



Waste Management Industry Survey: Government Sector, 2002

Confidential when completed

Collected under authority of *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.

Français au verso

Correct as required

Name of government, agency, commission or other waste management organization

C/O

Address

City

Province/Territory

Postal Code



Please read before completing

PURPOSE OF SURVEY

This survey collects information that will help Canadians understand the contributions made by the waste management industry to Canada's economy and environment. The results will assist businesses in the industry as well as public policy makers to make sound decisions based on data that apply specifically to the waste management industry. Statistics Canada is also conducting a survey of business sector waste management for 2002. Together these surveys will provide a comprehensive picture of waste management in Canada.

CONFIDENTIALITY

Statistics Canada is **prohibited by law** from publishing any statistics which would divulge information obtained from this survey that relates to any identifiable respondent, without their previous written consent. The data reported will be treated in strict confidence and used for statistical purposes only. The confidentiality provisions of the *Statistics Act* are not affected by the *Access to Information Act* or any other legislation.

AUTHORITY

This survey is conducted under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19. **COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THE STATISTICS ACT.**

INQUIRIES

If you require assistance in completing this questionnaire or if you have any questions or comments regarding this survey, please contact:

**Operations and Integration Division
Statistics Canada
Ottawa, Ontario K1A 0T6**

Telephone (toll-free): **1-888-659-8157**
Fax: **1-800-755-5514**
Email: **enviro.oid.localgovt@statcan.ca**

In all correspondence concerning this questionnaire, please quote the identification number that appears on the address label.

Statistics Canada use only

Rec			Ed.			Kyd.			Bat		Coll.	FSC
D	M	Y	D	M	Y	D	M	Y				

GENERAL INSTRUCTIONS

Please read before completing

This survey is intended for the jurisdiction responsible for the operation of a waste management programme.

The term "jurisdiction" is used to represent any government, government agency, or waste management board or commission.

If your jurisdiction is an association of municipalities, an upper tier or a special organization with a mandate to manage waste for a number of lower-tier governments then please respond for the municipalities under your jurisdiction. All references in the questionnaire to your jurisdiction should be interpreted as all municipalities under your jurisdiction. Please provide a list of member municipalities.

If you represent a lower-tier government and you do not maintain statistics on any of the functions covered by this questionnaire, please return this form and indicate in the Comments Section who we may contact to obtain this information.

If your jurisdiction can only report some of the data required, please report the information that you can and indicate in the Comments Section who we might contact to obtain the missing information.

There are 7 sections to this survey. Please answer all sections of this survey unless we advise you to do otherwise.

If your municipality does not collect data in metric tonnes please convert quantities (truck loads, pounds, etc.) to metric tonnes. If you cannot convert, please indicate what measurement you are using. **Estimate if necessary.**

Ontario respondents only : The Ontario Ministry of the Environment has requested access to the individual records of Ontario respondents to this survey. This request is being made in an effort to reduce the burden of response imposed on you, the municipal respondent, by this survey and Ontario Ministry of the Environment survey of waste management activities. Please complete and return the enclosed "Authorization to Release Data" form.

HOW TO COMPLETE THIS QUESTIONNAIRE

Use a black or blue pen

Fill in a circle

OR Enter a number in a box

OR Print in a box

IMPORTANT: Please refer to the Guide before answering. If your response for an item is zero, please write "0" in the corresponding box rather than leaving the cell blank. Where a response in dollars is requested, please answer in Canadian Dollars.

Please return this questionnaire within 30 days of receipt

If you are unable to do so, kindly inform Operations and Integration Division of the expected completion date. See cover for contact information.

SECTION 1

Who are you responding for?

1.1 List all municipalities, cities, villages, towns and townships in your jurisdiction for which you are responding. For each municipality listed please indicate by filling in the appropriate circle, what sections you are completing, as well as the services provided by that municipality.

