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TO: Chief Accountants of Banks and Chief Financial Officers of Federally Regulated Trust and Loan Companies

**FROM: Jeff Bee
Director, Regulatory Information Division**

**SUBJECT: Manual of Reporting Forms and Instructions for Deposit-Taking Institutions:
Deletion of four returns**

As you may know, the Financial Information Committee (“FIC”: OSFI, Bank of Canada and CDIC), together with Statistics Canada, started working on a “Data Rationalization Project” in January 2004, in consultation with the CBA’s Regulatory Reporting Specialty Group.

The first Phase of the project was to identify any (FIC) Returns that could be discontinued in their entirety. This Phase is now complete, and we are pleased to advise you that you are no longer required to file the following four Returns (effective with any Returns that would otherwise have been due after July 28):

Assets Under Administration (J3)
Capital Continuity (D3)
Financial Highlights (T3)
Foreign Exchange Position (E4)

We will reflect the deletion of these Returns from the Manual of Reporting Forms and Instructions, and from the Late and Erroneous Filing Penalty (LEFP) Instruction Guide when we update these two documents later this year.

If you need additional information, please contact your institution’s Relationship Manager at OSFI. Alternatively, if you have any questions about completing or filing Returns, please call the Regulatory Information Division at (613) 990-1889.