



# MTP Newsletter

## In this issue

The 2007 Personal Funding  
Allotment (PFA)

Next BLC Workshop date

## Contents

Upcoming Workshops	1
Preparing your PLP	2
Comings & Goings	3
2007/08 PFA	3
News for TLN	4
MTA's Corner	6

## MTP EDUCATIONAL COMPONENT UPCOMING WORKSHOPS

### BUILDING A LEARNING COMMUNITY (BLC)

New management trainees who have started their first assignment in the last 6 months are invited to register for the next BLC workshop, which will be held from June 18 to 22, 2007. Please submit your registration no later than May 31, 2007. Visit the [CSPS-MTP website](#) for the new 2007/08 MTP Educational Component workshop calendar and registration forms.

For more information about the BLC workshop, please contact Joane Grégoire (contact info at the end of the Newsletter).

### TRANSITION: LOOKING AHEAD (TLA)

If you are at the PL-03 level (formerly MM-03 level) and graduating from the MTP in 2007, please note the upcoming dates for the *Transition: Looking Ahead* workshop:

June 25-29, 2007  
August 20-24, 2007

This workshop is a graduation requirement for the MTP. To register for one of these offerings, visit the [CSPS-MTP website](#). On this site you will also find the new 2007/08 MTP Educational Component workshop calendar and download the registration forms. Don't forget to include your expected graduation date. Please note that the workshop is held outside the National Capital Region. More detailed information on the workshop will be provided to registrants about 4 weeks before the event.

For more information on this workshop, contact Eric Beaudoin or Arleen Closter (contact info at the end of the Newsletter).

# PREPARING YOUR PERSONAL LEARNING PLAN (PLP)? HERE ARE SOME LEARNING ACTIVITIES TO CONSIDER.

The new fiscal year has begun and it is now time to complete your PLP. Listed below are some courses available this year from the Canada School of Public Service (CSPS). These courses may help you get your PLP off the ground and launch your training for the year!

## Leadership and Management

### Leadership Development

- [Leading a Diverse Workforce \(D103\)](#) ▼
- [Aboriginal Issues and Self-Government \(S113\)](#) ▲
- [Mikawiwin: Leadership and Aboriginal Affairs \(S114\)](#) ▲ ◆
- [Values and Ethics in Public Sector Governance \(D102\)](#) ▲

### Managing People and Teams

- [Leading Strategically: Shaping the Future of a Modernized Public Service \(P113\)](#) ▲ ◆
- [Informal Discussion in the Appointment Process \(P107\)](#) ▼ ▲ ◆
- [Staffing: A Resourcing Tool for Managers \(P901\)](#) ▼ ▲ ◆
- [Labour Relations: Principles and Practices for Supervisors and Managers \(G244\)](#) ▽ ▼ ▲

### Public Services Management

- [The Practice of Supervision: A Workshop \(G125\)](#) ▼
- [Theories, Techniques and Tools of Supervision \(G501\)](#) ▼
- [How Ottawa Works \(G203\)](#) ▽ ▲ ◆
- [Managing Public Funds \(G243\)](#) ▽ ▲
- [Risk Management in the Public Service: An Overview \(G195\)](#) ▽ ▲ ◆
- [Canada in the World: An Introduction \(G205\)](#) ▲ ◆
- [Managing Human Performance \(G215\)](#) ▽ ▲

## Business Skills

### Analytical and Cognitive Skills

- [Introduction to Risk Management \(C210\)](#) ● ▽
- [Preparing a Business Case \(C220\)](#) ▽ ▲
- [Effective Decision Making \(T904\)](#) ●

### Communication Skills

- [Interpersonal Communications Skills \(P607\)](#) ●
- [Negotiating Skills \(T006\)](#) ●

## Human Resources

- [Introduction to Human Resources \(P001\)](#) ●
- [Integrated HR and Business Planning \(P100\)](#) ▲

## Online Courses (FREE)

- [Campusdirect e-Learning Courses \(Free!\)](#) ●

Be sure to visit the [CSPS-MTP Website](#) to obtain complete details on how to submit your request for your Personal Funding Allotment (PFA) and the appropriate forms to use for your request. In the Frequently Asked Questions ([FAQ](#)) section, you will find the new procedure to follow when the cost of a course exceeds your PFA balance.

## Target Audience

- All Public Servants
- ▽ Functional Specialists
- ▼ Supervisors
- ▲ Managers
- ◆ Senior Managers
- Senior Leaders

---

## YOUR PERSONAL FUNDING ALLOTMENT (PFA) FOR 2007/2008!

The PFA for this new fiscal year has been set at **\$1,350**. This amount was established as a result of an analysis of PFA usage over the past 4 years. Please note that the deadline to submit your PFA requests is November 1<sup>st</sup>, 2007. Send in your registrations early to ensure you have a seat in your selected courses at CSPA. It is recommended that you add 1 or 2 alternate courses to your PLP in the event that one of your course selections is full or cancelled.