City / Municipality		Financial and employment (Section 6)	Disposal facilities (Section 4)	Other sections	Services provided by municipality			
					Collection	Disposal	Diversion	Waste management planning / administration
(Please indicate by filling in the circle)								
Your Jurisdiction	101 <input type="text"/>	102 <input type="radio"/>	103 <input type="radio"/>	104 <input type="radio"/>	105 <input type="radio"/>	106 <input type="radio"/>	107 <input type="radio"/>	108 <input type="radio"/>
Municipality # 1	109 <input type="text"/>	110 <input type="radio"/>	111 <input type="radio"/>	112 <input type="radio"/>	113 <input type="radio"/>	114 <input type="radio"/>	115 <input type="radio"/>	116 <input type="radio"/>
Municipality # 2	117 <input type="text"/>	118 <input type="radio"/>	119 <input type="radio"/>	120 <input type="radio"/>	121 <input type="radio"/>	122 <input type="radio"/>	123 <input type="radio"/>	124 <input type="radio"/>
Municipality # 3	125 <input type="text"/>	126 <input type="radio"/>	127 <input type="radio"/>	128 <input type="radio"/>	129 <input type="radio"/>	130 <input type="radio"/>	131 <input type="radio"/>	132 <input type="radio"/>
Municipality # 4	133 <input type="text"/>	134 <input type="radio"/>	135 <input type="radio"/>	136 <input type="radio"/>	137 <input type="radio"/>	138 <input type="radio"/>	139 <input type="radio"/>	140 <input type="radio"/>
Municipality # 5	141 <input type="text"/>	142 <input type="radio"/>	143 <input type="radio"/>	144 <input type="radio"/>	145 <input type="radio"/>	146 <input type="radio"/>	147 <input type="radio"/>	148 <input type="radio"/>
Municipality # 6	149 <input type="text"/>	150 <input type="radio"/>	151 <input type="radio"/>	152 <input type="radio"/>	153 <input type="radio"/>	154 <input type="radio"/>	155 <input type="radio"/>	156 <input type="radio"/>
Municipality # 7	157 <input type="text"/>	158 <input type="radio"/>	159 <input type="radio"/>	160 <input type="radio"/>	161 <input type="radio"/>	162 <input type="radio"/>	163 <input type="radio"/>	164 <input type="radio"/>
Municipality # 8	165 <input type="text"/>	166 <input type="radio"/>	167 <input type="radio"/>	168 <input type="radio"/>	169 <input type="radio"/>	170 <input type="radio"/>	171 <input type="radio"/>	172 <input type="radio"/>
Municipality # 9	173 <input type="text"/>	174 <input type="radio"/>	175 <input type="radio"/>	176 <input type="radio"/>	177 <input type="radio"/>	178 <input type="radio"/>	179 <input type="radio"/>	180 <input type="radio"/>

Reporting period

1.2 Financial information should be reported for this jurisdiction's most recent fiscal year that ended at any time between April 1, 2002 and March 31, 2003.

Specify fiscal year Start: ¹⁸¹

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

End: ¹⁸²

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

SECTION 2

Collection and preparation of waste and recyclables (including compostables and composting)

2.1 Did this jurisdiction administer a programme to collect waste for disposal in 2002?

201 Yes ➤ Go to Question 2.2 No ➤ Go to Question 2.4

2.2 If yes, who collected the waste? (Fill in all that apply.)

This jurisdiction's employees

203	<input type="checkbox"/>
-----	--------------------------

Contractor(s) hired by this jurisdiction

204	<input type="checkbox"/>
-----	--------------------------

(Please specify name(s) of contractor(s))

205

206

2.3 Indicate the sources of the waste collected by or on behalf of this jurisdiction.

Residential

Non-residential (IC&I)

Construction and Demolition

Total should equal 100%

Percentage % (Please see Guide for information)	
207	<input type="text"/> <input type="text"/> <input type="text"/>
208	<input type="text"/> <input type="text"/> <input type="text"/>
209	<input type="text"/> <input type="text"/> <input type="text"/>
210	<input type="text"/> <input type="text"/> <input type="text"/>

2.4 Did this jurisdiction administer a programme to collect materials for recycling, reuse or composting in 2002?

211 Yes ➤ Go to Question 2.5 No ➤ Go to Question 2.7

2.5 If yes, who collected the materials? (Fill in all that apply.)

This jurisdiction's employees

213	<input type="checkbox"/>
-----	--------------------------

Contractor(s) hired by this jurisdiction

214	<input type="checkbox"/>
-----	--------------------------

(Please specify name(s) of contractor(s))

215

216

2.6 Indicate the sources of the recyclable materials collected by or on behalf of this jurisdiction.

Residential

Non-residential (IC&I)

Construction and Demolition

Total should equal 100%

Percentage % (Please see Guide for information)	
217	<input type="text"/> <input type="text"/> <input type="text"/>
218	<input type="text"/> <input type="text"/> <input type="text"/>
219	<input type="text"/> <input type="text"/> <input type="text"/>
220	<input type="text"/> <input type="text"/> <input type="text"/>

SECTION 2 - Concluded

Collection and preparation of waste and recyclables (including compostables and composting)

2.7 In 2002, did your jurisdiction operate a facility (municipally or privately owned) that processed compostable materials or prepared materials for recycling ? (e.g. central composting facilities and MRFs).

