

Essential Services/Functions by Criticalness Factor

Department/Business Unit: _____

Essential Service by Criticalness Factor	Current No. Employees who Perform Service	Number Remaining with Significant Absenteeism	Degree of Risk: High, Med, Low	Work from Home Potential (Yes, No)	Action Plan For Essential Service in Place Yes? No?
A.					
B.					
C.					

Criticalness Factor

- A. Critical Service: Cannot be interrupted or suspended**
- B. Services/functions that can be suspended for a short period of time (for example, services that can be suspended for one month)**
- C. Services/functions that can be suspended for an extended period of time**