The PFA may be accessed by active MTP participants who have attended the PLP workshop, and who have an approved learning plan in place. [Click here](#) to view the PFA Policy and procedure on the CSPA-MTP website.

Visit the CSPA website for a complete list of available courses:  
[http://www.myschool-monecole.gc.ca/corporate/course\\_e.asp](http://www.myschool-monecole.gc.ca/corporate/course_e.asp)

For more information regarding PFA, contact Eric Beaudoin or Arleen Closter (contact info at the end of the Newsletter).

## 2007 ANNUAL MTP CONFERENCE

The 2007 Annual MTP Conference will be held on December 4 and 5, 2007 at the Holiday Inn Plaza La Chaudiere in Gatineau (Hull sector). The members of the conference organizing committee have met twice since April to create an innovative model to support learning activities and networking with the extended MTP community.

## COMINGS AND GOINGS WITHIN THE CSPA-MTP TEAM

Hélène Bourgeau, who recently joined the CSPA-MTP team, has accepted a position with Justice Canada that will better fit her professional and personal needs. Thank you Hélène for all your hard work!

Two new employees have joined the Corporate Leadership Development Programs and will be working with the MTP team. Shannon Beauchamp comes to us from Health Canada, where she was the Senior Policy Manager of the Policy Unit with the First Nations and Inuit Health Branch. Her extensive experience includes group facilitation, communications and partnership management, policy development, and program administration. Deborah Pelletier was Manager of Aboriginal Heritage Initiatives at Library and Archives Canada. Her areas of expertise include leadership, management, research and analysis, as well as teaching and curriculum development. Welcome to both Shannon and Deborah.

To view the full list of CSPA-MTP personnel, consult the **new** [CSPA-MTP website](#).

---

# NEWS FROM THE LEADERSHIP NETWORK

## MTP JOB FAIR 2007

What a success it was this year for the MTP Job Fair!! Ninety-eight positions (98) were staffed by seventeen (17) departments and agencies. The percentage of Employment Equity candidates that will be hired is 47.95%. Here are some statistics:

Departments and Agencies	Positions staffed
Agriculture and Agri-Food Canada	2
Canada Border Services Agency	1
Canadian Food Inspection Agency	1
Citizenship & Immigration Canada	5
Canadian International Development Agency	3
Canada Revenue Agency	12
National Defence	4
Health Canada	4
Human Resources and Social Development Canada	2
Indian and Northern Affairs Canada	3
Natural Resources Canada	10
Parks Canada	5
Canadian Heritage	2
Public Safety Canada	21
Public Service Human Resources Management Agency of Canada	15
Public Works and Government Services Canada	4
Transport Canada	4

Please note that a pre-qualified inventory of candidates who have not been selected will be established and will be made available to all the departments and agencies.

---

### REMINDER!

Since the month of October 2006 a Brokerage service has been available on the MTP website at: [http://www.hrma-agrh.gc.ca/mtp-psg/index\\_e.asp](http://www.hrma-agrh.gc.ca/mtp-psg/index_e.asp)

The objective of the Brokerage site is to provide a common portal for both managers and departmental MTP coordinators to post their assignment opportunities and to view management trainees' resumes. This site also allows management trainees to post their resumes and view available assignment opportunities. In order to gain access to this site, management trainees, departmental MTP coordinators and managers will need to obtain a username and a password.

Please note that the Brokerage service replaces the current method of posting assignment opportunities through the Yahoo MTP Coordinators group list and the Career Opportunity System (COS).

---

## REGIONAL ASSIGNMENT OPPORTUNITIES FOR MTP PARTICIPANTS SOON TO APPEAR ON THE MTP BROKERAGE SITE

Are you interested in one or more of the following prospects?

- Getting a 12 month assignment in Nunavut, Yukon, Halifax, St. John's, or another region of Canada
- Having an opportunity to better appreciate the economic, political and social landscape of a particular region
- Having a better understanding of the regional perspective in a federal government office setting
- Having an opportunity to challenge yourself and helping you further your career potential by working in a region

If so, you will be pleased to learn that the Leadership Network of PSHRMAC recently launched a Regional Recruitment Initiative encouraging all Regional Federal Councils across Canada to offer a meaningful assignment to MTP participants.

Additional good news: most Federal Councils across Canada have confirmed their participation in the initiative. As a result, assignment descriptions are currently being prepared and will soon appear on the MTP Brokerage site.

The plan is to staff positions before the end of June 2007.

Consult the Brokerage site <[http://www.hrma-agrh.gc.ca/mtp-psg/brokerage\\_e.asp](http://www.hrma-agrh.gc.ca/mtp-psg/brokerage_e.asp)> for these regional opportunities and for complete details on how to apply.

