





# **Awards Program**

With over 350 organizations and 15,000 participants, Canada's National Standards System (NSS) is a model for the world. The persons and organizations that develop, implement and promote standards are all key contributors to this network. For more than 30 years, the NSS has helped to ensure the safety and performance of products and services, helped to open the global marketplace to Canadians, and made Canada a leader in international standardization.

The Standards Council of Canada (SCC) oversees the NSS in which some 15,000 individuals participate. Most of these individuals come from industry, government, nongovernmental organizations or the general public. They participate in standards-development committees and also provide their expertise to accreditation programs and advisory committees.

Individual participants and the organizations that support their work are of vital importance to the NSS and the SCC. The standardization process is a cost-effective and efficient one because of the volunteer nature of the system. In light of this, the SCC believes in recognizing the outstanding people and organizations that contribute to the NSS. The SCC honours the notable achievements of its members through a series of SCC Awards that are presented to recipients at a special recognition ceremony. Anyone can nominate persons, committees or organizations for an SCC Award. Read on to find out how.

# **General Eligibility Criteria**

Nominees are required to be actively involved in international and/or national standardization activities such as policy (e.g. trade agreements), research, development (e.g. standards, guides), implementation (e.g. accreditation, certification) and/or promotion of the National Standards System, technical assistance (e.g. projects assisting developing/emerging economies).

The following may be eligible for a nomination:

- Individuals:
- Committees: and/or
- Organizations.

Nominee participation may include but is not limited to the following areas:

#### **International Standardization Activities**

- Canadian Advisory Committee (CAC);
- Canadian Sub-Committee (CSC);
- Joint Technical Committee (JTC);
- CAC for ISO/DEVCO (ISO Committee on Developing Country Matters);
- CAC for ISO/CASCO (ISO Committee on Conformity Assessment);
- International Accreditation Forum (IAF);
- Pacific Accreditation Cooperation (PAC);
- International Laboratory Accreditation Cooperation (ILAC);
- InterAmerican Accreditation Cooperation (IAAC);
- Pan American Standards Commission (COPANT);
- Pacific Area Standards Congress (PASC).

#### **National Standardization Activities**

- Committees such as the Advisory Committee on Conformity Assessment (ACCA), the Advisory Committee on Standards (ACT), the Canadian Advisory Committee on the International Organization for Standardization (CNC/ISO);
- Task group (TG) such as the TG Lab, TG Certification Bodies;
- A body accredited by the Standards Council of Canada, such as a standards development organization, a laboratory, product certification, inspection, management systems certification, and/or personnel certification body;
- An organization that participates in the NSS such as a business, academic, non-governmental organization, consumer, and/or government body (federal, territorial, provincial, municipal).

NOTE: Members of the Standards Council of Canada's Council are not eligible for nomination.

#### **Nomination Submissions**

In order to nominate an individual, a committee or an organization for an SCC Award, the nominator must include the following in his or her submission:

- Nomination form (last page of brochure);
- An overview of the individual, committee or organization's contributions;
- Individual's curriculum vitae, committee profile or organization's profile; and
- Two additional letters of recommendation highlighting why the nominee should be a recipient of the award (evidence of how their work accomplishments relate to the specific award criteria).

Nominations can be submitted in writing via mail, fax, or by email (members@scc.ca) to the Coordinator, Member Program at the Standards Council of Canada. For answers to questions about the nomination process or the eligibility of a potential nominee, please contact the Coordinator, Member Program via e-mail at members@scc.ca or by telephone at +1 613 238 3222.

Nominations will be reviewed and approved by the SCC's Awards Committee. Recipients of the SCC Awards will be notified and presented with their awards at a special recognition ceremony. Nominations may be submitted on an ongoing basis.

# **Specific Awards Criteria**

### Jean P. Carrière Award

The Jean P. Carrière Award recognizes distinguished service to Canadian standardization. It was under the presidency of the late Brigadier-General Jean P. Carrière, a distinguished engineer, that the architecture of the National Standards System was largely developed. Mr. Carrière served as President of the Standards Council of Canada from October 1971 to December 1977, during which time the essential plans and policies for the National Standards System were conceived and formulated.

Established in honour of the late Brigadier-General, The Jean P. Carrière Award has been presented by the Standards Council of Canada since 1979 to individuals who have made a distinguished contribution to Canadian standardization.

- An overview of the nominee's contributions (no longer than 250 words) is required to include the following elements, where possible:
  - Active participation and/or demonstrated leadership in policy, research, development (e.g. standards, guides), implementation (e.g. accreditation, certification) and/or the promotion of the National Standards System, that has contributed to significant results and advancement nationally. Contributions may be for one or more of the aforementioned activities:
  - Contributions extending over the period of their overall participation in standardization activities of at least 10 years;

- Past awards received related to policy, research, development, implementation and/or promotion of the National Standards System;
- Other information considered relevant to this nomination;
- Two additional letters of recommendation: and
- Individual's curriculum vitae.

