

# Individual (affected by the Related Producers' Provision)

## Forms required

- Advance Application form*
- Additional Priority Agreement form(s) - if required*
- Related Producers' Declaration form(s)*
- Application for Irrigation Rate form - if applicable (see page 34)*

## Instructions for completing the advance application

Applicants must read page the terms and conditions outlined on the *Advance Application*. Advise that by signing the application, the applicant is agreeing to the terms and conditions.

Complete the applicant and delivery point information section of the form.

- Name, address, date of birth, phone and fax number.
- Your station fax number to receive faxes of documents for corrections and authorization where approval is required.

2007-08 Production Period Application For Advance Payment For Threshed Grain In Storage			
(Program runs from April 1/07 to September 30, 2008. After-harvest advances may be issued from September 1, 2007 to March 31, 2008)			754320
<p><b>TO THE ELEVATOR MANAGER:</b> before this application is completed, ensure that you and the applicant read and understand "Applicant's eligibility" in the 2007-08 Advance Payments Program (After-harvest) country elevator guide.  <b>Do not issue a cash ticket(s) to a corporation, partnership (includes joint producers and business enterprises), cooperative or a colony until the application has been verified or you have received pre-approval of the Declaration and Guarantee or Guarantee for Colonies from the CWB.</b></p>			
<b>Applicant Information</b> <i>This form must be completed in ink</i>			
Applicant's Last Name <i>Producer</i>	First Name <i>Charles</i>	Middle Name <i>Freeman</i>	Applicant's CWB Identification Number 0   0   0   0   0   3   4   5   6   7
Applicant's Address <i>Box 1</i>			Day   Month   Year 1   0   1   0   0   7
<i>Somerset, SK</i>			Permit Number 0   0   0   0   0   3   4   5   6   7
<i>S0K 0E0</i>		Date of birth (DD/MM/YY) 07/11/1980	Company/Delivery Point Code 0   9   9   7   9   9   9   9   0   1
Applicant's Telephone No. (306) 123-4579			Reference Number
			Station Name <i>Any station</i>
			Declaration and Guarantee/Guarantee No.
			Station Telephone No. (306) 555-2361
			Applicant's Fax No. ( )
			Station Fax No. (306) 555-4260

For the section regarding related producers, the applicant is affected by the *Related Producers' Provision* and should check the box "YES". The applicant requires a *Related Producers' Declaration* form.

**ALL APPLICANTS MUST COMPLETE THIS SECTION by answering "Yes" or "No"**

Complete the following questions by answering "Yes" or "No". Answer "yes" if either statement (or both) is true. If you answer "Yes", complete the *Related Producers' Declaration* form and attach it to this advance application.

- Do you appear in other CWB delivery permit books as an individual or as a member of a corporation, cooperative, partnership, or other business enterprise?
- Do you share the reporting of income or losses from this or any other farming operation with anyone else for the purposes of the Income Tax Act (Canada)?

Yes  No

## Eligible amount

1. Enter the applicant's total tonnage in storage on the farm including carryover stocks and current production in column i.
  - Only include the applicant's stocks of grain.
2. Record tonnages to be used for seed, fed on farm and deliveries to purchase seed in column ii.
3. Calculate the tonnage eligible for delivery to the CWB (column iii) by subtracting column ii from column i.
4. Multiply column iii by the rate per tonne, column iv, to complete the eligible amount, column v.
5. Add the eligible amounts for each grain together and record the total under 1(e).
6. Record the amount of the applicant's unpaid balance of previous 2007-08 wheat, durum and barley advances (include pre-harvest advances) and any 2006-07 balances through this permit book in 1(f).
7. Subtract 1(f) from 1(e) and enter the result in 1(g), Total Eligible Amount.

**I. Eligible Amount (indicate amounts in whole dollars and whole tonnes)**

Grain	i Applicant's Total Farm Stored Grain (under this permit book)	ii Grain Not Eligible For An Advance Payment Grain To Be Used For Seed, Fed on Farm, or Delivered for Seed Purchases	iii Tonnage Eligible for Delivery to CWB (Column i subtract Column ii)	Maximum Advance Payment Based On Inventory	
				iv Rate Per Tonne	v Eligible Amount (Column iii multiplied by Column iv)
a) Wheat	3 0 0		3 0 0	\$90	\$ 2 7 0 0 0
b) Durum	4 2		4 2	\$110	\$ 4 6 2 0
c) Barley				\$60	
d) Sel Bly	3 8		3 8	\$80	\$ 3 0 4 0
e)	Maximum advance payment based on inventory (add a, b, c and d of column v) .....				34,660
f)	Applicant's unpaid balance (include interest) of previous 2007-08 wheat, durum and barley advances under this permit book (include 2007-08 pre-harvest and previous after harvest wheat, durum and barley advance balances) and any 2006-07 advance balances under this permit book .....				
g)	From (e) subtract (f) and enter the total in Box A..... <b>Total Eligible Amount</b>				34,660 <b>A</b>

## Related Producers' Declaration

Complete the *Related Producers' Declaration* up to "Current Advance attributed or applied for in this application" (instructions on page 45).

- List all permit book appearances and previous AMPA advances for the applicant and all related producers.
- If the applicant had a previous cash advance in 2007-08, please refer to the previous *Related Producers' Declaration* to assist you in completing information regarding previous advances.

Complete the advance application to paragraph 4, The Advance Payment.

## Maximum advance

- In 2(b), record the applicant's previous 2007-08 wheat, durum and barley advances (include pre-harvest) applied for or received under all farming operations
- In 2(c), record the total amount of the applicant's previous 2007-08 advances applied for or received from all other organizations under all farming operations on all agricultural products
- In 2(d), record any unpaid balances on 2006-07 cash advances received from the CWB under all farming operations.
- In 2(e), record any unpaid balances on 2006-07 cash advances received from all other organizations under all farming operations on all other crops.
- Subtract 2(b), 2(c), 2(d) and 2(e) from 2(a) to determine the applicant's Maximum Cash Advance, Box B.

2. Maximum Advance	
Individual applicants affected by the Related Producers Provision must complete a Related Producers' Declaration now. Companies must complete this section before completing the Related Producers' Declaration(s).	
a) Maximum advance payment .....	<b>\$400,000</b>
b) Applicant's total previous 2007-08 wheat, durum and barley advances (include pre-harvest) applied for or received under all farming operations. ....	<input type="text"/>
c) Applicant's total previous 2007-08 advances applied for or received from all other organizations under all farming operations on all other agricultural products (crops and livestock) .....	100,000
d) Applicant's unpaid balance of all 2006-07 wheat, durum and barley advances under all farming operations .....	<input type="text"/>
e) Applicant's unpaid balance of all 2006-07 advances received from all other organizations under all farming operations on all other crops .....	<input type="text"/>
f) From a), subtract b) + c) + d) + e) and enter the total in Box B .....	<b>300,000</b> <b>B</b>

## Elevator issuance limitation

For applications sent to the CWB for approval before issuance of a cash ticket, do not complete this section of the application form. Have the applicant answer the irrigation form question and if required, complete an *Application for Irrigation Rate* form (see page 34).

- For applicants without irrigated acres, record all wheat and barley seeded acres in the space provided in 3(a).
- Multiply the total seeded acres by the seeded acre rate (\$80.00) and enter the result in 3(a). For applicants who are applying for the irrigated rate, transfer the amount from the *Application For Irrigation Rate* form (Total (C+D+E)) to Box 3(a) on the application form.
- List the tonnes of wheat, durum, barley and selected barley that has been delivered, sold or used on the farm by anyone named in the delivery permit book. Multiply each by the rate and enter the results in the spaces provided. When determining the number of tonnes delivered, do not include storage deliveries from a previous crop year settled this production period. Add the amounts for 3(b) through to 3(e) and enter the total in 3(f).
- In 3(g), list the total previous 2007-08 wheat, durum and barley advances outstanding on this permit book by anyone named in this permit book. (Include pre-harvest advances)

Deduct for grain delivered, sold or used on farm in the 2007-08 crop year.

