

FIRST NATIONS AND INUIT SCIENCE AND TECHNOLOGY PROGRAM

PROGRAM GUIDELINES

1. Background

This is one of four programs administered by Indian and Northern Affairs Canada (INAC) under the First Nations and Inuit Youth Employment Strategy (FNIYES). The FNIYES, with a national annual budget of \$24 million, is a component of the Government of Canada's Youth Employment Strategy.

The national annual budget for INAC's *Science and Technology Program* is \$2 Million.

2. Objectives

- Promote Science and Technology as an educational and/or career choice;
- Support the development and enhancement of essential employability skills, such as communication, problem solving, and working with others;
- Expose youth to a variety of career options;
- Promote the benefits of education as being key to labour market participation;
- Encourage the enhancement of traditional knowledge (where applicable).

3. Key Activities

Support science and technology related activities that will provide First Nations and Inuit youth with first-hand experience in various science and technology disciplines which can include the enhancement of traditional knowledge.

4. Eligible Recipients

First Nations and Inuit governments and organizations may submit proposals.

5. Eligible Participants

First Nations and Inuit youth ordinarily resident on-reserve or in recognized communities.

6. Eligible Proposals

Proposals must:

- be in accordance with these program guidelines;
- outline the activities that support any or all of the above objectives;
- demonstrate that the activities will provide assistance only to eligible participants;

- provide an estimate of eligible costs to be incurred, including any share to be borne by partners;
- outline the results to be achieved, and;
- be gender-balanced.

7. Proposal Outline

The form and content of the proposal template is attached in Annex One.

8. Review and Approval Process

Proposals will be reviewed and approved by the INAC regional office or by the First Nations or Inuit organization managing the program.

9. Funding Arrangements

Funding will be distributed to eligible recipients according to INAC's funding authorities.

10. Reporting Requirements

A final activity report and an evaluation report are required by March 31. Recipients who do not submit a final activity report and an evaluation report **within 30 days** of the above-noted date, **will not be eligible for funding in the following fiscal year.**

The form and content of the final activity report and evaluation report is attached in Annex Two.

For information regarding other federal youth programs, please refer to the Government of Canada's website at www.youth.gc.ca or contact 1-800-622-6232.

Annex One

Science and Technology Program

Proposal Outline

Please refer to the program guidelines to ensure that your proposal meets all necessary criteria. Should you have any questions when you are completing your proposal, please contact your INAC regional office or administering organization.

1. Name and address of First Nation or Inuit community/ organization seeking funding:

Contact person: _____

Phone: (): _____ Fax: (): _____

Email address: _____

2. Project outline to include: (Please attach additional sheets)

- description of activities
- location and duration of activities
- project objectives/outcomes/ results to be achieved
- name and profile of delivering agent, if applicable

3. Anticipated number of youth who will participate in the program:

Female: _____ Male: _____ Total: _____

Number of these participants who are full-time students:

Total: _____

4. Indicate the number of participants with disabilities:

Total: _____

5. Proposed budget:

Itemize estimated costs:

- eligible costs may include items such as facility rental, materials, fees for guest speakers, student transportation, admission fees, etc.
- if applicable, administrative costs are not to exceed 10% of the total cost of the contribution;
- actual cost for special equipment and facilities to accommodate the needs of a disabled participant up to a maximum of \$3,000, if applicable;
- the proposed budget must indicate any other sources of funding or support accessed from other partners.

NOTE:

- **Eligible costs do not include infrastructure or equipment purchases (e.g. computers).**

Annex Two

Science and Technology Program Final Activity Report DUE: MARCH 31

Fiscal Year 20__ - 20__

Name of First Nation or Inuit Community/ Organization

1. Total number of youth	
2. Total number of female youth	
3. Total number of male youth	
4. Total number of youth with disabilities	
5. Total number of participating communities/ organizations	
6. Total number of activities	
FINANCIAL INFORMATION	
7. Total amount spent	
8. Total revenue from INAC_	
9. Revenue from other sources (if applicable)	
10. Total amount spent to support access for disabled youth (maximum \$3,000 per youth)	
The information provided is accurate to the best of my knowledge.	
Prepared by:	Title:
Signature:	Date:

**Science and Technology Program
Evaluation Report
DUE: MARCH 31**

Fiscal Year 20__ - 20__

Name of First Nation or Inuit Community/ Organization	Contact Person:
Number:	
Address:	Telephone:
	Fax:
	Email:

Please provide the following:

- A description of the science and technology activities.
- A list of the delivery agents/ organizations who participated in this program.

Please answer the following:

- What employability skills did the youth learn?
- Were the youths' existing skills enhanced? If so, how?

Please provide comments/ answers/ stories from at least two participants (delivery agent/ organization/ youth) to this form, outlining:

- The benefits of participating in the program.
- Their level of satisfaction with the activities provided.
- Were the youths' awareness/ appreciation of the benefits of school enhanced? If so, how?
- Do the youth have an increased level of understanding of science and technology as a career option?
- Has the activity influenced the youths' views on pursuing a career in this field?

Please provide feedback and recommendations.

The information provided is accurate to the best of my knowledge.

Prepared by:	Title:
Signature:	Date: