

1. Are you: (CHECK ONE) **Male** 1 **Female** 2

2. When were you born?

Month _____ **Day** _____ **Year** _____ **Current Age** _____

3. Do you have a valid drivers license? **Yes** 1 **No** 2

4. What is the highest level of formal education that you have completed?
(CHECK ONE)

Grade 8 or less 1

More than Grade 8 2

High school diploma or GED 3

Other (PLEASE SPECIFY) 4 _____

5a) What is your current marital status? **(CHECK ONE)**

Single (never married) 1

Married or living common-law 2

Separated 3

Divorced 4

Widow or widower 5

IF YOU ARE NOT MARRIED OR LIVING COMMON LAW, GO TO QUESTION 6a)

5b) IF YOU ARE NOW MARRIED OR LIVING COMMON LAW:

What is your spouse's current employment status? **(CHECK ONE)**

Employed full-time 1

Employed part-time 2

Unemployed and actively looking for work 3

Unemployed and NOT actively looking for work 4

Other (PLEASE SPECIFY BELOW) 5

6a) Were you born in Canada? **(CHECK ONE)**

Yes 1 No 2 **IF YES, GO TO QUESTION 7.**

6b) IF NO: In what year did you move to Canada?

19 _____ Don't know/ not sure 0
Year

7. What do you consider to be your mother tongue (that is, the language you first learned to speak and still understand)? **(CHECK ONE)**

English 1

French 2

Other (PLEASE SPECIFY) 3 _____

8. In what year did you first have paid employment?

19 _____ I've never had paid employment 0
year

9. How many times have you moved in the last five (5) years? **(CHECK ONE)**

Never 1

Once 2

Twice 3

Three times 4

Four times 5

Five times or more 6

10. What is your current living arrangement? **(CHECK ONE)**

Live alone 1

Live with spouse or common law partner 2

Live with parent(s) 3

Live with other relatives 4

Live with friends 5

Live in a foster home 6

Live in a group home 7

Other (PLEASE SPECIFY) 8

The information you provide in the next few questions is important to ensure that the needs of those in minority groups and other designated groups are addressed.

11. Do you consider yourself to be:

A member of a visible minority	Yes	1	No	2
Aboriginal/First Nations	Yes	1	No	2
A person with disabilities	Yes	1	No	2

12a) Do you have a criminal record?

Yes 1 **No** 2 **IF NO, GO TO QUESTION 13a)**

12b) IF YES: Are you currently on probation? **Yes** 1 **No** 2

13a) Are there children in your household who are financially dependent on you?

Yes 1 **No** 2 **IF NO, GO TO QUESTION 14a)**

13b) IF YES: How many are:

Under 2 years _____ **2 to 5 years** _____ **Over 5 years** _____

13c) How many would require day care or after school care?

Day care _____ **After school care** _____

13d) Are you currently using child care? **Yes** 1 **No** 2

13e) IF NO: Why are you not using child care?
(CHECK AS MANY AS APPLY)

Not necessary	1	Location inconvenient	4
Cost too high	2	Other (SPECIFY)	5
Unable to arrange	3	_____	

14a) Are you responsible for the care of an elderly person, an adult relative, or a spouse in your home?

Yes 1 **No** 2 **IF NO, GO TO QUESTION 15.**

14b) IF YES: How many persons in your home would require some type of home care when you are at work or in training?

Number of dependent adults needing home care: _____

15. Before you were 16 years old, did anyone in your household ever receive social assistance or unemployment insurance?

Social Assistance	Yes	1	No	2
Unemployment Insurance	Yes	1	No	2

16. At age 16, who were you living with? (CHECK ONE)

With both parents	1
With your mother only	2
With your mother and her husband/boyfriend	3
With your father only	4
With your father and his wife/girlfriend	5
With your grandparents	6
With other members of your family	8
With foster parents	7
With other persons not related to you	9
Alone	10

17. Would any of the following factors interfere with your participation in a training program? (ANSWER EACH QUESTION)

No means of transportation	Yes	1	No	2
Unable to arrange child care	Yes	1	No	2
Health/disability problems	Yes	1	No	2
People say I'm too young	Yes	1	No	2
Other (PLEASE SPECIFY BELOW)	Yes	1	No	2

18. Have you ever been told you have a learning disability? **Yes** 1 **No** 2

The following questions are about your work and job training experiences.