221 Yes ➤ Go to Question 2.8

No ➤ Go to Section 3

2.8 If yes, please complete the following.

	Name or address of facility	Operator of facility (Please specify name)	Sources of materials (percentage) % (Please see Guide for information)			
			Residential Percentage %	Non-residential (IC&N) Percentage %	Construction and demolition Percentage %	Totals should equal 100% %
Facility #1	223 <input type="text"/> <input type="text"/>	225 <input type="text"/> <input type="text"/>	226 <input type="text"/> <input type="text"/>	227 <input type="text"/> <input type="text"/>	228 <input type="text"/> <input type="text"/>	229 <input type="text"/> <input type="text"/>
Facility #2	230 <input type="text"/> <input type="text"/>	232 <input type="text"/> <input type="text"/>	233 <input type="text"/> <input type="text"/>	234 <input type="text"/> <input type="text"/>	235 <input type="text"/> <input type="text"/>	236 <input type="text"/> <input type="text"/>
Facility #3	237 <input type="text"/> <input type="text"/>	239 <input type="text"/> <input type="text"/>	240 <input type="text"/> <input type="text"/>	241 <input type="text"/> <input type="text"/>	242 <input type="text"/> <input type="text"/>	243 <input type="text"/> <input type="text"/>

Please list additional facilities in the Comments Section (Section 7).

SECTION 3

Waste diversion

3.1 If your jurisdiction administered a programme to collect recyclable materials in 2002.

AND/OR

if there was a municipally or privately operated Material Recovery Facility (MRF) in your jurisdiction, or if recyclable material was sorted on site (at a disposal facility or transfer station) please indicate the quantities of materials collected and/or prepared or processed at the facility in 2002.

Please exclude compostable materials that were collected or processed but include this information in Question 3.2.

Type of material	Quantity collected and delivered to recycling facility (tonnes)	Quantity prepared or processed at the facility (tonnes)
Newsprint, phone books, magazines	301 [][][][] [][][][]	314 [][][][] [][][][]
Corrugated cardboard and boxboard	302 [][][][] [][][][]	315 [][][][] [][][][]
Mixed paper fibre	303 [][][][] [][][][]	316 [][][][] [][][][]
Glass	304 [][][][] [][][][]	317 [][][][] [][][][]
Ferrous metals	305 [][][][] [][][][]	318 [][][][] [][][][]
Copper	306 [][][][] [][][][]	319 [][][][] [][][][]
Aluminum	307 [][][][] [][][][]	320 [][][][] [][][][]
Other non-ferrous metals	308 [][][][] [][][][]	321 [][][][] [][][][]
Mixed metals	309 [][][][] [][][][]	322 [][][][] [][][][]
Plastic	310 [][][][] [][][][]	323 [][][][] [][][][]
Construction and demolition waste	311 [][][][] [][][][]	324 [][][][] [][][][]
Other (Please specify) : ³⁶⁶ []	312 [][][][] [][][][]	325 [][][][] [][][][]
Totals	313 [][][][] [][][][]	326 [][][][] [][][][]

SECTION 3 - Concluded

Waste diversion

3.2 Composting

In 2002, did your jurisdiction own and/or operate a central composting facility?

³²⁷ Yes ➤ Please complete the following

No ➤ Go to Section 4

Name and address of facility	Name of owner, if not self	Year opened	Quantity of materials entering the facility (tonnes)	Quantity of compost / peat produced (tonnes)	Aerobic process? (If yes fill in circle)	Anaerobic process? (digestion) (If yes fill in circle)
329 <input type="text"/> <input type="text"/>	330 <input type="text"/> <input type="text"/>	331 <input type="text"/>	332 <input type="text"/>	333 <input type="text"/>	334 <input type="radio"/>	335 <input type="radio"/>
336 <input type="text"/> <input type="text"/>	337 <input type="text"/> <input type="text"/>	338 <input type="text"/>	339 <input type="text"/>	340 <input type="text"/>	341 <input type="radio"/>	342 <input type="radio"/>
343 <input type="text"/> <input type="text"/>	344 <input type="text"/> <input type="text"/>	345 <input type="text"/>	346 <input type="text"/>	347 <input type="text"/>	348 <input type="radio"/>	349 <input type="radio"/>
350 <input type="text"/> <input type="text"/>	351 <input type="text"/> <input type="text"/>	352 <input type="text"/>	353 <input type="text"/>	354 <input type="text"/>	355 <input type="radio"/>	356 <input type="radio"/>
Totals			364 <input type="text"/>	365 <input type="text"/>		

Please provide information about any additional facilities at the end of the questionnaire in the Comments section.

Thank you.

