



EMPLOYEES' PENSION PLAN INCOME TAX RETURN

As a trustee of a trusteed pension plan or as a pension corporation that administers a pension plan, you have to complete this form every year. Complete all applicable schedules. Enter "Nil" in any area of a schedule that does not apply.

Custodial trustees whose only function is to hold individual annuity contracts and who are not the trustees of a pension plan should not complete this form.

When a trustee does not act as administrator of the pension plan, the trustee is still responsible for obtaining and reporting the required information on this form.

Attach a statement of the pension plan's assets and liabilities as at the end of the tax year and a reconciliation of the year-end balance in the plan with that of the immediately preceding year. If the conditions outlined in the instructions to Schedule 2 are met, we will accept a completed Schedule 2 instead of these financial statements.

Send the completed return, along with the required financial statements, to the Ottawa Technology Centre, 875 Heron Road, Ottawa ON K1A 1A2 no later than 90 days from the end of the tax year. Tax year refers to the calendar year for a trust and to the fiscal period for a pension corporation. If you do not file this return on time, we may impose penalties and charge interest on any amount owing.

If the plan is not registered under the Income Tax Act throughout its period of operation or existence during the tax year, the income may be subject to tax. To report taxable income or claim a Part XII.2 tax credit, complete a T3 Trust Income Tax and Information Return. You can get a copy of the T3 Trust Guide and the T3 Trust Forms Package from our Web site at www.cra.gc.ca, or by calling 1-800-959-2221.

Unless otherwise stated, the sections, subsections, and paragraphs we refer to in this return are from the Income Tax Act.

Form with fields for: Name of plan, Account number, Name of trustee, Plan registration number, Mailing address, Telephone number, Address where trust or pension corporation keeps its books and records, Return for tax year, Names of other trustees, Province or territory of residence of the plan, Give the date the trust: came into existence, ceased to exist, and Name of new trust, pension corporation, or insurance company.

Summary of tax and refund

Summary of tax and refund table with rows for: Tax payable under section 207.1(5) on agreements to acquire shares (line 140), Minus: Payments on account (line 010), Balance owing or refund (line 090), and Amount enclosed (line 095).

Certification

Certification section with fields for: I, _____, of _____, Address, certify that the information given in this return is, to the best of my knowledge, correct and complete. Signature of trustee or trust company official, Position or office (if trustee is a corporation), Telephone number, Date.

Schedule 1 – Tax under section 207.1(5) on agreements to acquire shares

If the trust or pension corporation entered into an agreement to acquire shares of the capital stock of a corporation (other than from the corporation) at a price that differed from their fair market value when acquired, it may have to pay tax under section 207.1(5).

If this is the case, complete Form T2000, *Calculation of Tax on Agreements to Acquire Shares*, and attach it to this return. Enter the amount determined on Form T2000 on line 241 below.

Tax on agreements to acquire shares. Enter this amount on line 1 on page 1. 241 _____

Schedule 2 – Receipts and disbursements (including capital gains and losses) of the pension plan in the tax year

Complete this schedule by listing all disbursements and losses, and all receipts and gains. We will accept a completed Schedule 2 instead of financial statements if **all** contributions, forfeitures, and income received by the trustees or pension corporation were:

- invested in life insurance, annuity, deposit administration, or segregated fund contracts (with an insurance company or the Annuities Branch, Employment Insurance Commission); and
- held by the trust or pension corporation.

Disbursements and losses		Receipts and gains	
Pension benefits paid	\$	Employees' current service contributions	\$
Annuities purchased in settlement of pension benefits (subsection 147.4(1) or paragraph 254(a) of the <i>Income Tax Act</i>)		Employees' past service contributions	
		Employers' current service contributions	
Administration costs and expenses incurred in earning income		Employers' past service contributions	
Capital losses		Investment income (interest, dividends, etc.)	
Other disbursements (specify)		Capital gains	
		Other (specify)	
Total disbursements and losses	\$		
		Total receipts and gains	\$
		Minus: Total disbursements and losses	
		Net increase (decrease) in the pension plan	\$