19. During the past *three years*, have you ever received any of the following forms of financial assistance? **(ANSWER EACH QUESTION)**

	Yes	No	IF YES: How long did you receive it?		
			<u>less than 6 months</u>	<u>6-12 months</u>	<u>more than 12 months</u>
Social Assistance	1	2	3	4	5
Unemployment Insurance	1	2	3	4	5
Worker's Compensation	1	2	3	4	5
Other (SPECIFY BELOW)	1	2	3	4	5

20. During the past year (52 weeks), how many *weeks* were you:

Attending school _____ **weeks**
Enrolled in a training course _____ **weeks**
Unemployed and actively looking for work _____ **weeks**
Unemployed and NOT actively looking for work _____ **weeks**
Incarcerated _____ **weeks**

21. Are you *now* receiving any of the following training or counselling services, AND/OR have you received any of these services in the *past year* (52 weeks)? **(CHECK ALL THAT APPLY)**

	Now Receiving	Have Received in the Last Year
Job placement	1	2
Job-specific training	1	2
Life skills training course	1	2
Academic upgrading	1	2
Language training	1	2
Job counselling	1	2
Job-finding club	1	2
Job search workshop	1	2
Other (PLEASE SPECIFY BELOW)	1	2

I've not received any of these services 0

22a) During the past year (52 weeks), were you employed for *more than one week*?

Yes 1 No 2 IF NO, GO TO QUESTION 23a).

22b) IF YES: During the last year (52 weeks), how many different full-time and/or part-time *jobs* did you have? (Full-time means working 30 or more hours per week and part-time means working less than 30 hours per week)

Full-time jobs _____

Part-time Jobs _____

22c) During the last year, how many *weeks* were you:

Employed full-time _____ weeks

Employed part-time _____ weeks

22d) While employed, how many *hours* a week did you typically work? ("Main Job" refers to the job that provided you with the most income during the last year)

Main Job _____ Second Job _____ Third Job _____
hours/week hours/week hours/week

22e) Before taxes and other deductions, how much did you *earn* (either hourly, weekly, monthly or yearly) on your main job?

\$ _____/hour OR \$ _____/week OR \$ _____/month OR \$ _____/year

22f) During the past year (52 weeks), which of the following best describes your main job? (**CHECK ONE**)

A good job with an opportunity for advancement 1

A dead end job with no opportunity for advancement 2

It offered some opportunity for advancement, but I wasn't interested 3

22g) Did your main job provide:

enough hours of work for you? Yes 1 No 2

an hourly rate that you could live with? Yes 1 No 2

benefits, such as health care, sick leave, etc.? Yes 1 No 2

The next set of questions are about your current situation and views.

23a) Are you currently employed?

Yes 1 No 2 **IF NO, GO TO QUESTION 24a)**

23b) IF YES: How many different full-time and/or part-time *jobs* do you have? (Full-time means working 30 or more hours per week and part-time means working less than 30 hours per week)

Full-time jobs _____

Part-time Jobs _____

23c) How many *weeks* have you been:

Employed full-time _____ **weeks**

Employed part-time _____ **weeks**

23d) How many *hours* a week do you typically work? (“Main Job” refers to the job that currently provides you with the most income)

Main Job _____ **Second Job** _____ **Third Job** _____
hours/week hours/week hours/week

23e) Before taxes and other deductions, how much do you *earn* (either hourly, weekly, monthly or yearly) on your main job?

\$ _____/hour OR \$ _____/week OR \$ _____/month OR \$ _____/year

23f) How long have you been working at your main job?

Months _____ **Date started** _____ 19 _____
Month year

23g) Which of the following best describes your main job? **(CHECK ONE)**

A good job with an opportunity for advancement 1

A dead end job with no opportunity for advancement 2

It offers some opportunity for advancement, but I’m not interested 3

23h) Does your main job provide:

enough hours of work for you? **Yes** 1 **No** 2

an hourly rate that you could live with? **Yes** 1 **No** 2

benefits, such as health care, sick leave, etc.? **Yes** 1 **No** 2

24a) Are you currently unemployed?

Yes 1 No 2 IF NO, GO TO QUESTION 25a)

24b) IF YES: How long have you been unemployed?