SECTION 4

Disposal facilities : quantities and types of waste

4.1 Did your jurisdiction own or operate a disposal facility or transfer station for non-hazardous waste in 2002?

401 Yes ➤ Go to Question 4.2

No ➤ Go to Section 5

4.2 For each disposal facility or transfer station that you operated in the province/territory in 2002, indicate the name and location (street or highway address), type of facility and the sources and amount of waste disposed of in the facility as measured by weigh scales or by providing your best estimate. (Please see Guide for information and definitions)

Name and address of disposal facility	Operator of facility if not self	Please indicate type of facility as Landfill (LF), Incinerator (IN), or Transfer station (TS) (fill in one only)	Approximate percentage of waste disposed in facility, by source %			Weigh scale present? (If yes fill in circle)	Quantity of waste disposed of in the facility in 2002 (tonnes)
			Residential	Non-residential (C&I)	Construction and demolition		
403	404	405	407	408	409	410	411
						<input type="radio"/>	
412	413	414	416	417	418	419	420
						<input type="radio"/>	
421	422	423	425	426	427	428	429
						<input type="radio"/>	
430	431	432	434	435	436	437	438
						<input type="radio"/>	
439	440	441	443	444	445	446	447
						<input type="radio"/>	
448	449	450	452	453	454	455	456
						<input type="radio"/>	
457	458	459	461	462	463	464	465
						<input type="radio"/>	
466	467	468	470	471	472	473	474
						<input type="radio"/>	
Total waste disposed in facilities							475

SECTION 4 - Concluded

Disposal facilities : quantities and types of waste

4.3 Did your landfill(s) receive bottom ash from solid waste or sewage sludge incineration?

573 Yes ➤

Quantity (tonnes)
575
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

No ➤ Go to Question 4.4

4.4 Did your landfill(s) receive contaminated soil?

576 Yes ➤

Quantity (tonnes)
578
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

No ➤ Go to Question 4.5

If "Yes", was this amount included in your response to question 4.2 ?

579 Yes No ➤ Go to Question 4.5

4.5 Did you collect and combust landfill gas (e.g. methane) at a landfill owned or operated by your jurisdiction?

476 Yes No ➤ Go to Section 5

SECTION 5

Exports and imports of non-hazardous waste for disposal, compostable materials or recyclable materials

5.1 Did your jurisdiction transport waste for disposal or materials for recycling or reuse to another province/territory or country in 2002? Include direct shipments and shipments from transfer stations.

601 Yes ➤ Go to Question 5.2

No ➤ Go to Question 5.4

5.2 Fill in all that apply and indicate quantities transported.

	(If yes fill in circle)	Quantity of waste for disposal (tonnes)	Quantity of materials for recycling or composting (tonnes)
Transported to a facility in another jurisdiction in your province/territory	603 <input type="radio"/>	604 <input type="text"/>	605 <input type="text"/>
Transported to a facility in another province/territory	606 <input type="radio"/>	607 <input type="text"/>	608 <input type="text"/>
Transported to a facility in another country	609 <input type="radio"/>	610 <input type="text"/>	611 <input type="text"/>
Total waste and recyclable materials exported		612 <input type="text"/>	613 <input type="text"/>

5.3 Please identify the names and locations of all facilities (outside of the province/territory that you are reporting for) to which the (above) waste for disposal or materials for recycling or reuse were taken.

Waste (Fill in circle)	Name of Facility	Owner	Address
614 <input type="radio"/>	615 <input type="text"/>	616 <input type="text"/>	617 <input type="text"/>
618 <input type="radio"/>	619 <input type="text"/>	620 <input type="text"/>	621 <input type="text"/>
622 <input type="radio"/>	623 <input type="text"/>	624 <input type="text"/>	625 <input type="text"/>
626 <input type="radio"/>	627 <input type="text"/>	628 <input type="text"/>	629 <input type="text"/>

Recycling (Fill in circle)	Name of Facility	Owner	Address
630 <input type="radio"/>	631 <input type="text"/>	632 <input type="text"/>	633 <input type="text"/>
634 <input type="radio"/>	635 <input type="text"/>	636 <input type="text"/>	637 <input type="text"/>
638 <input type="radio"/>	639 <input type="text"/>	640 <input type="text"/>	641 <input type="text"/>
642 <input type="radio"/>	643 <input type="text"/>	644 <input type="text"/>	645 <input type="text"/>

SECTION 5 - Concluded

Exports and imports of non-hazardous waste for disposal, compostable materials or recyclable materials

5.4 Was waste from outside your jurisdiction disposed in your jurisdiction's disposal facilities?

646 Yes ➤ Go to Question 5.5

No ➤ Go to Section 6

5.5 Fill in all that apply and indicate quantities disposed.

Waste from another jurisdiction in your province

Waste from other provinces/territories disposed of in your facility

Waste from other countries disposed of in your facility

Total waste imported

(If yes, fill
in circle)