17. Subtract 3(f) and 3(g) from 3(a) to determine the Elevator Issuance Limitation in Box (C).

<b>3. Elevator Issuance Limitation - Cannot exceed \$100,000</b>			
For applications sent to the CWB for approval before issuance of a cash ticket, do not complete this section of the application form.			
I have completed the Application For Irrigation Rate form for grain produced under irrigation			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Seeded Acres</b> (from "Total Wheat and Total Barley Acres" of applicant's 2007-08 Delivery Permit)			
a) Wheat + Durum + Barley =	415 acres x \$80	=	33,200
Record grain delivered, sold or used on the farm in 2007-08 by anyone named in the permit book			
b) Wheat	_____ tonnes x \$90	= \$_____	
c) Durum	_____ tonnes x \$110	= \$_____	
d) Barley	_____ tonnes x \$60	= \$_____	
e) Sel. Bly.	_____ tonnes x \$80	= \$_____	
f) Add b, c, d and e	<b>TOTAL</b>		
g) Unpaid balance of previous 2007-08 wheat, durum and barley advances issued under this permit book to anyone named in this permit book			
h) From (a), subtract (f) + (g) and enter total in Box C	<b>Elevator Issuance Limitation</b>		33,200 <b>C</b>

## The advance payment

- Record the amount the applicant is requesting in Box (D). This amount cannot exceed the amount in Box (A) or Box (B).
- Determine the amount you can issue as a first payment. That amount cannot exceed the elevator issuance limitation Box (C) or \$100,000. The \$100,000 limit includes all previous advances that have been applied for or issued through the permit book by the applicant, including pre-harvest advances. Enter the amount in Box (E).
- To determine the second payment (Box F), subtract the first payment Box (E) from the Total Advance requested Box (D). For applications sent to the CWB for approval before cash ticket issuance, indicate NIL in Box (E).

<b>4. The Advance Payment</b>			
a) <b>Total advance</b> applied for (cannot exceed Box A or B or, if applicable, Box 9 of the Participants' Calculation Worksheet)		34,660	<b>D</b>
b) <b>FIRST PAYMENT</b> paid by elevator manager at date of application (cannot exceed Box C, Box D, or \$100,000) For applications sent to CWB for approval before cash ticket issuance, INDICATE NIL in Box E		33,200	<b>E</b>
c) <b>SECOND PAYMENT</b> to be paid by elevator manager only after verification by CWB ( <b>Box D subtract Box E</b> ) If no second payment, <b>INDICATE NIL</b> in Box F		1,460	<b>F</b>
If total cash advance requested (Box D) exceeds Box C or \$100,000, CWB approval is required prior to issuing the second payment cash ticket (Box F). The \$100,000 limitation includes any previous 2007-08 advance payment(s) (including pre-harvest advances).			
NOTE: If previous 2007-08 advance payment(s) exceeded \$100,000 and CWB approval was obtained for this production period, the \$100,000 limitation does not apply.			

## Amounts exceeding \$100,000

If the total applied for Box (D) on the advance application exceeds \$100,000:

- issue a cash ticket for the first payment of \$100,000 Box (E) (cannot exceed Elevator Issuance Limitation in Box (C));
- send the application and first payment cash ticket to the CWB through your head office; and
- when verification is received from the CWB, issue the second payment cash ticket.

Complete the remainder of the *Related Producers' Declaration* form(s).

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## How to complete the *Related Producers' Declaration*

For the purposes of this form, shareholders, partners (including joint producers) and members of corporations are referred to as “participants”. The individual applicant or participant must identify all farming operations the individual applicant or participant is involved with for the 2007-08 production period. Include all advances applied for or received where the individual applicant or participant has a financial interest, including those of all related producers.

Company participants who are not involved in any other farming operation do not need to complete the *Related Producers' Declaration* form. However, the elevator manager must attach a note confirming this when submitting the advance application.