Since: _____ 19 _____
Month Year

24c) Which of the following *best* describes why you are not working? (CHECK ONE)

- | | | | |
|--|---|------------------------------|----|
| Jobs available but don't pay enough compared to UI or welfare | 1 | Unable to arrange child care | 6 |
| Jobs available but don't have enough and/or appropriate experience | 2 | Health disability problem | 7 |
| Jobs available but don't have enough education | 3 | People say I'm too young | 8 |
| No jobs available | 4 | No means of transportation | 9 |
| Face discrimination | 5 | Other (PLEASE SPECIFY) | 10 |
- _____

25a) Are you currently attending school?

Yes 1 No 2 IF NO, GO TO QUESTION 26.

25b) IF YES: What program are you currently taking? (CHECK ONE)

- | | | | |
|-----------------------------------|---|------------------------|---|
| Grade school (Grade 1 to Grade 8) | 1 | Community college | 4 |
| High school (Grade 9 to Grade 12) | 2 | University | 5 |
| Trade school | 3 | Other (PLEASE SPECIFY) | 6 |
- _____

25c) Is that (CHECK ONE) Full-time 1 Part-time 2

25d) Are you working towards a degree, diploma or certificate?

Yes 1 No 2 Don't know for sure 0

IF YOU ARE CURRENTLY ATTENDING SCHOOL, GO TO QUESTION 27a)

26. IF YOU ARE NOT CURRENTLY ATTENDING SCHOOL:

When did you last attend school?

Month _____ Year _____

27a) Are you currently enrolled in a training program?

Yes 1 **No** 2 **IF NO, GO TO QUESTION 28a)**

27b) IF YES: How long have you been enrolled in the training program?

Since: _____ 19_____
Month Year

27c) What kind of training are you taking? _____

28a) Are you actively looking for work right now?

Yes 1 **No** 2 **IF YES, GO TO QUESTION 29.**

28b) IF NO: When was the last time you actively looked for work?

Month _____ Year _____

29. Are you currently receiving any of the following? **(CHECK ALL THAT APPLY)**

Social Assistance Yes 1 No 2

Unemployment Insurance Yes 1 No 2

Other income support (PLEASE SPECIFY) Yes 1 No 2

30. Please indicate how frequently you do the following things outside the home:

(PLEASE ANSWER EACH QUESTION)

	<u>Often</u>	<u>Sometimes</u>	<u>Never</u>
I participate in some type of recreational activity outside the home	1	2	3
I am involved in the activities of a club or association in my community	1	2	3
I am involved in a place of worship in my community	1	2	3
I spend time with my friends	1	2	3

31. Please indicate whether you agree or disagree with each of the following statements about work. (Use a five point scale where “1” means you “Strongly Agree” and “5” means you “Strongly Disagree”)

	<u>Strongly Agree</u>		<u>Neither Agree Nor Disagree</u>		<u>Strongly Disagree</u>
a) I would take a better paying job even if it meant spending less time with my family	1	2	3	4	5
b) I would take a better paying job even if it meant spending less time with my friends	1	2	3	4	5
c) Hard work makes you a better person	1	2	3	4	5
d) Right now, I would be better off financially on welfare than if I was working	1	2	3	4	5
e) I'd turn down a better paying job if it meant I had to move from my community	1	2	3	4	5
f) For me, being unemployed is one of the worst things I can think of	1	2	3	4	5
g) I don't want to have to depend on government support in the future	1	2	3	4	5
h) I would not want to admit to people that I was not working	1	2	3	4	5
i) A year from now I plan to be working	1	2	3	4	5
j) It is important to have work that makes good use of my skills	1	2	3	4	5
k) There are no good jobs out there for me	1	2	3	4	5
l) For me, work is nothing more than a way to make a living	1	2	3	4	5
m) In the near future, I will find a job related to the training I expect to receive	1	2	3	4	5
n) In the near future, I will be applying the skills I expect to learn	1	2	3	4	5
o) In the longer term, I will maintain steady employment	1	2	3	4	5
p) In the longer term, I will be on social assistance	1	2	3	4	5

32. Please indicate whether you agree or disagree with the following statements about yourself. (Use a five point scale where “1” means you “Strongly Agree” and “5” means you “Strongly Disagree”)