648

650

652

Quantity of waste
imported
(tonnes)

649

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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651

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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653

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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654

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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For information

SECTION 6

Financial and employment information

6.1 Gross Revenues (do not net out expenditures)

Indicate all gross revenues from waste management services (to the nearest dollar) received in 2002 which were not funded by tax revenues and do not net out expenditures

Gross revenues from utility bill payments (for waste management services)

Gross revenues from provision of waste management services to businesses on contract

Gross revenues from the sale of recyclable materials (including processed compost)

Gross revenues from disposal fees received

Royalties received for hosting a waste disposal facility

Grants, interest free loans, federal or provincial non-tax based revenues (including infrastructure or special program grants and loans)

Other non-tax revenues for waste management (e.g. sale of bag tags, sale of composters, other user pay revenues)

Total gross revenues from waste management services

Dollars \$		
701	<input type="text"/>	<input type="text"/>
702	<input type="text"/>	<input type="text"/>
703	<input type="text"/>	<input type="text"/>
704	<input type="text"/>	<input type="text"/>
705	<input type="text"/>	<input type="text"/>
706	<input type="text"/>	<input type="text"/>
707	<input type="text"/>	<input type="text"/>
708	<input type="text"/>	<input type="text"/>

6.2 Current Expenditures

Include all current and administrative gross expenditures in 2002 related to waste management (to the nearest dollar) and do not net out revenues

	In-house expenses (e.g., administration and salaries) \$	Payments to contractors \$	Payments to other governments \$	Totals \$
Collection of all waste, recyclables and compostable materials (include Christmas trees, bulky waste and special waste)	709 <input type="text"/>	710 <input type="text"/>	711 <input type="text"/>	712 <input type="text"/>
Disposal fees paid to waste disposal facilities	713 <input type="text"/>	714 <input type="text"/>	715 <input type="text"/>	716 <input type="text"/>
Operation of transfer stations	747 <input type="text"/>	748 <input type="text"/>	749 <input type="text"/>	750 <input type="text"/>
Operation of disposal facilities	717 <input type="text"/>	718 <input type="text"/>	719 <input type="text"/>	720 <input type="text"/>
Operation of recycling facilities	721 <input type="text"/>	722 <input type="text"/>	723 <input type="text"/>	724 <input type="text"/>
Operation of composting facilities	725 <input type="text"/>	726 <input type="text"/>	727 <input type="text"/>	728 <input type="text"/>
Other (Please specify) 746 <input type="text"/>	729 <input type="text"/>	730 <input type="text"/>	731 <input type="text"/>	732 <input type="text"/>
Total current expenditures	733 <input type="text"/>	734 <input type="text"/>	735 <input type="text"/>	736 <input type="text"/>

SECTION 6 - Concluded

Financial and employment information

6.3 Capital Expenditures

Report any new (non-amortized) capital expenditures in 2002 according to the target of these expenditures. Include new assets purchased in Canada and all imported assets (new and used).

		Dollars \$
Collection	737	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Disposal facilities	738	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Recycling facilities	739	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Composting facilities	740	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Other (Please specify) ⁷⁴³		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Total capital expenditures	742	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

6.4 Employment

Report the usual number of full-time (30 or more hours per week) and part-time (less than 30 hours per week) employees working in the waste management activities of your jurisdiction in 2002 (do not include contract employees or contractor's employees).

		Number of employees	
		Full-time	Part-time
Total employees	744	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	745 <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

SECTION 7

Certification

7.1 I certify that the information contained in this report is correct and complete to the best of my knowledge.

Signature



Date

Day		Month		Year	

Name of person completing this report

Telephone

Title of person completing this report

Fax

Email address

Web site address

7.2 Approximately how long did it take to collect the data and complete this survey?

901

Hours

7.3 In the future, would you prefer to receive this survey in an electronic format?

902

Yes

No

Comments

Please provide any comments you may have about this survey (e.g., length, ease of completion, suggestions for future questions, suggestions about the format). Also, please use this space if you wish to provide additional information about your waste management activities.

If you have any questions, please contact:
Operations and Integration Division, JT-2-C4,
Statistics Canada, Ottawa, Ontario, K1A 0T6
Telephone (toll free) 1-888-659-8229
Fax: 1-800-755-5514
Email: enviro.oid.waste@statcan.ca

Please return this
questionnaire in the
envelope provided

THANK YOU FOR YOUR PARTICIPATION IN THIS SURVEY!