Email _____ Website
The applicant is <input type="checkbox"/> an individual artist <input type="checkbox"/> a group/collective <input type="checkbox"/> a company/organization	
Amount requested from this program: \$ _____	
Have you applied for other federal funding for this tour? <input type="checkbox"/> yes <input type="checkbox"/> no	
If yes, how much did you apply for: \$ _____	
This tour will begin on (day/month/year) _____ and finish on (day/month/year) _____	
Project title and description (10 to 15 words): 	

The Canada Council for the Arts will maintain your personal information in Personal Information Bank CAC PPU 115 or 130. Refer to the text about how your personal information is protected, in the application guidelines. / DAFO5aE 9-07

The Canada Council is committed to supporting culturally diverse and Aboriginal arts in Canada. Therefore, it is gathering information to measure the extent to which Council funding supports culturally diverse and Aboriginal artists in Canada.

The information will not be used to assess your application and will not be passed on to the assessors. It will be used for administrative and statistical purposes **ONLY**.

Your response to the questions in this section is voluntary.

PERSONAL INFORMATION (Only the lead applicant should respond.)

Gender: Male Female Year of Birth: _____

Are you an Aboriginal person of Canada?

Yes. Please indicate which group: _____ No

Do you identify as a visible minority?

Yes. Please indicate which group: _____ No

Which community, province or territory do you consider to be home? _____
(This may be different from your current place of residence.)

LANGUAGE INFORMATION (Only the lead applicant should respond.)

What is your preferred language of communication? English French

If one of Canada's two official languages is your primary language, please indicate which one. English French

Do you speak or understand an Aboriginal language? If so, please indicate which language: _____

Please indicate if you speak, read and (or) understand the following languages:

English: Speak Read Understand

French: Speak Read Understand

Do you speak or understand any other language? If so, please indicate which language:

_____ Speak Read Understand

DECLARATION

Please answer the following questions and sign below to confirm the following statements.

Will you permit the Canada Council for the Arts to include your name and address on its mailing list? Yes No
(This information will be used for Canada Council business only.)

In which language do you prefer to communicate with the Canada Council for the Arts? English French

As an individual artist,

- I am a Canadian citizen or have permanent resident status, as defined by Citizenship and Immigration Canada.
- I have read carefully the eligibility criteria for this program, which are described in the application guidelines, and both I and my proposed project meet these criteria.
- I accept the conditions of this program as outlined in the application guidelines and agree to abide by the Canada Council's decision.
- I have already sent all overdue final reports and financial accounting for previous Canada Council grants. I understand that my application will be considered ineligible if any of my final reports are outstanding and/or have not been approved by the Canada Council.
- I am aware that the Canada Council is subject to the Access to Information Act and Privacy Act, as described in the application guidelines.

As a representative of a group, collective or company,

- I have read carefully the eligibility criteria for this program, which are described in the application guidelines, and I confirm that the applicant I represent and our proposed project meet these criteria.
- I accept the conditions of the program as outlined in the application guidelines and agree to abide by the Canada Council's decision.
- I will act as sole representative of the group, collective or company, and I will keep the other participants informed of the contents and outcome of this grant application.
- I have already sent all overdue final reports and financial accounting for previous Canada Council grants. I understand that this application will be considered ineligible if any of the final reports are outstanding and/or have not been approved by the Canada Council.
- I am aware that the Canada Council is subject to the Access to Information Act and Privacy Act, as described in the application guidelines.

I certify that the statements in my application are accurate and complete, to the best of my knowledge.

Signature of applicant or applicant organization's representative (artist, artistic, administrative or executive director) **An original signature is required.**

Date:

PART A2 – PROFILE OF TOURING ARTIST OR DANCE ORGANIZATION

Please provide a profile of the touring artist or organization, in 750 words or less, on pages you attach. Address each of the points below. To facilitate processing, print on one side only of 8½ inch x 11 inch white paper. If you are an independent artist, include a profile and/or résumé with this application. If your dance company is receiving operating support from the Canada Council for the Arts, please include its most recent profile.

- Main goals/artistic objectives. Role of your organization within the arts or dance community (if applicable).
- History of artist or organization (include date established if applicable, and principal events or main accomplishments)
- Touring history.
- Geographic location and community served.