	<u>Strongly Agree</u>		<u>Neither Agree Nor Disagree</u>		<u>Strongly Disagree</u>
a) I relate poorly with my friends	1	2	3	4	5
b) I relate well with people in authority	1	2	3	4	5
c) I have lots of support around me	1	2	3	4	5
d) I have more negative than positive qualities	1	2	3	4	5
e) I have the skills I need to get a job	1	2	3	4	5
f) I have the education I need to get a job	1	2	3	4	5
g) I have no control over where my life is heading	1	2	3	4	5
h) I am confident I will get ahead in life	1	2	3	4	5

33. In General, how satisfied are you with the following? (Use a 5 point scale, where “1” means “Extremely Satisfied” and “5” means “Extremely Dissatisfied”)

In general, how satisfied are you with. . .	<u>Extremely Satisfied</u>		<u>Neither Satisfied Nor Dissatisfied</u>		<u>Extremely Dissatisfied</u>
a) Your social life with friends	1	2	3	4	5
b) Your family life	1	2	3	4	5
c) The education you have received	1	2	3	4	5
d) The jobs you have had	1	2	3	4	5
e) Your life in general	1	2	3	4	5

Please enter today's date here: **Month** _____ **Day** _____ **Year** _____

What is your: **First Name:** _____ **Middle Initial:** _____
Last Name: _____

What is your Social Insurance Number? _____

Important follow-up information we need

We would like to talk to you a few more times over the next year or so to find out how you are doing. Please sign below to indicate your permission to contact you:

 Signature

THANK YOU FOR TAKING THE TIME TO DO THIS SURVEY

ITCY Client Early Exit Survey

[To be administered by telephone to clients who withdraw from the program before they complete their training]

Name: _____ ID# _____

Agency: _____ Date interviewed _____

1. Did you drop-out of the training program at [agency] or were you asked to leave?
- | | | |
|----------------|---|--------------------|
| dropped-out | 1 | [GO TO QUESTION 2] |
| asked to leave | 2 | [GO TO QUESTION 3] |

[IF CLIENT DROPPED OUT OF THE PROGRAM]

2. Why were you not able to complete your training at [agency]?

[PROBE AND CHECK ALL THAT APPLY]

Transportation problems	1	Wasn't learning anything	7
Child care problems	2	Didn't like the staff	8
Health problems	3	Went back to school	9
Family problems	4	Needed money, had to get a job	10
Unsupportive family, friends, or spouse	5	Got a job	11
Got pregnant/had a baby	6	Other reasons [SPECIFY]	12

[SKIP TO QUESTION 4]

[IF CLIENT WAS ASKED TO LEAVE THE PROGRAM]

3. Why were you asked to leave [agency]?

[PROBE, E.G. I MISSED TOO MANY DAYS BECAUSE I COULDN'T GET A BABY SITTER (OR) I WAS LATE TOO MANY TIMES BECAUSE I HAD TRANSPORTATION PROBLEMS]

4. Could [agency] have done anything to help you complete the training program?

5. What is your current situation? **[ASK ALL AND CHECK ALL THAT APPLY]**
- | | |
|---|---|
| employed | 1 |
| unemployed | 2 |
| [CONFIRM NOT TRAINING] in school | 3 |
| [CONFIRM NOT SCHOOL] in training | 4 |
| actively looking for work | 5 |

THANK YOU FOR TAKING THE TIME TO DO THIS SURVEY

ITCY Client Exit Survey — Part A

[To be administered by telephone when clients have completed training OR 8 months after they commence training, whichever comes first]

Name: _____ ID# _____

Agency: _____ Date interviewed _____

1. Could you tell me what job (or industry) you were training for?

I am going to ask you some questions about the skills you learned while you were in the program. These may be skills you learned while training at **[agency]**, at an employers' job-site or other locations you may have spent time at while in the program.

(e.g., Edmonton — NAIT; Lethbridge — Community College; All agencies — field trips, CDC)

[FOR QUESTIONS 2 TO 10, IF THE RESPONSE IS "YES", CONFIRM THEY LEARNED SOMETHING NEW, AND ASK WHETHER THEY LEARNED "A LITTLE" OR "A LOT"]

IN GOING THROUGH TRAINING, WOULD YOU SAY YOU LEARNED ANYTHING YOU DIDN'T ALREADY KNOW ABOUT:

2. the **[insert industry identified in question 1]** industry and what employers in that industry expect of their employees?

Yes, a little 1 Yes, a lot 2 No 3

3. the experience and additional training you would have to get if you wanted to make a long-term career for yourself in the **[insert industry identified in question 1]** industry?