## Roy A. Phillips Award

The Roy A. Phillips Award recognizes distinguished service to Canadian standardization efforts internationally. It was largely due to the commitment of Roy A. Phillips, respected Engineer, recipient of the Order of Canada and President of Roy Phillips Advisory Services Inc., that the foundation for harmonious international working methods and procedures was conceived and established. Mr. Phillips' ongoing work with the Standards Council of Canada, international standardization organizations, and the private sector helped redefine the direction of international trade and policy.

Established in 2001 in Mr. Phillips honour, The Roy A. Phillips Award is dedicated by the Standards Council of Canada to individuals who have made an outstanding contribution to Canadian standardization internationally.

#### **Eligibility Criteria**

- An overview of the nominee's contributions (no longer than 250 words) is required to include the following elements, where possible:
  - Active participation and/or demonstrated leadership in policy, research, development (e.g. standards, guides), implementation (e.g. accreditation, certification), the promotion of the National Standards System, and/or technical assistance (e.g. projects assisting developing/emerging economies) that has contributed to significant results and advancement internationally. Contributions may be for one or more of the aforementioned activities;
  - Contributions extending over the period of their overall participation in standardization activities of at least 10 years;
  - Past awards received related to policy, research, development, implementation and/or promotion of the National Standards System;
  - Other information considered relevant to this nomination;
- · Two additional letters of recommendation; and
- · Individual's curriculum vitae.

## **Corporate Commitment Award**

This award was developed to recognize the contributions and commitment made by a group or organization in support of standardization activities nationally and internationally. An award will be presented to the organization that distinguishes itself through its leadership and participation in the National Standards System as a: business, academic, non-governmental organization, consumer, and/or government body (federal, territorial, provincial, municipal).

- An overview of the organization's contributions (no longer than 250 words) is required to include the following elements, where possible:
  - Active participation and/or demonstrated leadership in policy, research, development (e.g. standards, guides), implementation (e.g. accreditation, certification), the promotion of the National Standards System and/or technical assistance (e.g. projects assisting developing/emerging economies) that has contributed to significant results and advancement nationally and/or internationally. Contributions may be for one or more of the aforementioned activities;
  - Contributions extending over the period of their overall participation in standardization activities of at least 5 years;
  - Financial and human resource support in the delivery of policy, research, development, implementation and promotion
    of the National Standards System, and/or technical assistance;
  - Past organizational awards received related to policy, research, development, implementation and promotion of the National Standards System and/or technical assistance;

- Other information considered relevant to this nomination;
- Two additional letters of recommendation; and
- · Organization's Business Profile.

## **Leadership Award**

This award recognizes notable contributions made by a chair, co-chair, vice-chair and/or convenor of a standards-related committee that have benefited Canadian standardization.

#### **Eligibility Criteria**

- An overview of the nominee's contributions (no longer than 250 words) is required to include the following elements, where possible:
  - Active national and/or international participation and/or demonstrated leadership in policy, research, development
    (e.g. standards, guides), implementation (e.g. accreditation, certification), the promotion of the National Standards
    System and/or technical assistance (e.g. projects assisting developing/emerging economies) that has contributed
    significant results and advancement for the benefit of advisory committees, technical committees, sub-committees,
    working groups, task groups, or ad-hoc groups within Canada's National Standards System;
  - Demonstrated committee administrative responsibilities (e.g. organizational and reporting skills);
  - Demonstrated consensus achievements;
  - Contributions extending over the period of their overall participation in standardization activities of at least 3 years;
  - Past awards received related to policy, research, development, implementation and promotion of standards and/or technical assistance;
  - Other information considered relevant to this nomination;
- Two additional letters of recommendation; and
- Individual's curriculum vitae.

### **Award of Excellence**

This award recognizes notable contributions made by a member of a standards-related committee.

- An overview of the nominee's contributions (no longer than 250 words) is required to include the following elements, where possible:
  - Active national and/or international participation in policy, research, development (e.g. standards, guides), implementation (e.g. accreditation, certification), the promotion of the National Standards System and/or technical assistance (e.g. projects assisting developing/emerging economies) that has contributed to significant results and advancement for the benefit of advisory committees, technical committees, sub-committees, working groups, task groups, or ad-hoc groups within Canada's National Standards System;
  - Demonstrated leadership in the development of processes, solutions and/or documents (e.g. standards, guides, policy documents, research reports);
  - Demonstrated consensus achievements;
  - Contributions extending over the period of their overall participation in standardization activities of at least 3 years;
  - Past awards received related to policy, research, development, implementation and promotion of standards and/or technical assistance;
  - Any other information considered relevant to this nomination;
- Two additional letters of recommendation; and
- Individual's curriculum vitae.

## **Distinguished Service Award**

This award recognizes notable contributions made by a Committee Officer (e.g. Secretary, Treasurer, Editor, Translator) of a standards-related committee.

