



**To:** Administrators of Pension Plans Registered Under the  
*Pension Benefits Standards Act, 1985* (PBSA)

**From:** Jeff Bee  
Director, Regulatory Information Division

**Date:** February 6, 2007

**Subject:** Annual Information Return and Certified Financial Statements

---

We are pleased to advise you that there have been no changes to the following returns for reporting information on a fiscal year ending between October 1, 2006 and September 30, 2007:

- Form OSFI 49 – Annual Information Return (AIR) and Guide
- Form OSFI 60 – Certified Financial Statements (CFS) and Guide

The Guides and “Sample” forms may be viewed on our Website at [www.osfi-bsif.gc.ca](http://www.osfi-bsif.gc.ca) under **Pension Plans / Filing Instructions and Returns**.

### **Mandatory electronic filing**

**These forms must be submitted electronically on diskette/cd rom. The instructions for filing electronically are found in the Memorandum from Jeff Bee at [www.osfi-bsif.gc.ca](http://www.osfi-bsif.gc.ca) under Pensions/Filing Instructions and Returns/Diskette-CDRom Filing/2006-2007.**

Plan sponsors must file their completed AIR and CFS within six months of the plan year-end, with the Regulatory Information Division, 255 Albert Street, 12<sup>th</sup> floor, OTTAWA, K1A 0H2.

The AIR is issued jointly by OSFI and Canada Revenue Agency (CRA). OSFI’s Finance and Corporate Planning Division will use the information contained in the AIR to determine and invoice the annual filing fees. NOTE: Please do NOT send your payment until you have been invoiced.

If you need additional information, please contact your plan’s Relationship Manager. Alternatively, if you have any questions about completing or filing the returns, please call the Regulatory Information Division at (613) 990-8160.