Yes, a little 1 Yes, a lot 2 No 3

Did you learn anything new in terms of:

4. the tools, equipment or techniques you would actually use in the job (industry) you were training for?

Yes, a little 1 Yes, a lot 2 No 3

5. math skills you would need on the job?

Yes, a little 1 Yes, a lot 2 No 3

6. reading skills you would need on the job?

Yes, a little 1 Yes, a lot 2 No 3

Did you learn new skills you would need:

7.	to solve day-to-day problems that might prevent you from getting to work?	Yes, a little 1	Yes, a lot 2	No 3
8.	to deal with conflicts you might have with other people at work or in your personal life?	Yes, a little 1	Yes, a lot 2	No 3

Did you learn new skills you would need:

9.	to look for a job on your own?	Yes, a little 1	Yes, a lot 2	No 3
10.	to go into business for yourself?	Yes, a little 1	Yes, a lot 2	No 3

11. While you were going through the program, did anyone serve as a role model for you, someone who took you under their wing or inspired you to try harder?

Yes 1 **No** 2 [IF NO, GO TO QUESTION 12]

11a)	[IF YES] Was this someone at the agency or someone at a employers' job-site?			
	Agency 1	employers' job-site 2	other location 3	

12. While you were training, whether it was at **[agency]** or an employers' job site, did you have any problems that made it difficult for you to show up on time and every day?

[provide the following examples if they are not clear what you are asking about e.g., transportation, housing, child care, or other things in your personal life]

Yes 1 **No** 2 [IF NO, GO TO QUESTION 13]

12a) **[IF YES]** Do you mind telling me what sort of problems you were having?

12b) Did you need some help solving those problems?

Yes 1 **No** 2 **[IF NO, GO TO QUESTION 13]**

12c) Do you feel **[agency]** tried to help you with those problems?

Yes 1 **No** 2 **[IF NO, GO TO QUESTION 13]**

12d) Do you feel **[agency]** did enough to help you with those problems?

Yes 1 **No** 2

13. Are you satisfied with the level of contact and support you received from [agency] while you were training at an employers' job site?

Yes 1 No 2 did not train at employers' job site 3

14. Did you receive any money from [agency] while you were in training?

Yes 1 No 2 [IF NO, GO TO QUESTION 15]

14a) [IF YES] Was it enough to help you deal with the things you needed the money for?

Yes 1 No 2

14b) Which of the following best describes what you might have done if you had NOT received any money from [agency]? [CHECK ONE ONLY]

- I would have dealt with the problem(s) on my own by making other arrangements 1
- I would have had difficulty attending the training program on a regular basis 2
- I would have had to quit the training program 3
- Other options [SPECIFY BELOW] 4

15. Will any of the following factors interfere with your future employment?

[read each aloud and wait for a response]

- No means of transportation Yes 1 No 2 don't know 3
- Unable to arrange child care Yes 1 No 2 don't know 3
- Health/disability problems Yes 1 No 2 don't know 3
- Other factors [SPECIFY BELOW]

16. On a scale of 1 to 10, where "1" means "Extremely Dissatisfied" and "10" means "Extremely Satisfied", how satisfied are you overall with the training you received in preparing you to compete in the job market? [confirm rating]

Extremely Dissatisfied 1 2 3 4 5 6 7 8 9 10 Extremely Satisfied

17. Compared to when you started the program, to what extent are the following better, the same, or worse as a result of going through the program?

Your relationships with members of your family	better	1	the same	2	worse	3
Your physical health	better	1	the same	2	worse	3
Your attitude and motivation (more/less up-beat/positive)	better	1	the same	2	worse	3

18. Using a five point scale where “1” means you “Strongly Agree” and “5” means you “Strongly Disagree”, please indicate whether you agree or disagree with each of the following statements about work.