#### **Eligibility Criteria**

- An overview of the nominee's contributions (no longer than 250 words) is required to include the following elements, where possible:
  - Active national and/or international participation in policy, research, development (e.g. standards, guides), implementation (e.g. accreditation, certification), the promotion of the National Standards System and/or technical assistance (e.g. projects assisting developing/emerging economies) that has contributed to significant results and advancement for the benefit of advisory committees, technical committees, sub-committees, working groups, task groups, or ad-hoc groups within Canada's National Standards System;
  - Demonstrated committee administrative responsibilities (e.g. organizational and reporting skills);
  - Demonstrated timeliness in carrying out the responsibilities;
  - Contributions extending over the period of their overall participation in standardization activities of at least 3 years;
  - Past awards received related to policy, research, development, implementation and promotion of standards and/or technical assistance;
  - Other information considered relevant to this nomination;
- · Two additional letters of recommendation; and
- · Individual's curriculum vitae.

## Special Achievement Award

This award recognizes notable contributions made by a committee in support of Canada's National Standards System (e.g. advisory committees, technical committees, sub-committees, working groups, task groups, ad-hoc groups).

- An overview of the nominee's contributions (no longer than 250 words) is required to include the following elements, where possible:
  - Active national and/or international participation and/or demonstrated leadership in policy, research, development (e.g. standards, guides), implementation (e.g. accreditation, certification), the promotion of the National Standards System and/or technical assistance (e.g. projects assisting developing/emerging economies);
  - Demonstrated contributions in the development or the completion of national or international documents (e.g.
     Canadian procedural documents, standards, guides, policy, publications, research reports);
  - Contributions extending over the period of their overall participation in standardization activities of at least 3 years;
  - Other information considered relevant to this nomination;
- Two additional letters of recommendation; and
- Committee Profile (including: mandate; current membership list; list of achieved and forthcoming activities pertaining to policy, research, development, implementation and promotion of the National Standards Systems, and/or technical assistance).

#### McMahon Dedicated Service Award

This award is named in memory of Joseph Terrence McMahon (1965-2004). An esteemed member of the SCC staff, Mr. McMahon exhibited genuine concern and respect for others, a supportive nature and, a vast knowledge of standardization that engendered his contributions to the SCC and the National Standards System. The McMahon Dedicated Service Award has been conferred by the Standards Council of Canada since 2004 to individuals who have likewise distinguished themselves through their involvement and contributions to standardization. This award recognizes notable contributions made by Standards Council of Canada personnel.

- An overview of the nominee's contributions (no longer than 250 words) is required to include the following elements, where possible:
  - Delivering and demonstrating leadership in policy, research, development (e.g. standards, guides), implementation (e.g. accreditation, certification), the promotion of the National Standards System and/or technical assistance (e.g. projects assisting developing/emerging economies), that has contributed to significant results and advancement in accordance with the Standards Council of Canada's Act;
  - Demonstrated initiative in seeking results in order to meet SCC's corporate objectives;
  - Demonstrated customer focus internally and externally;
  - Demonstrated timeliness in carrying out responsibilities;
  - Contributions extending over the period of their overall participation in standardization activities of at least 5 years;
  - Other information considered relevant to this nomination;
- · Two additional letters of recommendation; and
- Individual's curriculum vitae.

## **Nomination Form**

#### **Awards**

Please	e choose one of the following (see Specific	ic Awards Cri	teria for details):	
	Jean P. Carrière Award		Roy A. Phillips Award	
	Corporate Commitment Award		SCC Leadership Award	
	McMahon Dedicated Service Award		SCC Award of Excellence	
	SCC Distinguished Service Award	ned Service Award SCC Special Achievement Award		
(Indivi	e print or type the information you providual, Organization, or Committee) Contnittee/Organization Business Profile. For nation Submissions".	ributions and	the Nominee's Curriculum Vita	e or relevant
Nor	minee's Information			
Nomi	nee:			
0		First Name	Middle Initials	Last Name
Orgai	nization:			
Addre	ess:			
Postal	Code: Te	lephone:		
<b>Nor</b>	mination Submitted By			
	1	First Name	Middle Initials	Last Name
Orgai	nization:			
Addre	ess:			
Postal	Code: Te	lephone:		
E-mai	l:			

**Submit to:** Coordinator, Member Program

## **Contact Us**

The Standards Council of Canada is eager to make the SCC Awards nomination process as simple as possible. Contact the Coordinator, Member program with any questions about the process or to find out more about the SCC Member Program:

Coordinator, Member Program Standards Council of Canada 270 Albert Street, Suite 200 Ottawa, ON K1P 6N7

Tel. +1 613 238 3222 / Fax +1 613 569 7808 / E-mail: members@scc.ca

Visit the Participate section of the SCC web site at www.scc.ca for more about:

- · The SCC Awards and nomination process and,
- · Past awards recipients.

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