

## TRAVEL AND HOSPITALITY REPORT

Christopher Terry, President & CEO

### TRAVEL EXPENSES

<b>Date(s)</b>	<b>Purpose(s)</b>	<b>Total Cost</b>
1. Sept. 26, 27, 2004	Chair the Canada's Aviation Hall of Fame Nominations Review Committee	\$ 205.83
2. Oct. 28 - Nov. 8, 2004	IATM Board Meeting and ECSITE Annual Conference	\$10,309.15

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1.

**For:** Christopher Terry, President & CEO  
**Date(s):** September 26, 27, 2004  
**Purpose(s):** Chair the Canada's Aviation Hall of Fame Nominations Review Committee  
**Destination(s):** Toronto  
**Transportation (Air):** n/a  
**Other transportation:** \$ 29.00  
**Accommodation:** \$ 163.14  
**Meals & Incidentals:** \$ 13.69  
**Other:** n/a  
**Total:** \$ 205.83

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2.

**For:** Christopher Terry, President & CEO  
**Date(s):** October 28 - November 8, 2004  
**Purpose(s):** IATM Board Meeting and ECSITE Annual Conference  
**Destination(s):** Germany and Spain  
**Transportation (Air):** \$ 6,781.56  
**Other transportation:** \$ 155.76  
**Accommodation:** \$ 2,516.63  
**Meals and incidentals:** \$ 785.13  
**Other:** \$ 70.07  
**Total:** \$10,309.15

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## HOSPITALITY EXPENSES

	<b>Date(s)</b>	<b>Event description</b>	<b>Total Cost</b>
1.	15-09-04	Tour of CSTM and lunch	\$ 76.43
2.	20-09-04	Lunch	48.00
3.	14-10-04 - 15-10-04	Planning Session	1,327.36
4.	16-11-04	Lunch	28.02
5.	18-11-04	Lunch	53.82
		<b>Total</b>	<b>\$1,533.63</b>

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1.

**For:** Terry, Christopher, President & CEO  
**Event Description:** Tour of CSTM and lunch  
**Date(s):** September 15, 2004  
**Attendees:** 2 (1 government, 1 guest)  
**Location:** Eighteen Restaurant  
**Total:** \$76.43

2.

**For:** Terry, Christopher, President & CEO  
**Event Description:** Lunch – to discuss museum’s business  
**Date(s):** September 20, 2004  
**Attendees:** 2 (1 government, 1 trustee)  
**Location:** Robbies  
**Total:** \$48.00

3.

**For:** Terry, Christopher, President & CEO  
**Event Description:** Planning Session  
**Date(s):** October 14, 15, 2004  
**Attendees:** Management Cadre  
**Location:** Ottawa Athletic Club  
**Total:** \$1,327.36

4.

**For:** Terry, Christopher, President & CEO  
**Event Description:** Lunch – to discuss CSTMC Research Program

**Date(s):** November 16, 2004  
**Attendees:** 2 (1 government, 1 guest)  
**Location:** Kelsey's  
**Total:** \$28.02

**5.**

**For:** Terry, Christopher, President & CEO  
**Event Description:** Lunch – to discuss Corporation fundraising  
**Date(s):** November 18, 2004  
**Attendees:** 2 (1 government, 1 trustee)  
**Location:** Robbies  
**Total:** \$53.82