		<u>Strongly Agree</u>		<u>Neither Agree Nor Disagree</u>		<u>Strongly Disagree</u>
a)	I would take a better paying job even if it meant spending less time with my family	1	2	3	4	5
b)	I would take a better paying job even if it meant spending less time with my friends	1	2	3	4	5
c)	Hard work makes you a better person	1	2	3	4	5
d)	Right now, I would be better off financially on welfare than if I was working	1	2	3	4	5
e)	I’d turn down a better paying job if it meant I had to move from my community	1	2	3	4	5
f)	For me, being unemployed is one of the worst things I can think of	1	2	3	4	5
g)	I don’t want to have to depend on government support in the future	1	2	3	4	5
h)	I would not want to admit to people that I was not working	1	2	3	4	5
i)	A year from now I plan to be working	1	2	3	4	5
j)	It is important to have work that makes good use of my skills	1	2	3	4	5
k)	There are no good jobs out there for me	1	2	3	4	5
l)	For me, work is nothing more than a way to make a living	1	2	3	4	5
m)	In the near future, I will find a job related to the training I received	1	2	3	4	5
n)	In the near future, I will be applying the skills I learned	1	2	3	4	5
o)	In the longer term, I will maintain steady employment	1	2	3	4	5
p)	In the longer term, I will be on social assistance	1	2	3	4	5

19. Again, using a five point scale where “1” means you “Strongly Agree” and “5” means you “Strongly Disagree”, please indicate whether you agree or disagree with each of the following statements about yourself.

	<u>Strongly Agree</u>		<u>Neither Agree Nor Disagree</u>		<u>Strongly Disagree</u>
a) I relate poorly with my friends	1	2	3	4	5
b) I relate well with people in authority	1	2	3	4	5
c) I have lots of support around me	1	2	3	4	5
d) I have more negative than positive qualities	1	2	3	4	5
e) I have the skills I need to get a job	1	2	3	4	5
f) I have the education I need to get a job	1	2	3	4	5
g) I have no control over where my life is heading	1	2	3	4	5
h) I am confident I will get ahead in life	1	2	3	4	5

20. Using a 5 point scale, where "1" means “Extremely Satisfied” and "5" means “Extremely Dissatisfied”, in general, how satisfied are you with the following?

	<u>Extremely Satisfied</u>		<u>Neither Satisfied Nor Dissatisfied</u>		<u>Extremely Dissatisfied</u>
a) Your social life with friends	1	2	3	4	5
b) Your family life	1	2	3	4	5
c) The education you have received	1	2	3	4	5
d) The jobs you have had	1	2	3	4	5
e) Your life in general	1	2	3	4	5

21. Finally, have you ever participated in any other employment programs?

Yes 1	No 2 [IF NO, END SURVEY]
21a) [IF YES]	<p>Would you say the training you received through this program was better, worse or about the same as employment training you have received elsewhere?</p> <p style="text-align: center;">better 1 worse 2 about the same 3</p>

THANK YOU FOR TAKING THE TIME TO DO THIS SURVEY

ITCY Client Exit Survey — Part B

[To be administered by telephone 4 months after ITCY CLIENT EXIT SURVEY — PART A (i.e., 4 months after the client completed training)]

Name: _____ ID# _____

Agency: _____ Date interviewed _____

1. Are you satisfied with [agency] efforts to help you find a job?

Yes 1 No 2

2. Were you able to find a job after you completed your training?

[IF NO, CONFIRM NOT EMPLOYED]

Yes 1

No 2 [IF NO, GO TO QUESTION 4 AT THE TOP OF PAGE 2]

2a) [IF YES] About how long after you finished training did it take to get your first job?
[if they found a job while still in training, enter a 0]

_____ days/weeks/months to first job

2b) Are you satisfied with the support you received from [agency] while you were adjusting to your new job?

Yes 1 No 2

2c) Were you satisfied with this job as a place to start your employment career?

Yes 1 No 2

3. Are you currently employed?

Yes 1

No 2 [IF NO, GO TO QUESTION 4 AT THE TOP OF PAGE 2]

3a) [IF YES] How many jobs do you currently have? _____

3b) What is your job?
[if more than one job, record the job they earn the most money from]

3c) Is this job with the same employer who gave you your first job after you finished your training?

Yes 1 No 2

3d) Are you using any of the skills you learned at [agency] in this job?

Yes 1 No 2

3e) Would you have been able to get this job without the training you received while in the [agency] program?