For more information on the Brokerage site, please contact Denyse Goyet-Joanisse (contact info at the end of the Newsletter).

---

## MANAGEMENT TRAINEE ASSOCIATION'S (MTA) CORNER

*"The MTA has worked with Canadian Government Executive, a leading magazine for public sector decision makers"*

The 2007 MTA Board has recently launched an action plan. Board executive members will lead a series of new initiatives, including:

- A new Mentoring program for new management trainees
- A major update of the MTA database – current trainees as well as alumni
- A major special event (Fall 2007)
- A series of various social events (e.g., the *Spectacular BOWLarrific Extravaganza*)

These projects are in addition to our regular activities, which include monthly pub nights (the 4<sup>th</sup> Thursday of every month), regional events, monthly meetings, the annual gala, the awards program, and liaison work with the governing bodies. If one of these new projects interests you, please contact us to participate in its development!

The MTA has worked with *Canadian Government Executive*, a leading magazine for public sector decision makers, to establish a special subscription price for our community. The normal subscription price is \$30; however, MTA members will be able to subscribe for only \$10. We are receiving this generous offer because Paul Crookall, the Editor-in-Chief, is a strong supporter of our program. To take advantage of this opportunity, visit our website.

We recently attended the 2007 MTP Job Fair and hosted a pub night for the new candidates at the Royal Oak after the formal events. A large number of candidates and trainees attended.

If you are interested in becoming more involved in the activities of the Association or if you would like more information, please contact us.

### **For further information:**

Visit the Website at [www.gc-association.ca](http://www.gc-association.ca)

Send an email to [psg-mtp-subscribe@yahoogroups.com](mailto:psg-mtp-subscribe@yahoogroups.com)

Send an email to [president@gc-association.ca](mailto:president@gc-association.ca)

### **2007 MTA Board**

#### **Executive**

President - Duncan Retson (DND-PSEPC)  
VP - Ryan Benson (SDC/HRSDC/Service Canada)  
Secretary - Derrick Lee (TC)  
Treasurer - Rosamund Dunkley (CRA)  
Ex-Officio Member - Ryan Ziegler (CRA)

#### **Members-at-large**

Godfrey Tang (CRA-PCO)  
Emmanuel St-Aubin (PCH-DFAIT)  
Nicola Johnson (CEAA)

#### **Regional Representation**

British-Columbia - James Allen (CH) and Deepa Murthy (SDC/HRSDC/Service Canada)  
Ontario - Adam Hayashi (CRA)  
Atlantic - Stacey Demay (PWGSC)  
Quebec - Antoine Gomis (CRA)

---

## THE NEW CSPS-MTP WEBSITE IS NOW ONLINE

The CSPS-MTP team is very pleased to announce the launch of its newly re-designed website! We have updated all the information about the MTP. You will also find a new Frequently Asked Questions (FAQ) page, new registration forms and a new interactive PDF change of information form. We have made it easier to navigate and updated the links section.

*"A new easier to use website with new and updated forms and information."*

Visit the website today!

[http://www.myschool-monecole.gc.ca/programs/mtp/index\\_e.html](http://www.myschool-monecole.gc.ca/programs/mtp/index_e.html)

Don't forget to enter the address in your Internet Favorites!

## ABOUT THE MTP EDUCATIONAL COMPONENT

For more information about the MTP Educational Component, please contact:

Eric Beaudoin at 613-943-5626

Email [Eric.Beaudoin@csp-efpc.gc.ca](mailto:Eric.Beaudoin@csp-efpc.gc.ca)

or

Joane Grégoire at 613-996-9842

Email [Joane.Gregoire@csp-efpc.gc.ca](mailto:Joane.Gregoire@csp-efpc.gc.ca)

or

Christine Nguyen at 613-943-0388

Email [Christine.Nguyen@csp-efpc.gc.ca](mailto:Christine.Nguyen@csp-efpc.gc.ca)

or

Arleen Closter at 613-947-1638

Email [Arleen.Closter@csp-efpc.gc.ca](mailto:Arleen.Closter@csp-efpc.gc.ca)

CSPS-MTP team fax: 613-992-7387

CSPS-MTP team email: [MTP@csp-efpc.gc.ca](mailto:MTP@csp-efpc.gc.ca)

**CSPS-MTP TEAM**  
**Canada School of**  
**Public Service**  
373 Sussex Drive  
Ottawa, ON  
K1A 6Z2

**Fax**  
613- 992-7387

**E-mail**  
[MTP@csp-efpc.gc.ca](mailto:MTP@csp-efpc.gc.ca)

[CSPS-MTP Website](#)

## The CANADA SCHOOL OF PUBLIC SERVICE

*Your Partner in Learning!*