### Instructions:

1. Enter the complete name of the individual applicant or company participant. Do not enter the company name.
2. If the applicant is applying as an individual, record the 10-digit CWB ID number. For company participants, including joint producers, enter the last eight digits of their producer ID number (if available). If the participant does not have a CWB ID number, we will issue one when the application is received.
3. Enter the six-digit *Advance Application* number, imprinted in the box on the top-centre of the advance application form.
4. If the advance is for a company or partnership (includes joint producers and other business enterprises), indicate the name and the ID number.
5. List all 2007-08 farming operations for the individual applicant or participant and all related producers.
6. Enter the 10-digit producer CWB ID number for each farming operation. For joint producers, use the joint ID number, not the individual joint producer ID number (this number is assigned for delivery purposes only). For corporations or partnerships (business enterprises), use the company CWB ID number, not the shareholder's number (this number has been assigned for identification purposes only).
7. Indicate the percentage interest that the applicant has in each farming operation.

Individuals	-100 per cent
Corporations	-percentage of voting shares
Partnerships	(includes joint producers and business enterprises) -percentage of profits each is entitled to
8. Record the date(s), type (pre-harvest or after harvest) and amount(s) of all wheat, durum and barley advances previously applied for or received for the 2007-08 production period through all farming operations (include pre-harvest and after harvest). Enter the total amount(s) on line (1) and the interest-free portion attributed on line (2). Note: For individual applicants, transfer the amount from line (1) to Paragraph 2.b. of the after harvest advance application form. Paragraph 5.b. refers to the pre-harvest application (from April 1 to July 31).
9. Record the date(s), type (pre-harvest or after harvest) and amount(s) of all advances for all other agricultural products previously applied for or received for the 2007-08 production period through all farming operations. Enter the total amount on line (3) and the interest-free portion attributed on line (4). Note: For individual applicants, transfer the amount from line (3) to paragraph 2.c. of the after harvest advance application form. Paragraph 5.c refers to the pre-harvest application (from April 1 to July 31)
10. Enter the total of line (1) plus line (3) on line (5). This represents the total amount of all 2007-08 advances attributed to date for all crops.
11. Enter the total of line (2) plus line (4) on line (6). This represents the total amount of interest-free benefit attributed to date.
12. If the applicant is an individual:  
On line (7), enter the total amount currently applied for from paragraph 4(a) of the *Advance Application* form.  
  
If the applicant is a company: On line (7), enter the total amount attributed for each participant from Part III-Participants' attribution of the Participants' Calculation Worksheet.
13. If the applicant is an individual: On line (8), enter the total interest-free amount currently applied for.  
  
If the applicant is a company: From Part III -Participants' attribution interest-free benefit of the Participants' Calculation Worksheet, transfer the interest-free amount attributed for each participant to line (8).
14. Enter the total of line (5) plus line (7) on line (9). This represents the total advances to date (including pre-harvest).
15. Enter the total of line (6) and (8) on line (10). This represents total interest-free advances to date.
16. The producer must sign and date the form. Give the producer the Applicant's copy (yellow) for their records.

# Example of a *Related Producers' Declaration*

**Advance Payments Program - Related Producers' Declaration**

**A** If you are involved in only one farming operation, you do not need to complete this form to apply for a cash advance. EACH INDIVIDUAL APPLICANT OR PARTICIPANT THAT HAS AN INTEREST IN MORE THAN ONE FARMING OPERATION MUST COMPLETE A SEPARATE RELATED PRODUCERS' DECLARATION. A participant is a shareholder of a corporation, a partner of a partnership (includes joint producers and business enterprises), or a member of a cooperative. You must identify all farming operations that you are involved with, as well as any previous advances applied for or received this production period by you or any related producer.

Refer to the *Advance Payments Program country elevator guide* for assistance in completing this document.

Name of individual applicant or participant: (do not indicate company name) **1** Produce Charles Individual's/Participant's CWB Identification Number (if available) **2** 0101010131451617 Advance Application No. **3** 71514131210

Advance applicant's name (if different than above) CWB Identification Number (if different than above) **4**

**B** Indicate ALL permit book appearances and financial interests of the individual applicant/participant. (Participants should not list each other unless related by other permit book appearances.)