Yes 1 No 2

3f) Is this a permanent or temporary job?

permanent 1 temporary 2

3g) What is your current hourly wage? \$ _____
per hour

3h) On average, how many hours a week do you work? _____
Hours per week

3i) Which of the following best describes your job? [CHECK ONE ONLY]

A good job with an opportunity for advancement 1

A dead end job with no opportunity for advancement 2

It offers some opportunity for advancement, but I'm not interested 3

3j) Does your job provide:

enough hours of work for you? Yes 1 No 2

an hourly rate that you can live with? Yes 1 No 2

benefits, such as health care, sick leave, etc.? Yes 1 No 2

ASK QUESTION 4 ONLY IF THE PARTICIPANT DID NOT FIND A JOB AFTER COMPLETING TRAINING OR IS CURRENTLY UNEMPLOYED

4. What is the main reason you are not working?
[PROBE AND CHECK THE MOST APPROPRIATE BOX]

Jobs available but don't pay enough compared to UI or welfare	1	Unable to arrange child care	6
Jobs available but don't have enough and/or appropriate experience	2	Health disability problem	7
Jobs available but don't have enough education	3	People say I'm too young	8
No jobs available	4	No means of transportation	9
Face discrimination	5	Returned to school	10
Other [DESCRIBE BELOW]			
<hr/>			
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THANK YOU FOR TAKING THE TIME TO DO THIS SURVEY

ITCY Follow-up Questionnaire

COMPARISON GROUP

- A. **Beginning one month from the date the *Baseline Survey* was completed**, obtain the information contained in **PART A** every month from as many members of the *Comparison Group* as possible.
- B. **At Four (4) months and Twelve (12) months from the date the *Baseline Survey* was completed**, obtain the supplemental information contained in **PART B** from each *Comparison Group* member contacted, in addition to the **PART A** information.
- C. End each monthly interview with:
 1. An offer to provide information about employment-related services, education, or other services the participant would like to explore;
 2. An expression of appreciation for the participant's time and the importance of their on-going participation in this initiative;
 3. A request for permission to contact the participant again next month and instructions from the participant about how best to contact them next month.

PROGRAM GROUP

- A. **Beginning one month from the date the *Exit Part B Survey* was completed**, obtain the information contained in **PART A** every month from as many members of the *Program Group* as possible.
- B. **Twelve (12) months from the date the *Baseline Survey* was completed**, obtain the supplemental information contained in **PART B** from each *Program Group* member contacted, in addition to the **PART A** information.
- C. End each monthly interview with:
 1. An expression of appreciation for the participant's time and the importance of their on-going participation in this initiative;
 2. A request for permission to contact the participant again next month and instructions from the participant about how best to contact them next month.

ITCY Follow-up Questionnaire – Part A

Respondent's: **First Name** _____ **Middle Initial** _____
 Last Name _____ **ID#** _____
 Contact Date: **Month** _____ **Day** _____ **Year** _____

1. Did you participate in any training programs during the past 4 weeks?

Yes 1 No 2 IF NO, GO TO QUESTION 2.

1a) What training program are/were you enrolled in?

1b) What kind of training are/were you taking in that program?
[READ EACH OPTION ALOUD AND CHECK ALL THAT APPLY]

Job Placement	1		Job counselling	6
Job-specific training	2		Job-finding club	7
Life skills training course	3		Job-search workshop	8
Academic Upgrading	4		Other [SPECIFY]	9
Language training	5	_____		

1c) How many hours of training did you received in the last 4 weeks?
 _____ hours of training

2. Did you attend school during the past 4 weeks?

Yes 1 No 2 IF NO, GO TO QUESTION 3.

2a) What program are/were you taking? **[CHECK ONE]**

Grade school (Grade 1 to Grade 8)	1
High school (Grade 9 to Grade 12)	2
Trade school	3
Community college	4
University	5
Other [SPECIFY]	6

2b) Is/was that **[CHECK ONE]**

Full-time	1		Part-time	2
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3. Have you been employed at all during the past 4 weeks?

Yes 1 No 2 IF NO, GO TO QUESTION 5.

4. Are you currently employed?

Yes 1 No 2 IF NO, GO TO QUESTION 5.

[USE THE JOB #1 COLUMN IF THEY HAVE ONLY ONE JOB. USE BOTH COLUMNS IF THEY HAVE MORE THAN ONE JOB]

	JOB #1	JOB #2
4a) What is your job?		
4b) Is that a permanent or temporary job?	Permanent 1 Temporary 2	Permanent 1 Temporary 2
4c) How many <i>hours</i> a week do you typically work?		
4d) What is your hourly wage?		
4e) Which of the following best describes your job? (CHECK ONE) A good job with an opportunity for advancement A dead end job with no opportunity for advancement It offers some opportunity for advancement, but I'm not interested	1 2 3	1 2 3
4f) Does your job provide: enough hours of work for you? an hourly rate that you can live with? benefits, such as health care, sick leave, etc.?	Yes 1 No 2 Yes 1 No 2 Yes 1 No 2	Yes 1 No 2 Yes 1 No 2 Yes 1 No 2

GO TO QUESTION 6.