PART B – PROJECT DESCRIPTION

Please describe your touring project by answering the following questions:

1. How is this tour consistent with your organization's goals/ artistic objectives?
2. Why are you touring to these cities/ this region? What is your understanding of the market(s) represented by your tour?
3. How did you decide which repertoire to tour to these markets/regions? Was this work designed for touring? (If appropriate, describe your previous tours with this repertoire or work.)
4. In what ways will the tour advance your career or promote your organization? Is this your first tour to these markets/regions, or if not, is this tour different from previous tours you have made to these markets/regions?
5. How will this tour help in developing further international touring opportunities?
6. Please discuss the rationale you have developed for negotiating your fees.

Address the assessment criteria listed in Step 1, Program Guidelines. Please write no more than 1,000 words, using at least 11 point font.

PART C – FINANCIAL INFORMATION

Please provide your financial information by using the Excel document posted on the Dance Touring Grants - International section on the Canada Council's website or, if that is not possible, on the pages attached to this application form.

Fees for Artists

The Dance Section supports associations that advocate good working conditions for dancers/interpreters. Canada Council peer assessment committees respect the leadership demonstrated by these organizations in establishing guidelines for fees for professional dancers/interpreters. Please note that future members of Dance Touring Grants peer assessment committees will be familiarized with pay standards established by these organizations as they evolve. Please note that fees that fall below standards established by these professional organizations may lessen your chance of receiving a grant.

PART D – TOURING PERSONNEL AND FUNCTIONS

Please provide this information by using the Excel document posted on the Dance Touring Grants - International section on the Canada Council's website or, if that is not possible, on the pages attached to this application form.

PART E – DETAILED DESCRIPTION OF AUDIOVISUAL SUPPORT MATERIAL

Fill in the boxes below, listing the material that you are submitting in support of your application. Be sure to list the items in order of viewing priority. Clearly label your support material. Please send a **maximum of three items**, on separate cued **videotapes** or all on one **DVD** or **CD ROM**. **Due to time limitations, the peer assessment committee may not be able to view all the audiovisual material you submit in support of your application.**

Item 1

Title:

Choreographer:

Dancers

Medium (videotape, DVD or CD-ROM):

Running time:

Completion or recording date:

Brief description of how the support material relates to the proposed project:

Special instructions or notes:

Time indicator: From _____ to _____ **Video standard:** VHS DVD CD-ROM**Item 2**

Title:

Choreographer:

Dancers:

Medium (videotape, DVD or CD-ROM):

Running time:

Completion or recording date:

Brief description of how the support material relates to the proposed project:

Special instructions or notes:

Time indicator: From _____ to _____ **Video standard:** VHS DVD CD-ROM**Item 3**

Title:

Choreographer:

Dancers:

Medium (videotape, DVD or CD-ROM):

Running time:

Completion or recording date:

Brief description of how the support material relates to the proposed project:

Special instructions or notes:

Time indicator: From _____ to _____ **Video standard:** VHS DVD CD-ROM

NAME OF APPLICANT:

PART F – ADDITIONAL MATERIAL REQUESTED

Please provide at least one signed letter of confirmation from a presenter or local partner.

APPENDIX A1 – TOUR SUMMARY

Please provide this information by using the Excel document posted on the Dance Touring Grants - International section on the Canada Council's website or, if that is not possible, on the pages attached to this application form.

PART G – APPLICATION CHECKLIST

Please check the appropriate boxes to confirm that you have completed all parts of the application and have attached the following documentation.

Note that the time that the peer assessment committee may devote to each file is limited. It is therefore to your advantage to present well-organized material.

- Part A1 – Completed application form and declaration with original signature
- Part A2 – Profile of Touring Artist or Dance Organization
- Part B – Project description
- Part C – Financial information (Excel document)
- Part D – Touring Personnel and Functions (Excel document)
- Part E – Detailed Description of Audiovisual Support Material
- Part F – At least one signed letter of confirmation from a presenter or local partner
- Appendix A1 – Tour Summary (Excel document)

Please remember:

- Keep a copy of your completed form.
- Submit your application by the deadline date.