*PREVIOUS 2007-08 ADVANCES APPLIED FOR OR RECEIVED. Include the outstanding balance (at the time of transfer) of any 2006-07 AMPA advances that have been/are being transferred where default has been stayed.*

Name <b>5</b>	10-digit Producer ID number <b>6</b>	% Interest <b>7</b>	Application date of previous advance <b>8</b>	Wheat, Durum and Barley		Other agricultural products (crops & livestock)				
				Type	Total amount attributed	Interest-free amount attributed	Application date of previous advance <b>9</b>	Type	Total amount attributed	Interest-free amount attributed
BC Corporation	01010101123415	50%	APRIL 13/07	W	\$ 100,000	\$ 100,000				
Produce Charles	0101010131451617	100%			\$	\$				
Produce Charles	0101010131451617	100%			\$	\$				
					\$	\$				
					\$	\$				
					\$	\$				
					\$	\$				
<b>Total CWB Advances</b>						\$ 100,000*(1)	\$ 100,000 (2)	<b>Total Other Advances</b>	** (3)	\$ (4)

\* For applications by individuals, transfer this amount to line 2(b) or 5(b) of the application form.  
\*\* For applications by individuals, transfer this amount to line 2(c) or 5 (c) of the application form.

**C**

<b>Previous Advances</b>	Total amount \$ 100,000 (5) <b>10</b> (1 + 3 above)	Interest-free amount \$ 100,000 (6) <b>11</b> (2 + 4 above)
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Note: If the applicant is a company, complete the *Participants' Calculation* worksheet now. All applicants must complete the advance application before completing the remaining portion of this form.

**D**

<b>Current Advance attributed or applied for in this Application</b>	Total amount \$ 34,660 (7) <b>12</b>	Interest-free amount \$ 0 (8) <b>13</b>
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**E**

<b>Total Advances to date</b>	Total Advances \$ 134,660 (9) <b>14</b> (line 5 + 7) (cannot exceed \$400,000)	Total Interest-free \$ 100,000 (10) <b>15</b> (line 6 + 8) (cannot exceed \$100,000)
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The applicant's copy must be presented when applying for future advances.

**F**

CWB COPY Charles Producer **16** Oct 10/07  
Signature of Applicant or Participant Date

## Producer Charles has a 50 per cent share of BC Corporation.

BC Corporation has an advance for \$200,000 issued before this application. Producer Charles's share of this advance is \$100,000.

Producer Charles is also a landlord leasing land to another producer.

As an individual, Producer Charles is 100 per cent attributable.

Producer Charles is now applying for a cash advance as an actual producer under his own individual ID number for \$34,660.

The total advance amount attributed to Producer Charles is \$134,660.

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## Priority Agreement

1. Once the application is completed to the end of paragraph 4, ask the applicant to list all applicable financial institutions and secured parties.
2. The applicant should ensure that every financial institution and secured party complete a separate *Priority Agreement* if a pre-approved Priority Agreement has not been signed by a lender.

Read about Priority Agreements on pages 38-39.

The declaration section must be fully completed.

## Declaration

Have the applicant read and sign the *Declaration* section of the application form.

Please read "Signature Requirements" on pages 20-21.

Under Notice to Applicant, have the applicant identify all organizations through which previous advances have been issued (include unpaid advances from 2006-07 crop year).

Read the *Notice to Elevator Manager* on the application form. Ensure all provisions have been met before sending the application to the CWB.

The advance application form consists of three copies:

- CWB copy – white;
- Manager's copy – yellow;
- Applicant's copy - green.

The CWB must verify the following applications before a cash ticket is issued:

- Requests for a second payment or subsequent advance (where the applicant has exceeded the \$100,000 or elevator issuance limits).

If applicable, issue the cash ticket.

Please read "Issuing cash tickets" on page 22.

The package you are preparing for your head office should include the CWB's copies of:

- the completed and signed *Advance Application* (white copy);
- completed and signed *Priority Agreement(s)*;
- completed and signed *Related Producers' Declaration(s)*;
- completed and signed *Application For Irrigation Rate* form (if applicable); and
- cash ticket (if the advance was issued).