IF CURRENTLY UNEMPLOYED

5. Why are you not working?
[PROBE AND CHECK THE MOST APPROPRIATE BOX]

Jobs available but don't pay enough compared to UI or welfare	1	Unable to arrange child care	6
Jobs available but don't have enough and/or appropriate experience	2	Health disability problem	7
Jobs available but don't have enough education	3	People say I'm too young	8
No jobs available	4	No means of transportation	9
Face discrimination	5		
Other (DESCRIBE BELOW)		10	

6. Are you actively looking for a job right now?

Yes 1 **No** 2

7. Are you currently receiving any of the following? **[CHECK ALL THAT APPLY]**

- Social Assistance** 1
- Unemployment Insurance** 2
- Other income support [SPECIFY]** 3

8. Thinking of the past 4 weeks (30 days), approximately how much money did you earn working?

Respondent earned \$ _____ working this past month.

Interview notes

ITCY Follow-up Questionnaire – Part B

Respondent's: **First Name** _____ **Middle Initial** _____
 Last Name _____ **ID#** _____
 Contact Date: **Month** _____ **Day** _____ **Year** _____

9. Please tell me how frequently you do the following things outside the home by answering — often, sometimes or never.

	<u>Often</u>	<u>Sometimes</u>	<u>Never</u>
Participate in some type of recreational activity outside the home.	1	2	3
Participate in the activities of a club or association in your community.	1	2	3
Participate in a place of worship in your community.	1	2	3
Spend time with your friends.	1	2	3

10. Using a five point scale where **“1” means you “Strongly Agree”** and **“5” means you “Strongly Disagree”**, please indicate to what extent you agree or disagree with each of the following statements about yourself.

	<u>Strongly Agree</u>				<u>Strongly Disagree</u>
a) I relate poorly with my friends	1	2	3	4	5
b) I relate well with people in authority	1	2	3	4	5
c) I have lots of support around me	1	2	3	4	5
d) I have more negative than positive qualities	1	2	3	4	5
e) I have the skills I need to compete in the workforce	1	2	3	4	5
f) I have the education I need to compete in the workforce	1	2	3	4	5
g) I have no control over where my life is heading	1	2	3	4	5
h) I am confident I will get ahead in life	1	2	3	4	5

11. Again, using a five point scale where “1” means you “**Strongly Agree**” and “5” means you “**Strongly Disagree**”, please indicate to what extent you agree or disagree with each of the following statements about work.

	<u>Strongly Agree</u>				<u>Strongly Disagree</u>
a) I would take a better paying job even if it meant spending less time with my family	1	2	3	4	5
b) I would take a better paying job even if it meant spending less time with my friends	1	2	3	4	5
c) Hard work makes you a better person	1	2	3	4	5
d) Right now, I would be better off financially on welfare than if I was working	1	2	3	4	5
e) I'd turn down a better paying job if it meant I had to move from my community	1	2	3	4	5
f) For me, being unemployed is one of the worst things I can think of	1	2	3	4	5
g) I don't want to have to depend on government support in the future	1	2	3	4	5
h) I would not want to admit to people that I was not working	1	2	3	4	5
i) A year from now I plan to be working	1	2	3	4	5
j) It is important to have work that makes good use of my skills	1	2	3	4	5
k) There are no good jobs out there for me	1	2	3	4	5
l) For me, work is nothing more than a way to make a living	1	2	3	4	5
m) In the longer term, I will maintain steady employment	1	2	3	4	5
n) In the longer term, I will be on social assistance	1	2	3	4	5

12. Finally, using a 5 point scale, where “1” means “*Extremely Dissatisfied*” and “5” means “*Extremely Satisfied*”, please indicate how satisfied are you with the following:

In general, how satisfied are you with. . .	<u>Extremely Dissatisfied</u>				<u>Extremely Satisfied</u>
a) Your social life with friends	1	2	3	4	5
b) Your family life	1	2	3	4	5
c) The education you have received	1	2	3	4	5
d) The jobs you have had	1	2	3	4	5
e) Your life in general	1	2	3	4	5

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