LIFE-2	10.000 / 10.001	Affidavits Verifying Annual Return
	20002	

The affidavits are to be subscribed and sworn before a person duly authorized to administer oaths in legal proceedings for the county or district where the affidavits are subscribed and sworn to.

The affidavit on page 10.000 must be signed by the Chief Agent in Canada, who should have extensive knowledge of the Canadian Branch operations.

It is difficult for OSFI to ensure that the Chief Agent is kept fully apprised of the Canadian Branch's operations and liabilities in Canada. In this regard, the second affidavit set up on page 10.001 must be signed by the President or Chief Executive Officer of the life insurer at its head office.

If the affidavits are not in proper form, the return cannot be regarded as having been deposited with OSFI and will be returned for proper completion.

LIFE-2	10.010	Annual Corporate Information
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Canadian Branches are required to provide two contact persons, one for corporate information and another for statement reporting. This information will facilitate contact with the Canadian Branch when questions arise from corporate matters or financial and accounting issues relating to the annual return.

LIFE-2	10.020	Corporate and Regulatory Information
If there is insufficient space to fully respond to the questions, please attach a separate page.		
Question	Practice	
9	If the life insurer is subject to any regulatory restrictions in any jurisdiction, please provide details.	
10	Provide details of rating history if the life insurer is rated by one of the major Rating agencies for the current year (CY) and previous years (CY-1), etc.	

LIFE-2 10.040 Corporate Organization Chart	
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The percentage of voting shares held by principal shareholders must form part of the organization chart of ownership downstream.

LIFE-2	10.050	General Interrogatories
If there is insufficient space on the pages to fully respond to the questions, Canadian Branches are asked to attach a separate page with the necessary additional information pertinent to the Canadian Branch operations.		
Question	Practice	
1.1	Indicate if the Canadian Branch is investing in the securities listed and the Balance Sheet Value thereof.	
1.2	Provide details if the Canadian Branch has any inadmissible assets vested in trust.	
2.1	This question relates to contingent liabilities, contractual obligations or other off-Balance sheet liabilities of the Canadian Branch in Canada.	
2.2	Provide amounts and outline the manner in which the life insurer will fund unfunded Liabilities in respect of pension plans for Canadian Branch employees.	
2.3	If the answer to this question is yes then provide additional details. Please provide a description of the issues. Note that this is on a consolidated basis; so subsidiaries must be included.	

LIFE-2	10.060	General Interrogatories (continued)
Question	Practice	
3.1	This question relates to the concentration of marketing and control of the in force business of the Canadian Branch and the possible influence such marketing control could have on the operational abilities of the Canadian Branch. The question is self-explanatory.	
4.1	If there exists any networking arrangements with other financial institutions to market, service, distribute or supply products of other institutions through the Canadian Branch, provide the names and types of such products supplied.	
5.1	For policies issued in Canada (as defined in subsection 2(1) of the <i>Insurance Companies Act</i>) that are denominated in other than Canadian currency, provide the number of policies and amount of net actuarial liabilities for each type of foreign currency.	

LIFE-2	10.070	General Interrogatories (continued)
Question	Practice	
5.2	No specific methods are prescribed for apportioning income and expenditure by fund or by line of business. Details of the bases and formula used by the Canadian Branch should provide sufficient information for OSFI and to assist in its independent verification process.	
5.3	Provide details (including sources) of any extraordinary income reported by the Canadian Branch.	
5.4	State whether the Canadian Branch has received approval to process any records outside of Canada. If there have been changes with respect to processing records outside Canada since obtaining the approval of the Superintendent, provide details of the changes to processing arrangements.	
5.5	The question relates to the insurer's policies regarding market conduct practices. Additional information can be provided in an attached sheet or on page 20.060 if the insurer has answered "No" to this question.	